



NOTICE AND AGENDA OF AUDIT COMMITTEE MEETING / SPECIAL BOARD MEETING

VIA Metropolitan Transit Board of Trustees

4:00 P.M.

800 W. Myrtle

August 8, 2017

VIA Metropolitan Transit

Admin Board Room

San Antonio, TX

1. **Call to Order**
2. **Announcements**

AGENDA ITEMS FOR REVIEW, CONSIDERATION, AND POSSIBLE ACTION:

3. **Approval of Minutes**
 - a. Audit Committee Meeting of March 23, 2017
 - b. Special Audit Committee Meeting of March 30, 2017
4. **Performance Evaluation of External Auditor** – *Review, discussion, and possible action relating to review of performance of the External Auditor*
5. **FY2017 Annual Independent Audit Preparation** – *Review, discussion, and possible action relating to expectations, responsibilities, and required communications for upcoming FY2017 annual independent audits of VIA/ATD and the VIA Retirement Plan*
6. **Audit Committee Charter/Internal Audit Policy** – *Review, discussion, and possible action relating to Audit Committee and Audit Department responsibilities and expectations*
7. **Quality Assurance Improvement Program** – *Review, discussion, and possible action relating to the quality assurance improvement program of the Audit Department*
8. **Regulatory Oversight Reviews and External Assessments** – *Review, discussion, and possible action relating to Regulatory Oversight Reviews and External Assessments*
9. **Audit Plan** – *Review, discussion, and possible action relating to the Audit Plan*
10. **Audit Department Budget** – *Review, discussion, and possible action relating to Audit Department Budget*
11. **Quarterly Report of Audit Department Activities** – *Review, discussion, and possible action relating to the Audit Department activities and the following internal audits:*
 - a. Contract Compliance - Goodyear Lease of Bus Tires and Tubes
 - b. Environmental & Sustainability Management Systems (ESMS)
12. ***Legal Briefing**
13. **Time and Date for the Next Audit Committee Meeting** – *Discussion regarding future meeting dates*
14. **Adjourn**

NOTE: Whenever open meeting policies provide for a closed session in matters concerning legal advice, real estate, contracts, personnel, or security, the Board may find a closed session to be necessary. For the convenience of the citizens interested in an item preceded by an asterisk (*), notice is given that a closed session is contemplated.

ACCESSIBILITY STATEMENT

The Admin Building is wheelchair accessible at the main entrance on Myrtle and is equipped with automatic doors. A sign language interpreter may be requested by calling 362-2370 (TDD 362-2019) at least 48 hours prior to the meeting.