

▽ VIA has implemented enhanced security procedures for the protection of its patrons, representatives and employees, visitors and the public.



---

**NOTICE & AGENDA OF JOINT BOARD WORK SESSION VIDEOCONFERENCE MEETING OF THE  
VIA METROPOLITAN TRANSIT BOARD OF TRUSTEES AND  
ADVANCED TRANSPORTATION DISTRICT BOARD OF TRUSTEES**

**TUESDAY, May 19, 2020 AT 3:00 P.M.**

---

**Statement to Public Regarding VIA Virtual Meetings**

This work session of the VIA Metropolitan Transit and Advanced Transportation District Board of Trustees (Board) will be conducted as an audio/videoconference meeting (only) at 3:00 pm on Tuesday, May 19, 2020. In keeping with proper social distancing measures in order to slow the spread of COVID-19 and avoid meetings that bring many people into congregate settings, the Board will not meet in person. Instead, this videoconference work session will be conducted pursuant to the Texas Open Meetings Act as temporarily modified and suspended by the Office of the Governor on March 16, 2020 in response to the COVID-19 pandemic and associated declarations of emergency.

This Board work session will be held via Zoom. Members of the public may access this meeting via the free-of-charge video conference link by logging in at the following link: <https://zoom.us/j/91844664259> or call in using the following toll-free numbers:

iPhone one-tap:

US: +13462487799,,91844664259# or +16699006833,,91844664259#

Or Telephone:

Dial(for higher quality, dial a number based on your current location): US: +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 918 4466 4259

International numbers available: <https://zoom.us/u/alpd5ELbc>

Members of the public who wish to address the Board during the Citizens to Be Heard portion of the meeting must call 210-380-0942 and provide their name, contact information and the subject(s) on which they wish to address the Board or [click here](#) to register online. Registration to speak shall be open for one hour beginning at 12:00 p.m. and ending at 1:00 p.m. on May 19, 2020. The Board meeting will begin at 3:00 p.m. on May 19, 2020. Each registrant will be invited to speak in the order of registration. Any registrant who does not timely request to address the Board will not be allowed to speak. Each person must be available to speak when called or will lose the opportunity to address the Board.

A recording of this meeting will be made available to the public.

1. **Call to Order**
2. **Announcements**

**AGENDA ITEMS FOR REVIEW, DISCUSSION, CONSIDERATION AND POSSIBLE ACTION:**

3. **Citizens to be Heard**

**NOTE: Each speaker is allowed a maximum of three minutes to address the VIA Board of Trustees during the Citizens to Be Heard portion of the meeting or prior to the VIA Board's consideration of an item. Speakers are requested to first state their names and any organization(s) they represent.**

4. **Approval of April 21, 2020 Joint Work Session Minutes**
5. **Gabriel, Roeder, Smith and Company Actuarial Valuation (OOF) – For information, discussion and possible action regarding the FY 2019 Actuarial Valuation**
6. **Dahab Associates Reports (OOF) – For information and discussion related to performance reports**
  - A. Pension Fourth Quarter Performance Analysis
  - B. Other Post-Employment Benefits (OPEB) Fourth Quarter Performance Analysis
7. **457 Deferred Compensation and 401(a) Defined Contribution Plans (OOF) – For information, discussion and possible action regarding the adoption of a Statement of Investment Policies and Guidelines**
8. **Hyas Group Reports (OOF) – For information and discussion related to performance reports**
  - A. 2019\_4Q VIA Metropolitan Transit Performance Report (401(a) and 457(b))
9. **FY2019 VIA Annual Independent Audit Reports (AC) – Review, discussion, and possible action relating to the following:**
  - A. VIA/ATD Basic Financial Statements and Single Audit
  - B. VIA Retirement Plan Audit
  - C. VIA Other Post-Employment Benefits (OPEB) Audit
10. **Consent Agenda for Ratification of Action Items**
  - A. Grant Opportunities (OOF) – For information, discussion and possible action regarding grant opportunities
    1. FTA Section 5310 (Enhanced Mobility of Seniors and Individuals with Disabilities) FY19-20 Call for Projects Results – For information, discussion and possible action to ratify approval of the recommended FY2019-FY2020 funding awards for FTA's Section 5310 Enhanced Mobility of Senior and Individuals with Disabilities Program.

2. FTA FY20 Grants for Buses and Bus Facilities Program – *For information, discussion and possible action to ratify submission of the U. S. Department of Transportation FY20 Grants for Buses and Bus Facilities Program grant application*
  - B. Procurement Items (OOF) - *For information, discussion and possible action regarding procurements*
    1. Customer Relations Social Media Campaign – *To ratify the award a contract for the development and execution of a social media customer relations program*
    2. Bus Pocket Schedule Delivery Service - *To ratify the award a contract for bus pocket schedule delivery services*
    3. Lease of Bus Tires and Support Services – *To ratify the award a contract for lease of tires and support services*
  - C. Customer Health and Safety Rules - *For ratification of the Customer Health and Safety Rules*
11. **COVID-19 Updates** – *For information, discussion and possible action regarding VIA’s response to COVID-19*
- A. **COVID-19 – Financial Impact on VIA** (OOF) – *To provide the Board with an estimate of the financial impact of COVID-19 on VIA*
  - B. **COVID-19 – Service Performance Update** (PPD) – *For information and discussion regarding the planning process and outcome to reduce service levels as a result of COVID-19*
  - C. **COVID-19 – Communications Update** (IGR) – *For information and discussion regarding communications from VIA on COVID-19 matters*
12. **VIA Cares Update** (IGR) – *For information and discussion regarding the VIA Cares Program*
13. **Financial Updates** (OOF)
- A. Monthly / Quarterly Financial Reports
14. **Investment Policy and Related Approvals** (OOF)
- A. Investment Policy Review - *For information, discussion and possible action regarding the annual review of VIA’s Investment Policy*
  - B. Authorized Investment Officers - *To obtain Board approval of the designated investment officers for VIA Metropolitan Transit Authority*
  - C. Authorized Investment Brokers - *For information, discussion and possible action regarding the annual review of the list of investment brokers authorized to engage in investment transactions with VIA*
15. **Five Points Interlocal Agreement (ILA) with City of San Antonio (COSA)** (PPD) – *For information, discussion and possible action regarding authorization to enter into an Interlocal Agreement with COSA to partner of the Five Points Intersection Project and transfer committed funds in support of that project*

16. **VIA Performance Measures** (PPD) – *For information, discussion and possible action to present VIA's Performance Measurement Targets for FY 2020 for submittal to the Alamo Area Metropolitan Planning Organization*
17. **Procurement Items** (OOF) - *For information, discussion and possible action regarding procurements*
  - A. Awards
    1. Purchase of 139 Replacement Paratransit Vans – *To request approval to award a contract for purchase and delivery of 139 Paratransit replacement vehicles*
18. **\*Legal Briefing**
19. **Development of the May 26, 2020 Regular VIA Board Meeting Agenda**
20. **Development of the May 26, 2020 Regular ATD Board Meeting Agenda**
21. **Adjourn**

**NOTE:** Whenever open meeting policies provide for a closed session in matters concerning legal advice, real estate, contracts, personnel, or security, the Board may find a closed session to be necessary. For the convenience of the citizens interested in an item preceded by an asterisk (\*), notice is given that a closed session is contemplated.