

▽ VIA has implemented enhanced security procedures for the protection of its patrons, representatives and employees, visitors and the public.



**NOTICE & AGENDA OF JOINT BOARD WORK SESSION VIDEOCONFERENCE MEETING OF THE
VIA METROPOLITAN TRANSIT BOARD OF TRUSTEES AND
ADVANCED TRANSPORTATION DISTRICT BOARD OF TRUSTEES**

TUESDAY, June 16, 2020 AT 3:00 P.M.

Statement to Public Regarding VIA Virtual Meetings

This work session of the VIA Metropolitan Transit and Advanced Transportation District Board of Trustees (Board) will be conducted as an audio/videoconference meeting (only) at 3:00 pm on Tuesday, June 16, 2020. In keeping with proper social distancing measures in order to slow the spread of COVID-19 and avoid meetings that bring many people into congregate settings, the Board will not meet in person. Instead, this videoconference work session will be conducted pursuant to the Texas Open Meetings Act as temporarily modified and suspended by the Office of the Governor on March 16, 2020 in response to the COVID-19 pandemic and associated declarations of emergency.

This Board work session will be held via Zoom. Members of the public may access this meeting via the free-of-charge video conference link by logging in at the following link: <https://zoom.us/j/95707710419> or call in using the following toll-free numbers:

iPhone one-tap :

US: +13462487799,,95707710419# or +16699006833,,95707710419#

Or Telephone: Dial(for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592

Webinar ID: 957 0771 0419

International numbers available: <https://zoom.us/j/95707710419>

Members of the public who wish to address the Board during the Citizens to Be Heard portion of the meeting must call 210-380-0942 and provide their name, contact information and the subject(s) on which they wish to address the Board or [click here](#) to register online. Registration to speak shall be open for one hour beginning at 12:00 p.m. and ending at 1:00 p.m. on June 16, 2020. The Board meeting will begin at 3:00 p.m. on June 16, 2020. Each registrant will be invited to speak in the order of registration. Any registrant who does not timely request to address the Board will not be allowed to speak. Each person must be available to speak when called or will lose the opportunity to address the Board.

A recording of this meeting will be made available to the public.

1. **Call to Order**
2. **Announcements**
3. **Citizens to be Heard**

NOTE: Each speaker is allowed a maximum of three minutes to address the VIA Board of Trustees during the Citizens to Be Heard portion of the meeting or prior to the VIA Board's consideration of an item. Speakers are requested to first state their names and any organization(s) they represent.

AGENDA ITEMS FOR REVIEW, DISCUSSION, CONSIDERATION AND POSSIBLE ACTION:

4. **VIA Funding and Service: Options/Opportunities** – Comments from the Bexar County Judge, Nelson Wolff and City of San Antonio Mayor, Ron Nirenberg
5. **Approval of Minutes**
 - A. May 19, 2020 Joint Work Session
 - B. February 18, 2020 Joint Work Session
6. **Dahab Associates Reports (OOF)** – *For information and discussion related to performance reports:*
 - A. Pension First Quarter Performance Analysis
 - B. Other Post-Employment Benefits (OPEB) First Quarter Performance Analysis
7. **Hyas Group Reports (OOF)** – *For information and discussion related to performance reports:*
 - A. 401 (a) First Quarter Performance Analysis
 - B. 457 (b) First Quarter Performance Analysis
8. **Audit Plan (Audit)** – *Review, discussion, and possible action relating to the Audit Plan*
9. **HOV Implementation Update (IGR/PPD)** - *For information and discussion regarding HOV implementation*
10. **Disadvantaged Business Enterprise (DBE) Program 2020-2022 Goal (OOF)** – *For information, discussion and possible action regarding the DBE Program 2020-2022 Goal*
11. **Consent Agenda for Ratification of Action Items**
 - A. Procurement Items (OOF) - *For information, discussion and possible action regarding procurements*
 1. Cleaning Services for Buses & Transit Centers – *To ratify the award of a contract for temporary services to clean buses and transit centers*
12. **Communications Update (IGR)** – *For information and discussion regarding VIA communications*

13. **MTA Restricted/Unrestricted Funds Policy** – *For information, discussion and possible action regarding the annual review of the MTA Restricted/Unrestricted Funds Policy*
14. **ATD Restricted/Unrestricted Funds Policy** – *For information, discussion and possible action regarding the annual review of the ATD Restricted/Unrestricted Funds Policy*
15. **Financial Updates** (OOF)
 - A. Monthly / Quarterly Financial Reports
16. **Procurement Items** (OOF) – *For information, discussion and possible action regarding procurements*
 - A. Awards
 1. Microsoft Office 365 Subscriptions – *To request approval to exercise a 1-year option for Microsoft Office 365 license support*
 2. Environmental Assessment – *To request approval to award contracts for environmental assessment services in support of VIA's Capital Improvements*
 3. Printing of Fare Media Supplement – *To request approval to award a contract for pre-encoded and non-encoded magnetic-stripe cards*
 4. Advertising and Marketing Services – *To request approval to award a contract for advertising and marketing services*
 5. Fire & Extended Insurance Coverage for Buildings & Contents, Buses & Vans – *To request approval to exercise a 1-year option for fire and extended insurance coverage*
 6. External Auditing Services – *To request approval to exercise a 1-year option for external auditing services*
17. ***Legal Briefing**
 - A. Steps and Schedule Related to Pursuit of Additional Funding
18. **Development of the June 23, 2020 Regular VIA Board Meeting Agenda**
19. **Development of the June 23, 2020 Regular ATD Board Meeting Agenda**
20. **Adjourn**

NOTE: Whenever open meeting policies provide for a closed session in matters concerning legal advice, real estate, contracts, personnel, or security, the Board may find a closed session to be necessary. For the convenience of the citizens interested in an item preceded by an asterisk (*), notice is given that a closed session is contemplated.