



SAN ANTONIO, TEXAS



FY 2018 **Annual Business Plan**

October 1, 2017 to
September 30, 2018





FY18 ANNUAL BUSINESS PLAN

OCTOBER 1, 2017 – SEPTEMBER 30, 2018

Annual Budget and
Five-Year Financial and Capital Plan

VIA METROPOLITAN TRANSIT
SAN ANTONIO, TEXAS

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Our Mission Statement

VIA provides regional multimodal transportation options that connect our community to opportunity, support economic vitality, and enhance quality of life throughout the region.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**VIA Metropolitan Transit
Texas**

For the Fiscal Year Beginning

October 1, 2016

Executive Director

The Government Finance Officers Association (GFOA) of the United States and Canada presented a Distinguished Budget Presentation Award to VIA Metropolitan Transit for its annual budget for the fiscal year beginning October 1, 2016.

The award is presented to a governmental unit whose published budget document meets program criteria as a policy document, as an operations document, as a financial plan, and as a communications device.

The award is valid for one year. VIA believes their current budget continues to conform to program requirements. VIA submits their FY18 (October 1, 2017 – September 30, 2018) Business Plan to determine its eligibility for another GFOA Distinguished Budget Presentation Award.

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TABLE OF CONTENTS

	<u>Page</u>
<u>Introduction</u>	
Transmittal Letter	1
FY17: A Year in Review	3
FY18: Commitment to Our Riders and Focusing on the Future	7
FY18: Budget Big Picture	11
Format of the Budget Document	21
 <u>Budget Overview</u>	
The Community VIA Metropolitan Transit Serves	22
VIA Metropolitan Transit Budget Process	29
Budget Schedule	30
Budget Amendment Process	30
Budget Assumptions	30
Financial Policies	32
Debt	33
Appropriations	34
Net Position	34
 <u>Financial Overview</u>	
Introduction to Financial Overview	35
Operating Budget Summary	36
Service Statistics	37
Service Level Summary Hours	38
Service Level Summary Miles	39
Service Level Summary Passengers	40
Revenue Summary	41
Expense Summary	45
Expenses by Category Summary	50
Cost Center Detail Analysis	53
Line Service	54
Special Event Service	55
Charter Service	55
Disaster Relief Service	55
VIATrans Service	56
Contract Service	57
Vanpool Service	57
Real Estate Development Cost Center	57
Business Development and Planning Cost Center	57
Fringe Cost Center	58
Indirect Cost Center	58
Cost Allocation Plan	59
Personnel Summary	61
Personnel Add and Deletes	63

Operating Detail by Group/Division/Department

Introduction to Detail by Division	64
VIA FY2018 Goals and Strategies	65
Audit	69
Legal.....	70
Diversity and Federal Compliance.....	71
Public Engagement.....	72
Marketing and Promotions	73
Government and Community Relations.....	75
Customer Relations and Sales.....	77
Safety, Security and Training	79
Fiscal Management.....	81
Human Resources	85
Information Technology.....	87
Fleet and Facilities	89
Procurement	91
Bus Service Departments	92
ADA & Accessible Service	94
Paratransit Operations	95
Planning and Development	96
 Organization Charts	
Organization Chart (Agency Wide).....	97
General and Administration.....	98
Audit	99
Legal.....	100
Diversity and Federal Compliance.....	101
Public Engagement.....	102
Government and Community Relations.....	103
Marketing and Promotions	104
Customer Relations and Sales.....	105
Business Support Services	106
Transportation.....	107
Fiscal Management.....	108
Human Resources	109
Information Technology.....	110
Procurement	111
Safety, Security and Training	112
Fleet and Facilities	113
Planning and Development	116

Budgets

General and Administration	117
Audit	118
Legal	119
Public Engagement	121
Government and Community Relations	122
Marketing and Promotions	123
Transportation	124
Fiscal Management	134
Human Resources	139
Business Support Services	142
Information Technology	143
Customer Relations and Sales	148
Procurement	151
Safety, Security and Training	154
Fleet and Facilities	158
Non-Departmental	169
Diversity and Federal Compliance	170
Planning and Development	172
Capital Service and Planning	175
ATD and VIA Capital Programs	178

Five-Year Financial Plan

Five-Year Financial Planning Process	179
VIA Five-Year Financial Plan	182
ATD Five-Year Financial Plan	185

VIA Charts

Income Statement Summary	189
Cash and Reserves Summary	190
Reserve Changes and Balances	191
Statement of Cash Flows	192
Sources of Cash	193
Uses of Cash and Net Reserve Change	194
Grant Fund Awards	195
Capital Spending Summary	196
Operating Revenue	197
Non-Operating Revenue/(Expense)	198
Sales Tax Revenue	199
Operating Expenses	200
Stabilization Fund and Working Capital Reserves	201
Bus and Van Service Hours and Passengers	202
Bond Issuances and Debt Service	203
Debt Ratios and Capital Reserve Balances	204

ATD Charts

Income Statement Summary	207
Cash and Reserves Summary	208
Reserve Changes and Balances	209
Statement of Cash Flows	210
Sources of Cash	211
Uses of Cash and Net Reserve Change.....	212
Operating Revenue	213
Non-Operating Revenue/(Expense)	214
Sales Tax Revenue.....	215
Operating Expenses	216
Stabilization Fund and Working Capital.....	217
Bus Service Hours and Passengers.....	218

Five-Year Capital Plan

Capital Plan Summary	219
Capital Planning Process	220
Capital Project Funding.....	221
Key Capital Projects.....	221
Grant Funding and the FAST Act	221
Impact of Capital Expenditures on Operating Budget.....	222
FY18 Capital Spending Plan	223
Five-Year Capital Spending Plan	226
Capital Spending Plan Projects.....	229
Transportation Improvement Program.....	233
Capital Spending Plan Comparison by Project (\$).....	234
Program of Projects	240

Appendices

Board Resolution – VIA and ATD Transit Authority	244
Glossary of Terms.....	250

Comments regarding any of the information contained in this document may be addressed to:

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San Antonio, Texas 78212

Introduction

Introduction



Innovation, growth, and sound financial management marked a successful Fiscal Year 2017, with key milestones in VIA's continued work toward building a more frequent, reliable, and attractive transit system for all. With input from our customers and community, we are preparing for tomorrow's mobility needs today, and planning transit options that are possible now and in the future.

Our region will be home to 1.6 million new residents by 2040, making a sustainable public transit system even more vital to job growth, economic development, environmental quality, and quality of life. VIA's investments in innovation during FY17, including green resources and technology, are part of a comprehensive plan to create sustainable transit options while we build a better bus system.

During the past year, we celebrated key milestones in improved service and passenger amenities, including the kick off of VIA's historic fleet conversion from a diesel fleet to a cleaner, "greener" Compressed Natural Gas fleet. We will receive 270 new buses by the close of 2017, representing nearly 60-percent fleet replacement. The modernized fleet will produce 97 percent fewer NOx emissions than the diesel buses it is replacing, and deliver a quieter, more comfortable ride for the nearly 40 million passenger trips we make each year. VIA's new, 10-lane fueling station, the largest CNG fueling facility in the nation, went online in fall to service the vehicles.

VIA continued its commitment as an EPA GreenPower partner in 2017. We obtained 100 percent of electric needs by participating in San Antonio's municipal utility Windtricity program and by generating power from solar installations in five transit centers and about 80 percent of Next Generation shelter locations.

In fact, our Next Generation Shelter Program moved significantly toward our goal of installing 1,000 new shelters by the end of the calendar year. Once complete in December, the program will create a 49-percent increase in sheltered boardings, provide shelter for 95 percent of passenger boardings, and improve accessibility and comfort.

Integrating technology in transit is expanding access to opportunity for VIA riders, with simpler fare options and trip-planning tools. We launched the new VIA website in spring, with a modern, easy-to-use design and features to make planning a trip with VIA and VIAtrans simple and convenient. Fare media upgrades allow customers to access affordable, efficient public transportation with just a tap, using the new VIA goMobile app. The free app made its debut in summer and is revolutionizing the way we experience public transportation in the region.

In the new year, we will continue to see exciting mobility solutions, including the VIA goCard—a reloadable smart card set to debut in early 2018—and the VIAtrans Online System, or VOS, which will allow VIAtrans customers to manage their reservations and trips online, 24 hours a day.

In 2017, we saw a strengthening of key strategic partnerships, with the goal of continuing to support VIA's Vision 2040 plan—a comprehensive roadmap to navigate the next 25 years of public transit development in our region. Adopted in 2016, Vision 2040 was shaped by extensive public input and a

collaboration with the City of San Antonio's SA Tomorrow plan. Efforts initiated through these collaborations have helped identify the need for additional resources to deliver increased service frequency and new routes in key corridors. The City of San Antonio authorized a budget funding allotment to supplement growth and improvements in Fiscal Year 2018 with \$4.3 million and \$10 million thereafter to support continued expansion of bus services.

These route enhancements will move us closer to our vision to operate a transit system that is attractive to all. They will complement advancements on several key VIA initiatives that progressed in 2017, including the Brooks Transit Center; Zarzamora corridor Primo; Southwest Military corridor Primo; Ingram Transit Center, Five Points Transfer Station; passenger amenities shelter program; and the Stone Oak Park & Ride—a 400-space facility that will begin service in early 2018 with Express Service to Downtown and new crosstown service the Medical Center.

In many ways, 2017 was transformational in creating a strong foundation for immediate and future growth. It was a successful year because of the individual and collective contributions of VIA staff—the strength of our organization. VIA provides connection to opportunity through effective, cost-efficient mobility options that provide safe, reliable and friendly service to our customers. And we are growing by strengthening our core services while seeking new, innovative solutions for tomorrow's mobility needs.

VIA is proud and pleased to serve our region today and create a path for future riders to enjoy a system built with mobility options in mind. Together, we're on our way.

Sincerely,



Jeffrey C Arndt
President and CEO



FISCAL YEAR 2018 BUDGET

FY17: A YEAR IN REVIEW

Through the efforts of agency Board members, leadership, and employees, fiscal year 2017 (FY17) has been another year of innovation and accomplishment for VIA. VIA has advanced a package of capital projects that reflects a commitment to continuing implementation of the agency's Long Range Comprehensive Transportation Plan, Vision 2040. VIA has been adding and developing new services and amenities for its riders, improving the way it operates, and securing new sources of funding. Along the way VIA has garnered significant positive attention from local, state, federal, and international interests.

Highlights

Highlights of FY17 include:

- Purchased 270 new Compressed Natural Gas (CNG) buses – Conversion of diesel-powered fleet to compressed natural gas will reduce fuel costs and lower emissions.
- Launched goMobile phone app – New app launched in June 2017 provides customers flexibility to purchase fare products on their mobile phone.
- Constructed CNG facility – New facility is the largest CNG refueling facility in North America.
- Joint Law Enforcement Center opened – Center near Centro Plaza is being used by VIA transit police, San Antonio police officers, and Bexar County sheriffs.
- Purchased property for new paratransit facility (Graham Central Station) – New facility will allow VIA to move its paratransit fleet to a new location, freeing up space for bus operations at VIA's bus maintenance facility location.
- Improved over 300 bus stops with new shelter and improved access – These are part of a three-year program to improve 1,000 bus stops, of which 902 are complete as of 9/30/17.
- Finished Five Points project – Constructed new passenger amenities at the Five Points Transfer Area. Ribbon cutting was in July.
- Completed Ingram Transit Center upgrades – Renovated the aging transit center building, reconfigured the bus lane for better maneuverability, and converted the former bus lane and parking area to park-like greenspace with playground and fitness equipment, native landscaping and public art.
- Substantial progress on Stone Oak Park & Ride – Placed concrete for level four of this four-level structure, and began work on the bus ramp, lobby area, stairs and elevator tower.

- Website overhaul including new trip planner – New website has an improved look and functionality that make it more useful and user-friendly, and it includes a convenient trip planner that customers can use to quickly and easily plan their trips.
 - Awarded Enterprise Resource Planning (ERP) system contract – VIA awarded a contract for a new ERP system that will enable the organization to implement significant process and procedure improvements.
 - Awarded contract for Zarzamora Primo project – This new Primo service will run along Zarzamora Street and will link with existing Primo service along Fredericksburg Road.
-

Key Capital Projects

In FY17, VIA made significant progress on key capital projects, reflecting a strong commitment to provide important transit improvements throughout the San Antonio area. VIA's passenger facilities projects include a variety of new and upgraded/renovated facilities and a robust program for installing new bus shelters. Additionally, new Primo (Bus Rapid Transit) service is being planned for new routes along Zarzamora and Military. Near the end of FY17, VIA awarded a new Enterprise Resource Planning (ERP) system contract, and work on system implementation will begin in FY18.

Progress on the Stone Oak Park & Ride, Brooks Transit Center, Robert Thompson Transit Center, Zarzamora and Military Primo and other projects are discussed below, under "Progress on Key Projects Underway." These other projects include a number of other passenger facilities that are in various planning stages. These facilities include new facilities for IH10 Park & Ride, SH151 Park & Ride, and Northeast Park & Ride

New/Modern Technologies

VIA continually works to help ensure that it utilizes new and modern technologies, and has several key projects that represent significant progress in this area.

goMobile and Smart Cards. In FY17, VIA implanted a mobile phone app, goMobile, that customers can use to purchase fare products. Sales from the new app have been solid. Smart cards will be introduced in FY18. Smart cards will allow customers to tap their cards to pay fares when boarding buses, enabling quicker and more convenient boarding.

Enterprise Resource Planning System. VIA will be working to begin implementation of a new ERP system in FY18. The system will cover accounting, financial, payroll, human resources, and some maintenance functions, and should result in significantly improved automation of processes and procedures.

Sustainability

ISO 14001:2004 Certification. VIA maintained ISO 14001:2004 certification for its Environmental and Sustainability Management System (ESMS). Conformity with the rigorous ISO 14001:2004 standard demonstrates VIA's commitment to mitigation of adverse environmental impacts, pollution prevention, and regulatory compliance. The certification affirms VIA's efforts to be good stewards of the environment and remain current with industry practices.

Comprehensive Operations Analysis. VIA contracted to have a Comprehensive Operations Analysis (COA) performed, and this was completed in FY17. The COA includes a detailed review of how the public transportation system functions in and around the San Antonio region. The COA included a route-by-route study of existing VIA services to explore opportunities to increase ridership while enhancing service efficiency and cost effectiveness. The COA also examined the role of other mobility options and the feasibility of integrating them into the greater service network. The analysis provides an opportunity to determine how limited public resources are used and help ensure VIA is delivering the best service possible, given available resources. Various elements of COA are incorporated into VIA's five-year service plan.

Fixed Route Service Refinements. VIA continues to evaluate opportunities for improvements in service efficiency and effectiveness. VIA evaluates its bus network by analyzing ridership and service levels to ensure it is providing service that meets productivity standards. VIA performs detailed service analysis, using its route performance index, to identify opportunities to match service levels with ridership.

Federal Grant Awards. In addition to building new facilities and introducing new transit services, VIA has pursued federal grants to help modernize the system and expand current services. VIA's current capital program is being funded in part by discretionary grant awards that VIA has successfully secured. These awards include a \$5 million TCEQ grant for the purchase of electric buses, a \$12 million grant for Stone Oak Park & Ride, and a \$1.6 million grant for transit amenities. VIA will continue to aggressively pursue grant opportunities for transit use.

Recognition

VIA's efforts have not gone unnoticed. Local, state, and international organizations have all recognized the dedication and commitment of VIA employees. Recent recognition includes:

Outstanding Public Transportation General Manager – Texas Transit Association (presented to President/CEO Jeffrey C. Arndt for being the best transit manager in Texas)

Centropolitan Best Public Partner Award – Awarded by Centro San Antonio for continued efforts to support economic vitality and enhance the quality of life throughout the region

Hit the Spot Award, Electronic Media – South West Transit Association (for "VIA Moves Me" video series)

Hit the Spot Award, Social Media – South West Transit Association (for "VIVA Holidays" marketing campaign)

El Bronce Campaign Award, Creative Tactics – Public Relations Society of America – San Antonio chapter (for Vision Zero Pledge Event)

El Bronce Campaign Award, Social Media – Public Relations Society of America – San Antonio chapter (for "VIVA Holidays" marketing campaign)

El Bronce Campaign Award, Media Kit – Public Relations Society of America – San Antonio chapter (for Centro Plaza Celebration/Mascot Rally)

Solar Champion – Build San Antonio Green (for installation of solar panels at Centro Plaza and use of solar at other facilities)

First Place, Texas State Rodeo – Texas Transit Association – Maintenance Team of Marcos Lopez Jr., David Berrelez, and Armando Vargas

SA Tomorrow Sustainability Award – City of San Antonio Office of Sustainability (for VIA Villa: Centro Plaza in the Commercial Project category)

Max Navarro Leaders in Procurement Excellence Award – San Antonio Hispanic Chamber of Commerce (for support of diversity and inclusiveness in the community to promote access to opportunity in the region)

Russell H. Perry Award – TxDOT, TTI, and Texas Good Roads Transportation Association (presented to VIA Board Chair Hope Andrade for significant contribution to the field of transportation)

Spotlight Award, Public Transportation Marketing Excellence – South West Transit Association (for “Viva” marketing campaign)

Secretary Ray LaHood Award – WTS International (presented to President/CEO Jeffrey C. Arndt for contributions to the advancement of women and minorities in transportation)

Outstanding Metropolitan Transit System for 2016 – Texas Transit Association (for being the best transit system in Texas)

Air Quality Stewardship Award – Alamo Area Council of Governments (for Centro Plaza at VIA Villa)

Best CEOs – San Antonio Business Journal (President/CEO Jeffrey C Arndt named one of the best CEOs in the region)

Fiscal Year 2018

The overall focus of VIA’s budget is to build a better transit system: improving VIA services and amenities while engaging the community to embrace public transportation as a desirable transit option, thereby increasing ridership and building for the future. The budget is consistent with VIA’s mission, which is “VIA Metropolitan Transit provides regional multimodal transportation options that connect our community to opportunity, support economic vitality and enhance quality of life throughout our region” and VIA’s vision, which is “Connecting our Region.” Demonstrating this commitment to improving transit, VIA’s approved FY18 budget includes a 4.7% increase in service and the approved FY18-22 capital plan includes robust spending levels for new CNG buses, new passenger facilities and other projects. Additionally, VIA has conducted extensive community outreach in developing their Vision 2040 plan.

Fiscal year 2018 will be a year loaded with exciting developments, and local transit planners are setting the stage for completion of projects that will enhance the entire transportation infrastructure.

FY18: COMMITMENT TO OUR RIDERS AND FOCUSING ON THE FUTURE

Key Budget Objectives

VIA's FY18 budget reflects a commitment to our riders, with a 4.7% increase in line service resulting in record-high service levels, and funding for a wide variety of significant strategic investments. Construction progress will be made on passenger facilities projects including the Stone Oak Park & Ride, Zarzamora Primo Route, SW Military Primo Route, and Brooks Transit Center, and design phase work will take place for the Fredericksburg Road Operating Facility (new paratransit facility), Randolph Park & Ride, Naco Transfer Center, IH-10 Park & Ride and SH-151 Park & Ride. Partnerships will be pursued for the Robert Thompson Transit Center and Scobey Complex. Additionally, VIA will expand its shelter program beyond the goal of 1,000 and will begin installing solar-powered lighting at 250 shelters throughout the service area. Other strategic investments, including a Rapid Transit Project – consistent with VIA's Long Range Comprehensive Transportation Plan – will also be pursued.

The planned service increase is largely attributable to the City of San Antonio Partnership Plan. Service frequencies will be increased on high-demand corridors, and also will be deployed to reduce the number of routes with 60-minute service. The plan will be supported by a \$10M per year contribution, with a two-year phase-in schedule to reach that level. VIA will also be implementing an innovative service pilot program, which will be mobility-on-demand service in the northeast corridor.

For the last several years, VIA has engaged the community in developing a plan to provide the San Antonio region into a truly multimodal transit system. VIA has asked for the public to imagine a different VIA, a VIA that offers a greater variety of transportation choices, a VIA that invests in technology and infrastructure to bring transit into the 21st century. VIA introduced Primo service on the Fredericksburg Road Corridor in FY13, and a Leon Valley extension of this service was added in FY14. VIA is now working on projects for new Primo service on Zarzamora and Military Drive. Centro Plaza became fully operational in FY16, and VIA has a very robust capital program that will serve to bring about many other significant transit infrastructure improvements.

VIA updated their Long Range Comprehensive Transportation Plan through 2040 ("Vision 2040"), and worked with the City of San Antonio as they developed a transportation plan for the community. In FY17, VIA's Board approved the creation of a new transit advisory committee to provide feedback on regional transportation issues. VIA will continue collaborating in multimodal transportation planning.

VIA's key budget objectives for FY18 can be summarized as a year of continued progress at building better transit, utilizing the following strategies:

- Enhance the bus system
 - Increase service frequency
 - Add new services and routes
 - Enhance the bus fleet
- Create a multimodal network
 - Build new and rehab existing facilities
 - Continue shelter installations including solar lighting
 - Design future facilities
 - Develop partnership projects
 - Conduct studies and assessments

- Embrace innovative solutions
 - Continue goMobile growth and introduce goCard fare technology
 - Pilot pedestrian detection system
 - Introduce VIAtrans online reservation system
 - Implement Enterprise Resource Planning and Enterprise Asset Management systems
 - Pilot Mobility-on-Demand services

Strategic Investments

To facilitate the achievement of budget objectives, VIA plans to make a wide variety of strategic investments that support VIA's vision of enhancing the bus system, creating a multimodal network, and embracing innovative solutions. Specific investments include innovative solutions noted above as well as the following:

- Increased bus service
 - Line service increase of 4.7% in FY18
 - Enhanced bus fleet
- Build/rehabilitate facilities
 - Rehab three transit centers – Crossroads, North Star, and Ellis Alley
 - Continue bus stop improvement and shelter installation beyond 1,000
 - Retrofit 250 new shelters with solar lighting
 - Complete Stone Oak Park & Ride – January 2018
 - Build route infrastructure and introduce Primo service opening in FY19:
 - Zarzamora Primo Route – Fall 2018
 - SW Military Primo Route – Fall 2018
 - Brooks Transit Center – Winter 2018-19
- Design facilities / develop partnerships
 - Design facilities
 - Fredericksburg Road Operating Facility
 - Randolph Park & Ride
 - Naco Transfer Center
 - IH-10 Park & Ride
 - SH-151 Park & Ride
 - Develop/continue partnership projects
 - Robert Thompson Transit Center
 - Scobey Complex
 - Continue JLEC and SAOEM Police Partnership
- Conduct studies/assessments
 - Rapid transit corridor study – project development/environmental analysis
 - Comprehensive Operational Assessment – route assessments/frequency/phasing recommendations
 - Scobey complex site assessment
 - Maintenance facility(ies) assessment

Progress on Key Projects Underway

New Facilities. VIA will make significant progress on new facilities in FY18. Key projects underway are noted in the section below. All of the transit technologies included in VIA's Long Range Comprehensive Transportation Plan will continue to be explored.

Stone Oak Park and Ride – This includes a four-level parking structure that will provide approximately 400 parking spaces on levels two to four and a full-service transit center on the ground level. The structure will also have a direct connector ramp to the HOV lanes that are included in TxDOT's U.S. 281 expansion project. Substantial completion of the facility is scheduled for early 2018.

Brooks Transit Center – A new, signature transit center is being planned on Brooks City Base at the intersection of South New Braunfels Avenue and Sidney Brooks Road. Eight routes are planned to converge at this hub on the southeast side, including a new Primo line. A public art component is currently being procured for an exterior application. Construction for this project will begin in January 2018 and is expected to be completed in Spring 2019.

Zarzamora Primo Corridor (South/West Corridor) – Expansion of VIA's Primo bus service and passenger amenity enhancements along Zarzamora Street from the Madla Transit Center to Fredericksburg Road where it will link with the existing Primo service and continue to the Crossroads Park and Ride. Passenger enhancements include 26 Primo shelters and 19 new NextGen shelters. The contractor is working to complete administrative permitting requirements, and right-of-way acquisition and utility relocations are continuing.

Military Primo Corridor (South/West Corridor) – Expansion of VIA's Primo bus service and passenger amenity enhancements along Military Drive from Brooks Transit Center to the Kel-Lac Transit Center. This project also includes improvements at the Kel-Lac Transit Center to allow for Primo Service. Passenger enhancements include 22 Primo shelters and 17 new NextGen shelters. Bids for this project are under evaluation, and right-of-way acquisition and utility relocations are continuing.

Naco Pass – The area of Naco Pass has become an unofficial transfer location for VIA passengers, serving approximately 1,400 passengers each day for six bus routes. Due to the current activity at the location, VIA is seeking to provide passengers with more amenities on a permanent site. Possible amenities include security, restroom facilities, ticket vending machines, real-time bus arrival displays, and public art. VIA staff has identified a site near the existing area and is currently completing due diligence for said site. Next steps include public involvement, real estate, and preliminary design.

SH151 Park and Ride – The proposed State Highway 151 facility will provide an opportunity for commuters living in low-density areas to congregate to access express or vanpool services. VIA is working to coordinate access to existing and future TxDOT projects to and from the site. VIA has vetted the project through the public with public open houses and rider outreach, as well as with internal and external stakeholders. Staff is working to analyze bus access to the area in order to optimize operations of fixed route service. Upcoming activities include continued stakeholder coordination, real estate, and design.

1-10 Park and Ride – The proposed facility will provide an opportunity for commuters living in low-density areas to congregate and access express or vanpool services to utilize future TxDOT high-capacity lanes. VIA's future investments will make alternative transportation choices attractive to travelers as congestion continues to grow. This project has also undergone a successful public involvement process via rider outreach and public open houses. VIA maintains a robust coordination with internal and external stakeholders. The proposed site is located on the site of a future Alamo Colleges campus. VIA has successfully coordinated a real estate agreement with Alamo Colleges, and the Alamo Colleges Board accepted the agreement in May 2016. Upcoming activities for the project include continued stakeholder coordination, and design.

Northeast Park and Ride - The proposed passenger facility will provide an opportunity for commuters living in low density areas to congregate to access VIA services and carpools. VIA's site, near Rolling Oaks Mall, will make alternative transportation choices attractive to area commuters as the project is being coordinated to ensure access to current and future TxDOT projects. VIA has conducted a genuine public input process through rider outreach and public open houses. The site has received environmental clearance and is in the real estate process.

Robert Thompson Transit Center – The existing Robert Thompson Transit Station (RTTS), located at the Sunset Station/Alamodome area, is being planned for a conversion to provide daily service via an enhanced facility and bus stops along Montana Street at the lower level of the station. VIA is working with a development team who has provided an initial massing concept and a high-level budget for a joint development opportunity. Using the VIA plaza and air rights, the project will leverage the transit station investment with a robust, mixed-use development. This development will offer retail, residential, and parking, and it will serve the east end of the central business district, connecting to both the Alamodome and the Hemisfair development sites. An exclusive negotiation agreement has been signed to initiate the project programming, establish a pro forma, and define the term sheet. The development team is defining a more detailed concept, project pro forma, and schedule; the project is expected to be constructed in 2019-20.

Concurrently, a Vision Plan has been developed, with the assistance of a VIA consultant team, for the larger Robert Thompson Transit Station area, to better define the mixed-use market and identify potential land acquisition and/or joint development. The Plan incorporates the mixed-use development project at the RTTS station, simplifies special event service operations, accommodates daily service along Montana Street, and makes suggestions for highest/best use of the approximate 20 acres of public property adjacent to the transit center. The RTTS development team has been briefed on the Vision Plan, and notes it as a welcomed collaboration that will provide future development direction to augment the RTTS development. VIA staff will present the plan to City of San Antonio (CoSA) staff, to initiate discussion on future development opportunities identified in the Vision Plan, for the publicly owned parcels.

Vision 2040 Rapid Corridor Studies – Four Rapid Transit Corridors, as identified as part of the region-wide rapid transit network of the VIA Vision 2040 Long Range Plan, are being studied for potential implementation of improved high-capacity, rapid transit service. VIA investment in rapid transit services supports the land use vision established by the City of San Antonio in its 2016 Comprehensive Plan, SA Tomorrow. SA Tomorrow acknowledges that by 2040, Bexar County is projected to add over 1.1 million people and 500,000 jobs. The Rapid Transit Corridor Studies will focus on four critical corridors: the Northwest Corridor, the North-Central Corridor, the East-West Corridor, and the Southeast Crosstown Corridor.

Updated Bus Stop Shelter and Amenities. New shelters are being installed or replaced at almost 1,000 bus stop locations across the system. Site analysis, design, and coordination are all underway, and construction and site work are progressing. To date, over 900 stops have been improved, with another 87 sites in active construction. VIA is partnering with TxDOT and the City of San Antonio and others on the improvement of nearly 200 additional bus stops in the next five years.

State-of-the-Art Fare Collection System. VIA will be implementing smart card technology in FY18, following implementation of new validating fareboxes and electronic fare media in FY14, and mobile ticketing in FY17. Smart cards will provide more fare options, decrease boarding time and give riders greater flexibility.

In summary, FY18 will be a year of significant progress for VIA, as the vision of a multimodal transit system for the San Antonio region continues to develop, and investments are made in transit system assets and improvements throughout the region. Additionally, VIA has been able to expand bus service slightly while remaining fiscally sound, with Stabilization Fund ("Rainy Day" Fund) and working capital balances at Board policy levels (60 days each).

FY18: BUDGET BIG PICTURE

VIA's FY18 Budget, Five-Year Capital Plan, and Five-Year Financial Plan are discussed below under the following sections:

- FY18 Income Statement Summary
- Revenues
- Operating Expenses
- Capital Budget
- Five-Year Financial Plan

VIA enters FY18 with sound reserves, as both the Stabilization Fund and working capital are at 60 days of expenses. Financial performance in FY17 was sound, as operating expenses are forecasted to come in at \$219.9M, which is equal to budget, and forecasted revenue growth exceeds expense growth. In FY17, compared to the prior year, total revenue is projected to be up 3.4% (\$231.8M, compared to \$224.1M in the prior year), with net expenses growing at 2.2% (\$225.4M, compared to \$220.5M in the prior year). Sales tax revenue is projected to be up 3.0% in FY17 (\$175.2M, compared to \$170.0M in the prior year).

FY18 Income Statement Summary (\$M)

	Budget 2017	Forecast 2017	Budget 2018	Budget 2018 vs. Forecast 2017 Variance [Better/(Worse)]	% Variance [Better/ (Worse)]
<u>Income Statement Summary</u>					
Operating Revenues	\$ 25.22	\$ 23.48	\$ 23.99	\$ 0.51	2.2%
Operating Expenses	219.87	219.87	228.61	(8.74)	-4.0%
Non-Operating Revenue/(Expense):					
Net Revenue	204.91	208.36	215.69	7.33	3.5%
Bond Interest & Issuance Expense	(4.26)	(5.52)	(5.86)	(0.34)	-6.2%
Total Non-Op. Revenue/(Expense)	200.65	202.84	209.83	6.99	3.4%
Net Income before Depreciation, Capital Contributions, and Special Items	\$ 6.00	\$ 6.45	\$ 5.21	\$ (1.24)	-19.2%
<u>Revenue and Expense Summary</u>					
Net Revenues	\$ 230.13	\$ 231.84	\$ 239.68	\$ 7.84	3.4%
Net Expenses	224.13	225.39	234.47	(9.08)	-4.0%
Net Income before Depreciation, Capital Contributions, and Special Items	6.00	6.45	5.21	(1.24)	-19.2%

VIA's net income before depreciation, capital contributions and special items is budgeted at \$5.2M in FY18, which is \$1.2M lower than projected for FY17, due to expense growth slightly exceeding revenue growth (those growth rates are 4.0% and 3.4%, respectively). The City of San Antonio will be making a funding contribution of \$4.3M to support some of the added bus service in FY18. This will cover most of the operating expense increase attributable to new service.

Operating expenses are up \$8.7M due mainly to three items: a 4.7% line service increase, +\$6.5M; a 3.0% wage increase, \$3.0M; and, a \$2.9M increase in various planning studies. Projected fuel and lubricant cost savings associated with VIA's purchase of CNG buses total \$4.6M in FY18. All remaining operating expense items account for the remaining \$0.9M net increase (about 0.4% of VIA's operating

expense budget). Non-operating expense is up slightly due to debt service payments on the bonds issued in FY17, partially offset by the impact of having no bond issuance costs in FY18.

Revenue Budget

Revenue Summary. The proposed FY18 budget includes \$239.7M in revenue, up 3.4% from the FY17 forecast. The revenue increase is attributable to the following (in \$M):

	Budget 2017	Forecast 2017	Budget 2018	Budget 2018 vs. Forecast 2017 Variance [Better/(Worse)]	% Variance [Better/ (Worse)]
Sales Taxes	\$ 175.15	\$ 175.15	\$ 181.28	\$ 6.13	3.5%
Grant Revenue	28.74	31.96	33.39	1.43	4.5%
Farebox Revenue	23.46	21.59	22.09	0.50	2.3%
Other Net Revenue	2.78	3.14	2.92	(0.22)	-7.0%
Total Revenue	<u>\$ 230.13</u>	<u>\$ 231.84</u>	<u>\$ 239.68</u>	<u>\$ 7.84</u>	3.4%

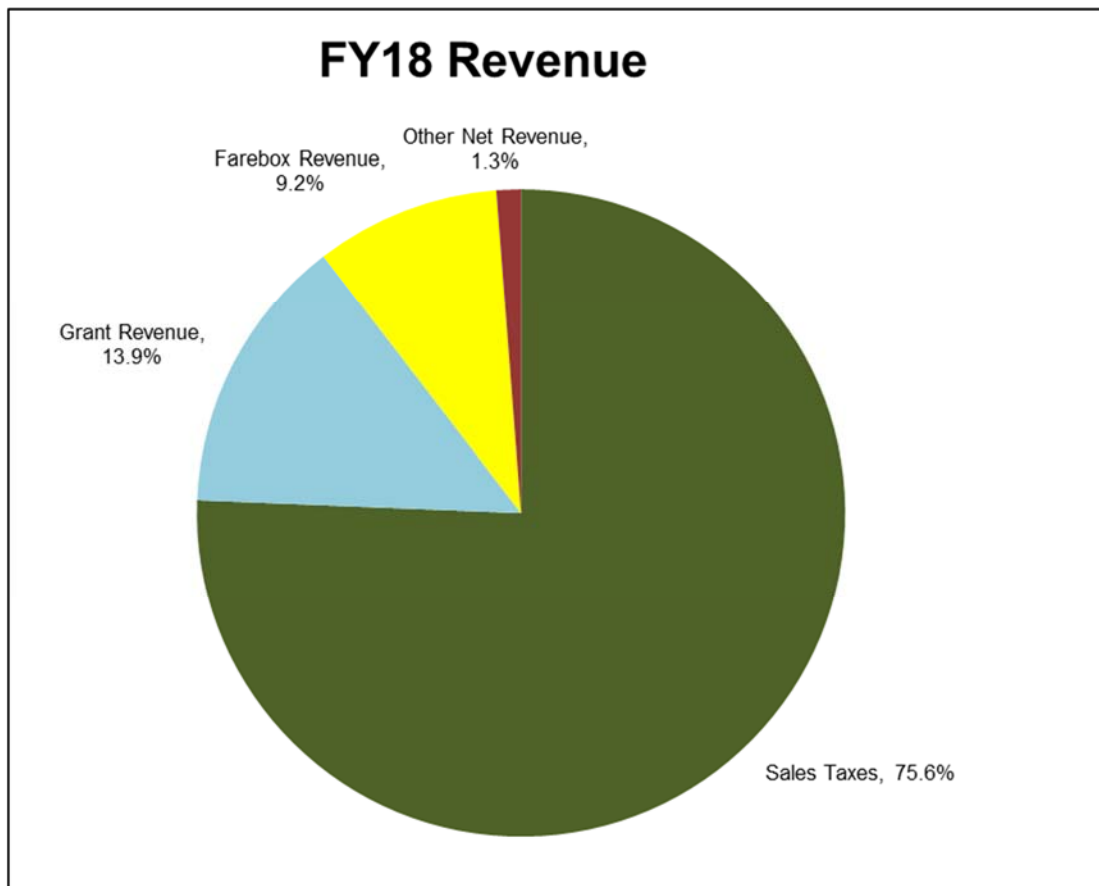
Sales taxes are projected to be up 3.5% in FY18, reflecting a stronger economy. San Antonio's economy is expected to strengthen in the coming year, led by healthcare, construction and manufacturing, according to Moody's Analytics. Longer term, the metro area's above-average population gains, low costs of doing business, and relatively high housing affordability should contribute to above-average overall performance.

Grant revenue is expected to be up due to VIA using more of the Federal Transit Administration's Section 5307 grant apportionment for operating expenses in FY18, rather than capital. Using the funds for allowable operating expense reimbursements typically enables VIA to receive the cash sooner than if the funds are used for capital projects.

Passenger fare revenue is projected to be up slightly, reflecting impact of added service. Bus line service hours are up 4.7% in FY17, increasing from 1,755,908 hours to 1,838,734 hours.

Other revenues, which account for slightly over 1% of VIA's revenues, are expected to be down by \$0.2M. Other revenues include investment income, bus advertising, real-estate development, asset sales, and other miscellaneous items. The \$0.2M decrease on other revenues in FY18 is due to lower investment income, reflecting the spending down of bond fund balances and TxDOT grant fund balances. VIA used some of these funds for bus purchases and other capital projects in FY17, and will be spending down some of the remaining balances in FY18.

Revenue by Account. Following is a chart depicting VIA's revenue by account:



Sales tax receipts account for \$181.3M, or 75.6%, of VIA's FY18 revenue budget. MTA sales taxes are projected to be \$147.9M, and ATD-VIA sales taxes are projected to be \$33.4M. Grant revenues are the second largest category of FY18 revenue, with these revenues totaling \$33.4M (13.9% of budgeted revenue). Of this total, \$31.6M is from Section 5307 operating expense reimbursements, which are federal grant funds used to reimburse for operating expenses, (\$2.9M of this amount is for carryover funds awarded prior to FY18). The third largest revenue category is passenger fares, accounting for \$22.1M (9.2% of budgeted revenue).

Operating Expense Budget

Operating Expense Summary. The proposed budget includes \$219.9M in operating expenses, up 4.0% from the FY17 forecast, as shown below (in \$M):

	Budget 2017	Forecast 2017	Budget 2018	Budget 2018 vs. Forecast 2017 Variance	% Variance
Operating Expenses	219.87	219.87	228.61	8.74	4.0%

Expenses are up \$8.7M, with \$5.6M of rate/cost increases, \$12.9M of initiatives, and \$9.8M of cost savings. A reconciliation appears below (in \$M):

FY17 Forecast	\$ 219.9
Rate/Cost Increases	5.6
Initiatives	12.9
Cost Savings	(9.8)
FY18 Budget	\$ 228.6

Rate/Cost Increases. Variances attributable to rate/cost increases are summarized below (in \$M):

Rate/Cost Increases

<u>Item</u>	<u>Amount</u>	<u>Comments</u>
Wage increase	\$ 3.0	3.0% wage increase
OPEB	1.1	Reflects higher service costs after GASB 75 adoption
Purchased transportation	1.0	Higher rates
VIAcare	0.5	Higher medical costs
Total	\$ 5.6	

The largest rate/cost increase in VIA's budget is a wage increase. A 3.0% per year wage increase for hourly workers was included as part of a two-year working conditions contract that was approved by VIA's Board; the increases were effective on August 1, 2016, and August 1, 2017. For salaried workers, there was a 3.0% wage increase effective on October 1, 2016 and October 1, 2017. The next largest rate/cost increase item in FY18 is Other Post-Employment Benefits (OPEB) expense, which is up \$1.1M, reflecting higher service cost following GASB 75 adoption. Purchased transportation is budgeted to be up \$1.0M due to a rate increase, as VIA will have a new contract for purchased transportation and anticipates that the contracted rate will be higher.

Initiatives. Variances attributable to various VIA initiatives are summarized below (in \$M):

Initiatives

<u>Item</u>	<u>Amount</u>	<u>Comments</u>
Line service increase	\$ 6.5	5.3% line service increase
Professional/technical services	2.9	Increase in various planning studies
Contract maintenance	0.9	Higher I.T. SW/HW maintenance and higher facilities maintenance
Enhanced Mobility and more hrs	1.0	Purchased transportation
Net new positions	1.4	Various new positions to address agency initiatives
Fringes on net new positions	0.2	Fringes excluding VIAcare
Total	<u><u>\$ 12.9</u></u>	

VIA has budgeted a line service increase of 4.7%, accounting for a \$6.5M increase in expenses. Line service hours increase from a forecast of 1,755,908 in FY17 to 1,838,734 in FY18. The additional hours are to provide service improvements throughout the San Antonio area, including increased service frequency and new routes. The City of San Antonio is helping to cover the cost of some of the service being added.

Net new positions account for \$1.4M of wage expense increase in FY18, as various new positions are being added to address agency initiatives. VIA has an aggressive list of projects being worked on in FY18, and having proper staffing levels is crucial to making these projects a success. The new ERP system implementation is one key project that will require significant resources to implement successfully. A total of 23.0 salaried and maintenance positions were added; 7.0 of these positions are in Administration, and 16.0 positions are in Operations/Maintenance facilities, as shown below:

<u>Description</u>	<u>Administration</u>	<u>Operations/ Maintenance Facilities (*)</u>
Strategic Planning (added Director Capital and Planning, deleted Strategic Planner I position)	-	
Fiscal Management (added Financial/Grants Analyst and Manager of Capital Budgets and Grants)	2.0	
Customer Relations and Sales (added two Information Field Representative positions)	2.0	
Information Technology (added Transportation System Administrator, Manager of IT Client Services, and Systems Administrator)	3.0	
Procurement (added Vice President of Procurement)	1.0	
Safety, Security and Training (deleted Analyst position, added six Police Officer positions)	(1.0)	6.0
Fleet and Facilities		4.0
Transportation (added six Dispatcher positions)		6.0
Total	<u><u>7.0</u></u>	<u><u>16.0</u></u>

(*) Excludes bus and paratransit operators.

VIA has a total of 2,165.39 full-time equivalent employees (FTEs) in the FY18 budget. There are 1,207 operators included in this total.

Cost Savings. Variances attributable to cost savings are the following (in \$M):

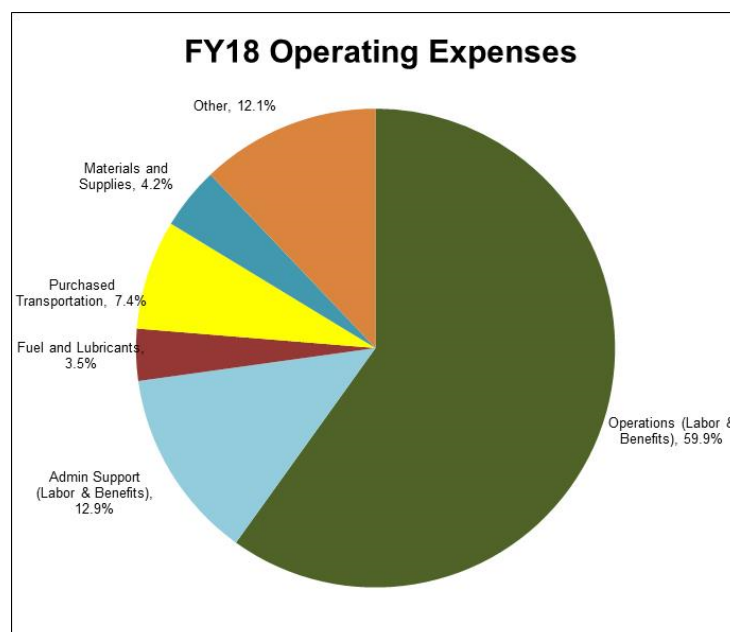
Cost Savings

<u>Item</u>	<u>Amount</u>	<u>Comments</u>
Lower fuel costs	\$ (4.6)	Savings from converting to CNG buses
Lower fuel taxes	(0.6)	Savings from converting to CNG buses
Materials & supplies	(2.9)	Savings from having new buses under warranty
Net of all other items	(1.7)	
Total	<u><u>\$ (9.8)</u></u>	

VIA expects fuel and lubricant costs to decrease by \$4.6M in FY18 due to the purchase of 270 new CNG buses in FY17. Fuel and lubricant costs are projected to be \$8.2M in FY18, compared to \$12.4M in FY17 (with a \$0.4M increase attributable to new service and the remaining difference being accounted for by the fuel cost reduction from switching to CNG). VIA has budgeted \$1.65/gallon for ULSD, \$0.69/gallon for propane (for directly-provided paratransit service), \$1.55/gallon for gasoline, and \$0.70/gallon for CNG. VIA's FY18 budget includes the following fuel volumes: ULSD, 2.6 million gallons; propane, 1,036,704 gallons; unleaded gasoline, 719,129 gallons; and, CNG, 4.8 million gallons. Per gallon prices shown above are prior to any rebates.

Operating Expenses by Account. In VIA's FY18 budget, total operating expenses are \$228.6M. Operations labor accounts for 59.9% of this amount (see chart below).

Fuel and lubricants is another significant cost of providing service, and accounts for 3.5% of VIA's FY18 budget. Of VIA's fuel and lubricants budget, 52.2% is for ultra-low sulfur diesel, which is used to fuel buses other than those that have been recently replaced by CNG-powered vehicles, and CNG accounts for 26.9% of the total. Unleaded gasoline, used for service vehicles and a portion of VIA's paratransit contractor's fleet, accounts for 13.7% of the total fuel and lubricants budget. The remaining fuel and lubricants cost is accounted for by propane (1.3%) and lubricants (5.9%). Propane is used for vans that provide paratransit service, both for directly operated and purchased service.



Purchased transportation accounts for 7.4% of VIA's operating expense budget. This account consists primarily of contracted VIAtrans (paratransit) service. In VIA's FY18 budget, 44% of paratransit service hours are directly provided by VIA, and the remainder are contracted out.

The remainder of VIA's FY18 budget is accounted for by: materials and supplies, 4.2%; administrative support, 12.9%; and other, 12.1%. Materials and supplies are primarily for vehicle and facilities maintenance spending. Administrative support includes all support functions involved in running the agency. "Other" includes all other spending, such as that for professional/technical services, advertising, tires and tubes, utilities, insurance premiums, and public liability.

Capital Budget

Capital Budget Summary – FY18. Capital spending for FY18 is projected to be \$101.9M. VIA’s planned purchase of fifty-four new CNG buses and eight electric buses accounts for 34.5% (\$35.2M) of spending. Passenger facilities account for 42.4% (\$43.2M) of spending, computer hardware/software accounts for 9.6% (\$9.8M) of spending, and the remaining 13.5% (\$13.7M) is accounted for by all remaining categories (service vehicles, operational facilities, administrative facilities, maintenance tools and equipment, revenue vehicle replacement components, and miscellaneous (joint development)).

Details of capital project spending amounts, including a spending chart, are provided in the “Five-Year Capital Plan” section of this book.

Capital Budget Summary – FY18-22. VIA’s \$319.3M capital spending plan for FY18-22 is dominated by revenue vehicle purchases, passenger facilities, and a rapid transit project. Projects accounting for the largest percentage of capital spending in the five-year period are the following: revenue vehicles, 18.2% (\$58.0M); passenger facilities, 24.6% (\$78.6M); operational facilities, 12.8% (\$40.9M), and rapid transit project, 31.8% (\$101.5M). All remaining categories of capital spending account for less than 7% each of total capital spending.

Again, capital spending details, including a spending chart, are included in the “Five-Year Capital Plan” section of this book.

Five-Year Financial Plan. VIA's Five-Year Financial Plan for FY18-22 shows that the agency will have an estimated \$1.5B in sources of funds for that period and about \$1.5B in uses of funds.

SOURCES OF FUNDS

<u>Description</u>	<u>Amount (\$M)</u>
Sales taxes	966.4
Grant funds	212.2
Farebox revenue	121.6
Bond proceeds	15.5
Funding contributions	145.5
Other	11.9
Total	<u>1,473.1</u>

USES OF FUNDS AND RESERVE CHANGES

<u>Description</u>	<u>Amount (\$M)</u>
Operating expenses	1,186.9
Capital projects	319.3
Debt service	72.3
Other uses	0.1
Reserve changes	(105.5)
Total	<u>1,473.1</u>

The net change in cash and capital reserves is a \$105.5M decrease, primarily reflecting the spending of TxDOT grant funds and bond construction funds currently on hand. The Five-Year Financial Plan shows that the Stabilization Fund and working capital are both at Board policy level amounts of 60 days expense at the end of the five-year period.

For the Five-Year Financial Plan, key assumptions include:

- Line service levels increase a total of 6.5% over the five-year period
- System-wide ridership is projected to increase a total of 10.4% over the five-year period
- Fare increases are included in FY19 and FY21
- Sales taxes, VIA's key source of revenue, are assumed to increase at 3.5%/year FY18-22
- VIA's Section 5307 grant fund projections are assumed to remain essentially flat in coming years (only 1% growth). An assumption was made the VIA would receive discretionary Section 5339 Bus & Bus Facilities grant funds totaling \$10M in the five-year period.
- In FY18, included a 3.0% salaried wage increase effective 10/1/17 (matching the hourly increase effective two months earlier). There is also a 2.5% increase for hourly workers effective 8/1/18.
- In FY18, wage increases total \$3.0M, and in subsequent years the increase are assumed to be \$2.0M/year
- Other key operating expenses items were forecasted based on known/projected changes. For instance, actuarial estimates were used for pension and Other Post-Employment Benefits (OPEB), VIAcare costs are based on expected medical cost inflation, and service cost changes are based on service hours changes.
- For fuel, used hedged prices for years hedged, and elsewhere, held unit prices flat. Adjusted for any service level changes, and included savings associated with shift from diesel to CNG buses. Savings from converting buses in VIA's fleet to CNG are substituted with fuel and lubricant costs dropping from a projected total of \$12.4M in FY17 to a total of \$8.2M in FY18 and \$6.3M in FY22

- Total estimated incremental operating costs for new facilities included in the capital plan have been included.
- Any staffing needed in connection with the capital program is included in the budget.

VIA and the ATD VIA did their first private placement debt issuances in 2012, followed by their first public debt offerings in 2013 and 2014, respectively. A listing of public debt still outstanding or yet to be issued in FY18-22 is shown below:

Description	Issuing Entity	Bond Term (Years)	Net Proceeds (\$M)	Use of Funds
2013 Farebox Revenue Bonds	MTA	25	32.90	SmartMove and misc. other items
2014 Sales Tax Bonds	ATD	25	31.69	SmartMove and misc. other items
2017 Contractual Obligation Bonds	MTA	12	94.63	Revenue vehicles: buses
2021 Contractual Obligation Bonds	MTA	7	8.09	Revenue vehicles: vans
2022 Contractual Obligation Bonds	MTA	7	7.26	Revenue vehicles: vans
Total			<u>174.57</u>	

Future amounts shown are estimates only – the amounts and funding sources are subject to change (figures shown reflect projections at the time that the budget was developed). The only private placement issue still outstanding is for \$3.2M and the small outstanding balance will be entirely paid off by the end of FY19.

In FY18, VIA will make major capital investments that will bring important transit benefits to the community, and will continue to take steps to control operating expense growth and improve the organization. VIA is in sound financial position and is committed to working towards bringing Vision 2040 to fruition. VIA looks forward to continued success as we continue working diligently to improve transportation services in San Antonio.

FORMAT OF THE BUDGET DOCUMENT

Overview

This document is the Annual Business Plan for VIA Metropolitan Transit Authority and the Advanced Transportation District for the period October 1, 2017 - September 30, 2018. VIA's Business Plan is a formal plan of action for a specified time period that is reflected in this document's text and monetary figures. This document details VIA's Business Plan for FY18.

Sections of Budget Document

VIA's budget document is divided into seven sections: Introduction, Budget Overview, Financial Overview, Operating Detail by Division, Five-Year Financial Plan, Capital Budget and Appendices. The budget document is organized with the summary information at the beginning and the detailed information toward the back. Each section contains information related to the budget process and/or the Board-approved budget.

Budget Overview

This section presents a profile on the community that VIA serves, an outline of the budget development process as well as a description of the various assumptions used, and policies that affect the development of the budget.

Financial Overview

This section contains a summary of the annual budget as well as more detailed information including the service levels that drive the budget. Revenues are presented by source. Expenses are detailed by service category and by major account class. The major account classes of expenses are the same as those used by other transit agencies as required by the Federal Transit Administration (FTA) for comparability of expense information among transit systems. Finally, personnel levels required to provide service are presented.

Group/Division Detail

This section consists of the following information for each group/division: goals, responsibilities and measures; organizational charts; and detailed expense budgets

Five-Year Financial Plan

This section includes the proposed five-year financial plan which details planned revenues, expenses and capital expenditures over the next five years, along with related financial and statistical information.

Five-Year Capital Plan

The five-year capital plan includes a listing of all projects programmed over the five-year planning horizon, along with a funding plan and other related information.

Appendices

This section lists a glossary of terms used throughout this document, a copy of the authorizing resolution and an index to facilitate the location of a particular topic within this document.

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Budget Overview

Budget Overview

The Community VIA Metropolitan Transit Serves

History

VIA is a metropolitan transit authority that was created according to Article 1118X of the revised Texas Civil statutes (superseded by Chapter 451 Texas Transportation Code) to provide public transportation services for Bexar County which includes the City of San Antonio, Texas.

Subchapter O of Chapter 451 authorized an election on November 2, 2004, and the creation of an Advanced Transportation District (ATD) for mobility enhancement and advanced transportation. The ATD was authorized to impose a sales and use tax of one-fourth of one percent to be allocated 50% to the ATD, 25% to the Texas Department of Transportation and 25% to the City of San Antonio. The funds are used for transportation services, operations, transportation amenities, equipment, construction, maintenance and improvements to streets and sidewalks, and, as the local share for state and federal grant funds spent for advanced transportation and mobility enhancement purposes.

According to Census 2010 information, San Antonio, Texas is the fourteenth largest city by land area and seventh by population in the United States; and the second largest in Texas in both land area and population. However, in terms of metropolitan areas, San Antonio ranks third in Texas in terms of population, behind the Dallas-Fort Worth area and the Houston-Galveston area. Bexar County is the twenty-fourth largest county in the United States.

San Antonio's recorded history began in 1691 with the arrival of the first Spanish missionaries and soldiers at Yanaguana, the Native American village at the headwaters of the San Antonio River. In 1718, at an Indian village in a wooded area of spring-fed streams at the southern edge of the Texas Hill Country, Spain established Mission San Antonio de Valero (later called the Alamo). A customary accompanying fort, San Antonio de Bexar, protected the mission. Today's city and county names derive from those 18th-Century Spanish beginnings that predate founding of the United States by over 50 years.

Year	Bexar County Population	Percent Increase	TX County Population Ranking	San Antonio Population	Percent Increase	TX City Population Ranking	Percent of City to County
1910	119,676	72.39%	2	96,614	81.19%	1	80.73%
1920	202,096	68.87%	2	161,379	67.03%	1	79.85%
1930	292,533	44.75%	3	231,542	43.48%	3	79.15%
1940	338,176	15.60%	3	253,854	9.64%	3	75.07%
1950	500,460	47.99%	3	408,442	60.90%	3	81.61%
1960	687,151	37.30%	3	587,718	43.89%	3	85.53%
1970	830,460	20.86%	3	654,153	11.30%	3	78.77%
1980	988,800	19.07%	3	785,410	20.07%	3	79.43%
1990	1,185,394	19.88%	3	935,933	19.16%	3	78.96%
2000	1,392,931	17.51%	4	1,144,646	22.30%	2	82.18%
2010	1,714,773	23.11%	4	1,334,359	16.57%	2	77.82%

Culture

Prominent local cultural and historical attractions include the Alamo and the San Antonio Missions World Heritage Site and the Mission National Historical Park, Market Square area, Arneson River Theatre, Halsell Conservatory and the Botanical Center, the San Antonio Museum of Art, the Witte Museum, the McNay Art Museum, the DoSeum (children's museum), the Hertzberg Circus Collection, the Mexican Cultural Institute, La Villita, the Spanish Governor's Palace, San Fernando Cathedral, the Institute of Texan Cultures and the King William and Monte Vista Historic Districts.

Education

Institutions of higher learning include the University of Texas at San Antonio (Northwest Campus), the University of Texas at San Antonio (Downtown campus), University of the Incarnate Word, St. Mary's University, Our Lady of the Lake University, Trinity University, Texas A&M University - San Antonio; San Antonio College, St. Phillip's College, Palo Alto College, Northwest Vista College, National University of Mexico, and the University of Texas Health Science Center.

Area Attractions/Recreation

Tourism is an important, multi-billion dollar industry in San Antonio. In fact, it is San Antonio's second largest industry. The millions of tourists who visit San Antonio annually are drawn by the area's rich Southwestern cultural heritage, and historical and cultural sites. San Antonio's allure to visitors has made it one of the top tourist destinations in Texas.

San Antonio offers every attraction one would expect of a world-class city. Fun can be found at the many activities in Brackenridge Park, the San Antonio Zoo, the Paseo del Rio (River Walk), Sea World of Texas, and Fiesta Texas. Sports fans can cheer on the San Antonio Spurs, the San Antonio Missions baseball team and the UTSA Roadrunner football team. Annual events include Fiesta, Livestock Show and Rodeo, Texas Folklife Festival, and the Texas Open (PGA).

Much of the popularity of San Antonio as a destination city may be attributable to its central location. It serves as an excellent hub for day trips to the hill country towns of New Braunfels, Fredericksburg, Kerrville and Boerne and enjoying the sand and surf of the Texas Gulf Coast.

San Antonio Metropolitan Area Economic Profile

Since the late 1980's, the economy of the San Antonio metropolitan statistical area (MSA), which includes Bexar, Comal, Guadalupe and Wilson Counties, has expanded at a steady pace. Significant employment growth in the MSA has occurred in the trade and services industry and the area's military bases. Medical research and higher education also boost the area's economy. Additionally, the discovery of significant gas and oil deposits in the Eagle Ford shale has resulted in the addition of thousands of jobs to the San Antonio area.

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VIA's Service Area

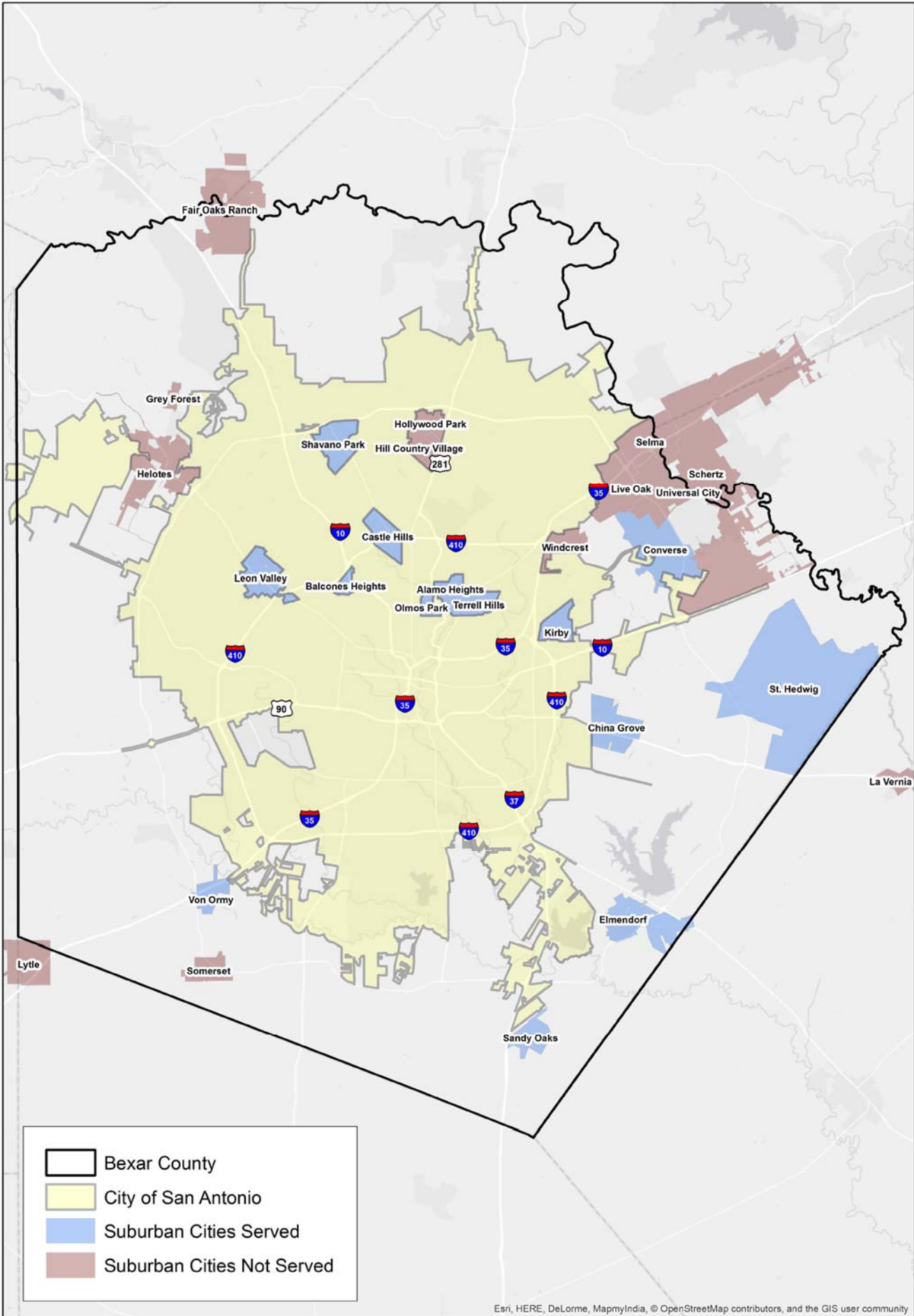
The VIA service area is comprised of approximately 1,210 square miles of which almost all are in Bexar County. This is just over 97% of Bexar County.

Areas of Bexar County not in the VIA service area are,

Area	Population
Fair Oaks Ranch	6,203
Grey Forest	532
Helotes	8,758
Hill Country Village	1,082
Hollywood Park	3,331
Live Oak	15,749
Lytle	41
Selma	7,634
Somerset	1,806
Schertz	1,853
Universal City	20,359
Von Ormy	1,198
Windcrest	5,858

VIA carries approximately 119,000 passengers on weekdays.

VIA Service Area



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Gender Composition

Male	49.32%
Female	50.68%

Age Distribution

Under 5 years	7.3%
Age 5 to 14 years	14.4%
Age 15 to 24 years	14.8%
Age 25 to 54 years	41.3%
Age 55 to 64 years	10.5%
65 years and older	11.7%

Ethnic Composition

Hispanic	59.9%
White	28.1%
Black	7.3%
Other	4.7%

Disability Status - Percent of Bexar County that is Disabled (Civilian Noninstitutionalized)

Age 5 to 17 years	1.6%
Age 18 to 34 years	2.1%
Age 35 to 64 years	5.8%
Age 65 years and older	<u>4.7%</u>
	14.2%

Educational Attainment

Less than high school graduate	16.8%
High school graduate (includes equivalency)	26.5%
Some college or associate's degree	31.6%
Bachelor's degree or higher	25.1%

Household Income

Less than \$15,000	11.7%
\$15,000 to \$24,999	10.1%
\$25,000 to \$34,999	10.0%
\$35,000 to \$49,999	14.6%
\$50,000 to \$74,999	19.5%
\$75,000 to \$99,999	12.0%
\$100,000 or more	22.1%

Average Persons per Household

3.0

Commute Mode

Drove Alone	78.3%
Carpooled	11.1%
Public transportation (excluding taxicab)	2.8%
Walked	1.9%
Taxicab, Motorcycle, Bicycle, or other means	1.6%
Worked at home	4.3%

(Bexar County Profile Continued)

Climate

Record Highest Temperature	111° (September 2000)
Record Lowest Temperature	0° (January 1949)
Average High Max August	94.7°
Average Low Min January	38.6°
Average First Freeze	November 26
Average Last Freeze	March 1
Average Annual Precipitation	32.91"

Civilian Labor Force Information (San Antonio MSA)

<u>Year</u>	<u>Employment</u>	<u>Average Unemployment Rate</u>
2004	883,892	5.60%
2005	896,886	5.00%
2006	914,917	4.60%
2007	921,968	4.10%
2008	942,671	4.70%
2009	965,670	6.70%
2010	988,724	7.30%
2011	1,011,200	7.70%
2012	1,026,700	6.60%
2013	1,030,300	6.00%
2014	1,058,800	4.70%
2015	1,096,800	3.70%
2016	1,120,579	3.75%

Source: Bureau of Labor Statistics - Metropolitan Area Employment and Unemployment

(Bexar County Profile Continued)

Industrial Composition (San Antonio MSA)

Educational services, and health care and social assistance	22.7%
Retail trade	11.9%
Professional, scientific, and management, and administrative and waste management services	11.4%
Arts, entertainment, and recreation, and accommodation and food services	10.8%
Construction	8.5%
Finance and insurance, and real estate and rental and leasing	8.4%
Manufacturing	6.0%
Public administration	5.1%
Transportation and warehousing, and utilities	4.9%
Other services, except public administration	4.8%
Wholesale trade	2.3%
Information	1.7%
Agriculture, forestry, fishing and hunting, and mining	1.5%

Source: Census Bureau - American Community Survey

2016 American Community Survey 1-Year Estimates

S2405: INDUSTRY BY OCCUPATION FOR THE CIVILIAN EMPLOYED POPULATION 16 YEARS AND OVER

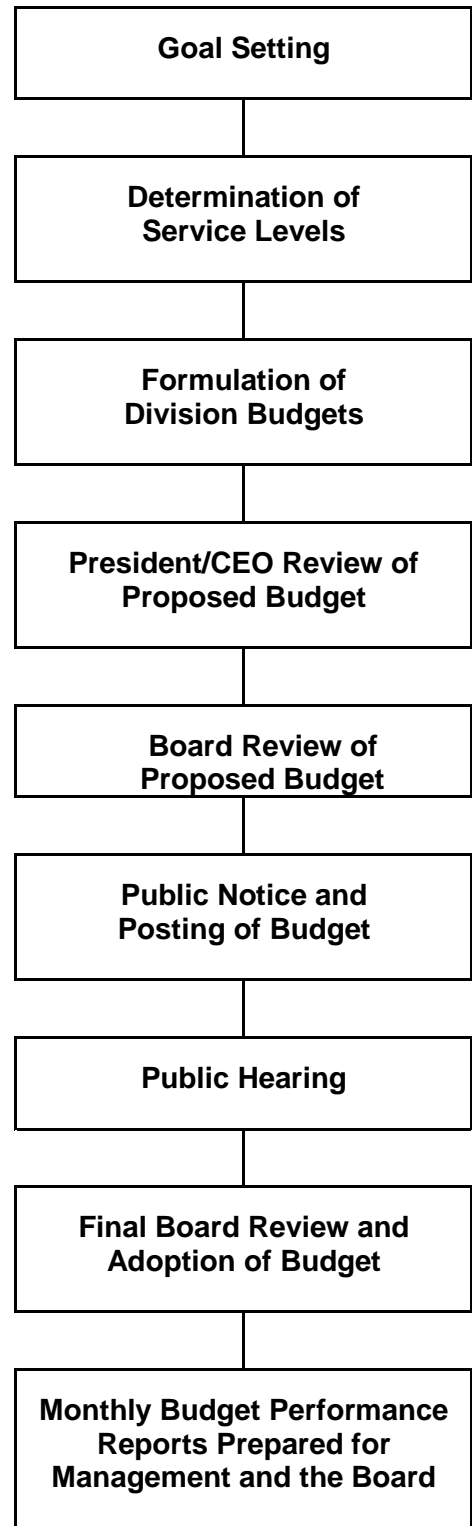
VIA Metropolitan Transit Budget Process

The State of Texas requires that transit authorities, such as VIA Metropolitan Transit, adopt an annual operating budget before the start of a new fiscal year. The fiscal year for VIA Metropolitan Transit begins on October 1 of each year. This year, the Board meeting for budget approval was on Tuesday, September 26, 2017.

VIA's budgeting process involves the VIA Board of Trustees, management and the public. VIA's Board of Trustees establishes goals for the agency that drive the short-term strategic planning process and the five-year financial plan. The Operations division is responsible for developing the detailed service plan. With the corporate goals and the estimated service levels in hand, the vice presidents establish division budgets that are sufficient to support the proposed service levels. The proposed operating budget is then drafted and submitted to the Board for their review. Next, there is a required 14-day public review and comment period that includes a public hearing held in conjunction with the Board of Trustees meeting at which adoption of the budget by the Board is to occur. The flow chart of the budget process shows the management, Board and public involvement in the budget process.

The detailed expenses by division are prepared by the division vice presidents and can be found in the operating detail section of this document. Expenses are budgeted by month. Once the vice presidents have completed preparation of the budget information, the budget accountant is able to compile the information electronically and consolidate the division budgets into an overall VIA budget.

The President/CEO is responsible for enforcing the limits set in the budget. The budget is approved and monitored by the Board at the cost center level. The vice presidents are given monthly financial reports that detail the budget performance. Any significant variances are investigated and explained. The Board of Trustees also receives a budget performance packet monthly. This information is in a summarized format and is provided/reviewed monthly at the Board meeting.



FY2017-2018 Budget Schedule

March - June	<ul style="list-style-type: none">- Obtain Board input on key plan elements/assumptions- Determine service levels- Begin developing draft annual budget and five-year financial and capital plans
June - July	<ul style="list-style-type: none">- Division vice presidents review/discuss proposed operating and capital budgets with President/CEO- Revise budget as needed
August - September	<ul style="list-style-type: none">- Budget made available to public- Board review of division budgets- Public hearing on annual budget- Budget modifications made as needed- Approval of annual budget and five-year capital plan

Budget Amendment Process

VIA may not have operating expenses in excess of the total budgeted expenses for a fiscal year unless the Board amends the operating budget after a public notice and hearing.

The following steps are required to amend the annual operating budget if necessary.

- 1) A presentation is made to the Board detailing the reasons for the budget overruns.
- 2) A proposed budget amendment document is prepared and made available to the public 14 days prior to the scheduled adoption of the budget amendment.
- 3) A public hearing is held prior to the adoption of the budget amendment.
- 4) The Board is requested to vote for the approval of the proposed budget amendment.

Budget Assumptions

The assumptions listed below were used in the development of the approved operating budget.

Reporting Entity

The reporting entity includes all funds and operations that are controlled by or dependent on VIA. Control and dependence are determined on the basis of financial interdependence, selection of governing authority, designation of management, ability to significantly influence operations and accountability for fiscal matters. Based on the oversight criteria, no other entities are included in this document. The Board members are appointed by the City of San Antonio, the Bexar County Commissioners Court, and the Suburban Council of Mayors. VIA is not included in the reports of these entities since the organization is not part of these entities and has its own Board. VIA's Board has the authority to make decisions, the power to designate management, the responsibility to significantly influence operations and the primary accountability for fiscal matters.

Board of Trustees Governance

The Board of Trustees, an eleven member group of individuals representing the community VIA serves, works with staff to carry out a leadership vision that is committed to VIA's mission of providing regional multimodal transportation options that connect our community to opportunity, support economic vitality and enhance the quality of life throughout our region. The Board, through standing committees, provides strategic and policy-level direction and oversight. To this end, the Board plays an active role in both the budget preparation process and the monitoring of budget performance.

(Budget Assumptions Continued)

Basis of Budget and Basis of Accounting

VIA accounts for the operations of the MTA and the ATD using the enterprise fund system. Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

As an enterprise fund, the budget is prepared on a full accrual basis of accounting. That is, expenses are recognized when incurred and revenues are recognized when earned. The Comprehensive Annual Financial Report (CAFR) is developed in accordance with generally accepted accounting principles (GAAP) using the accrual basis of accounting as well.

The goal of VIA's budgeting process is to produce a "balanced budget" - one in which projected expenses are less than, or equal to, the amount of revenues projected. VIA also strives to earn through operations the local funding required to procure capital assets and fund the Stabilization Fund. The estimated required funding for the fiscal year for these purposes is considered during the budget formulation process.

Service Area

It is assumed that the service area will remain unchanged.

Inflation

From September-2015 through September-2016, the increase in the consumer price index was 2.2%.

Fare Policy

There will be no fare structure change in FY18.

Sales Tax Rate

It is assumed the sales tax rate will remain at ½ cent for VIA Metropolitan Transit, and ¼ cent for the Advanced Transportation District. VIA's portion of the ATD tax is 50%, which equates to ⅛ cent.

Service Levels

Service hours are up compared to FY17.

Debt

Debt is used to help finance capital programs when necessary.

Compensation

Salaried employees received a salary increase of 3.0% effective 10/1/17. Hourly employees received a salary increase of 3.0% effective 8/1/17 (FY17) and a slight increase was assumed effective 8/1/18.

Financial Policies

Reserve Funds

The cash reserve policy of VIA outlines the types of reserve accounts, the level of funding, the timing of account balance review, and the method of calculation to be used to arrive at the account balances. The policy is approved by the Board of Trustees and is revised as required by events impacting the fund categories. The policy provides for a portion of cash reserves to provide sufficient operating funds for day-to-day obligations of the entity. Funds which are constrained by local or state laws or contractual agreements are categorized as Restricted Net Assets. Funds which are set aside by the Board for purposes deemed to be prudent, but not legally required, are considered Unrestricted Net Assets.

Among the Unrestricted Net Assets are amounts to provide for VIA's property insurance deductible, unfunded pension benefit obligation, and an amount to cover the replacement of assets which do not equal or exceed the deductible amount of the property insurance policy.

The Unrestricted Net Assets also includes funds to provide financial resources to protect against revenue shortfalls or unpredicted one-time expenditures, and to provide a planned approach to the replacement of the revenue vehicle fleet, the major asset class at VIA. The Stabilization Fund, often called a "rainy day fund" was created to address temporary cash flow shortages, emergencies, unanticipated economic downturns, and one-time opportunities. The fund is targeted to equal 60 days of operating expenses. Generally, sales of property, revenues from settlements of legal issues, and other one-time revenues are credited to this fund.

Fees and Charges

VIA has policies determining the fees and charges for Charter Service, Contract School Service, Special Event Service and the use of VIA assets such as park and rides and VIA meeting rooms. These policies outline the cost elements and the extent to which they cover the cost of the service provided.

The fares charged for scheduled bus and demand response van service must be approved by the Local Government Approval Committee (LGAC). This committee includes elected officials representing the County, City and Suburban Mayors. San Antonio has many transit dependent citizens that have very limited financial resources. The committee and the VIA Board of Trustees recognizes the need in the community for transportation services and attempts to hold the fare structure recovery rate as low as possible.

Investment Policy

VIA's financial policies governing investments have been approved by the Board of Trustees. The Investment Policy of VIA is reviewed annually by the Board of Trustees as required by The Public Funds Investment Act of the State of Texas. The investment policy outlines the objectives of the investment program which are: preservation and safety of principal, maintenance of adequate liquidity to meet current obligations, maximization of yield on invested funds within the constraint of preservation and safety of principal, conformance with applicable legal constraints, and diversification of the portfolio to avoid unreasonable risks. The policy delegates responsibility for oversight of the program, defines the standard of prudence to be used in managing the portfolio, outlines the investment strategy, provides for the formulation of a system of internal controls, and defines the investments that are considered allowable under the policy and the parameters of diversification. Quarterly reports of the performance of the portfolio are provided to the Board of Trustees.

Balancing the Operating Budget

VIA is committed to balancing the annual budget and works toward this goal during each budget process. The State of Texas does not have a statutory balanced budget requirement for transit agencies. The budget process as required by the laws of the State of Texas that created the transit authority is described in this document under the section titled “VIA Metropolitan Transit Budget Process”. While there is currently no formal balanced budget policy, the Board of Trustees and staff of VIA realize that the community depends on the service provided and that a balanced budget is important in the achievement of long-term goals. Each budgeting cycle, VIA evaluates operating, capital, and cash reserve requirements over a five-year time horizon. Any desired service enhancements and other proposed expenditures are evaluated in light of available funding.

Asset Inventory

As a recipient of federal financial assistance, VIA is required to perform an asset inventory every other year. Assets are tagged with an identification number when purchased and entered into an asset management system. Transfers and retirements are monitored throughout the year through a reporting system. Responsibility for assets is assigned on a division basis. The Office of Management and Budget Department performs the bi-annual inventory.

Debt Policies

VIA formalized a “Board Approved” debt policy as of July 2012. VIA/ATD debt policy guidelines apply to all “Debt Instruments”. Debt Instruments may include sales and use tax bonds, sales and use tax contractual obligations, ATD contract revenue bonds, farebox revenue bonds, commercial paper, bank lines, standby purchase agreements or letters of credit, variable rate demand notes, variable rate auction rate notes, capital leases, and grant anticipation notes. Debt is included within the period covered by the five-year financial plan as needed to help fund capital project.

Best Practices in Budgeting

The National Advisory Council on State and Local Budgeting (NACSLB) formed in the spring of 1995 has issued a paper on “best practices” in state and local budgeting. The GFOA was one of the participants in this process. The GFOA adopted the NACSLB framework for improved state and local budgeting on March 26, 1998, and has recommended that governments look at the NACSLB documents as a model for evaluating and improving their own budget processes. VIA is continuing to review the principles and practices outlined in the paper in order to improve the budget process. VIA staff will be working on implementing more of the suggested policies in the coming year.

Debt

VIA has used long-term debt to finance capital asset purchases. Four bond issues are currently outstanding: a \$3,200,000 private placement issue from 2013 used to purchase vans; a \$39,965,000 par issue of Farebox Revenue Improvement and Refunding Bonds, Series 2013, used for various capital projects; a \$32,925,000 par issue of Advanced Transportation District Sales Tax Revenue and Refunding Bonds, Series 2014, used for various capital projects; and, a \$81,995,000 par issue of Contractual Obligations, Series 2017, to be used for rolling stock. Interest on all of these bond issues is payable semi-annually, with principal payments due annually. There is no limit on VIA’s ability to incur bonded indebtedness as long as the bonds are issued in accordance with the law and bond covenants are met.

Appropriations

The capital appropriations reflected in the budget include VIA's match for any capital grant received from the FTA and the planned purchase of any capital item with VIA funds. See the Capital Budget section for details on the anticipated capital outlays.

Net Position

Net position is the excess amount of assets over liabilities (or Fund Balance). An adequate fund balance is necessary to ensure funds are available to provide cash for both current and future operations. VIA accounts for its operations using enterprise (proprietary type) funds.

Financial Overview

Financial Overview

Introduction to the Financial Overview Section

The following section gives details of the assumptions used to formulate the fiscal year 2018 budget and an overview of budgeted financial figures including revenues, expenses and projected net income. Information presented includes details for the Metropolitan Transit Authority (MTA), the Advanced Transportation District (ATD) and the combined totals for VIA. The Operating Budget schedule on the following page summarizes the adopted budget and is presented in cost center format.

VIA's account structure allows for budgeted expenses to be identified by division, department, expense object, expense function, cost center and project. The Federal Transit Administration requires transit systems to use a uniform system of accounts based on object and function elements as required by Federal Transit laws. Use of the uniform system of accounts allows transit systems throughout the nation to compare their performance with the performance of other transit systems.

The expense object class groups the expenses on the basis of the types of goods or services purchased. Examples of object classes include salaries and wages, fringe benefits, services, materials and supplies, and other expenses.

Expense functions group expenses based on the transportation function that the expense supports. Examples of functions include Vehicle Operations, Vehicle Maintenance, Non-Vehicle Maintenance and General Administration.

A transit budget is formulated based on the amount of service that is planned for the fiscal year. The Service Level Summary gives a five-year history of the transportation service. Details of the service levels by cost center are also provided.

The Passenger Summary shows the passengers related to the service provided by cost center. Summary and detail numbers are shown in the information included.

The Revenue Summary describes the major revenue categories and the method used to estimate the budgeted numbers. Also related to the revenue information is a schedule which compares sources of operating funds as reported throughout the transit industry and those specific to VIA. This chart illustrates the fact that VIA receives a higher proportion of its revenues from directly-generated sources than is typical of other transit agencies. Included in directly-generated sources are the VIA Metropolitan Transit Authority sales tax, Advanced Transportation sales tax, fares, investment income and other miscellaneous income.

The Expense Summary portion of the document includes analyses that show expenses by cost center, service type, expense function, and expense object class. Included in this section is an industry-wide comparison of expenses by object class.

The final pages of this section give details on personnel budgeted for the upcoming fiscal year and a comparison to recent fiscal years. The company-wide organizational chart concludes this section.

VIA Metropolitan Transit
Operating Budget Summary

	MTA				ATD				Combined			
	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
<u>Operating Revenue</u>												
Line	\$ 16,607,467	\$ 16,788,908	\$ 15,564,784	\$ 15,911,419	\$ 3,444,164	\$ 4,221,592	\$ 4,221,592	\$ 3,721,383	\$ 20,051,631	\$ 21,010,500	\$ 19,786,376	\$ 19,632,802
Robert Thompson Terminal	94,787	151,452	151,452	139,208	-	-	-	-	94,787	151,452	151,452	139,208
Special Events	144,402	168,396	168,396	180,838	-	-	-	-	144,402	168,396	168,396	180,838
Charter	-	35,597	35,597	-	-	-	-	-	-	35,597	35,597	-
Subtotal - Bus	16,846,656	17,144,353	15,920,229	16,231,465	3,444,164	4,221,592	4,221,592	3,721,383	20,290,820	21,365,945	20,141,821	19,952,848
VIAtrans	1,996,239	2,088,541	2,046,558	2,111,265	-	-	-	-	1,996,239	2,088,541	2,046,558	2,111,265
Mobility on Demand	-	-	-	25,076	-	-	-	-	-	-	-	25,076
Bus Advertising	894,530	949,530	949,530	950,000	-	-	-	-	894,530	949,530	949,530	950,000
Ellis Alley Park and Ride	12,582	15,390	15,390	13,200	-	-	-	-	12,582	15,390	15,390	13,200
Real Estate Development	330,799	410,157	545,157	456,993	-	-	-	-	330,799	410,157	545,157	456,993
Miscellaneous	441,677	389,453	389,453	480,000	-	-	-	-	441,677	389,453	389,453	480,000
Subtotal - Other	3,675,827	3,853,071	3,946,088	4,036,534	-	-	-	-	3,675,827	3,853,071	3,946,088	4,036,534
Total - Operating Revenue	20,522,483	20,997,424	19,866,317	20,267,999	3,444,164	4,221,592	4,221,592	3,721,383	23,966,647	25,219,016	24,087,909	23,989,382
<u>Operating Expenses</u>												
Line	(135,129,867)	(132,244,671)	(132,244,671)	(135,210,784)	(32,222,077)	(35,981,152)	(35,981,152)	(37,471,334)	(167,351,944)	(168,225,823)	(168,225,823)	(172,682,118)
Line Disaster Relief	-	-	-	-	-	-	-	-	-	-	-	-
Robert Thompson Terminal	(630,944)	(734,002)	(734,002)	(622,836)	-	-	-	-	(630,944)	(734,002)	(734,002)	(622,836)
Other Special Events	(552,244)	(698,118)	(698,118)	(673,869)	-	-	-	-	(552,244)	(698,118)	(698,118)	(673,869)
Promotional Service	(99,753)	(88,226)	(88,226)	-	-	-	-	-	(99,753)	(88,226)	(88,226)	-
Charter	-	(23,610)	(23,610)	(98,980)	-	-	-	-	-	(23,610)	(23,610)	(98,980)
Subtotal - Bus	(136,412,808)	(133,788,627)	(133,788,627)	(136,606,469)	(32,222,077)	(35,981,152)	(35,981,152)	(37,471,334)	(168,634,885)	(169,769,779)	(169,769,779)	(174,077,803)
VIAtrans	(40,922,470)	(41,838,305)	(41,838,305)	(44,826,493)	-	-	-	-	(40,922,470)	(41,838,305)	(41,838,305)	(44,826,493)
VIAtrans Disaster Relief	-	-	-	-	-	-	-	-	-	-	-	-
Vanpool	-	-	-	-	(608,055)	(614,838)	(614,838)	(619,021)	(608,055)	(614,838)	(614,838)	(619,021)
Real Estate Development	(1,678)	(2,539)	(2,539)	(2,784)	-	-	-	-	(1,678)	(2,539)	(2,539)	(2,784)
Transit Technology	-	-	-	-	(637,751)	(607,177)	(607,177)	(473,485)	(637,751)	(607,177)	(607,177)	(473,485)
Business Development and Planning	(6,343,287)	(7,036,515)	(7,036,515)	(8,605,721)	(109,953)	-	-	-	(6,453,240)	(7,036,515)	(7,036,515)	(8,605,721)
Subtotal - Other	(47,267,435)	(48,877,359)	(48,877,359)	(53,434,998)	(1,355,759)	(1,222,015)	(1,222,015)	(1,092,506)	(48,623,194)	(50,099,374)	(50,099,374)	(54,527,504)
Total - Operating Expenses	(183,680,243)	(182,665,986)	(182,665,986)	(190,041,467)	(33,577,836)	(37,203,167)	(37,203,167)	(38,563,840)	(217,258,079)	(219,869,153)	(219,869,153)	(228,605,307)
<u>Nonoperating Revenues/(Expenses)</u>												
Sales Tax	138,552,067	142,860,000	142,860,000	147,860,000	31,427,566	32,290,000	32,290,000	33,420,000	169,979,633	175,150,000	175,150,000	181,280,000
Investment Income	1,340,888	925,900	1,075,900	945,390	165,751	87,800	170,000	75,000	1,506,639	1,013,700	1,245,900	1,020,390
Bond Interest and Issuance	(1,839,371)	(2,936,268)	(4,196,212)	(4,571,692)	(1,397,736)	(1,322,110)	(1,322,110)	(1,286,854)	(3,237,107)	(4,258,378)	(5,518,322)	(5,858,546)
Net Inc/(Dcr) in FV of Investments	332,977	-	-	-	-	-	-	-	332,977	-	-	-
Gain / (Loss) on Sale of Assets	(117,056)	-	-	-	-	-	-	-	(117,056)	-	-	-
Disaster Relief	-	-	-	-	-	-	-	-	-	-	-	-
Grants	28,835,978	28,742,800	31,842,800	33,389,100	-	-	-	-	28,835,978	28,742,800	31,842,800	33,389,100
Local Assistance	(461,513)	-	-	-	-	-	-	-	(461,513)	-	-	-
Subtotal - Other	166,643,970	169,592,432	171,582,488	177,622,798	30,195,581	31,055,690	31,137,890	32,208,146	196,839,551	200,648,122	202,720,378	209,830,944
Total - Nonoperating Revenues/(Expenses)	166,643,970	169,592,432	171,582,488	177,622,798	30,195,581	31,055,690	31,137,890	32,208,146	196,839,551	200,648,122	202,720,378	209,830,944
Net Income/(Loss) Before Depreciation	3,486,210	7,923,870	8,782,819	7,849,330	61,909	(1,925,885)	(1,843,685)	(2,634,311)	3,548,119	5,997,985	6,939,134	5,215,019

Service Statistics

For VIA Fiscal Years Beginning October 1 and Ending September 30

VIA Fiscal Year	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Forecast	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast	2022 Forecast
Hours											
Bus											
Line - MTA	1,388,916	1,364,908	1,361,450	1,393,045	1,399,014	1,387,446	1,448,318	1,391,647	1,385,572	1,365,777	1,364,324
Line - ATD	224,541	253,456	267,812	285,683	319,023	368,462	390,416	512,977	512,644	507,052	506,445
Disaster Relief	-	-	-	-	-	-	-	-	-	-	-
Special Events	9,434	12,234	10,996	10,093	8,602	11,918	10,671	10,885	11,102	11,324	11,551
Charter	2,261	3,232	2,906	1,930	1,322	1,590	1,488	1,517	1,548	1,579	1,610
Contract	-	-	-	-	-	-	-	-	-	-	-
<i>Subtotal</i>	1,625,152	1,633,830	1,643,164	1,690,751	1,727,961	1,769,416	1,850,893	1,917,026	1,910,866	1,885,732	1,883,930
Van											
Directly Provided	286,473	265,249	251,695	263,343	281,861	289,345	284,441	287,285	290,158	293,060	295,990
Purchased	295,883	298,704	331,163	353,801	357,721	351,263	366,336	369,999	373,699	377,436	381,211
Will Call Taxi	-	834	3,271	4,024	4,727	5,301	5,797	6,323	6,323	6,323	6,323
Taxi Subsidy	-	997	6,505	10,314	14,232	15,309	13,377	13,377	13,377	13,377	13,377
Disaster Relief	-	-	-	-	-	-	-	-	-	-	-
Starlight	-	-	-	-	-	-	-	-	-	-	-
<i>Subtotal</i>	582,356	565,784	592,634	631,482	658,541	661,218	669,951	676,984	683,557	690,196	696,901
Mobility on Demand	-	-	-	-	-	-	4,638	12,914	23,979	33,195	33,195
<i>Total</i>	2,207,508	2,199,614	2,235,798	2,322,233	2,386,502	2,430,634	2,525,482	2,606,924	2,618,402	2,609,123	2,614,026
<i>Line Service Total</i>	1,613,457	1,618,364	1,629,262	1,678,728	1,718,037	1,755,908	1,838,734	1,904,624	1,898,216	1,872,829	1,870,769
<i>% Change</i>							4.7%	3.6%	-0.3%	-1.3%	-0.1%
Miles											
Bus											
Line - MTA	18,211,609	17,991,815	18,131,388	18,585,481	18,662,572	18,705,339	19,417,824	18,549,399	18,718,621	18,470,349	18,450,720
Line - ATD	4,096,796	4,528,826	4,746,201	5,069,387	5,435,340	6,272,590	6,432,276	8,218,744	8,194,779	8,114,604	8,104,958
Disaster Relief	-	-	-	-	-	-	-	-	-	-	-
Special Events	122,658	153,521	143,754	129,111	115,500	149,086	128,890	131,468	134,097	136,779	139,515
Charter	16,283	30,137	27,242	15,225	8,151	11,408	8,756	8,931	9,110	9,292	9,478
Contract	-	-	-	-	-	-	-	-	-	-	-
<i>Subtotal</i>	22,447,346	22,704,299	23,048,585	23,799,204	24,221,563	25,138,423	25,987,746	26,908,542	27,056,607	26,731,024	26,704,671
Van											
Directly Provided	5,089,293	4,480,271	4,269,252	4,620,731	5,018,275	5,078,835	4,992,758	5,042,686	5,093,112	5,144,044	5,195,484
Purchased	6,387,270	6,368,966	6,540,867	6,905,238	7,101,696	6,814,538	7,106,971	7,178,041	7,249,821	7,322,319	7,395,543
Will Call Taxi	-	20,503	79,825	98,234	115,262	129,327	141,416	154,271	154,271	154,271	154,271
Taxi Subsidy	-	15,058	88,931	149,323	188,560	205,845	177,242	177,242	177,242	177,242	177,242
Starlight	-	-	-	-	-	-	-	-	-	-	-
<i>Subtotal</i>	11,476,563	10,884,798	10,978,875	11,773,526	12,423,793	12,228,545	12,418,387	12,552,240	12,674,446	12,797,876	12,922,540
Mobility on Demand	-	-	-	-	-	-	65,906	183,508	340,742	471,701	471,701
<i>Total</i>	33,923,909	33,589,097	34,027,460	35,572,730	36,645,356	37,366,968	38,472,039	39,644,290	40,071,795	40,000,601	40,098,912
<i>Line Service Total</i>	22,308,405	22,520,641	22,877,589	23,654,868	24,097,912	24,977,929	25,850,100	26,768,143	26,913,400	26,584,953	26,555,678
<i>% Change</i>							3.5%	3.6%	0.5%	-1.2%	-0.1%
Passengers											
Bus											
Line - MTA	38,448,193	36,794,149	35,148,248	33,358,136	30,721,504	28,779,200	29,411,126	29,122,997	29,091,470	28,781,019	29,173,340
Line - ATD	7,255,832	7,841,459	7,937,346	7,580,831	7,613,146	8,269,265	8,515,749	10,023,571	11,624,203	11,541,011	11,717,112
Disaster Relief	-	-	-	-	-	-	-	-	-	-	-
Special Events	131,102	189,448	183,470	158,050	126,419	171,355	163,444	166,713	170,047	173,448	176,916
Charter	20,106	22,809	23,954	13,555	-	4,162	-	-	-	-	-
Contract	-	-	-	-	-	-	-	-	-	-	-
<i>Subtotal</i>	45,855,233	44,847,865	43,293,018	41,110,572	38,461,069	37,223,982	38,090,319	39,313,281	40,885,720	40,495,478	41,067,368
Van											
Directly Provided	505,217	488,752	443,678	458,282	505,815	537,490	534,886	540,235	545,637	551,094	556,605
Purchased	532,719	550,163	565,297	575,907	573,099	571,632	607,510	613,585	619,721	625,918	632,177
Will Call Taxi	-	2,522	10,535	12,989	14,573	16,132	17,640	17,640	17,640	17,640	17,640
Taxi Subsidy	-	5,115	34,037	61,235	80,617	88,588	77,050	77,050	77,050	77,050	77,050
Starlight	-	-	-	-	-	-	-	-	-	-	-
<i>Subtotal</i>	1,037,936	1,046,552	1,053,547	1,108,413	1,174,104	1,213,842	1,237,086	1,248,510	1,260,048	1,271,702	1,283,472
Mobility on Demand	-	-	-	-	-	-	41,373	113,205	213,904	291,356	296,115
<i>Total</i>	46,893,169	45,894,417	44,346,565	42,218,985	39,635,173	38,437,824	39,368,778	40,674,996	42,359,672	42,058,536	42,646,955
<i>Line Service Total</i>	45,704,025	44,635,608	43,085,594	40,938,967	38,334,650	37,048,465	37,926,875	39,146,568	40,715,673	40,322,030	40,890,452
<i>% Change</i>							2.4%	3.2%	4.0%	-1.0%	1.4%

Service Statistics: Service Hours

Service	FY2013 Hours Actual	FY2014 Hours Actual	FY2015 Hours Actual	FY2016 Hours Actual	FY2017 Hours Forecast	FY2018 Hours Budget
Bus						
Line - MTA	1,364,908	1,361,450	1,393,045	1,399,014	1,387,446	1,448,318
Line - ATD	253,456	267,812	285,683	319,023	368,462	390,416
Robert Thompson Terminal	6,936	5,958	5,311	4,153	0	5,678
Promotional Service	1,363	1,316	1,238	1,322	1,590	1,645
Other Community Events	5,298	5,038	4,782	4,449	11,918	3,349
Commercial Charters	1,869	1,590	692	0	0	1,488
	1,633,830	1,643,164	1,690,751	1,727,961	1,769,416	1,850,894
Mobility on Demand						
Mobility on Demand	0	0	0	0	0	4,638
	0	0	0	0	0	4,638
Van						
Paratransit Directly Operated	265,249	251,695	263,343	281,861	289,345	284,441
Paratransit Purchased Transportation	298,704	331,163	353,801	357,721	351,263	366,336
Will Call Taxi	834	3,271	4,024	4,727	5,301	5,797
Taxi Subsidy	997	6,505	10,314	14,232	15,309	13,377
	565,784	592,634	631,482	658,541	661,218	669,951
Total Hours	2,199,614	2,235,798	2,322,233	2,386,502	2,430,634	2,525,483

Change from FY2017

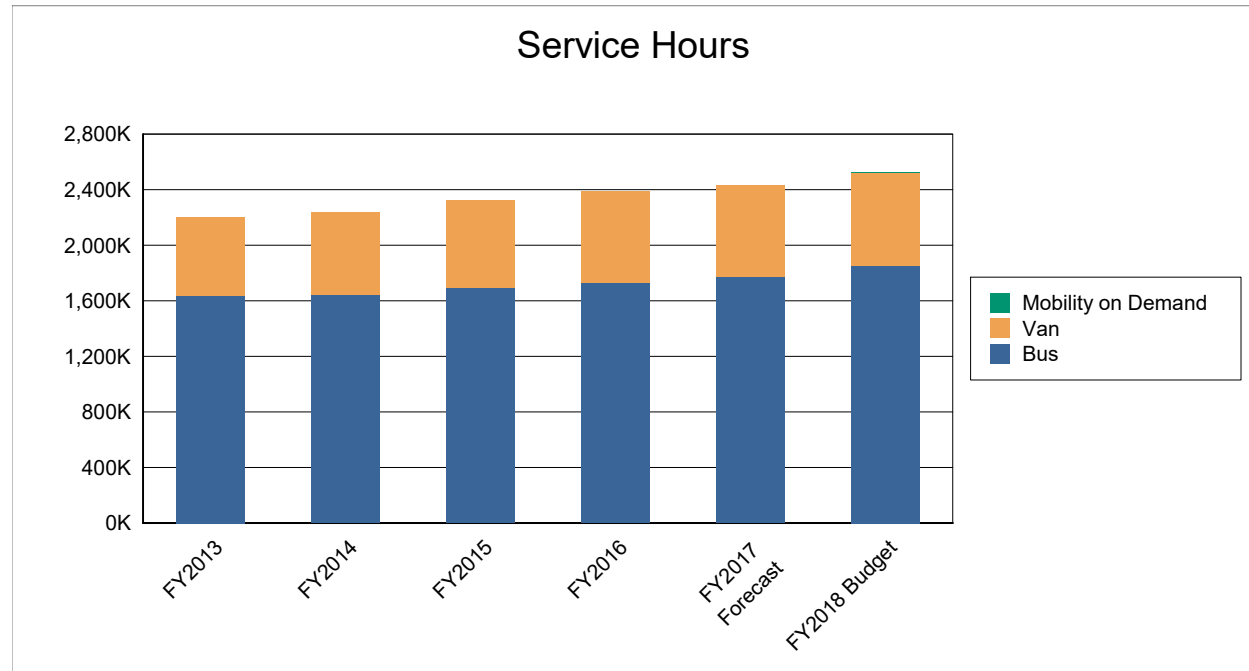
Total Hours: 3.9%

Line Hours - MTA: 4.4%

Line Hours - ATD: 5.9%

Paratransit DO Hours: - 1.7%

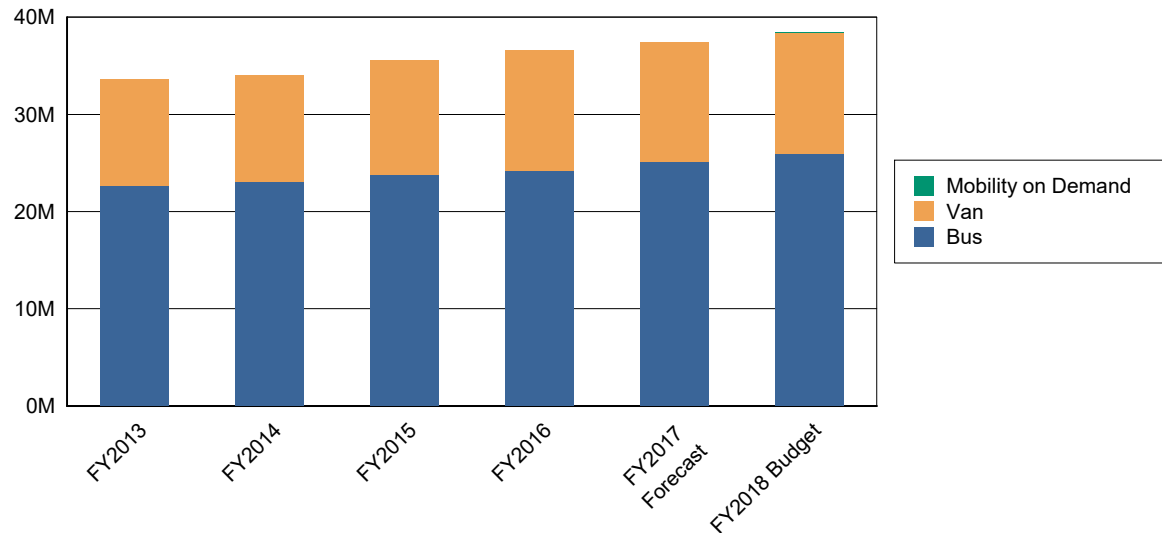
Paratransit PT Hours: 4.3%



Service Statistics: Service Miles

Service	FY2013 Miles Actual	FY2014 Miles Actual	FY2015 Miles Actual	FY2016 Miles Actual	FY2017 Miles Forecast	FY2018 Miles Budget
Bus						
Line - MTA	17,991,815	18,131,388	18,585,481	18,662,572	18,705,339	19,417,824
Line - ATD	4,528,826	4,746,201	5,069,387	5,435,340	6,272,590	6,432,276
Robert Thompson Terminal	83,587	73,497	66,573	54,779	0	61,825
Promotional Service	7,994	7,983	8,293	8,151	11,408	24,260
Other Community Events	69,934	70,257	62,538	60,721	149,086	42,806
Commercial Charters	22,143	19,259	6,932	0	0	8,756
	22,704,299	23,048,585	23,799,204	24,221,563	25,138,423	25,987,747
Mobility on Demand						
Mobility on Demand	0	0	0	0	0	65,906
	0	0	0	0	0	65,906
Van						
Paratransit Directly Operated	4,480,271	4,269,252	4,620,731	5,018,275	5,078,835	4,992,758
Paratransit Purchased Transportation	6,368,966	6,540,867	6,905,238	7,101,696	6,814,538	7,106,971
Will Call Taxi	20,503	79,825	98,234	115,262	129,327	141,416
Taxi Subsidy	15,058	88,931	149,323	188,560	205,845	177,242
	10,884,798	10,978,875	11,773,526	12,423,793	12,228,545	12,418,387
Total Miles	33,589,097	34,027,460	35,572,730	36,645,356	37,366,968	38,472,040

Service Miles



Change from FY2017

Total Miles: 3.0%.

Line Miles - MTA: 3.8%

Line Miles - ATD Miles: 2.5%

Paratransit DO Miles: - 1.7%

Paratransit PT Miles: 4.3%

Service Statistics: Service Passengers

<u>Service</u>	<u>FY2013 Passengers Actual</u>	<u>FY2014 Passengers Actual</u>	<u>FY2015 Passengers Actual</u>	<u>FY2016 Passengers Actual</u>	<u>FY2017 Passengers Forecast</u>	<u>FY2018 Passengers Budget</u>
Bus						
Line - MTA	36,794,149	35,148,248	33,358,136	30,721,504	28,779,200	29,411,126
Line - ATD	7,841,459	7,937,346	7,580,831	7,613,146	8,269,265	8,515,749
Robert Thompson Terminal	108,590	95,972	79,978	53,706	0	72,811
Promotional Service	0	0	0	0	4,162	24,275
Other Community Events	80,858	87,498	78,072	72,713	171,355	66,358
Commercial Charters	22,809	23,954	13,555	0	0	0
	44,847,865	43,293,018	41,110,572	38,461,069	37,223,982	38,090,319
Mobility on Demand						
Mobility on Demand	0	0	0	0	0	41,373
	0	0	0	0	0	41,373
Van						
Paratransit Directly Operated	488,752	443,678	458,282	505,815	537,490	534,886
Paratransit Purchased Transportation	550,163	565,297	575,907	573,099	571,632	607,510
Will Call Taxi	2,522	10,535	12,989	14,573	16,132	17,640
Taxi Subsidy	5,115	34,037	61,235	80,617	88,588	77,050
	1,046,552	1,053,547	1,108,413	1,174,104	1,213,842	1,237,086
Total Passengers	45,894,417	44,346,565	42,218,985	39,635,173	38,437,824	39,368,778

Change from FY2017

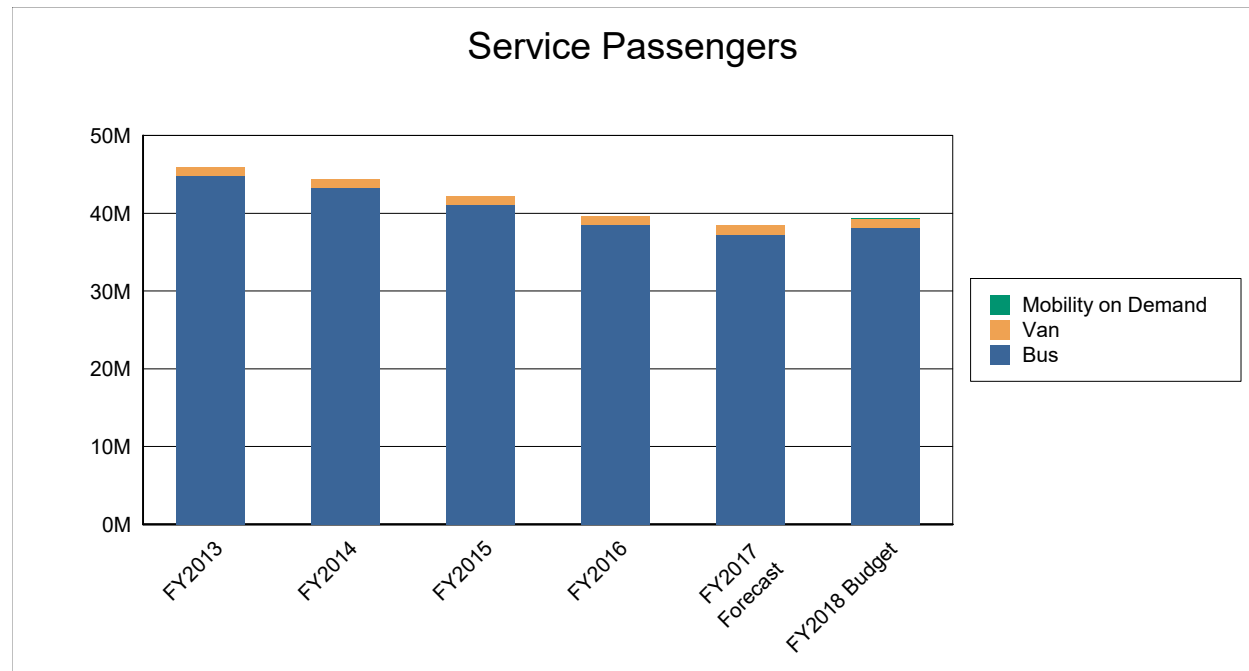
Total Passengers: 2.4%

Line Passengers - MTA: 2.2%

Line Passengers - ATD: 3.0%

Paratransit DO Passengers: - 0.5%

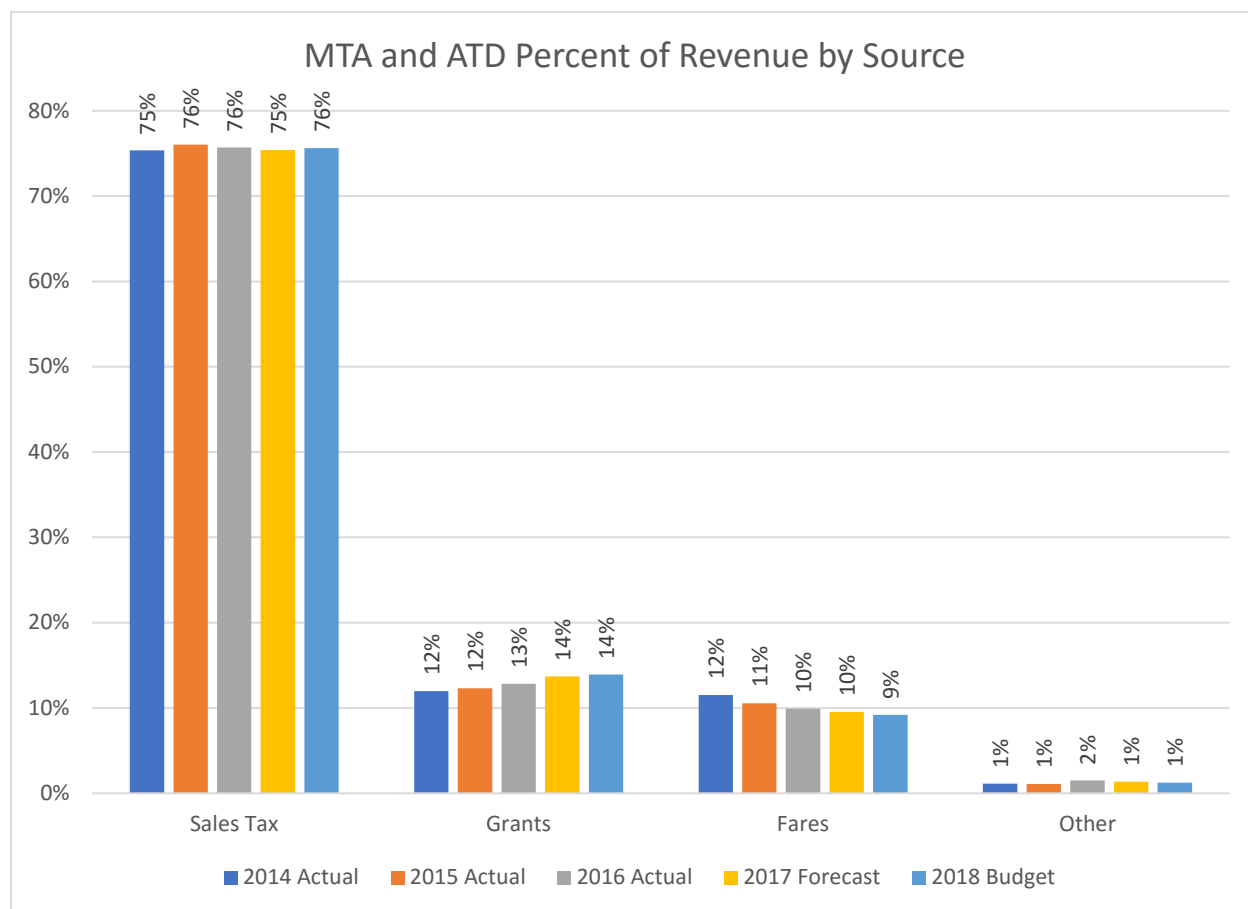
Paratransit PT Passengers: 6.2%



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Revenue Summary

VIA's revenues are received from the following sources: 1) fares, 2) sales taxes, 3) grants and 4) interest and other revenue.



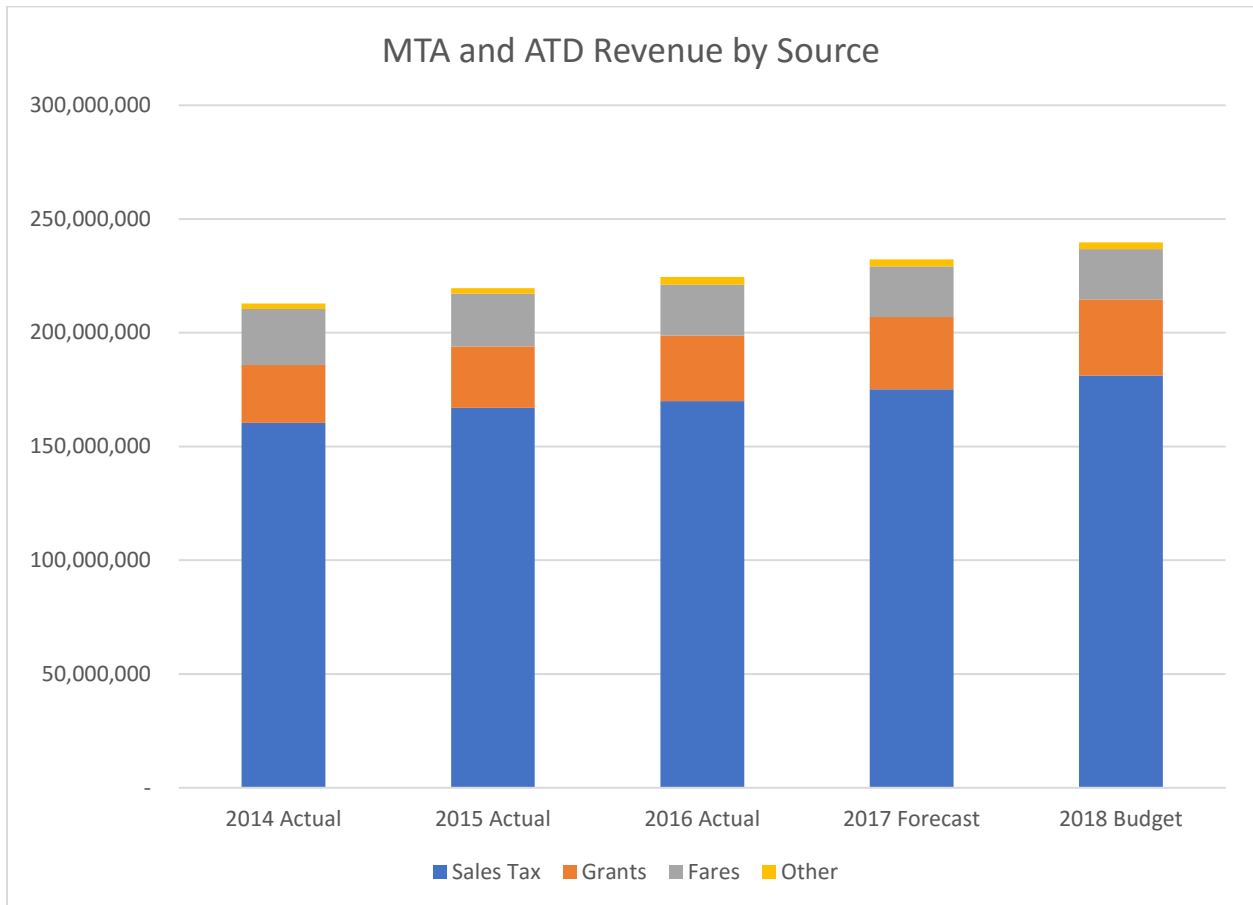
Note: Revenue figures discussed in this section are total operating revenues plus non-operating revenues. Figures do not include bond interest and issuance.

Revenues by Source

Passenger fares account for approximately 9% of VIA's total revenues. Fares are collected from customers as they board the bus or van. Fares are also collected from private operators through charter operations. The majority of VIA's combined revenue, 76%, is received from the ½ cent MTA sales tax and VIA's share of the ¼ cent ATD sales tax. VIA obtains sales tax forecasts from a local economist.

Grant revenues are expected to be 14% of total combined revenues in FY18. Included within grant revenues are: grant funds that will be used to offset expenses incurred in providing maintenance, capital cost of contracting, and ADA paratransit service; JARC funds; New Freedom funds; and, Section 5310 funds. Other miscellaneous revenues round to 1%. Interest revenue is budgeted based on projected cash and investments and related interest earnings.

A graph of the five-year history of revenues is included on the following page. The actual FY14, FY15, FY16, forecasted FY17 and budgeted FY18 figures include both MTA and ATD revenues. There has been an increase in total revenues of approximately 12.6% over the five-year period. This increase is predominately attributable to higher sales taxes. The FY18 budgeted MTA and ATD combined revenues are 3.2% more than FY17 forecast revenues.

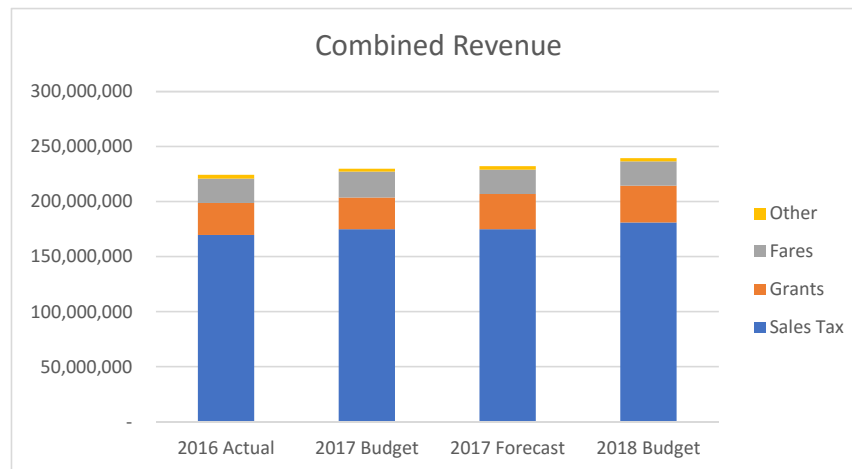
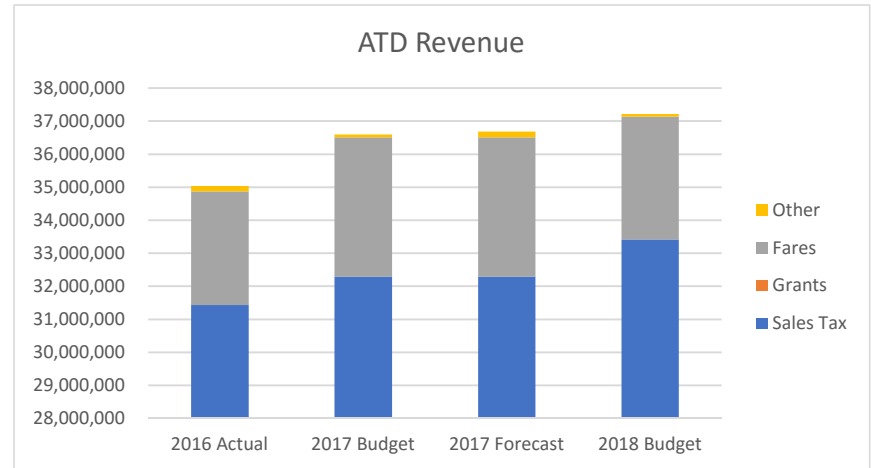
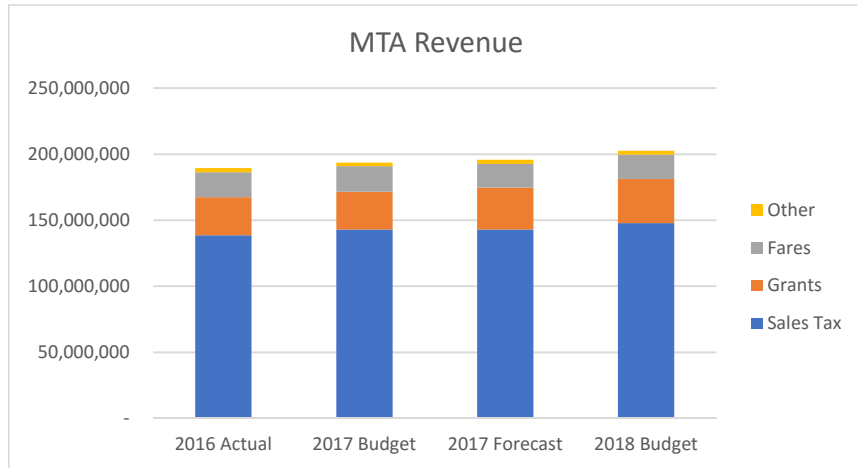


VIA is constantly challenged with obtaining enough revenue to meet the transportation needs of the community. There are constant requests for new service, and VIA has a very robust capital plan. VIA began using debt financing in FY12. Historically (until FY12), VIA operated on a pay-as-you-go basis. VIA has also received funding support from the Texas Department of Transportation to help fund various capital projects. In addition, VIA monitors and applies for grant opportunities when they become available. VIA is also exploring transit-oriented development opportunities. VIA regularly reviews annual financial reports of other agencies, and keeps in touch with contacts at peer organizations, in order to help identify alternative funding sources.

VIA Metropolitan Transit
Operating Revenue and Nonoperating Revenue/(Expense)

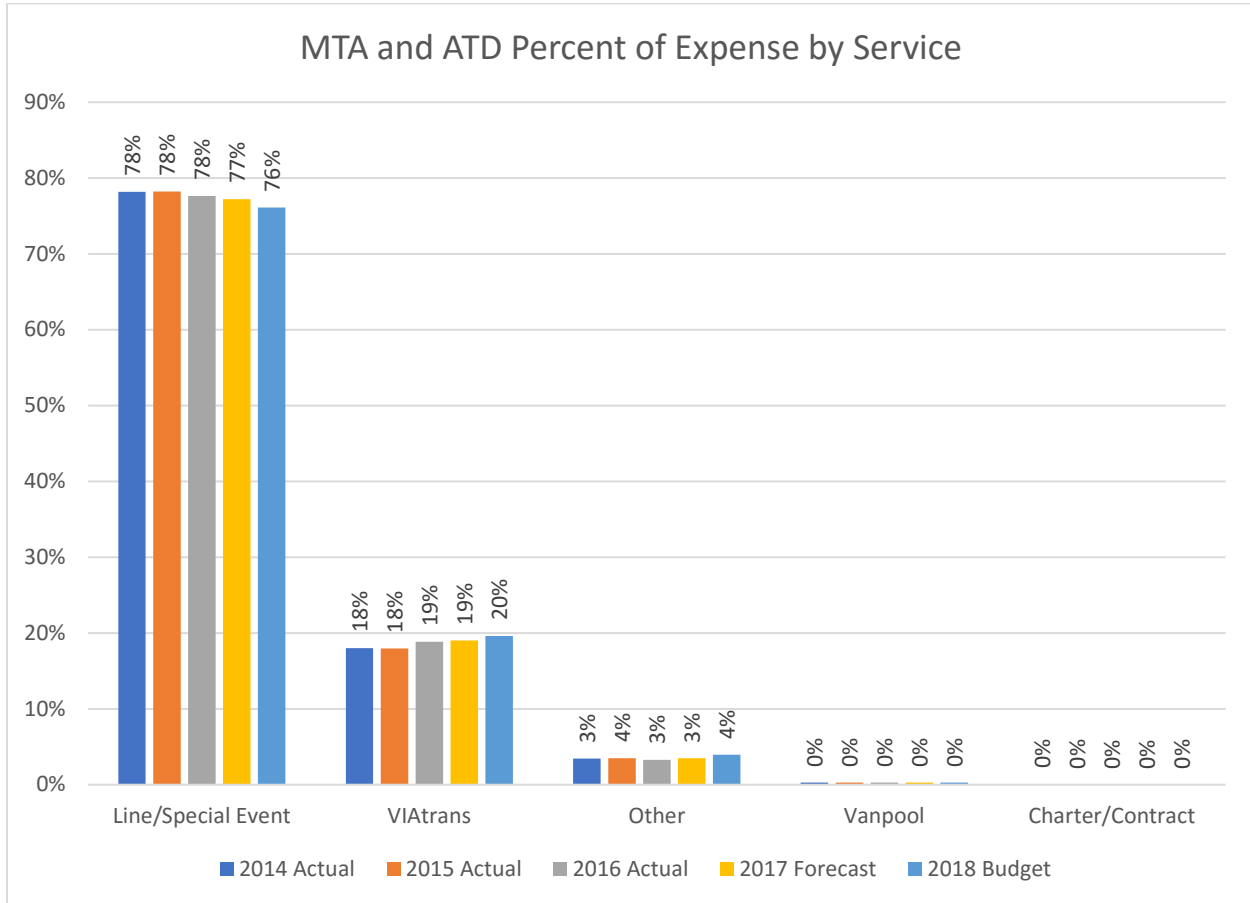
	MTA				ATD				Combined			
	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
<u>Operating Revenue</u>												
Line	\$ 16,607,467	\$ 16,788,908	\$ 15,564,784	\$ 15,911,419	\$ 3,444,164	\$ 4,221,592	\$ 4,221,592	\$ 3,721,383	\$ 20,051,631	\$ 21,010,500	\$ 19,786,376	\$ 19,632,802
Robert Thompson Terminal	94,787	151,452	151,452	139,208	-	-	-	-	94,787	151,452	151,452	139,208
Special Events	144,402	168,396	168,396	180,838	-	-	-	-	144,402	168,396	168,396	180,838
Charter	-	35,597	35,597	-	-	-	-	-	-	35,597	35,597	-
<i>Subtotal - Bus</i>	<u>16,846,656</u>	<u>17,144,353</u>	<u>15,920,229</u>	<u>16,231,465</u>	<u>3,444,164</u>	<u>4,221,592</u>	<u>4,221,592</u>	<u>3,721,383</u>	<u>20,290,820</u>	<u>21,365,945</u>	<u>20,141,821</u>	<u>19,952,848</u>
VIAtrans	1,996,239	2,088,541	2,046,558	2,111,265	-	-	-	-	1,996,239	2,088,541	2,046,558	2,111,265
Mobility on Demand	-	-	-	25,076	-	-	-	-	-	-	-	25,076
Bus Advertising	894,530	949,530	949,530	950,000	-	-	-	-	894,530	949,530	949,530	950,000
Ellis Alley Park and Ride	12,582	15,390	15,390	13,200	-	-	-	-	12,582	15,390	15,390	13,200
Real Estate Development	330,799	410,157	545,157	456,993	-	-	-	-	330,799	410,157	545,157	456,993
Miscellaneous	441,677	389,453	389,453	480,000	-	-	-	-	441,677	389,453	389,453	480,000
<i>Subtotal - Other</i>	<u>3,675,827</u>	<u>3,853,071</u>	<u>3,946,088</u>	<u>4,036,534</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,675,827</u>	<u>3,853,071</u>	<u>3,946,088</u>	<u>4,036,534</u>
Total - Operating Revenue	20,522,483	20,997,424	19,866,317	20,267,999	3,444,164	4,221,592	4,221,592	3,721,383	23,966,647	25,219,016	24,087,909	23,989,382
<u>Nonoperating Revenues/(Expenses)</u>												
Sales Tax	138,552,067	142,860,000	142,860,000	147,860,000	31,427,566	32,290,000	32,290,000	33,420,000	169,979,633	175,150,000	175,150,000	181,280,000
Investment Income	1,340,888	925,900	1,075,900	945,390	165,751	87,800	170,000	75,000	1,506,639	1,013,700	1,245,900	1,020,390
Bond Interest and Issuance	(1,839,371)	(2,936,268)	(4,196,212)	(4,571,692)	(1,397,736)	(1,322,110)	(1,322,110)	(1,286,854)	(3,237,107)	(4,258,378)	(5,518,322)	(5,858,546)
Net Inc/(Dcr) in FV of Investments	332,977	-	-	-	-	-	-	-	332,977	-	-	-
Gain / (Loss) on Sale of Assets	(117,056)	-	-	-	-	-	-	-	(117,056)	-	-	-
Disaster Relief	-	-	-	-	-	-	-	-	-	-	-	-
Grants	28,835,978	28,742,800	31,842,800	33,389,100	-	-	-	-	28,835,978	28,742,800	31,842,800	33,389,100
Local Assistance	(461,513)	-	-	-	-	-	-	-	(461,513)	-	-	-
<i>Subtotal - Other</i>	<u>166,643,970</u>	<u>169,592,432</u>	<u>171,582,488</u>	<u>177,622,798</u>	<u>30,195,581</u>	<u>31,055,690</u>	<u>31,137,890</u>	<u>32,208,146</u>	<u>196,839,551</u>	<u>200,648,122</u>	<u>202,720,378</u>	<u>209,830,944</u>
Total - Nonoperating Revenues/(Expenses)	166,643,970	169,592,432	171,582,488	177,622,798	30,195,581	31,055,690	31,137,890	32,208,146	196,839,551	200,648,122	202,720,378	209,830,944
Net Income/(Loss) Before Depreciation	<u>187,166,453</u>	<u>190,589,856</u>	<u>191,448,805</u>	<u>197,890,797</u>	<u>33,639,745</u>	<u>35,277,282</u>	<u>35,359,482</u>	<u>35,929,529</u>	<u>220,806,198</u>	<u>225,867,138</u>	<u>226,808,287</u>	<u>233,820,326</u>

VIA Metropolitan Transit Operating Revenue and Non-Operating Revenue/(Expense)



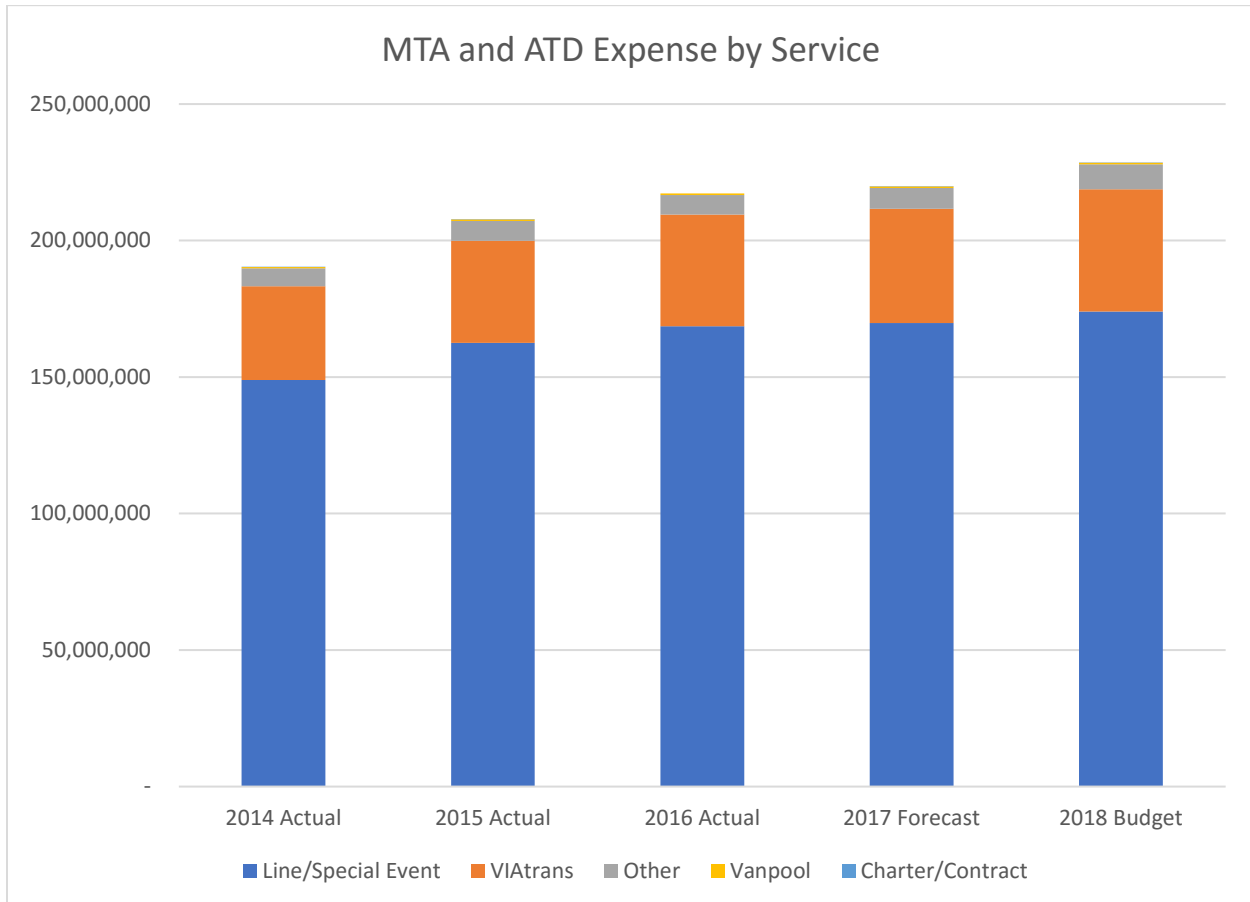
Expense Summary

VIA's expenses are classified by cost center, or type of service that VIA provides. Expenses related to Line, Special Event, VIAtrans, Contract, Charter, Vanpool and Miscellaneous services are directly related to the amount of service provided. The operating expenses related to providing service increase or decrease as the level of service increases or decreases. Each of the cost centers includes the labor, fuel, materials and other expenses related to providing the service. The Real Estate Development expenses are related to maintaining the Sunset Station Depot and Amtrak facilities. Service-related cost centers account for 96% of the total combined expenses in the FY18 budget.



Expenses by Service Type

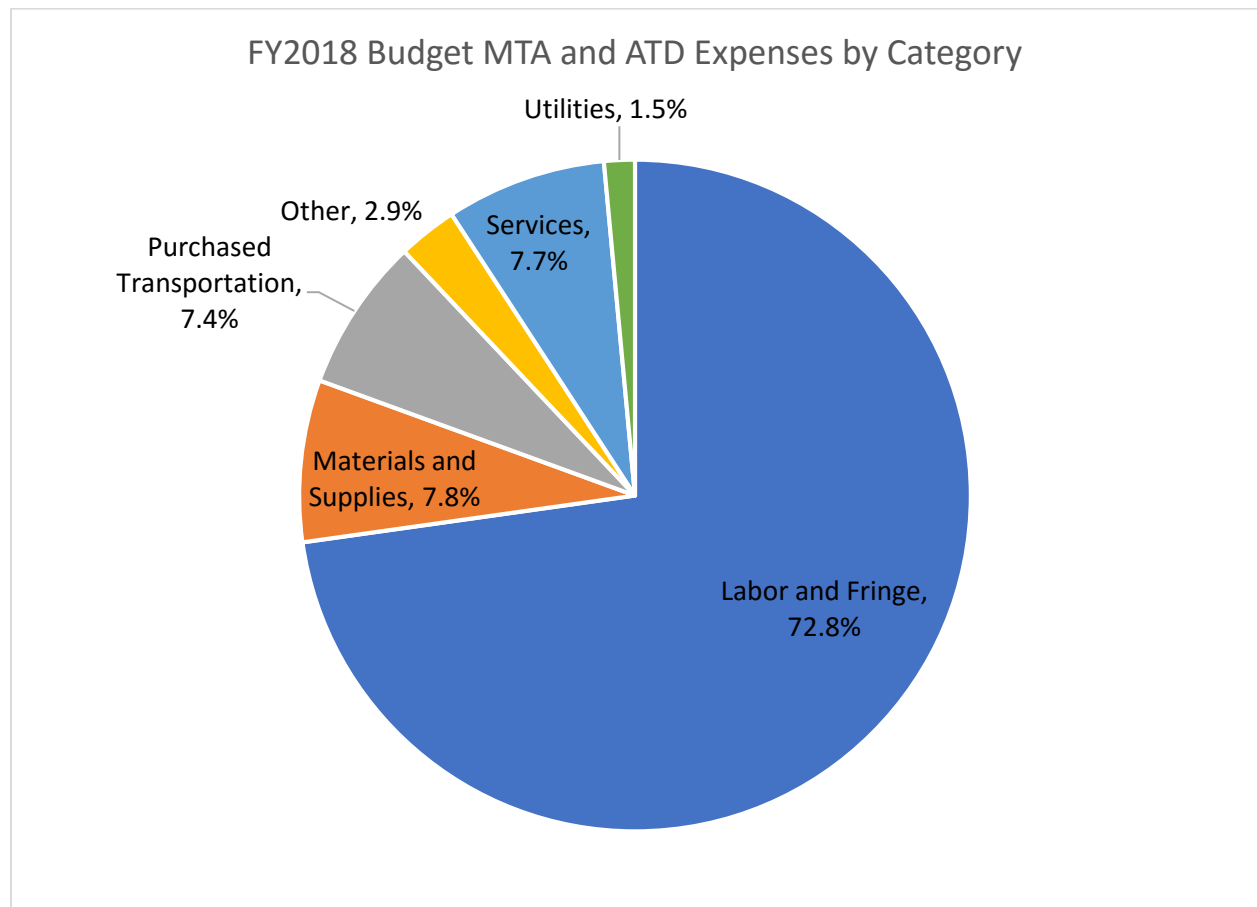
The following graph shows a five-year history of operating expenses. The combined operating expenses budgeted for FY18 are 20.0% greater than actual five years ago. This is primarily attributable to higher wages, pension, healthcare, parts and supplies used to maintain our fleet and purchased transportation costs associated with VIAtrans service. Line service expense has increased by 16.8% over the five-year period, while VIAtrans service expense has increased by 30.6% over the same time period. These increases are primarily due to the increased service levels offered over the period as well as many of the operating expense increases mentioned earlier.



VIA's expenses can also be summarized by major category. The Federal Transit Administration (FTA) in the Uniform System of Accounts and Records report defines the categories VIA uses to classify expenses. These categories are used by all transit systems in the United States for comparability. VIA's labor and fringe benefits comprise 72.8% of the total combined budgeted expenditures. Materials and Supplies, which include the parts to maintain the buses and vans and the fuel and tires needed to run the vehicles, are 7.8% of the combined total.

Purchased transportation is 7.4% of the combined budget. This represents the amount paid to private providers to provide supplemental VIAtrans service. VIAtrans service is transportation service to individuals with mobility impairments (accessible or ambulatory). Patrons requiring accessible service are those in wheelchairs, while ambulatory VIAtrans customers are those with greater mobility. Accessible trips require the larger wheelchair lift-equipped vans that are more costly to operate than the ambulatory trips provided through private providers in small passenger vans. VIA has budgeted to contract over half of all VIAtrans service for FY18.

Services including advertising fees, professional and technical services, contract maintenance, security and other services comprise roughly 7.7% of the combined budget. Utilities are 1.5% of the combined budget, other expenses (such as leases and miscellaneous expenses that cannot be classified in one of the other categories described above, are 2.9% of the combined total).

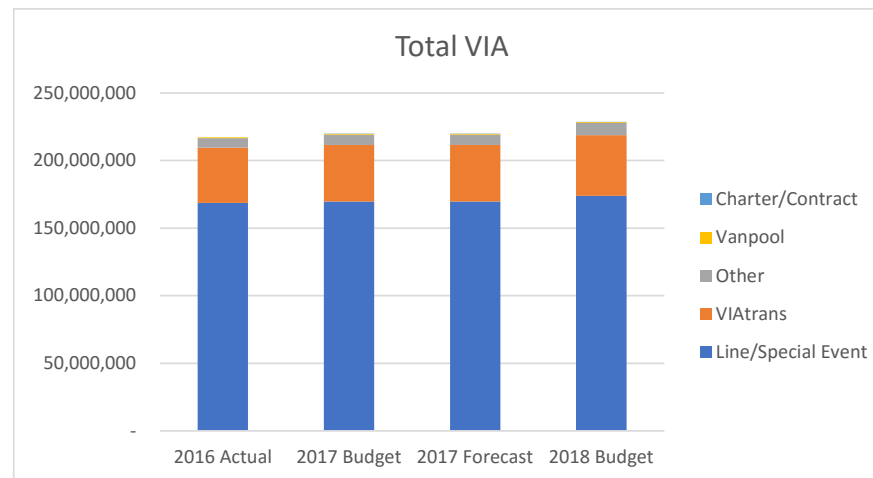
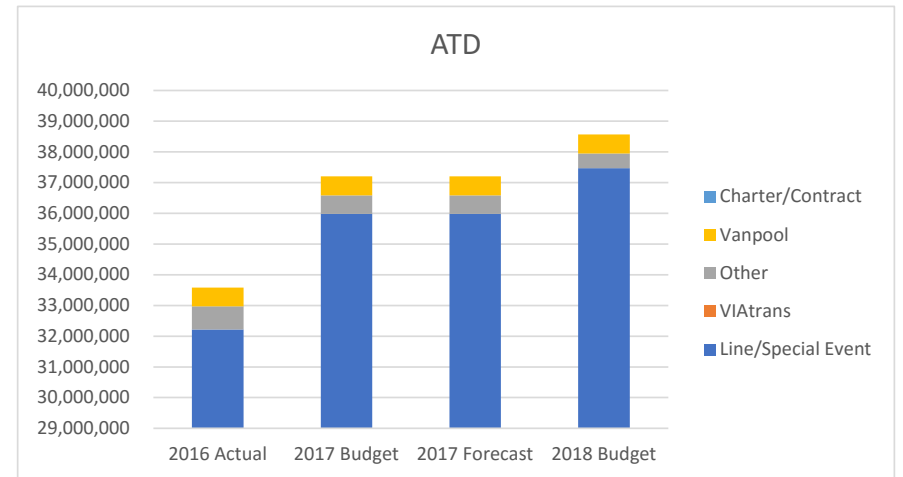
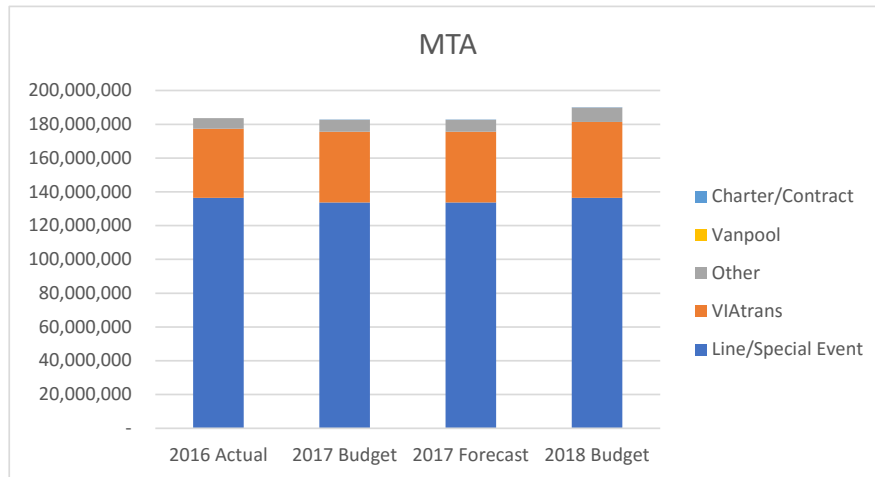


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VIA Metropolitan Transit
Operating Expenses

	MTA				ATD				Combined			
	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2016 Actual	2017 Budget	2017 Forecast	2018 Budget
Operating Expenses												
Line	\$ 135,129,867	\$ 132,244,671	\$ 132,244,671	\$ 135,210,784	\$ 32,222,077	\$ 35,981,152	\$ 35,981,152	\$ 37,471,334	\$ 167,351,944	\$ 168,225,823	\$ 168,225,823	\$ 172,682,118
Line Diseaster Relief	-	-	-	-	-	-	-	-	-	-	-	-
Robert Thompson Terminal	630,944	734,002	734,002	622,836	-	-	-	-	630,944	734,002	734,002	622,836
Other Special Events	552,244	698,118	698,118	673,869	-	-	-	-	552,244	698,118	698,118	673,869
Promotional Service	99,753	88,226	88,226	-	-	-	-	-	99,753	88,226	88,226	-
Charter	-	23,610	23,610	98,980	-	-	-	-	-	23,610	23,610	98,980
Subtotal - Bus	136,412,808	133,788,627	133,788,627	136,606,469	32,222,077	35,981,152	35,981,152	37,471,334	168,634,885	169,769,779	169,769,779	174,077,803
VIAtrans	40,922,470	41,838,305	41,838,305	44,826,493	-	-	-	-	40,922,470	41,838,305	41,838,305	44,826,493
VIAtrans Diseaster Relief	-	-	-	-	-	-	-	-	-	-	-	-
Vanpool	-	-	-	-	608,055	614,838	614,838	619,021	608,055	614,838	614,838	619,021
Real Estate Development	1,678	2,539	2,539	2,784	-	-	-	-	1,678	2,539	2,539	2,784
Transit Technology	-	-	-	-	637,751	607,177	607,177	473,485	637,751	607,177	607,177	473,485
Business Development and Planning	6,343,287	7,036,515	7,036,515	8,605,721	109,953	-	-	-	6,453,240	7,036,515	7,036,515	8,605,721
Subtotal - Other	47,267,435	48,877,359	48,877,359	53,434,998	1,355,759	1,222,015	1,222,015	1,092,506	48,623,194	50,099,374	50,099,374	54,527,504
Total - Operating Expenses	183,680,243	182,665,986	182,665,986	190,041,467	33,577,836	37,203,167	37,203,167	38,563,840	217,258,079	219,869,153	219,869,153	228,605,307
 Net Income/(Loss) Before Depreciation	 183,680,243	 182,665,986	 182,665,986	 190,041,467	 33,577,836	 37,203,167	 37,203,167	 38,563,840	 217,258,079	 219,869,153	 219,869,153	 228,605,307

VIA Metropolitan Transit Operating Expenses



VIA Metropolitan Transit
FY2018
Expenses by Category Summary

Combined MTA / ATD						
	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	Count Difference	% Difference
Authorized Positions:						
Full-Time (FTE)						
Operators	1,030.00	1,072.00	1,072.00	1,112.00	40.00	3.73%
Maintenance	368.00	366.00	366.00	371.00	5.00	1.37%
Salaried:						
Operations/Maintenance	207.00	216.00	216.00	224.00	8.00	3.70%
Administration (Office)	262.00	310.00	310.00	321.00	11.00	3.55%
Administration (Hourly)	12.00	15.00	15.00	15.00	-	0.00%
Part-Time (FTE)						
Operators	196.00	90.68	90.68	95.19	4.51	4.97%
Salaried:						
Operations/Maintenance	17.00	17.20	17.20	16.70	(0.50)	(2.91%)
Administration	16.00	10.50	10.50	10.50	-	0.00%
Total Positions	2,108.00	2,097.38	2,097.38	2,165.39	68.01	3.24%

Combined MTA/ATD						
	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	\$ Difference	% Difference
Labor Budget:						
Full-Time						
Operators	\$ 48,196,012	\$ 50,793,049	\$ 50,793,049	\$ 53,142,727	\$ 2,349,678	4.63%
Maintenance	15,525,236	16,197,693	16,197,693	17,580,362	1,382,669	8.54%
Salaried:						
Operations/Maintenance	11,981,612	12,700,991	12,700,991	13,935,981	1,234,990	9.72%
Administration	16,658,845	18,668,009	18,668,009	19,786,409	1,118,400	5.99%
Administration (Hourly)	572,208	622,787	622,787	642,650	19,863	3.19%
Part-Time						
Operators	3,776,885	3,402,189	3,402,189	4,483,240	1,081,051	31.78%
Salaried:						
Operations/Maintenance	334,025	752,122	752,122	524,934	(227,188)	(30.21%)
Administration	550,885	922,861	922,861	391,013	(531,848)	(57.63%)
Overtime:						
Operators	2,199,952	2,479,537	2,479,537	2,877,549	398,012	16.05%
Maintenance	1,863,680	1,442,157	1,442,157	1,396,802	(45,355)	(3.14%)
Salaried:						
Operations/Maintenance	1,198,948	630,803	630,803	668,066	37,263	5.91%
Administration	161,272	64,470	64,470	154,204	89,734	139.19%
Administration (Hourly)	40,820	27,495	27,495	27,495	-	0.00%
Subtotal Labor	\$ 103,060,380	\$ 108,704,163	\$ 108,704,163	\$ 115,611,432	\$ 6,907,269	6.35%

VIA Metropolitan Transit
FY2018
Expenses by Category Summary

	Combined MTA / ATD				\$ Difference	% Difference
	2016 Actual	2017 Budget	2017 Forecast	2018 Budget		
Expense Budget:						
FICA/RR Retirement	\$ 7,560,544	\$ 7,939,489	\$ 7,939,489	\$ 8,402,730	\$ 463,241	5.8%
Pension Plan	19,111,743	18,532,041	17,782,041	17,605,041	(177,000)	(1.0%)
Hospitalization (VIAcare)	16,419,742	15,120,000	15,855,412	16,329,600	474,188	3.0%
OPEB	2,070,728	2,790,000	2,790,000	3,916,000	1,126,000	40.4%
Life Insurance Plans	171,487	558,000	558,000	600,000	42,000	7.5%
Unemployment Insurance	66,300	54,000	54,000	40,000	(14,000)	(25.9%)
Workers Compensation Insurance	2,646,347	2,250,000	3,000,000	2,989,700	(10,300)	(0.3%)
Uniform Allowance	585,800	785,956	785,956	852,482	66,526	8.5%
Other Fringe Benefits	404,459	655,516	655,516	591,472	(64,044)	(9.8%)
Capital Labor Fringes	(703,638)	(864,693)	(864,693)	(578,370)	286,323	(33.1%)
Advertising Fees	202,540	416,900	384,900	386,900	2,000	0.5%
Professional and Technical Services	5,994,215	6,496,761	5,847,178	8,758,881	2,911,703	49.8%
Temp Help	52,107	21,500	183,260	76,624	(106,636)	100.0%
Contract Maintenance Services	3,283,320	3,656,646	3,656,646	4,568,840	912,194	24.9%
Security Services	2,107,951	2,204,424	2,204,424	2,362,014	157,590	7.1%
Other Services	770,921	1,317,022	1,228,153	1,492,254	264,101	21.5%
Fuel and Lubricants	18,039,638	12,748,391	12,380,352	8,173,424	(4,206,928)	(34.0%)
Tires and Tubes	1,367,306	1,456,368	1,456,368	1,668,687	212,319	14.6%
Other Materials and Supplies	11,425,534	11,579,199	11,408,548	8,926,401	(2,482,147)	(21.8%)
Utilities	2,792,929	2,893,863	3,039,511	3,384,097	344,586	11.3%
Premiums-Physical Damage Insurance	109,673	112,252	112,252	123,478	11,226	10.0%
Premiums for PL/PD	259,020	245,168	245,168	257,535	12,367	5.0%
Payouts for Uninsured PL	646,651	727,973	1,446,476	1,109,102	(337,374)	(23.3%)
Fuel and Lube Taxes	1,389,149	1,210,844	1,210,844	648,205	(562,639)	(46.5%)
Purchased Transportation	14,800,400	15,021,667	14,929,667	16,881,049	1,951,382	13.1%
Dues and Subscriptions	473,051	477,136	447,740	512,256	64,516	14.4%
Training and Meetings	482,994	823,772	622,835	946,448	323,613	52.0%
Fines and Penalties	33,342	-	-	-	-	0.0%
Bad Debt Expense	148,593	5,000	5,000	13,000	8,000	160.0%
Advertising /Promotion Media	329,205	662,900	510,000	489,900	(20,100)	(3.9%)
Other Miscellaneous Expense	896,811	913,702	936,753	1,099,107	162,354	17.3%
Leases	258,837	353,219	353,219	367,018	13,799	3.9%
Total Expenses	\$ 114,197,699	\$ 111,165,016	\$ 111,165,016	\$ 112,993,875	\$ 1,828,859	1.6%
Total Labor and Expenses	\$ 217,258,079	\$ 219,869,179	\$ 219,869,179	\$ 228,605,307	\$ 8,736,128	4.0%

VIA Metropolitan Transit
Operating Expenses
By Group / Division

	FY2016 Actual	FY2017 Budget	FY2017 Forecast	FY2018 Budget
<u>General and Administrative Group</u>				
General and Administrative	1,069,374	916,581	886,143	988,712
Audit	777,177	810,841	801,283	828,473
Legal Services	2,018,360	2,725,824	2,967,623	3,059,670
<i>Sub-Total</i>	3,864,911	4,453,246	4,655,049	4,876,855
<u>Public Engagement Group</u>				
Public Engagement	706,251	667,217	622,732	471,932
Government & Community Relations	606,326	812,053	756,651	1,270,624
Marketing & Promotions	1,308,909	1,965,533	1,790,433	1,943,084
<i>Sub-Total</i>	2,621,486	3,444,803	3,169,816	3,685,640
<u>Business Support Services Group</u>				
Transportation	78,296,822	81,614,103	82,101,681	87,825,451
Fiscal Management	2,508,825	2,776,122	2,840,602	3,416,731
Human Resources	2,758,844	2,924,301	2,966,843	3,276,337
Business Support Services	0	425,106	410,705	313,077
Information Technology	4,493,285	5,445,467	5,445,467	6,562,523
Customer Relations and Sales	3,221,634	3,672,168	3,417,855	3,893,165
Procurement	1,232,307	1,323,786	1,343,460	1,868,757
Safety, Security, and Training	7,244,905	8,073,680	8,063,680	8,775,929
Fleet and Facilities	55,201,396	50,193,427	50,117,131	45,442,021
Non-Departmental	49,594,604	49,245,328	49,173,436	51,306,197
<i>Sub-Total</i>	204,552,622	205,693,488	205,880,860	212,680,188
<u>Planning and Development Group</u>				
Diversity & Federal Compliance	432,259	496,657	496,657	0
Planning and Development	532,781	816,760	816,760	993,606
Capital and Service Planning	5,051,582	4,819,112	4,704,924	6,181,875
ATD and VIA Capital Programs	202,431	145,087	145,087	187,143
<i>Sub-Total</i>	6,219,053	6,277,616	6,163,428	7,362,624
 <i>Total Expenses</i>	 <u>\$ 217,258,072</u>	 <u>\$ 219,869,153</u>	 <u>\$ 219,869,153</u>	 <u>\$ 228,605,307</u>

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Cost Center Detail Analysis

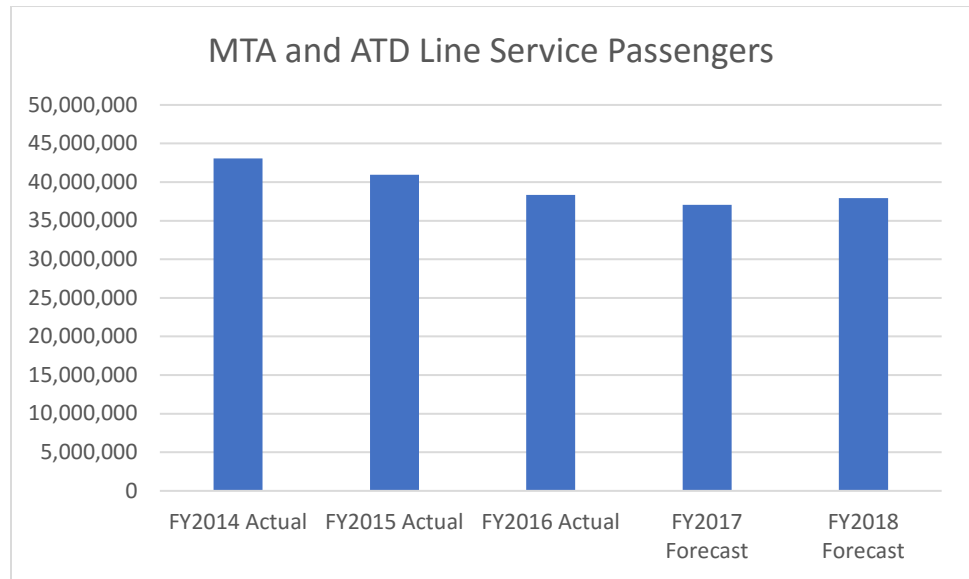
The following section contains detailed descriptions of the MTA and ATD cost centers that match revenues with corresponding expenses. All cost centers pertain to the type/function of service provided. Following the descriptions is the Cost Allocation Plan for the MTA and ATD. This shows the related costs centers of the MTA and ATD and the subsequent allocation of fringe and indirect expenses to the various cost centers. Allocations of fringes are based upon labor within each cost center and indirect expenses are then allocated based upon total labor and fringes within each cost center.

VIA has thirteen cost centers: Line, Special Events, Charter, Contract, VIAtrans, Vanpool, Disaster Relief, Bus Rapid Transit, Business Development and Planning, Real Estate Development, Transit Technology, Indirect and Fringe. Definitions providing detail on the individual cost centers are located on the following pages preceding the cost allocation plan.

The expenses directly related to providing service are Line, Special Events, Charter, Contract, VIAtrans, Purchased Transportation and Vanpool. Each of the cost centers includes the labor, fuel, materials and other expenses related to providing the service. The service-related cost centers account for 96.0% of the total combined MTA and ATD expenses for the FY18 budget.

Line Service

Description -	Regularly scheduled bus routes available to the general public for a fare.
Fare -	Base one-way \$1.30
Changes -	Budgeted service hours and passengers increased with the FY17 budget. There is a 4.7% increase in line service hours and a 2.4% increase in line passengers. Line passengers increased from 37.0 million to 37.9 million (FY17 forecast compared to FY18 budget).



Revenues and Expenses -	The combined MTA and ATD total operating revenues and non-operating revenues/(expenses) are expected to increase by 3.0% from FY17 forecast, while the combined total operating expenses over the same period are expected to increase by 4.0%.
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Special Events Service

Description -	Service provided to various events at the Alamodome and AT&T Center (two of San Antonio's multi-purpose facilities) such as sporting events, concerts and for other community special events, including Fiesta and the Folklife Festival.
Fare -	Park and Ride \$5.00 roundtrip
Changes -	The FY18 service hours are expected to decrease by 21.0% over the FY17 forecast service levels.
Revenues and Expenses -	The revenues are expected to remain flat and expenses are expected to decrease in this cost center by 14.7% from the FY17 forecast.

Charter Service

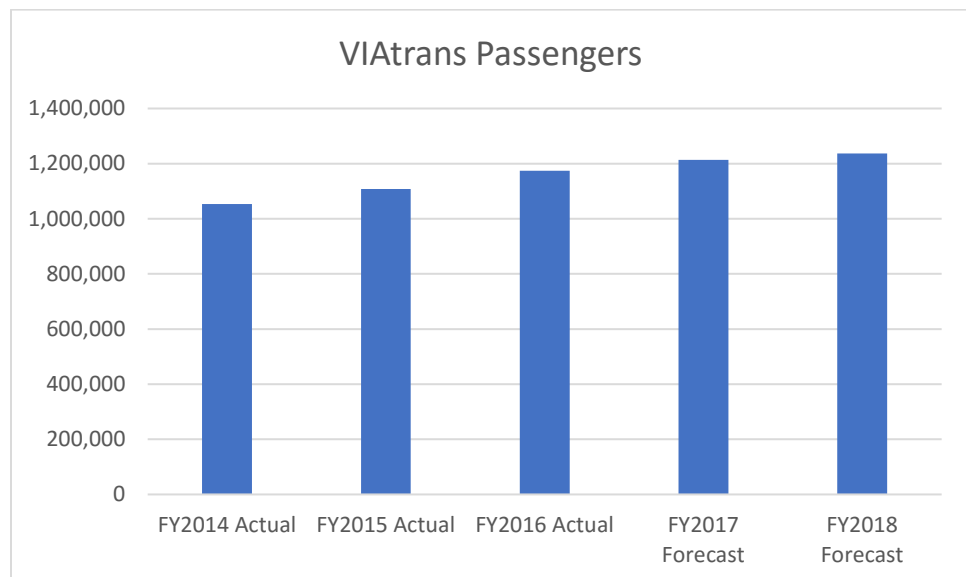
Description -	Transportation services provided to private operators that do not have a bus fleet large enough to provide charter services for conventions and other large meetings or events. VIA is prohibited by federal law from directly chartering bus service and must only support private providers of charter service by the lease of the vehicles.
Fare -	The fare is \$125.00 per hour for commercial charters.
Changes -	VIA provides a limited amount of charter service. In FY17, VIA did not provide charter services and for did not budget charter services for FY18
Revenues and Expenses -	The revenues and expenses are expected to remain at \$0.0 for FY18

Disaster Relief

Description -	San Antonio is located within close proximity to Gulf Coast communities that are often impacted by hurricanes. VIA is occasionally requested to transport coastal citizens from these areas to relief centers in San Antonio. VIA does not budget for these infrequent events, but maintains a cost center to accumulate actual expense to facilitate cost recovery from the state and federal agencies.
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VIAtrans Service

Description -	Demand responsive service for mobility-impaired persons who are certified through a registration process.
Fare -	Base one-way \$2.00
Changes -	An increase of 1.3% in total service hours from the FY17 forecast service levels is expected for FY18. Demand for this service has grown since the beginning of service in 1980 and has continued to increase as a result of population growth. VIA manages the cost of this service by providing a no-cost alternative to registered VIAtrans patrons. Mobility impaired citizens are allowed to ride regular line service at no charge, thus reducing demand for the VIAtrans service. The estimated savings for each VIAtrans trip avoided in lieu of the free line service is approximately \$29. VIA also contracts a large portion of the service for ambulatory patrons, which can be transported in a standard vehicle. Patrons using wheelchairs are usually carried on VIA's wheelchair lift-equipped vans, which are more expensive to operate.



Revenues and Expenses -	The revenue is expected to increase 3.1% over FY17 forecast revenues, while expenses are projected to increase by 7.1%. VIA will use the service of a private transportation provider for greater than half of all demand response trips.
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Contract Service

Description -	Transportation services for students. Years ago VIA provided services to the San Antonio Independent School District (SAISD) and the Alamo Community College District (ACCD) through contract arrangements.
Fare -	SAISD and ACCD paid a per hour charge.
Changes -	This service was discontinued for the SAISD at the conclusion of the 2007-2008 school year, while the ACCD service ended in December 2007.
Revenues and Expenses -	No revenues or expenses have been budgeted for the fiscal year.

Vanpool

Description -	Transportation services provided to individuals interested in joining a shared ride vanpool. Participants in the program will pay for the fuel used and a monthly fee to cover the capital cost of the 7 to 15 passenger van provided by a private car rental agency.
Fare -	Will vary based upon number of participants within each vanpool.
Changes -	Expenses are projected to increase by 0.7% over FY17 forecast.
Revenues and Expenses -	VIA does not receive revenue from this service. VIA's expense is limited to marketing and subsidy payments to the individuals participating in the vanpool.

Real Estate Development Cost Center

Description -	The revenues and expenses related to facilities leased to Amtrak and the Sunset Station Depot Group are recorded in this cost center. The revenues are primarily received through lease payments. The expenses recorded in this cost center are related to legal fees associated with Real Estate Development.
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Business Development and Planning Cost Center

Description -	The expenses in this cost center are for functions such as researching transit technology, conducting hearings and meetings with various interest groups to identify their perceived needs, discussing planning concepts, conducting long-range and regional transit planning and analysis, preparing specifications for purchase or construction of capital assets, and researching transit real estate opportunities.
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Fringe Cost Center

Description - These expenses include all payments and accruals to others on behalf of employees of the transit agency, such as (but not limited to) insurance premiums, FICA, pension and unemployment. It also includes payments and accruals made directly to employees for something other than performance of a piece of work, such as vacation, holiday and sick leave. These payments arise from the employment relationship but are over and above "labor" costs. The fringe expenses are allocated to the service cost centers based upon the labor within each cost center.

Indirect Cost Center

Description - These costs include all payments and accruals related to providing transportation services that are not easily identifiable, traceable or incurred on behalf of any one specific cost center. The indirect expenses are allocated to the service cost centers based upon the labor (plus fringes) within each cost center.

VIA METROPOLITAN TRANSIT
Cost Allocation Plan
FISCAL YEAR ENDING 09/30/18

Metropolitan Transit Authority								
	Line	Robert Thompson Event	Other Special Event	VIAtrans	Purchased Transport.	Promotional Service	Real Estate Develop.	Bus. Develop. & Planning
Operator Wages	\$33,869,735	\$140,429	\$123,827	\$5,894,307		\$36,759		
Other Salaries	17,350,793	75,679	116,672	3,265,826	1,722,251	5,737		1,471,059
PT Operator Wages	3,626,419							
PT Other Salaries	402,689	3,620	4,966	176,949	227,849	25		
<i>Subtotal Labor</i>	55,249,636	219,728	245,465	9,337,082	1,950,100	42,521		1,471,059
Other Fringe Benefits								
Advertising Fees								
Prof & Tech Services	68,938	219	237	53,335	68,690	31		4,800,896
Temporary Help								
Contract Maintenance	1,193,711	17,285	1,026	170,255	175,954	136	2,475	
Security Services	1,247,761	25,360	77,850	20,504	26,444			
Other Services	288,414	256	275	12,675	16,325	36		6,555
Fuel & Lubricants	5,386,515	18,093	19,016	232,890	734,451	2,432		
Tires & Tubes	1,074,767	3,422	3,702	230,291		484		
Other Mat. & Supplies	5,330,017	20,095	16,785	1,011,248	24,042	2,064		37,546
Utilities	957,878	31,094	1,607	379,213	238,094	177		332
Prem for Phy Dam Ins	60,480	158	187	5,156	1,225	25	309	
Payouts	695,158	2,213	2,401	178,741		314		
Fuel & Lubricant Taxes	399,498	1,272	1,380	9,800	103,740	180		
Purchased Transportation					16,652,089			
Dues & Subscriptions	60,544	1	1	1,136	1,463			99,704
Training & Meetings	68,172	116	323	23,634	16,866	24		73,278
Bad Debt	13,000							
Advertising/Promotion								
Other Misc. Expense	192,461	88	83	11,030	10,860	12		368,399
Tr Way & Tr St Lease - 574	3,700							
Passenger Stations Lease - 575		24,615	15,050					
Parking Lease - 576	1,800							
Engine House Lease - 580	7,356	24	25			3		
Revenue Veh Mvmt. Control Lease								
Data Processing Facilities Lease - 583								
Other Gen. & Admin. Lease - 585	74,427	238	256			34		
<i>Subtotal Expenses</i>	17,124,597	144,549	140,204	2,339,908	18,070,243	5,952	2,784	5,386,710
<i>Total Direct Expenses</i>	72,374,233	364,277	385,669	11,676,990	20,020,343	48,473	2,784	6,857,769
Full Time Fringe	65,235,492	34,303,939	144,734	161,069	6,134,818	1,153,444	28,461	985,213
Part Time Fringe	13,826,458	541,473	486	667	23,780	30,621	3	
<i>Total Fringe</i>	65,971,614	34,845,412	145,220	161,736	6,158,598	1,184,065	28,464	985,213
<i>ATD Indirect</i>	464,003							
Total Indirect (W/O Depr.)	41,852,480	27,384,065	110,925	123,767	4,709,856	952,618	21,576	746,575
Dist. of Fringe	930,186	607,074	2,414	2,697	102,595	21,428	467	16,164
<i>Total Fringe & Indirect</i>	62,836,551	258,559	288,200	10,971,049	2,158,111	50,507		1,747,952
FY18 Total before Capital Labor	\$135,210,784	\$622,836	\$673,869	\$22,648,039	\$22,178,454	\$98,980	\$2,784	\$8,605,721
Less: Capital Labor								
FY18 Total after Capital Labor								

VIA METROPOLITAN TRANSIT
Cost Allocation Plan
FISCAL YEAR ENDING 09/30/18

Advanced Transportation District

		Capital			Transit	Bus.	MTA	ATD		
		Labor	Line	BRT	Vanpool	Technology	Develop. & Planning	Indirect	Indirect	Fringe
Operator Wages			\$7,073,668	\$2,194,720						\$49,333,445
Other Salaries		830,785	3,970,786	876,967	54,523	198,810		17,559,062	156,589	416,634
PT Operator Wages			782,502	44,319						4,453,240
PT Other Salaries		88,320	21,430	3,418				79,401		15,600
<i>Subtotal Labor</i>		919,105	11,848,386	3,119,424	54,523	198,810		17,638,463	156,589	432,234
Other Fringe Benefits										64,974,437
Advertising Fees				54,400	7,500			325,000		386,900
Prof & Tech Services			18,631	4,204	12,000			2,665,370	106,000	960,330
Temporary Help								76,624		76,624
Contract Maintenance			81,371	28,391		18,219		2,878,517	1,500	4,568,840
Security Services			241,367					722,728		2,362,014
Other Services			21,630	4,885				1,130,693	5,050	5,460
Fuel & Lubricants			1,451,244	328,783						8,173,424
Tires & Tubes			290,484	65,537						1,668,687
Other Mat. & Supplies			1,365,875	290,675		3,013		819,981		5,060
Utilities			110,944	41,926				1,622,832		3,384,097
Prem for Phy Dam Ins			9,528	8,264	243,600			52,081		381,013
Payouts			187,889	42,386						1,109,102
Fuel & Lubricant Taxes			107,977	24,358						648,205
Purchased Transportation					228,960					16,881,049
Dues & Subscriptions			52	12	500			348,423		420
Training & Meetings			11,172	2,542	360			730,021	4,992	14,947
Bad Debt										13,000
Advertising/Promotion								414,900	75,000	489,900
Other Misc. Expense			17,742	5,202				482,270		10,960
Tr Way & Tr St Lease - 574				8,000						11,700
Passenger Stations Lease - 575										39,665
Parking Lease - 576			4,200							6,000
Engine House Lease - 580			1,987	449						9,844
Revenue Veh Mvmt. Control Lease						11,040		41,470		52,510
Data Processing Facilities Lease - 583					5,100			54,000		59,100
Other Gen. & Admin. Lease - 585			20,105	4,540				78,600	10,000	188,200
<i>Subtotal Expenses</i>			3,942,198	914,554	498,020	32,272		12,443,510	202,542	65,971,614
<i>Total Direct Expenses</i>		919,105	15,790,584	4,033,978	552,543	231,082		30,081,973	359,131	66,403,848
Full Time Fringe	65,235,492	556,402	7,396,805	2,057,202	36,516	133,149		11,759,836	104,872	279,032
Part Time Fringe	13,826,458	11,869	108,041	6,415				10,671		2,096
<i>Total Fringe</i>	65,971,614	568,271	7,504,846	2,063,617	36,516	133,149		11,770,507	104,872	281,128
<i>ATD Indirect</i>	464,003		359,785	96,355	1,692	6,171			(464,003)	
Total Indirect (W/O Depr.)	41,852,480		5,882,338	1,575,367	27,671	100,898		(41,852,480)		216,824
Dist. of Fringe	930,186	10,099	130,188	34,276	599	2,185				(930,186)
<i>Total Fringe & Indirect</i>		578,370	13,877,157	3,769,615	66,478	242,403		(30,081,973)	(359,131)	(432,234)
FY18 Total before Capital Labor		\$1,497,475	\$29,667,741	\$7,803,593	\$619,021	\$473,485				\$230,102,782
Less: Capital Labor										(1,497,475)
FY18 Total after Capital Labor										\$228,605,307

Personnel Summary

The personnel schedule on the adjacent page shows the personnel levels by category.

FY18 personnel increases are due mainly to increased service levels, capital initiatives and higher work levels.

Full-time employees are defined to include those persons whose hours of work represent full-time employment. Part-time employees are those persons who work less than the standard number of hours for full-time employment. Full-time equivalent is a derived statistic that provides an estimate of total full-time employment by converting part-time employees to a full-time amount.

The number of full-time equivalent and part-time equivalent bus operators is expected to increase by 43 and by 4.5, respectively. These are the employees responsible for operating revenue service buses.

The number of full-time van operators is expected to decrease by 3 and part-time van operators is expected remain steady. These are the employees responsible for operating revenue service (paratransit) vans.

The number of hourly maintenance employees is expected to increase by 5. These are the individuals responsible for providing vehicle or facility maintenance services.

The number of full-time operations/maintenance salaried positions is expected to increase by 12 and the number of part-time operations/maintenance salaried positions is expected to decrease by 0.5. These are the individuals primarily responsible for providing administration and direct support for the operations and maintenance functions.

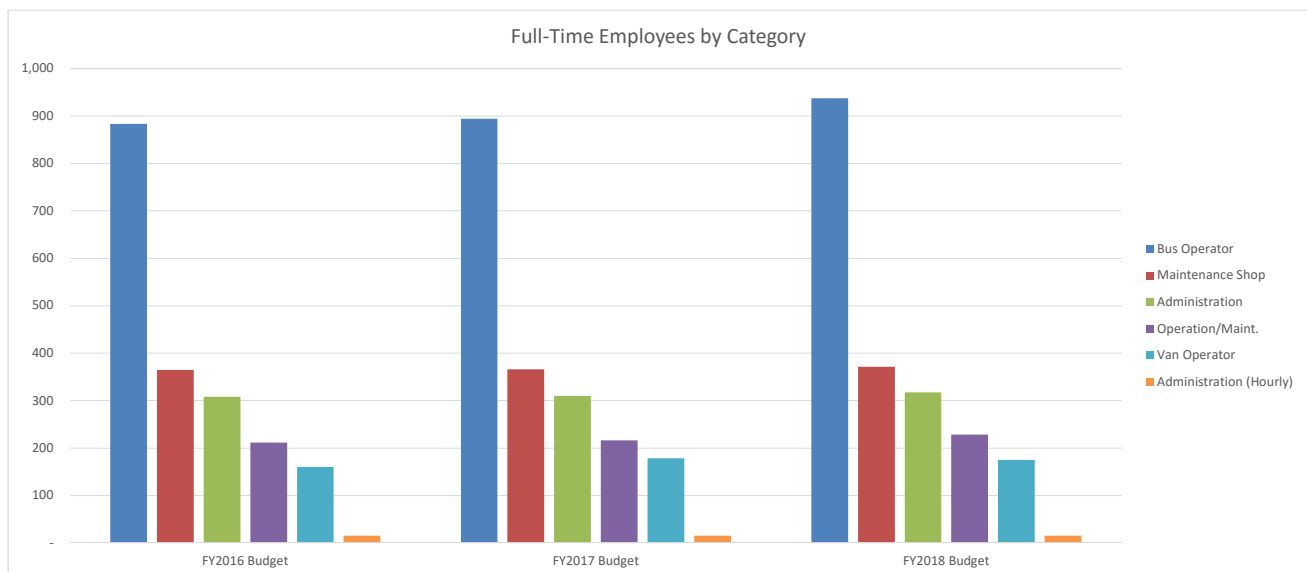
The number of full-time administration salaried positions is expected to increase by 7. These are the individuals primarily responsible for providing general and administrative support services for the agency.

The number of administration hourly positions is expected to remain the same as the prior year forecast. These individuals are responsible for maintaining and issuing the materials used for the maintenance of revenue and service vehicles.

A VIA organizational chart can be found at the end of this section.

VIA Metropolitan Transit Personnel Summary

	2016 Budget	2017 Budget	2018 Budget	Count Difference	% Difference
<u>FULL-TIME EMPLOYEES</u>					
<u>Category</u>					
Bus Operator	883.00	894.00	937.00	43.00	4.81%
Van Operator	160.00	178.00	175.00	(3.00)	(1.69%)
Maintenance Shop	364.00	366.00	371.00	5.00	1.37%
Salaried					
Operation/Maint.	211.00	216.00	228.00	12.00	5.56%
Administration (Office)	308.00	310.00	317.00	7.00	2.26%
Administration (Hourly)	15.00	15.00	15.00	-	0.00%
<i>Subtotal Full-Time Employees (FTE)</i>	<u>1,941.00</u>	<u>1,979.00</u>	<u>2,043.00</u>	<u>64.00</u>	<u>3.23%</u>
<u>PART-TIME (Full-Time Equivalents)</u>					
<u>Category</u>					
Bus Operator	89.68	90.68	95.19	4.51	4.97%
Van Operator	0.50	-	-	-	0.00%
Maintenance Shop					
Salaried					
Operation/Maint.	16.60	17.20	16.70	(0.50)	(2.91%)
Administration (Office)	10.50	10.50	10.50	-	0.00%
Administration (Hourly)	-	-	-	-	0.00%
<i>Subtotal Part-Time Employees (FTE)</i>	<u>117.28</u>	<u>118.38</u>	<u>122.39</u>	<u>4.01</u>	<u>3.39%</u>
<u>GRAND TOTAL</u>					
<u>Category</u>					
Bus Operator	972.68	984.68	1,032.19	47.51	4.82%
Van Operator	160.50	178.00	175.00	(3.00)	(1.69%)
Maintenance Shop	364.00	366.00	371.00	5.00	1.37%
Salaried					
Operation/Maint.	227.60	233.20	244.70	11.50	4.93%
Administration (Office)	318.50	320.50	327.50	7.00	2.18%
Administration (Hourly)	15.00	15.00	15.00	-	0.00%
<i>Grand Total FTE</i>	<u>2,058.28</u>	<u>2,097.38</u>	<u>2,165.39</u>	<u>68.01</u>	<u>3.24%</u>



Division	Department	Grade	Position Title	Number of Positions		Full-time/ Part-time Position	Labor Category ¹	Full-time Equivalents
<u>Administration/Support</u>								
Strategic Planning & Project Dev.	Strategic Planning	10	Project Manager Environmental	5	(1)	Full-time	Admin.	(1.00)
	Strategic Planning	14	Director of Capital and Planning	3	1	Full-time	Admin.	1.00
Fiscal Management	Office of Management & Budget	09	Financial/Grants Analyst	2	1	Full-time	Admin.	1.00
		12	Manager of Capital Budget & Grants	2	1	Full-time	Admin.	1.00
Customer Relations & Sales	Customer Relations	04	Information Field Representative	3	1	Full-time	Admin.	1.00
		04	Information Field Representative	4	1	Full-time	Admin.	1.00
Information Technology	Transportation Technology	10	Transportation Systems Administrator	2	1	Full-time	Admin.	1.00
	IT Client Services	12	Manager of IT Client Services	2	1	Full-time	Admin.	1.00
	IT Operations	09	Systems Administrator	3	1	Full-time	Admin.	1.00
Procurement	Procurement Administration	16	Vice President of Procurement	3	1	Full-time	Admin.	1.00
Safety, Training and System Security	Safety, Training & System Sec. Admin.	07	Analyst	3	(1)	Full-time	Admin.	(1.00)
Subtotal Administration/Support				7				7.00
<u>Operations</u>								
Fleet and Facilities	Fleet & Facilities Administration	10	Environmental Systems and Safety Administrator	2	(1)	Full-time	Op./Mnt	(1.00)
	Fleet Maintenance Administration	10	Foreman - 1:00 PM Inspection	2	2	Full-time	Op./Mnt	2.00
	Facility Maintenance Administration	10	Director of Facilities	2	(1)	Full-time	Op./Mnt	(1.00)
	Facility Maintenance	n/a	3:30 PM Facility Mnt. Shop Repairman	2	1	Full-time	Op./Mnt	1.00
		n/a	10:30 PM Facility Mnt. Shop Repairman	2	1	Full-time	Op./Mnt	1.00
	Facility Engineering	10	Project Engineer/Architect	2	(1)	Full-time	Op./Mnt	(1.00)
	Passenger Amenities Administration	06	CADD Technician	2	(1)	Part-time	Op./Mnt	(0.50)
		10	Foreman - 7:00 AM Passenger Amenities	2	1	Full-time	Op./Mnt	1.00
	Passenger Amenities	n/a	7:00 AM Amenities Attendant, Route Mnt.	3	3	Full-time	Op./Mnt	3.00
	Transportation	Paratransit Administration	09	Paratransit Dispatcher	3	6	Full-time	Op./Mnt.
Bus Operators Full Time		N/A	Bus Operators	3	43	Full-time	Op./Mnt.	43.00
Bus Operators Part Time		N/A	Bus Operators	3	8	Part-time	Op./Mnt.	4.01
Bus Operators Part Time Retired		N/A	Bus Operators	3	1	Part-time	Op./Mnt.	0.50
Paratransit Operators Full Time		N/A	Paratransit Operations	3	(3)	Full-time	Op./Mnt.	(3.00)
Safety, Training and System Security	Transit Police Department	07	Transit Police Officer	3	6	Full-time	Op./Mnt.	6.00
Subtotal Operations				65				61.01
Total				72				68.01

Notes:

¹ Labor Category Classifications:

Admin. - Administration

Op./Mnt. - Operation/Maintenance/Facilities

5 FY18 Activity, exchanged Strategic Planner 1 for Project Manager Environmental

² FY17 Activity

³ FY18 Activity, effective October 2017

⁴ FY18 Activity, effective December 2017

Operating Detail by Group/Division/Department

Operating Detail by Group/Division/Department

Introduction to the Detail by Group/Division Section

The following section provides details on the groups, divisions and departments within VIA Metropolitan Transit. The groups consist of General and Administrative, Public Engagement, Business Services and Planning and Development. The table below list the Groups and Divisions.

General and Administrative Group

- General and Administrative
- Audit
- Legal Services

Public Engagement Group

- Public Engagement
- Government & Community Relations
- Marketing & Promotions
- Customer Relations and Sales

Business Support Services Group

- Transportation
- Fiscal Management
- Human Resources
- Business Support Services
- Information Technology
- Procurement
- Safety, Security, and Training
- Fleet and Facilities
- Non-Departmental

Planning and Development Group

- Strategic Planning and Project Development
- Capital and Service Planning
- ATD and VIA Capital Programs

The section is then sub-divided to present,

- **Strategies and Goals**
 - The section on responsibilities describes the functions of each division.
 - The section on goals and measures describes the key goals to be achieved by each division and how success will be measured.
- **Organizational Charts**
 - The organizational chart identifies the departments located within the group/division as well as provides the position title, grade level and the number of authorized positions (shown in parentheses).
- **Department Budget**
 - The budgets are presented in eight columns for comparison purposes. The first column is the actual expenses for FY16. The second column is the annual budget for FY17, the third column is the forecast for FY17, and the fourth column is the annual budget for FY18. Columns five and six reflect dollar and percentage variances between FY18 budget and the FY17 budget. Columns seven and eight reflect dollar and percentage variances between FY18 budget and the FY17 forecast. The budget is shown for labor and supplies, services and other expenses.

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FY2018 Goals and Strategies

Public transportation plays a critical role in connecting Greater San Antonio Region residents and communities to economic opportunity. An estimated 150 new residents arrive in our region each day. Between 2010 and 2040, the region is estimated to add 1.6 million new residents, 838,000 new jobs and more than 1.3 million vehicles on the road. A transit network is essential for support of sustainable, healthy and equitable growth. VIA's Vision and Mission sets VIA's direction, aims and values to meet the region growth needs.

VIA Vision

Connecting our Region

VIA Mission

VIA Metropolitan Transit provides regional multimodal transportation options that connect our community to opportunity, support economic vitality and enhance quality of life throughout our region.

VIA Metropolitan Transit's (VIA) fiscal year 2018 goals and strategies reflect the VIA Vision 2040 Long Range Plan, a community-driven blueprint for the Greater San Antonio Region's public transportation system. The plan reflects public priorities, accommodates shifting growth and development, and supports the region's larger multimodal vision. VIA's 2018 goals follow the Vision 2040 three key elements:

VIAs Goals

Enhance the Bus System

Connect communities with frequent and reliable transit service, transit stop upgrades, fleet and facility improvements

Create a Multimodal Network

Provide higher-speed, congestion-proof network of rapid transit and express service along key corridors, and increased access and options to multimodal transportation

Embrace Innovative Solutions

Bring together technology, development and strategic partnerships to build a stronger region

Strategies

VIA's fiscal 2018 strategies to achieve each of the three major goals include the following:

Enhance the Bus System Strategies

- Increase service frequency
 - Implement the City of San Antonio Partnership Plan to increase service frequency
- Add new services and routes
 - Implement the City of San Antonio Partnership Plan to add new services
 - Open Stone Oak Park & Ride
- Enhance the bus fleet
 - Delivery of an additional 62 CNG buses (of which 8 are Primo branded)
 - Purchase 8 electric buses

Create a Multimodal Network Strategies

- Build new and rehabilitate existing facilities
 - Build Zarzamora Primo route infrastructure to open Winter 2018
 - Build SW Military Primo route infrastructure to open Winter 2018
 - Build Brooks Transit Center to open Winter 2018
 - Rehabilitate 3 transit centers
- Continue shelter installations including solar
 - Continue shelter installation beyond 1,000
 - Retrofit 250 of the 1,000 new shelters with solar powered lighting
- Design future facilities
 - Fredericksburg Road Operating Facility
 - Randolph Park & Ride
 - Naco Transfer Center
 - IH-10 Park & Ride
 - SH-151 Park & Ride
- Develop partnership projects
 - Robert Thompson Transit Center
 - Scobey Complex
 - Continue Joint Legislative Ethics Committee and San Antonio Office of Emergency Management Police Partnership
- Conduct studies and assessments
 - Rapid transit corridor study
 - Comprehensive Operational Assessment
 - Scobey complex site assessment
 - Maintenance facility assessment

Embrace Innovative Solutions Strategies

- Continue goMobile growth and introduce goCard fare technology
- Pilot pedestrian detection system
- Introduce VIAtrans online reservation system
- Implement Enterprise Resource Planning and Enterprise Asset Management systems
- Pilot Mobility on Demand services

Desired Outcome

VIA's desired outcome is to increase ridership by retaining existing riders and attracting new transit riders while balancing sustainability and quality of service.

Performance Metrics

VIA measures major factors that effect a travelers' decision to ride fixed-route transit. Factors can be divided into two main areas: 1) Service availability - Is transit an option? and 2) Comfort and convenience - If an option, would a traveler want to use it?

- **Frequency**—What is the waiting time between buses? Can I walk to the bus stop and expect a vehicle to arrive within a short time? Measured as percent of routes with frequencies:
 - Less than 15 minutes
 - 16 to 30 minutes
 - 31 to 59 minutes
 - >60 minutes
- **Connections and accessibility**—How well does the system network across the service area? Will I be able to easily connect to other routes in a timely manner? Is there a safe, connected, accessible sidewalk available? Measured as percent of population within walk distances:
 - 50-80% of persons walk ¼ mile or less to a local bus stop
 - 50% of persons walk ½ mile or less to rail and BRT service
- **Travel time**—How long will it take to get there (including the time I have to wait)? How does the travel time compare to other modes of travel options available to me? Measured as:
 - Average passenger transit trip time as compared to in-vehicle auto time
- **Reliability**—Is the service on-time? How likely is the bus to arrive at the time scheduled? Measured for local, downtown circulators and commuter express fixed-route services reliability as:
 - Percent of trips that a bus arrives between 30 seconds prior and five minutes after the scheduled time at target bus stops along the route
 - Percent of missed trips
- **Span of service**—What is the duration of the service? Will I be able to go when I want and get back when I want? Measured as a percent of route with service spans:
 - 18 hours
 - 15 to 18 hours
 - 12 to 14 hours
 - 7 to 11 hours
 - 4 to 6 hours
 - <4 hours
- **Comfort, safety and other amenities**—How comfortable is the ride (seating, cleanliness)? Are there safe places to wait that are well lit? Is there access to Wi-Fi and other services? Measured as:
 - Percent of bus stops with shelters, lighting, benches
 - Collisions and incidents per 100,000 miles

Division and Department Goals, Strategies and Performance Measures

In addition to the system-wide goals, strategies and performance measures, this document includes VIA Division and Department goals, strategies and performance measures organized as follows:

- Audit Division
- Legal Division
- Diversity and Federal Compliance Department
- Public Engagement Group
 - Marketing and Promotions Division
 - Government and Community Relations Division
 - Customer Relations and Sales Division
- Safety, Security and Training Division
- Fiscal Management Division
- Human Resources Division
- Information Technology Division
- Transportation Division
 - Bus Service Department
 - ADA and Accessible Services Department
 - Paratransit Transportation Department
- Fleet and Facilities Division
- Procurement Division
- Planning and Development Group

Audit

Responsibilities

The Audit Division (Audit) provides independent assurance and management advisory services designed to add value and improve VIA's operations. The services also include oversight of procurement protests as well as investigations related to ethics violations and fraud waste and abuse. Working in partnership with management, auditors provide the Board, the Audit Committee, and VIA management with assurance that risks are addressed and that the VIA governance process is strong and effective.

The division is responsible for planning and implementing a comprehensive program of internal audits of the various functions and activities of VIA within the available means and resources allocated to the Department. To fulfill these responsibilities, Audit staff are authorized to have full, free, and unrestricted access to all VIA functions, records, property, and personnel.

The division is also responsible for coordinating, facilitating and monitoring VIA's annual independent audit as well as other audits, inspections and reviews conducted by external agencies. Serving as VIA's point of contact on these matters, the department monitors development and implementation of corrective action plans and provides feedback to VIA's management and Board of Trustees.

Enhance the Bus System, Create a Multimodal Network and Embrace Innovative Solutions

Goal

Provide audits and/or advisory services to assist management in its initiatives (direct and indirect) to sustain and enhance VIA's bus and paratransit system, create a multimodal network and embrace innovative solutions

Strategies

Key stakeholders will be identified in staff, management and Board of Trustees. Interviews and assessments will be conducted to identify potential risks that might adversely impact VIA's bus and paratransit system. Potential risks and vulnerabilities will be assessed for likelihood of occurrence and potential impacts. Risk assessment results will be presented to management and/or Audit Committee for consideration of potential audit projects.

Measures

Selected audits will be completed in the fiscal year. Audit results and recommendations will be provided to management and/or Audit Committee for consideration and/or implementation.

Legal

Responsibilities

The Legal Services Division is responsible for providing legal advice and support for VIA Metropolitan Transit and the Advanced Transportation District (ATD). Legal Services provides legal advice and opinions to management and the Board of Trustees, drafts legal documents and coordinates/supervises the representation for any client Division requiring legal services. Legal Services also provides ethics advisory opinions to members of the Board or employees who require an interpretation of the Code of Ethics.

In an effort to reduce claim/litigation costs, Legal Services assists Risk Management (Department) with claims management and provides legal advice and litigation support for tort claims matters. Legal Services also coordinates and supervises the services provided to VIA and the ATD by outside law firms.

Enhance the Bus System

Goal 1

Effectively manage the number of hours paid to legal firms assisting with VIA legal matters

Strategies

Hire a level I attorney in FY2018

Measures

- Level I attorney hired by April 2018
- Keep paid hours to legal firms under 1,000 hours and the average rate below \$350

Goal 2

Identify, control and manage potential liability risk exposures and effectively minimize the cost of accidental losses.

Strategies

Work with Safety and other departments to improve and prevent conditions that may increase VIA's liability exposure. Analyze of various categories of risk and determination of the extent to which each is or can be insured. Formulate and implement of an action plan to improve existing risk management practices and close gaps in risk management effectiveness.

Measures

Maintain or improve the public liability average incurred loss per mile of \$0.0358

Diversity and Federal Compliance Department

Responsibilities

This Department is responsible for all aspects of VIA's Business/Supplier Diversity Program (comprised of VIA's Disadvantaged Business Enterprise Program and Small Business Enterprise Program). In addition, staff in this division do research and recommend possible grant opportunities that may generate new revenue sources for VIA available from local, state and federal government organizations.

Embrace Innovative Solutions

Goal

Strengthen VIA's business relationships.

Strategies

Develop a plan for implementing best practices and/or innovative methods for reaching our customers. Embrace Innovative Business Solutions--host 5th Annual IDEA Conference. Enhance small, minority, disadvantaged vendor training efforts and promotion of required vendor certification. Promote VIA as the regional business/supplier diversity leader by strengthening Business/Supplier collaborative relationships--e.g., Memoranda of Understanding.

Measures

Meet VIA's FTA Three Year Annual DBE goal of 23%.

Public Engagement Group

Responsibilities

The Public Engagement Group manages and coordinates interaction with the Board of Trustees, senior executive staff, elected and appointed officials, and other external constituencies. The group provides executive oversight of all of VIA's communications, marketing and promotions, community relations, media relations, external relations, board support and governmental relations functions. The group oversees working relationships and communications with multiple external entities and audiences through community meetings, public outreach efforts, media relations, public information programs and initiatives, governmental relations, legislative affairs, and arts and education programs. The group is responsible for special projects at the direction of the CEO. The group coordinates and troubleshoots high-level issues of a sensitive manner. Assists in fulfilling the goals and objectives of the CEO.

Create a Multimodal Network

Goal

Grow VIA support among non-transit riders and the general community at large. Collaborate to grow ridership.

Strategies

Work with departments across the agency to expand promotional opportunities for new and existing programs and amenities. By providing staff messaging support and presence to promote various VIA projects and programs throughout the community.

Measures

- Secure 75% available media coverage for 3 key strategic events in FY 2018
- Grow social media audiences by 10% for FY 2018

Embrace Innovative Solutions

Goal

Create and sustain opportunities to spread key VIA messages as part of the agency's overall master engagement plan

Strategies

Increase presence and interactions among elected officials, business leaders and community organizations. Continue collaborating with strategic partners to expand messaging reach. Ensure VIA Executive presence and participation in organizations' key leadership roles throughout the service area, state, and nation including San Antonio Mobility Coalition (SAMCo), Chambers, Environmental Defense Fund (EDF), TTA, South West Transit Association (SWTA), and (American Public Transportation Association (APTA).

Measures

- Secure 24 strategic speaking engagements in the service area for VIA Senior Execs/Board leadership in FY 2018.
- Develop a Speakers Bureau with a minimum of 40 VIA representatives/advocates to help promote key agency messages.
- Obtain 6 feature opportunities in FY 2018 for local Op Eds, national industry coverage, and other key outlets.
- Work with GCR Staff to ensure briefings at least 3 times/year for Commissioners Court and San Antonio City Council and 2 times/year for suburban cities.

Marketing and Promotions Division

Responsibilities

Marketing and Communications is responsible for leading VIA's marketing efforts, including branding efforts, corporate reputation management, website development, internet presence and oversight of advertising efforts. As part of a larger creative and content team, marketing and promotions will help to develop, shape, direct, plan and disseminate the agency's messages to a variety of audiences using different approaches and mediums. A unified strategy will be enhanced as the organization's marketing, communications and local government and community outreach functions work together to develop the agency's larger public relations direction and efforts. The division is also responsible for marketing collateral, contributing to passenger information and communications, special events coordination and supporting community relations efforts across the agency.

Enhance the Bus System

Goal

Maximize on-board messaging opportunities.

Strategies

Provide timely and useful information through passenger portals such as interior bus cards, flyers, and on-board advertising.

Measures

- Number of monthly content updates
- 25% video content on digital delivery system

Create a Multimodal Network

Goal

Provide marketing and public relations support for VIA's efforts to diversify transit options in the region.

Strategies

Work with partners and stakeholders and utilize opportunities to share VIA's message. Implement quarterly goals for social media reach for specific and targeted messages.

Measures

- Maintain a majority of positive media coverage.
- More than 70% of monthly total media coverage is positive.

Marketing and Promotions Division

Embrace Innovative Solutions

Goal

Utilize VIA's new digital assets to enhance public awareness and outreach campaigns

Strategies

Develop and implement a robust digital marketing program that utilizes VIA's new website and mobile app. Develop and implement new system of direct outreach utilizing VIA's new website and mobile app. Generate opportunities for direct outreach using digital/social channels and resources. Continue collaborating with technology partners to increase engagement with VIA services and programs.

Measures

- Achieve 15% click-through rate on digital ads
- Activate at least 2 monthly messaging outreach via Short Message Service (SMS)
- Activate at least 1 monthly direct dialogue opportunity (Facebook live, Ask Me Anything (AMA) chat, etc.)

Government and Community Relations Division

Responsibilities

Government and Community Relations is responsible for leading VIA's government, community relations and public involvement efforts, and working to establish a significant community presence and ensure widespread and inclusive public involvement. This division will also facilitate partnerships and positive working relationships with local elected officials, community organizations, public- and private-sector partners, other key stakeholders and the traveling public to share information and ultimately, foster support for public transportation throughout the region. This division helps to shape, plan and disseminate the agency's messages to a variety of audiences using different approaches and mediums.

Create a Multimodal Network

Goal 1

Engage to inform, involve, and empower communities.

Strategies

Increase presence and interactions among neighborhood and community organizations. Provide staffing support for the VIA Transit Community Council. Increase visibility of VIA presence at major community events on a regional level. Increase VIA awareness among elected officials.

Measures

- Presentations to a minimum of 104 different neighborhood associations in FY 2018
- Presentations to a minimum of 52 different community organizations in FY 2018
- Host, with all required support and interactions, a minimum of 6 VTCC meetings in FY 2018, not including subcommittee meetings
- Booths at major events, including Sicolovia, Walk & Roll Rally, and related large-scale activities across the service area, with a goal of at least one such event each quarter in FY 2018
- Host monthly district showcases in FY 2018, with a goal of 4 suburban cities highlighted and 8 City of San Antonio districts highlighted

Goal 2

Support sustainable communities and economic vitality.

Strategies

Use targeted messaging and outreach plans focused on sustainability and economic competitiveness. Increase presence within suburban member communities in support of regional growth plans and interactions.

Measures

- Minimum of three variations of presentations able to be presented to neighborhood or community organizations focused on economic competitiveness and environmental benefits of transit, including expansion
- Continued support for CNG fleet conversion to include securing placement of at least 6 articles in elected official or member government publications.

Government and Community Relations Division

Goal 3

Creation of higher-speed, congestion-proof network of Bus Rapid Transit (BRT), Light Rail Transit (LRT) and Express Service along key corridors.

Strategies

Conduct public outreach phases in support of the Rapid Transit Corridor Study during FY 2018.

Measures

- Host 5 meetings, 16 transit pop-ups, and engage with 15,000 residents in other venues in support of the Rapid Transit Corridor Study, per phase, as outreach design allows
- Provide briefings to all San Antonio City Council members during the course of the study in FY 2018
- Provide and conduct presentations to all member City Councils in FY 2018 regarding the Rapid Transit Corridor Study

Goal 4

Support of agency program and project expansion with non-riders and the general community.

Strategies

Provide visible presence at events to promote ongoing VIA projects and programs. Engage with Chambers of Commerce, Civic Organizations, and partner agencies, to promote the work of VIA. Increase engagement on regional, statewide and national organizations in support of VIA programs and projects.

Measures

- Monthly reporting to Board of Trustees with quantitative outreach Measures, including highlighting first type programs or increased role for VIA within an organization
- Serve as members of 6 Chamber committees within the region, within different Chambers of Commerce

Customer Relations and Sales

Responsibilities

Customer Relations and Sales division is responsible for the direction and management of the agency's interaction with current and future customers. Additionally, the division works at building and maintaining customer relationships. This area of the agency is also responsible for fostering a culture of customer service while preserving and cultivating relationships with transit riders and area businesses/agencies that provide transit options to their workforce and at the same time identify and enroll participants in our programs. The Customer Relations and Sales division works to raise the profile of the agency's customer service and ensures that customers receive transit related information that is accurate and timely utilizing different channels, including but not limited to on-board passenger notices, printed materials, signage at transit facilities, effective use of technology and contact with the customer information center. The Customer Relations and Sales division executes and utilizes research to better understand the customers' needs, measure customer satisfaction, and improve the customer experience.

Enhance the Bus System

Goal

Optimize the customer journey by building awareness of service enhancements and availability of service options.

Strategies

Promote existing routes to build awareness of service enhancements and attract new riders. Increase customer awareness and utilization of new fare technology.

Measures

Implement 6 promotional activities targeted at increasing awareness of VIA services and encouraging people to ride VIA.

Create a Multimodal Network

Goal

Support efforts to promote VIA as a viable option to single occupancy travel. Reach out to customers to promote future plans for multimodal options.

Strategies

Ensure that all customer information platforms are utilized to provide customers with current information on service improvements as well as benefits associated with enhancements to service.

Measures

Included in the implemented 6 promotional activities targeting at and increasing awareness of VIA services and encouraging people to ride VIA.

Customer Relations and Sales

Embrace Innovative Solutions

Goal

Explore best practices and opportunities for improving how we deliver information to our customers.

Strategies

Develop a plan for implementing best practices and/or innovative way for reaching our customers. Use technological and innovative ideas through the transit advertising services contract to enhance how VIA displays customer information.

Measures

- Implement a minimum of four best practices as identified in customer assessment on the plan

Safety, Security & Training Division

Responsibilities

The Safety, Security and Training (SST) Division is responsible for management of the agency's safety and security in normal conditions and during times of emergencies.

Safety, Security and Training (SST) Administration is responsible for the day-to-day management of the agency's safety and security in normal conditions and during times of emergencies and the training and development of VIA operators and maintenance. The department has the responsibility to develop, implement and maintain the VIA Emergency Management Plan. The department oversees all emergency response activities, as well as develops and implements specific emergency response procedures of the Emergency Management Plan.

Training and Development is responsible for managing and coordinating all training programs, sessions, methods, materials and resources on a company-wide basis. The functions of the department include: evaluating the training needs of the company; developing training curriculum and materials; facilitating classes to qualify new employees for their positions and/or enhancing the skills of current employees; procuring training from external sources; evaluating the success of the training programs; and conducting developmental projects and studies.

Enhance the Bus System

Goal

Enhance responsiveness to employee and customer safety needs.

Strategies

Create a communication infrastructure for reporting unsafe conditions. Utilize predictive indicators/data to predetermine risk(s) and potential concerns. Deploy greater field presence and contact with employees and customers while working or utilizing service.

Measures

- Decrease preventable public safety accident, per 100,000 miles
- Reduce slip/trip and fall incidents at VIA facilities
- Utilize monthly VIA crime and activity statistics to show a decrease in overall employee and operator related assaults
- Reduce Transit Police response time down to an overall average of 8 minutes

Safety, Security & Training Division

Create a Multimodal Network

Goal

Become a premiere industry recognized leader in utilizing fleet/facility video capture and partnerships, to improve system safety and security.

Strategies

Enhance the workflow processes and technical reach of the current video records specialist function. This includes resources, manpower and technology to meet growing demands and reliability of video data for VIA and our local, state and federal law enforcement partnerships. Create “field capture” locations geographically throughout our system to decrease response time in downloading/wrapping footage for use in accident and criminal related incidents. Implement and heavily utilize the “look in” feature on our NOVA buses to galvanize and maximize informed response by Transit police, SAPD, Bexar County Sheriff and federal agencies responding to issues of criminal or terroristic threat to our system.

Measures

Decrease the download and availability timeline of BOLO related footage by 30 minutes.

Increase the amount of joint coordinated drills and exercises with local law enforcement partners to not less than (4) a year. (These drills will demonstrate how use of video and technology will assist response, as well as feature the JLEC capabilities.)

Embrace Innovative Solutions

Goal

Collaborate on rapid transit corridors first mile/last mile initiatives with partner agencies to prepare staff for regulatory laws and practices for rapid transit implementation and safety compliance.

Strategies

Utilize current affiliation with regional transportation safety affiliation (TTSPA) to collaborate with DART, Houston Metro and others to facilitate our ramping up of knowledge, skills and abilities to meet federal and state oversight regulations and safe practices. Prepare the Training department to identify and research measures to prepare staff to be familiar at high levels to operate rail transport vehicles. Educate the Transit police force on response techniques and security at rail based terminals and platforms; in accordance with industry best practices.

Measures

- Have the ability to align our educational development and experience levels commensurate to any new light rail or streetcar development initiative implemented by COSA, VIA and other agencies responsive for implementation.
- Completed online and regional technical workshops on trending concerns and issues related to light rail sustainability and safety compliance.
- Identified (1) key staff liaison in each of the Transit Police, Safety and Training departments to serve as subject matter experts on rail implementation in their respective areas.

Fiscal Management Division

Fiscal Management

Responsibilities

The Fiscal Management Division is responsible for recording, processing and reporting the results of VIA's financial transactions. Cash management, including banking and investing functions, is accomplished in the Fiscal Management Administration department. The Office of Management and Budget is responsible for preparing the annual operating and capital budgets, records management, grant accounting and administration, administering VIA's fuel hedging program, and performing financial analysis of financial results and business opportunities. The Payroll Department provides all active and retired employees with payroll services including check preparation, tax deduction deposits, and payroll deduction maintenance. The Revenue Accounting Department processes daily revenue receipts and tracks revenue and passenger statistics. The General Accounting Department collects and codes all of VIA's receipts, processes all vendor checks, administers the school bus card program, maintains the general ledger and the fixed assets sub-ledger, prepares monthly financial statements, and coordinates year-end audit-related work.

Enhance the Bus System

Goal

- Sound financial stewardship to facilitate informed decision-making, obtain attractive borrowing rates, and maintain community support of the agency.
- Financial statement accuracy – keep prior year adjustments to a minimal level to prevent the need to take offsetting actions
- Provide timely reporting of financial/operating information and free up time for more analysis and value-added activities.
- Meet deadlines for submitting financial information to third parties.

Strategies

- Maintain account analysis schedules for grants and other key accounts. Sound journal entry review process. Update desktop procedures documentation to help ensure accurate and consistent accounting treatment. Highlight need to operate with a balanced budget.
- Strengthen communication regarding year-end cutoffs. Review invoices received in October more closely. Review year-end accruals more closely. Review accounting issues more closely when implementing contractual and operational changes that have accounting ramifications.
- Meet with directors, managers, and staff to identify ways to speed up the month-end financial close.
- Hold weekly progress meetings as needed to ensure that the GFOA budget book, CAFR, and EMMA documents are submitted on time.

Measures

- Unqualified audit opinion
- No material weaknesses
- No significant deficiencies
- Positive balance in capital fund
- Stabilization fund and working capital at 60 days each
- Improved defined benefit pension plan funded ratio trend
- Keep prior year adjustments to less than \$100K
- Generate financial statements by the 15th workday of each month
- No late/extended filings for GFOA budget book, CAFR and EMMA documents

Fiscal Management

Create a Multimodal Network

Goal

Provide financial support for analysis of high-capacity transit options.

Strategies

Work with financial advisors to provide needed support.

Measures

Provide a complete and accurate financial analysis to executive management for decision making and public discussion.

Embrace Innovative Solutions

Goal 1

Operate efficiently and effectively; successfully implement new ERP system and improve processes and procedures.

Strategies

Identify processes that are more cumbersome/manual than necessary. Identify ways to improve these processes.

Measures

- Maintain ERP implementation timeline
- Implement at least two new significant process improvements

Goal 2

Complete automated work flow project.

Strategies

Work with vendor to ensure that phases in the Statement of Work are accomplished in a timely fashion. Establish a timeline. Meet regularly to monitor/review progress and discuss next steps.

Measures

Complete project at or before agreed upon timeline

Fiscal Management

Goal 3

Complete transitioning of all retailers to new automated ticket sales process.

Strategies

Transition 8-10 clients every two weeks.

Measures

Complete project by end of calendar year 2017.

Goal 4

Begin utilizing B2G for DBE reports prepared for the FTA.

Strategies

Work with B2G to perform uploads, review how DBE team utilizes program, and obtain onsite training of Procurement, DBE, and Grant team.

Measures

Implement new process by end of calendar year 2017.

Fiscal Management (Grants)

(from Diversity and Federal Compliance)

Enhance the Bus System

Goal

Maximize alternative revenue sources.

Strategies

Develop and monitor grant revenue generation Strategies (local, state and national). Develop and implement Grant Management Policy for Board approval that includes "grants protocol".

Measures

- Create 3 non-traditional partnerships for grant submission to enhance the bus system
- Submit 3 grants for federal funding that support transit improvements--bus and bus facilities, shelters, etc.

Create a Multimodal Network

Goal

Promote VIA's 2040 plan.

Strategies

Provide business outreach activities that promote 2040 Plan project development.

Measures

- Create 3 non-traditional partnerships for grant submission to create a multimodal network
- Submit minimum of 3 grants for federal funding that support transit connectivity
- Implement minimum of 4 business opportunity outreach events to promote specific 2040 Plan projects that promote multimodal transit network development

Human Resources Division

Responsibilities

The Human Resources division is responsible for: providing direct support to all divisions at VIA by providing for their personnel needs and support of individual employees by providing a spectrum of benefits and programs. These programs and benefits help to foster and maintain organizational efficiency, employee excellence, a positive corporate culture, a safe and comfortable customer environment, and provide economic growth and stability to the community.

Embrace Innovative Solutions

Goal 1

Implement Employee Gym.

Strategies

Secure cost-effective location(s). Collaborate with Facility Maintenance on design and finish-out of space. Purchase fitness equipment.

Measures

- Open with 20% enrollment within first 3 months
- Increase usage participation for incentives by 10%

Goal 2

Enhanced Transitional Duty Program (currently light duty policy).

Strategies

Re-write policy to include more transition to duty options, with increased collaboration among departments, promotion and oversight. Focus on duties employees “can do” rather than what they “cannot” do. Hire a Transitional Duty Coordinator

Measures

Increase the effectiveness of the enhanced transitional duty program

Goal 3

Implement Workers' Compensation Network.

Strategies

Contract with a vendor to implement a quality network. Provide appropriate medical treatment to facilitate the employee's return to work when it is safe and appropriate. Notify all employees of policy change.

Measures

- Reduce medical over utilization by chiropractors
- Reduce average medical expenses per claim for new claims (2016 - \$4,948 per claim)

Human Resources Division

Goal 4

Subscribe to a resume data base and develop interest in employment through promoting tours for potential applicants.

Strategies

Initiate the procurement process to select a vendor. Combine with existing orientation tours. Schedule by appointment only.

Measures

Increase the number of qualified applicants, particularly for hard to fill positions

Information Technology Division

Responsibilities

Information Technology (IT) has responsibility for information and communications systems that support all functional areas of VIA including service development, operations, maintenance, finance, and administration. These systems are provided through IT staff development as well as providers of information systems.

Enhance the Bus System

Goal

Successfully roll out VIA goMobile and goCard projects so that they are available to all eligible customers with specified time frames and allow cash payment in goMobile.

Strategies

Test, pilot and launch goMobile in Summer 2017. Test, pilot and launch goCard in Fall of 2017. Work with moovel to procure and integrate a cash payment provider into VIA goMobile.

Measures

- Launch goMobile by end of Summer 2018
- Launch goCard by end of Fall 2018
- Have at least one retail network in place in FY18
- Have TVMs for goCard at all major VIA passenger facilities
- Demonstrate month over month increasing adoption of both fare products by end of FY18
- Have a written commitment and timeline from moovel to add cash payment into VIA goMobile by EOY FY18

Create a Multimodal Network

Goal

Pilot the use of Bluetooth beacons to assess potential usefulness as a solution for data analytics and customer information.

Strategies

Identify beacon locations for a beta test and full pilot.
Launch full pilot and mobile app for customers on identified pilot route(s).

Measures

- Pilot start by early FY18
- Working customer app available for update by FY18
- Integrated beacon notifications in app by Q1, FY18
- Gathered a data set of deidentified customers' movements to analyze by Q2, FY18.

Information Technology Division

Embrace Innovative Solutions

Goal

Continue efforts to work with app providers for better multimodal trip planning, allowing VIA customers more choices when planning their journey.

Strategies

Continue to provide GTFS data openly for apps to consume and use for multimodal journey planning. Work with moovel for a better, multi-modal trip planner that can be integrated into goMobile in FY18.

Measures

- Launch “More rides nearby” in goMobile
- Secure a written commitment and timeline from moovel for a planner that offers true multimodal journey planning by EOY FY18.

Fleet & Facilities Division

Responsibilities

The Fleet and Facilities Division is responsible for ensuring the VIA fleet, facilities, and passenger amenities are operational and maintained to standards necessary for VIA to provide first class public transportation services which are safe, dependable, and cost effective. Fleet and Facilities Division employees are at work every hour of every day to see that VIA is recognized and valued by the San Antonio community as an integral and essential public service.

Enhance the Bus System

Goal 1

Enhance the Fleet with 62 Nova 40' buses (of which 8 are Primo branded) and 8 electrical buses.

Strategies

Execute purchase and implement additional routes and runs for utilization of additional buses

Measures

Delivery and integration of additional buses by September 30, 2018

Create a Multimodal Network

Goal 1

Rehabilitate 3 transit centers (Ellis Alley, Cross Roads and North Star)

Strategies

Work with various entities and departments to meet project milestones for each transit center renovation. Perform renovations with minimal interruption to passengers.

Measures

- Transit centers fully renovated and fully operation by September 20, 2018
- Maintain or improve the number of passenger complaints regarding renovated transit centers

Goal 2

Continue the shelter installation program beyond the 1,000-installation goal and retrofit 250 shelters with solar lighting

Strategies

Work with various entities and departments to meet project milestones for each shelter installation and solar lighting retrofit. Perform shelter installations and solar lighting with minimal interruption to passengers.

Measures

- Additional shelters installed and operational by September 30, 2018
- 250 shelters retrofitted with solar lighting by September 30, 2018
- Maintain or improve the number of passenger complaints regarding shelters

Fleet & Facilities Division

Embrace Innovative Solutions

Goal

Pilot collision avoidance system with fixed route buses

Strategies

Installation of collision avoidance system on selected fixed route buses. Operators trained on the pedestrian warning system.

Measures

- Receiving valid pedestrian warnings
- Pilot information is measurable to determine if the installation and use of the pedestrian warning system is of value across the entire fleet.

Procurement Division

Procurement Department

Responsibilities

Procurement is responsible for the purchase of goods and services on VIA's behalf. Goods and services are purchased in accordance with Local, State and Federal provisions and include informal and formal solicitations for bids and proposals. This department procures rolling stock, equipment, parts, supplies, construction, A&E and other types of professional services. Goods and services are procured in a manner that maximizes full and open competition.

In addition to purchases and solicitations, this department assembles scopes of services/statements of work and independent cost estimates. The department also processes and analyzes bids and proposals; conducts negotiations; works with VIA's Economic Opportunity staff to achieve utilization goals; awards and administers formal contracts; monitors contractor performance and adherence to contract provisions; processes payments; settles contract disputes; and, maintains procurement and contract files. Procurement staff attends networking functions and meets with vendors to maintain awareness of new and emerging products and services.

VIA's Procurement department issues more than 21,000 purchase orders and awards more than 90 formal contracts per year. Procurement staff work with nearly every department and division within VIA.

Embrace Innovative Solutions

Goal

Streamline capital project procurement process to improve project timelines

Strategies

Work with various departments to discuss and redesign the DOF form. Also, discuss and implement different processes to shorten the approval process.

Measures

Reduction in the time it takes for the DOF to be approved and the project manager notified.

Transportation Division

Responsibilities

The Transportation Division is responsible for providing safe, courteous, reliable, efficient, and effective transportation to the public. The division directs a large group of vehicle operators, supervisors, management and administrative personnel to support and provide the highest quality service. The Transportation Division is responsible for fixed-route and paratransit service and related budgets. VIA's paratransit system "VIAtrans" includes both directly operated and contract resources, and also provides a taxi subsidy program for eligible VIAtrans customers. The ADA and Accessible Services department is also under the supervision of the Transportation Division. The division is also responsible for developing service standards, safety protocols, operator rules, policies and procedures to ensure performance quality and a culture of safety. The division works closely with labor union representatives and employees to maintain positive labor relations, provides recommendations of working conditions terms affecting operations, and responds to grievances and personnel disciplinary action appeals.

The primary focus of the Transportation Division is to provide high quality transportation to the community with special attention to safety, security, reliability, customer service, efficiencies, and compliance with Federal Transit Administration rules and regulations. This requires close and continuous coordination of operational activities; frequent interaction with other VIA divisions and stakeholders; communication with community stakeholders and customers; monitoring of federal, state, and local laws and regulations; continuous awareness of system safety and security; accident prevention and deterrents; operator and supervisor customer service training, and implementation of technologies and programs to improve customer satisfaction.

Bus Service Departments

Enhance the Bus System

Goal

Completion of the mobile workstation project.

Strategies

Compile list of items required for operations continuity in the event of an evacuation for an extended amount of time. Follow-up with appropriate departments to ensure development is underway.

Measures

- Operators will be able to identify the hub of operations and will be able to report for regular duty
- Station Foremen will be able to fulfill their requirements for regular line service from within a protected mobile environment

Bus Service Departments

Create a Multimodal Network

Goal

Streamline and expedite current processes to a more efficient and cost-effective method.

Strategies

Collaborate with IT to ensure processes including but not limited to sign-up, vacation, and uniform ordering are held in an online environment. Introduce, train, and gain perspective from department employees to create the best format for both Foremen and Operators alike.

Measures

Implementation of IT processes and procedures for automation

Embrace Innovative Solutions

Goal 1

Streamline information processing and reduce paper use

Strategies

Expand electronic system for operators sick and military benefits. Expand operator discipline and CAF processing system

Measures

- Near 100% reduction in paper usage for benefit claims
- Near 100% reduction in paper usage for operator discipline

Goal 2

Create programs to involve Foremen and Supervisors in the retention of new operators.

Strategies

Enrich the minds of our new employees with the knowledge that is best for retention and practices the proper procedures set forth by VIA from the employees entrusted with providing guidance to all operators. Build a better rapport between the supervisors/foremen with employees during their onboarding process throughout their probationary period.

Measures

- A reduction in the turnover rate
- New employees will assimilate to the standards of a supervisor
- New bus operators will have a positive outlook on work ethic at VIA

ADA & Accessible Services Department

Enhance the Bus System

Goal 1

Assure that Bus Operators understand and meet their responsibilities toward customers who are disabled.

Strategies

Create and implement an Information and Awareness campaign for veteran Bus and Van Operators. Create and implement an “ADA Refresher Course” for bus and van Field Supervisors.

Measures

- Reduce “operator not at fault” and “fault not determined” complaints related to ADA compliance issues
- Reduce “operator at fault” complaints related to ADA compliance issues

Goal 2

Develop and enhance travel options for seniors and persons with disabilities.

Strategies

Promote travel training assistance. Encourage the use of accessible vehicles by private-sector transportation providers.

Measures

Provide travel training to at least 15 persons per month

Goal 3

Increase focus on capabilities of applicants for ADA Paratransit (VIAtrans) eligibility.

Strategies

Create Functional Assessments program for the selection applicants. Develop and distribute materials promoting the accessibility of fixed-route bus service.

Measures

Complete assessment and determine next steps

Paratransit Operations Department

Enhance the Bus System

Goal

Balance ADA paratransit service quality and sustainability.

Strategies

Select a quality contractor to provide VIAtransit operations and maintenance. Provide quality assurance program to oversee service quality and sustainability, and ensure contractor compliance. Hire dispatch staff to meet one dispatcher per 30 vehicles.

Measures

- On-time performance of 90%
- Service effectiveness of 1.7 passengers per revenue hour
- Service efficiency of 3.65 operating expense per revenue mile
- 305 customer complaints per 100,000 passenger trips

Planning & Development Group

Responsibilities

The Planning & Development Group with administration oversees the activities related to implementing VIA's strategic plan and corporate goals. These goals include: multi-modal service expansion, updating and implementing the Long-Range Comprehensive Transportation Plan, and related capital projects such as Park and Rides, transit centers and transfer facility development and implementation. The group administration directs and coordinates all activities as well as provides clerical and administrative support to group personnel.

The Planning & Development Group is responsible for: multi-modal initiatives; long-range planning; policy planning, including facilitating and coordinating regional planning with public and private partners; service planning; feasibility studies; land and facility acquisition; and, engineering, design, construction and project management along with business diversity compliance and discretionary grant development.

Enhance the Bus System, Create a Multimodal Network and Embrace Innovative Solutions

Goal 1

Conduct studies and assessments for the following:

- Rapid transit corridor study
- Comprehensive Operational Assessment
- Scobey complex site assessment
- Maintenance facility assessment

Strategies

Develop a formalized project plan with an activity list, Gantt chart, milestones, and budget

Measures

Meet project milestones and remain on budget

Goal 2

Continue with the construction of the following projects:

- Stone Oak Park-n-Ride – Ready for Service January 2018
- Zarzamora Primo route infrastructure – Substantially Complete Fall 2018
- SW Military Primo route infrastructure – Substantially Complete Fall 2018
- Brooks Transit Center – Substantially Complete Winter 2018-19

Strategies

Develop a formalized project plan with an activity list, Gantt chart, milestones, and budget

Measures

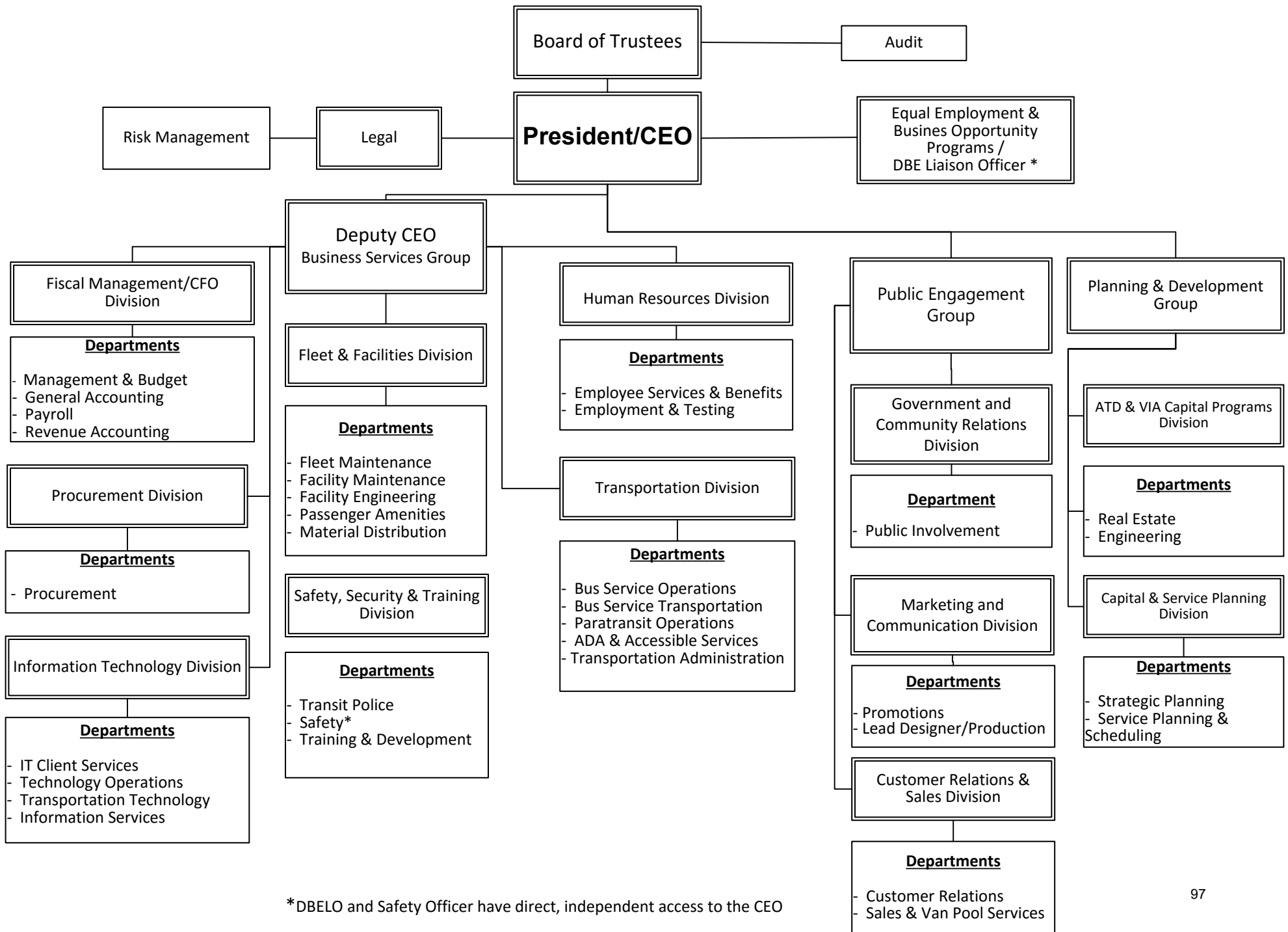
Meet project milestones and remain on budget

Organization Charts

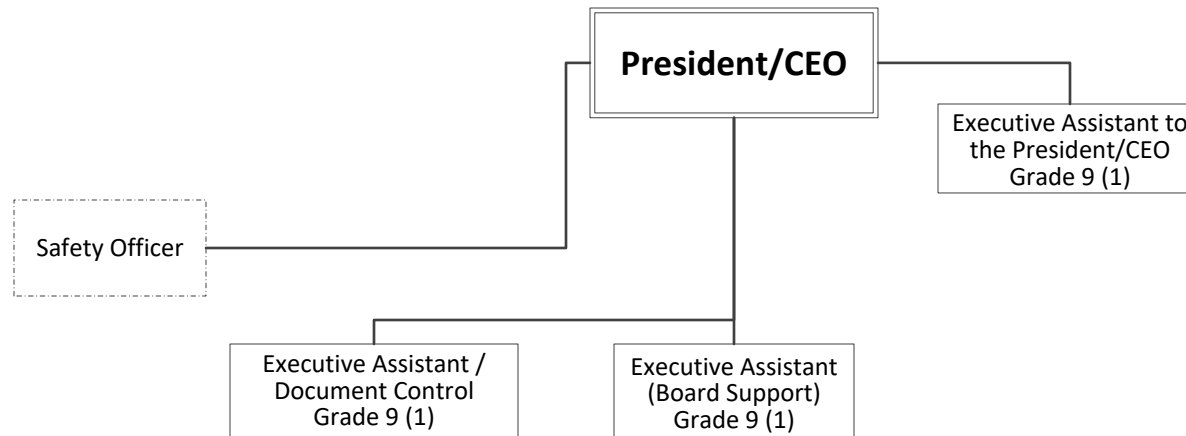
Organization Charts

VIA METROPOLITAN TRANSIT ORGANIZATIONAL CHART

October 1, 2017 – September 30, 2018

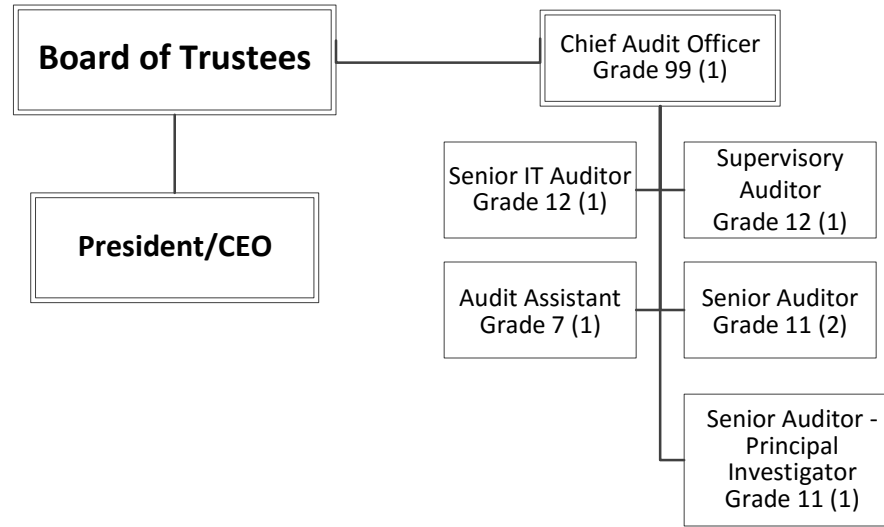


ADMINISTRATION GROUP
GENERAL & ADMINISTRATION DIVISION
October 1, 2017 – September 30, 2018

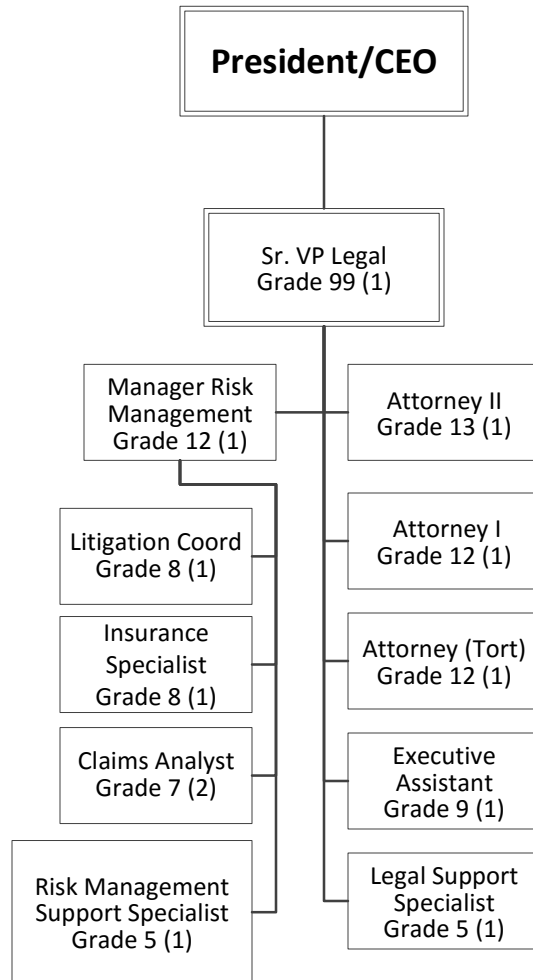


ADMINISTRATION GROUP
AUDIT DIVISION

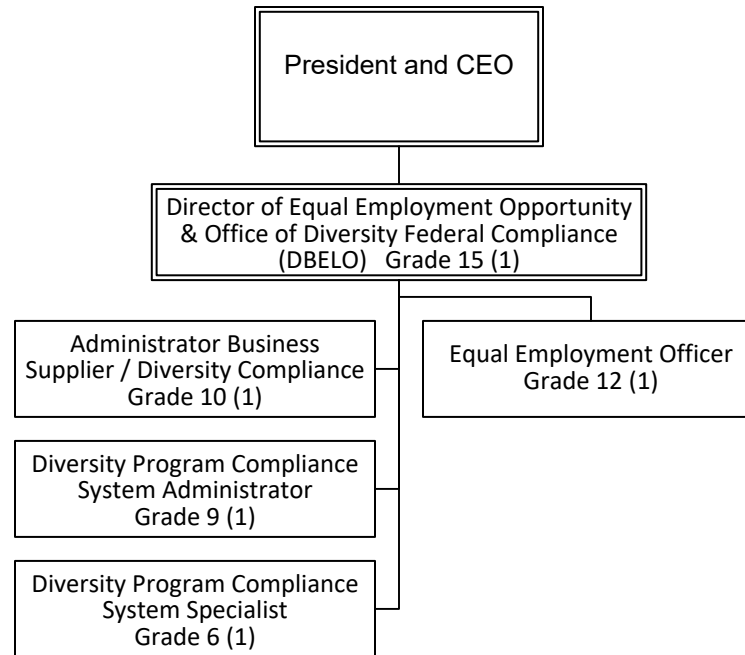
October 1, 2017 – September 30, 2018



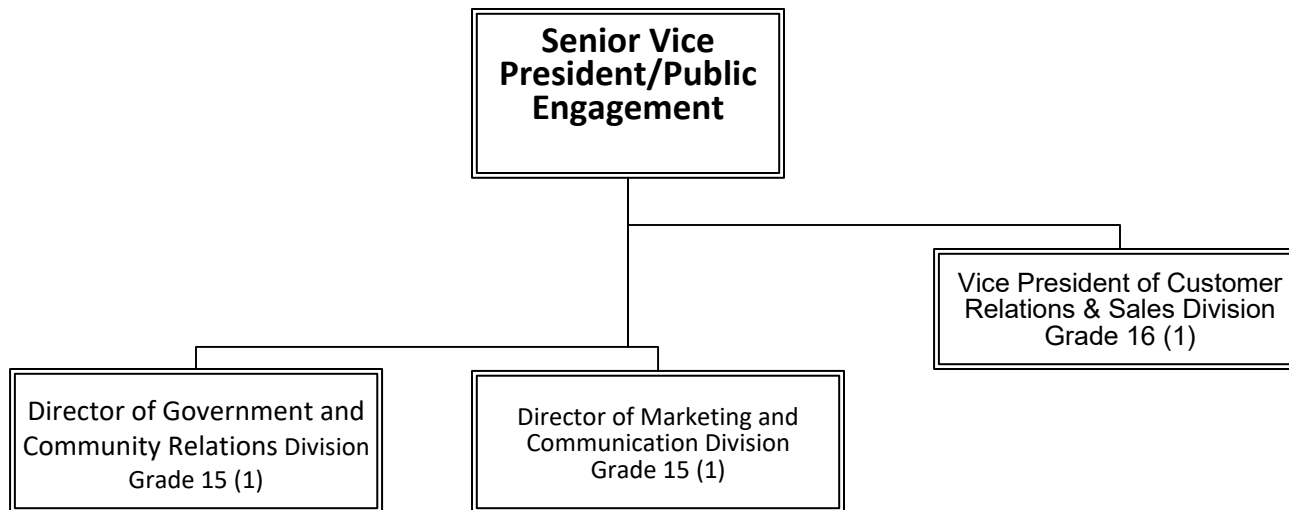
ADMINISTRATION GROUP
LEGAL SERVICES DIVISION
October 1, 2017 – September 30, 2018



Administration Group
Equal Employment Opportunity & Office of Diversity Federal Compliance
OCTOBER 1, 2017 – SEPTEMBER 30, 2018

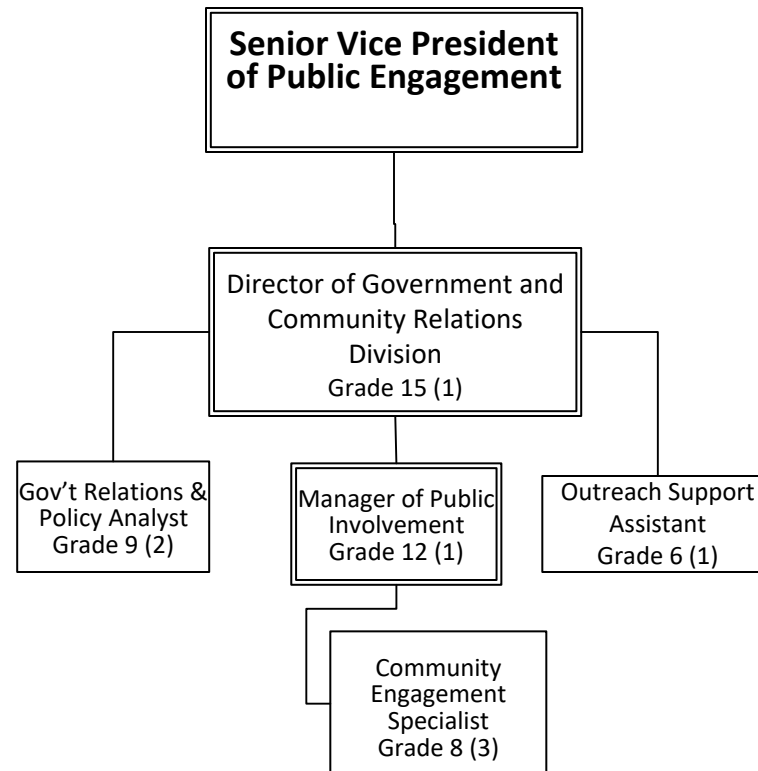


PUBLIC ENGAGEMENT GROUP
OCTOBER 1, 2017 – SEPTEMBER 30, 2018

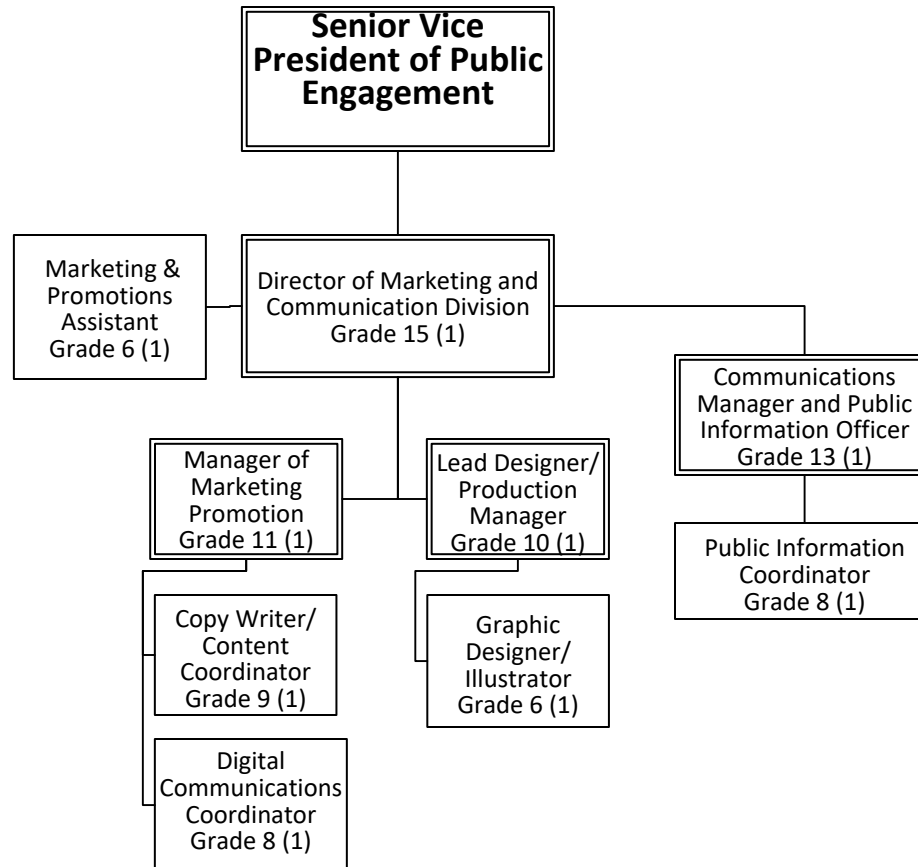


PUBLIC ENGAGEMENT GROUP
GOVERNMENT AND COMMUNITY RELATIONS DIVISION

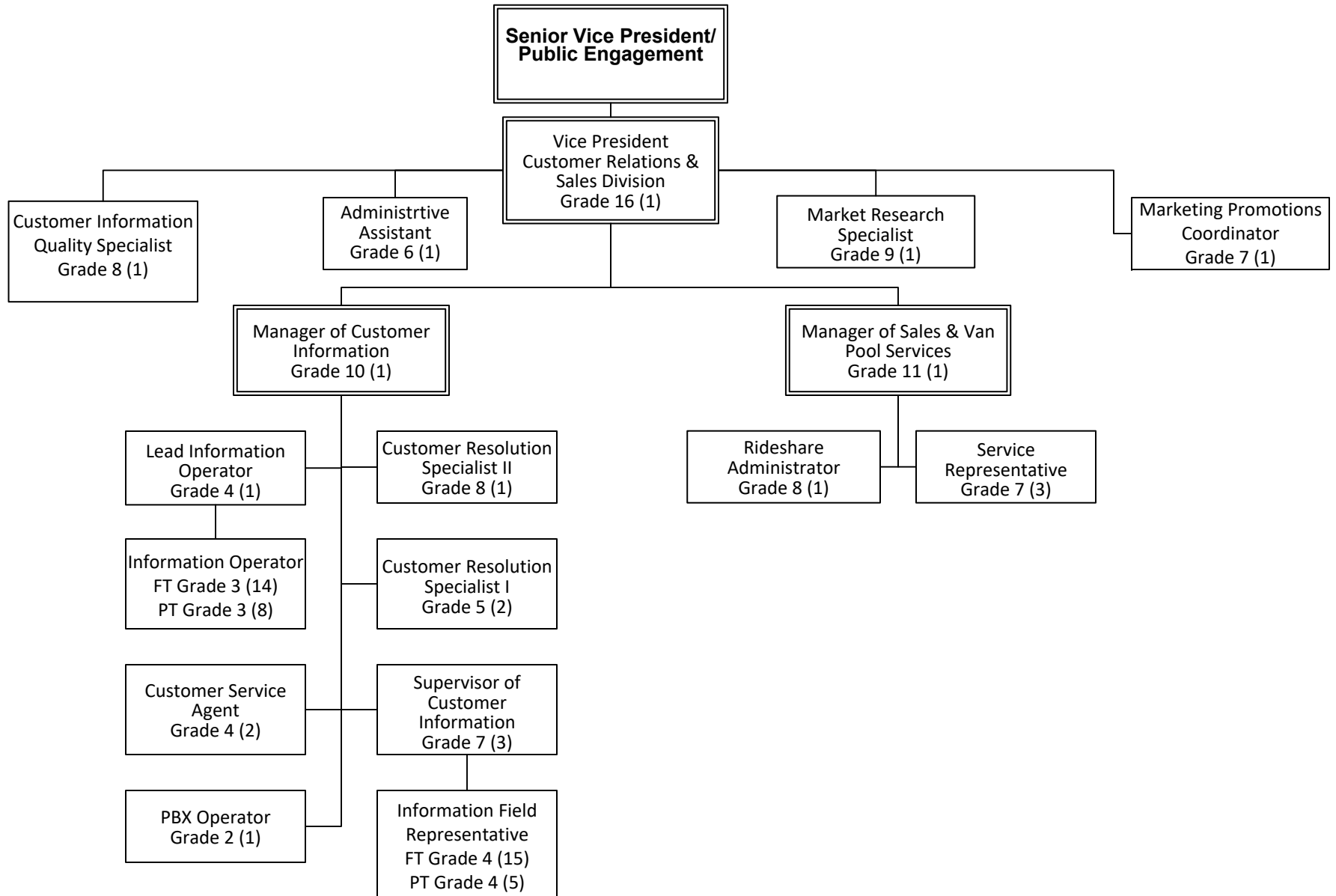
OCTOBER 1, 2017 – SEPTEMBER 30, 2018



PUBLIC ENGAGEMENT GROUP
MARKETING AND COMMUNICATION DIVISION
OCTOBER 1, 2017 – SEPTEMBER 30, 2018

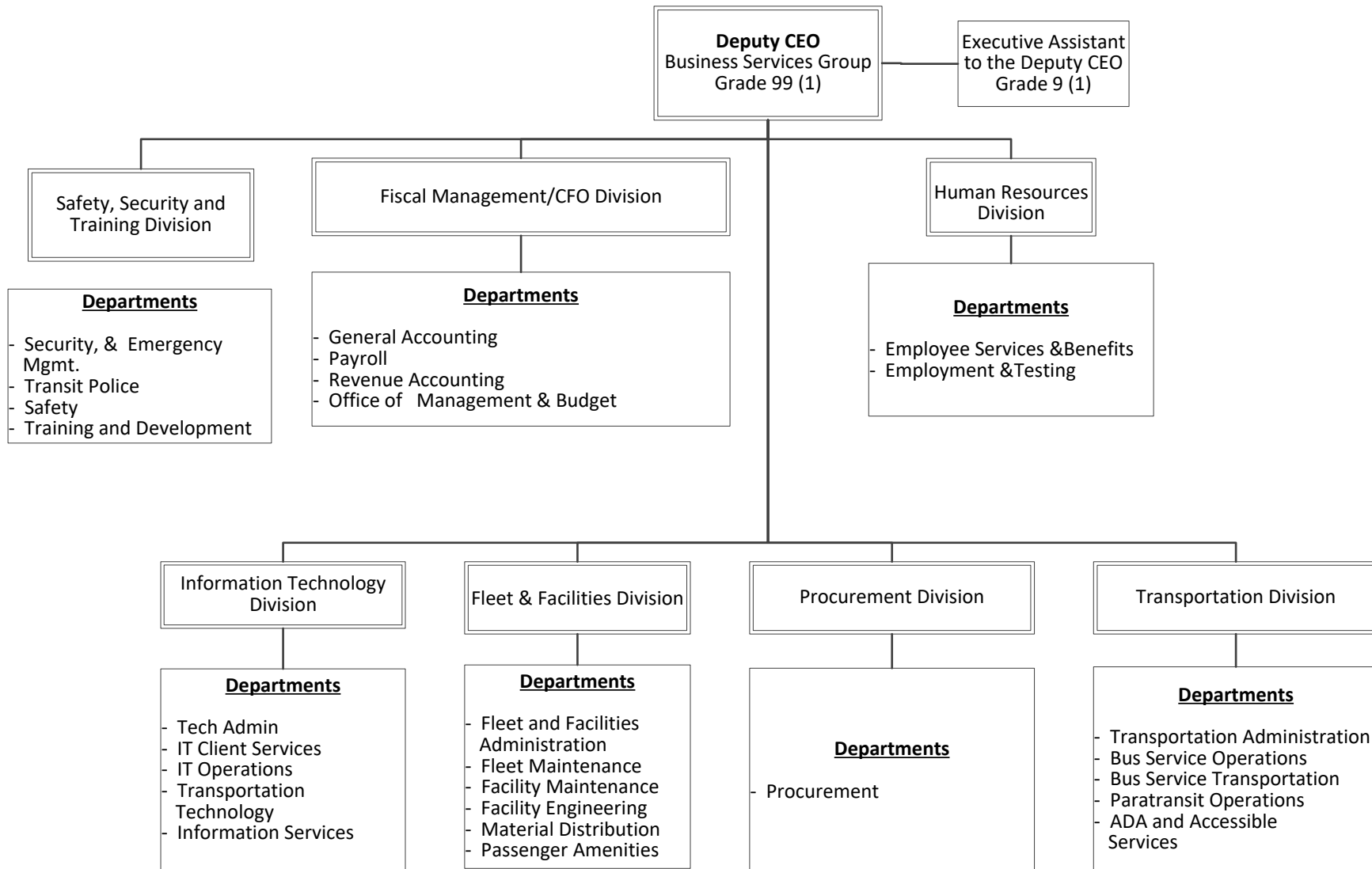


PUBLIC ENGAGEMENT GROUP
CUSTOMER RELATIONS AND SALES DIVISION
OCTOBER 1, 2017 – SEPTEMBER 30, 2018

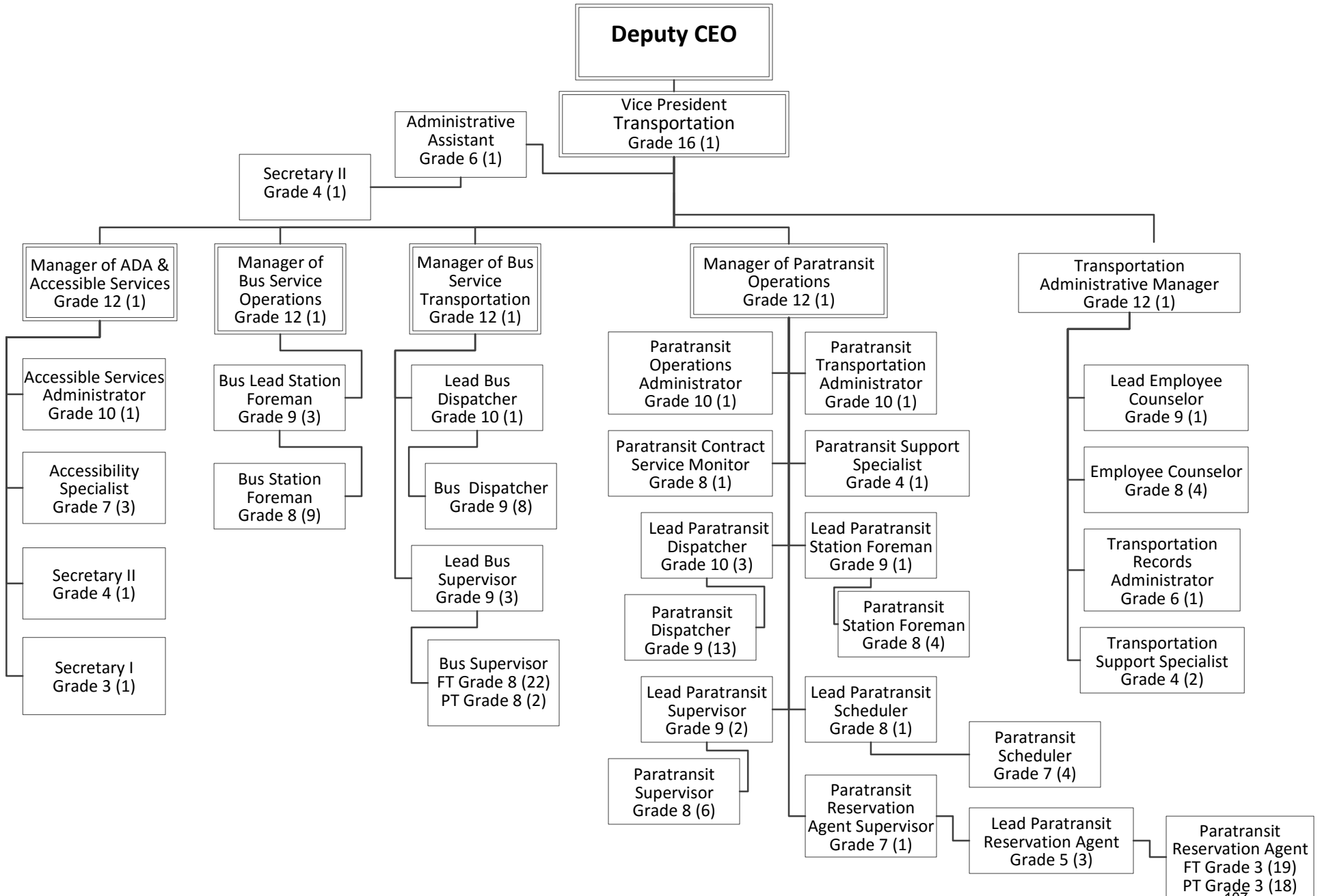


BUSINESS SUPPORT & TRANSIT SERVICES GROUP

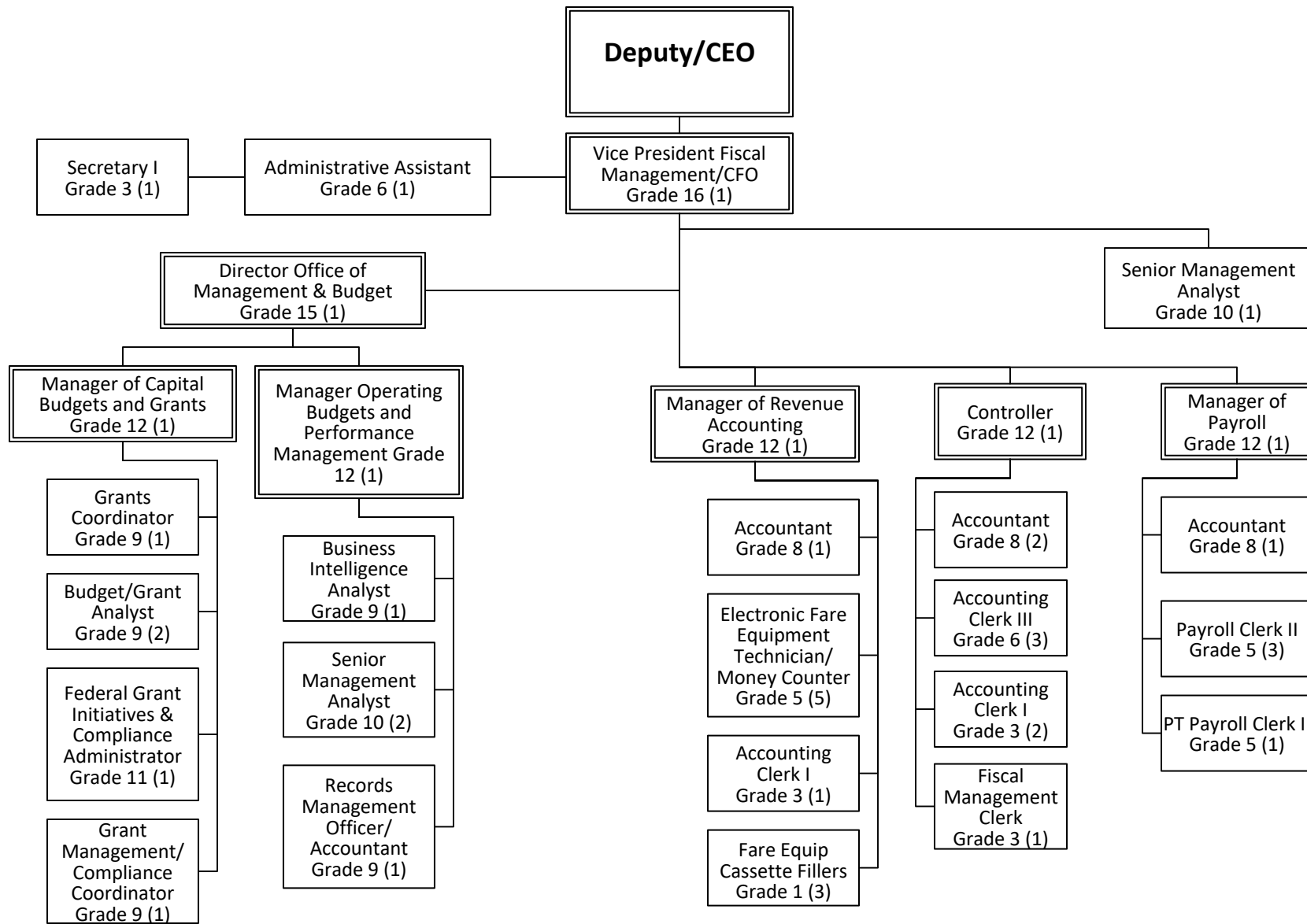
October 1, 2017 – September 30, 2018



**BUSINESS SUPPORT SERVICES GROUP
TRANSPORTATION DIVISION**
OCTOBER 1, 2017 – SEPTEMBER 30, 2018



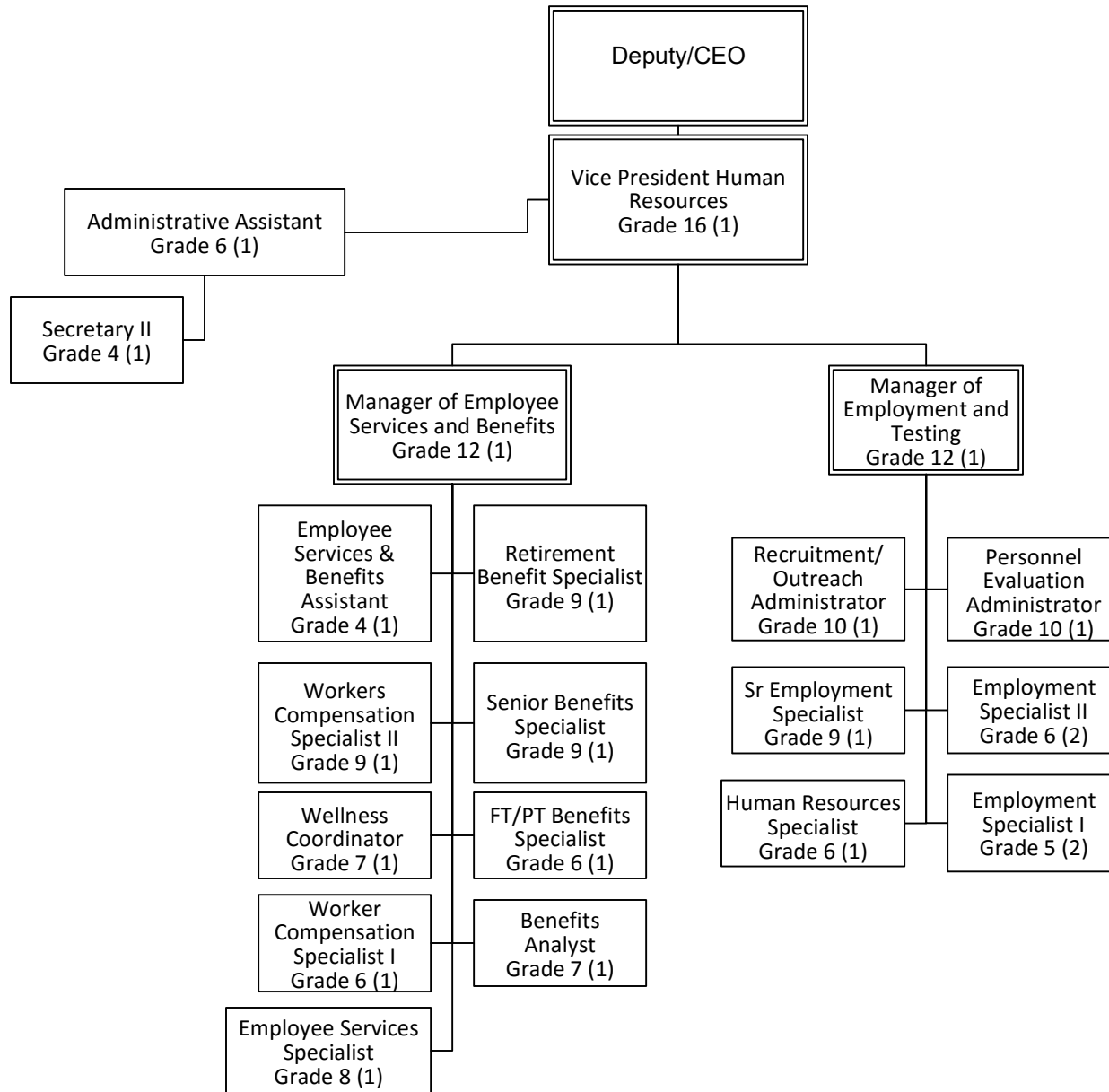
BUSINESS SUPPORT SERVICES GROUP
FISCAL MANAGEMENT DIVISION
OCTOBER 1, 2017 – SEPTEMBER 30, 2018



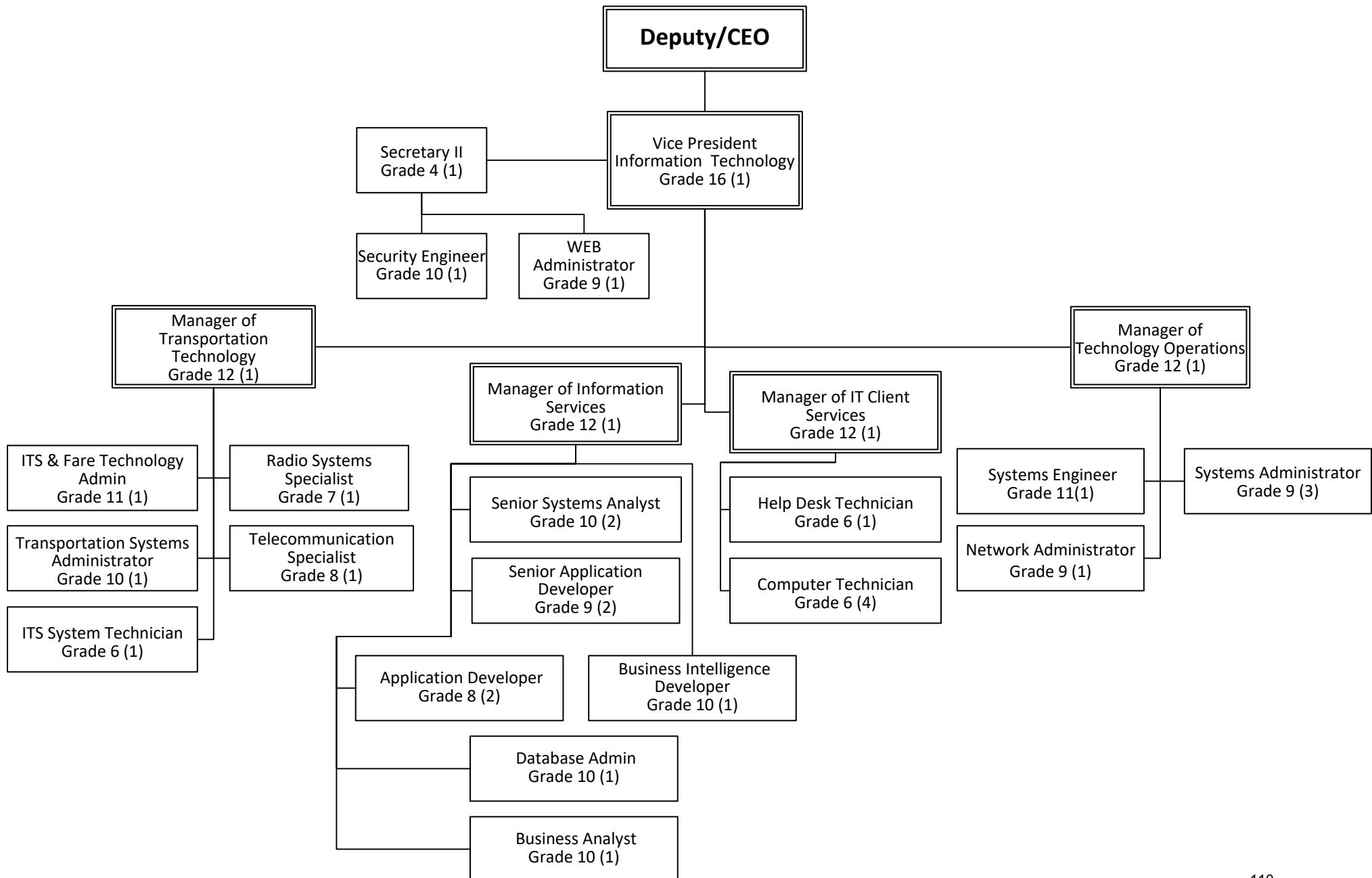
BUSINESS SUPPORT SERVICES GROUP

HUMAN RESOURCES DIVISION

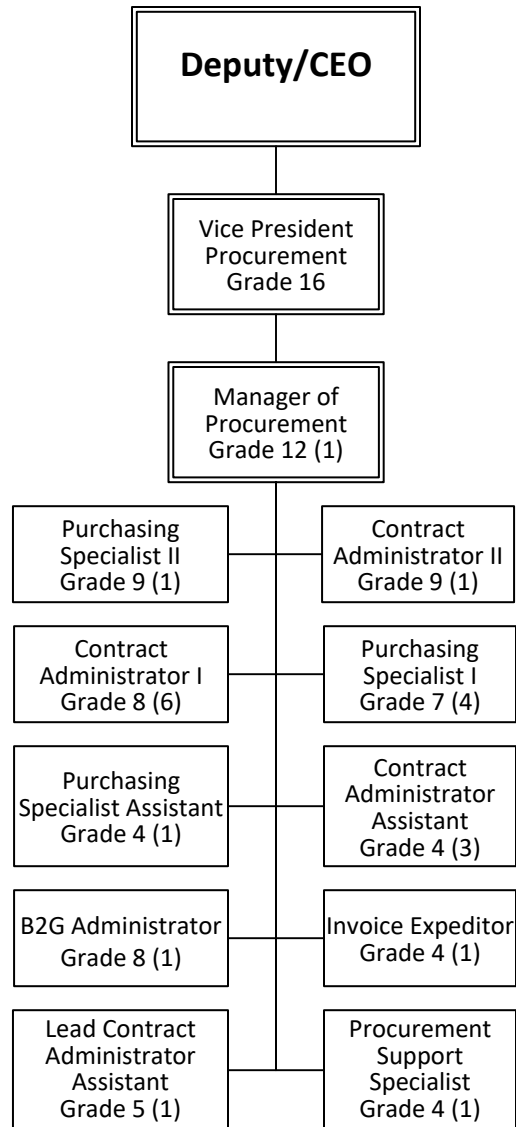
OCTOBER 1, 2017 – SEPTEMBER 30, 2018



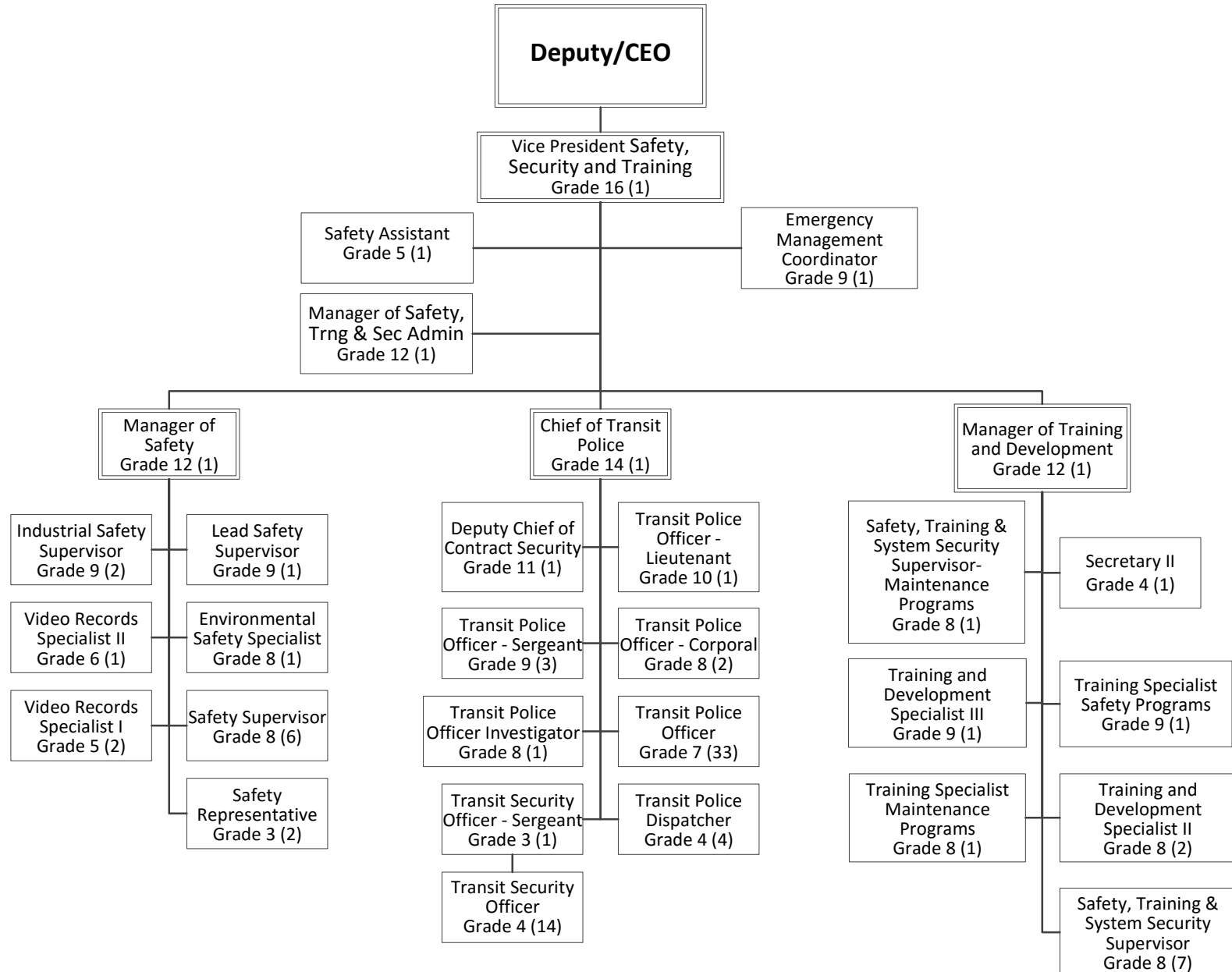
BUSINESS SUPPORT SERVICES GROUP
INFORMATION TECHNOLOGY DIVISION
OCTOBER 1, 2017 – SEPTEMBER 30, 2018



BUSINESS SUPPORT SERVICES GROUP
PROCUREMENT DIVISION
OCTOBER 1, 2017 – SEPTEMBER 30, 2018

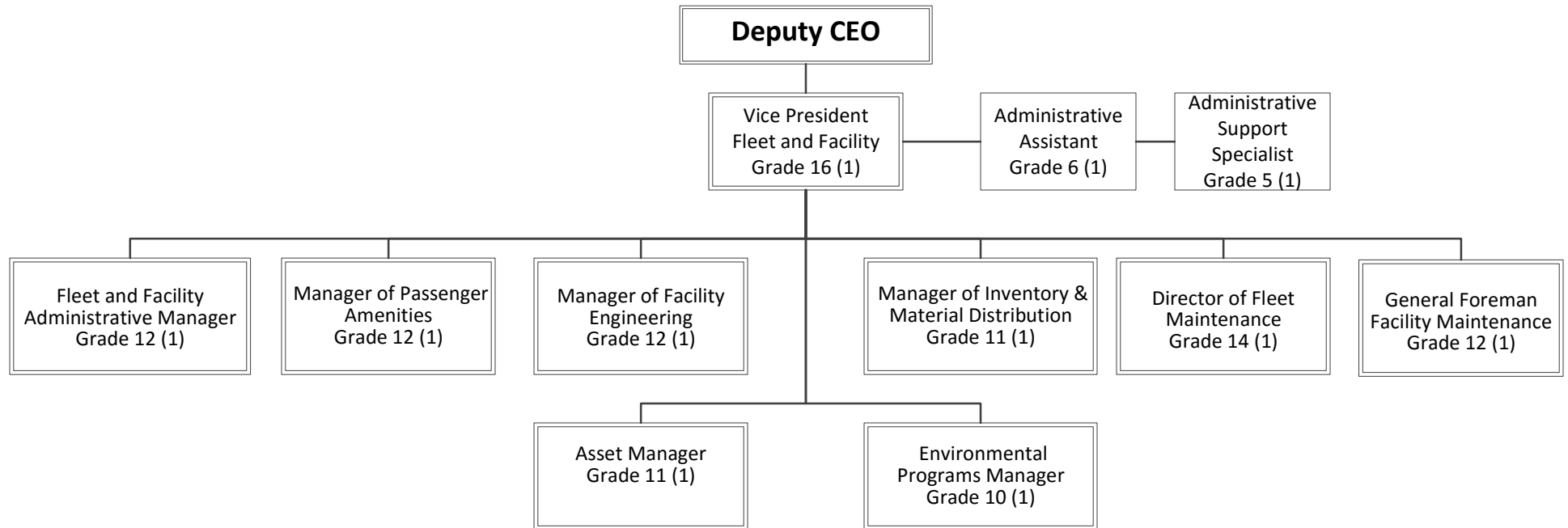


BUSINESS SUPPORT SERVICES GROUP
SAFETY, SECURITY, EMERGENCY MANAGEMENT AND TRAINING DIVISION
 OCTOBER 1, 2017 – SEPTEMBER 30, 2018

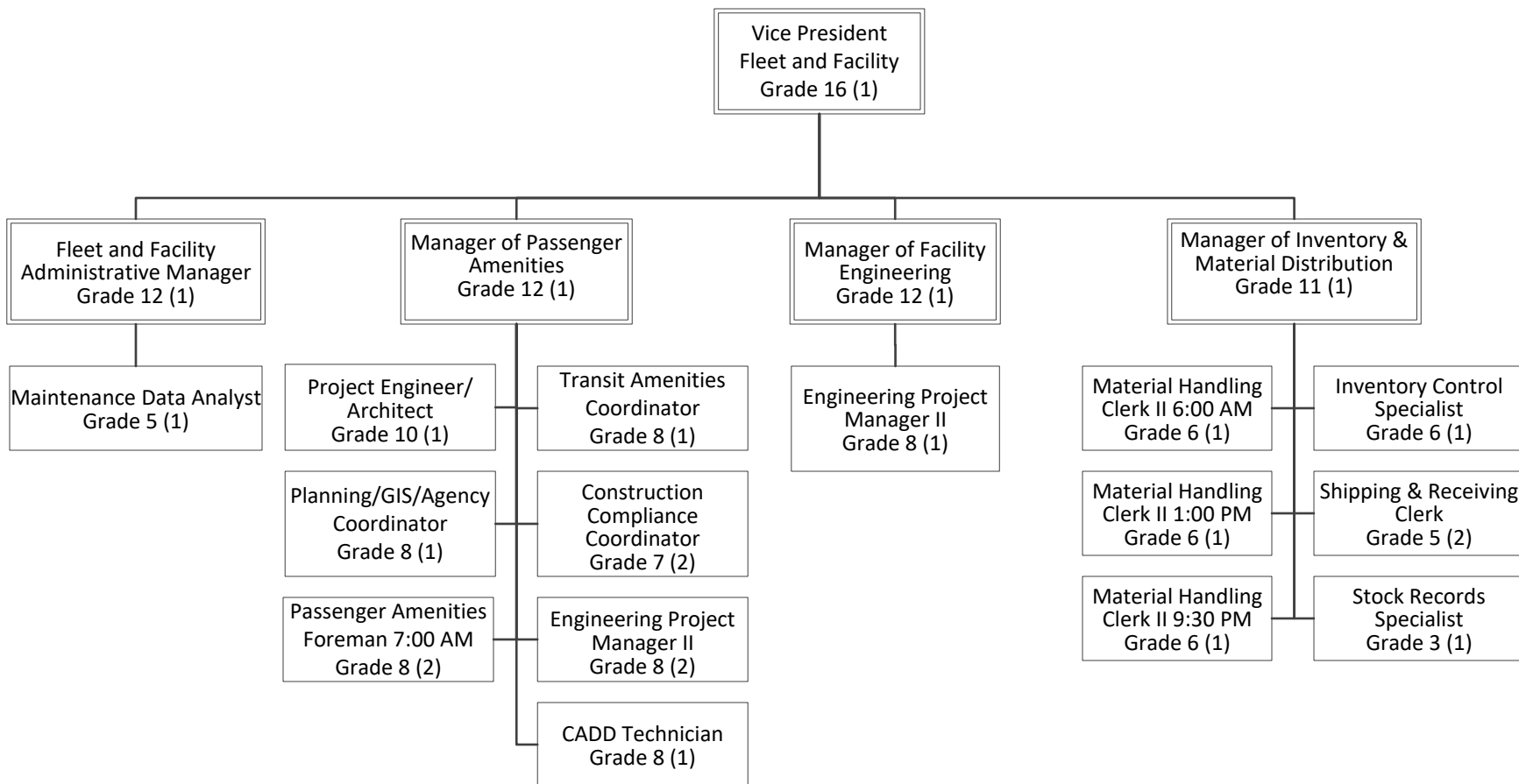


BUSINESS SUPPORT SERVICES GROUP
FLEET & FACILITY DIVISION

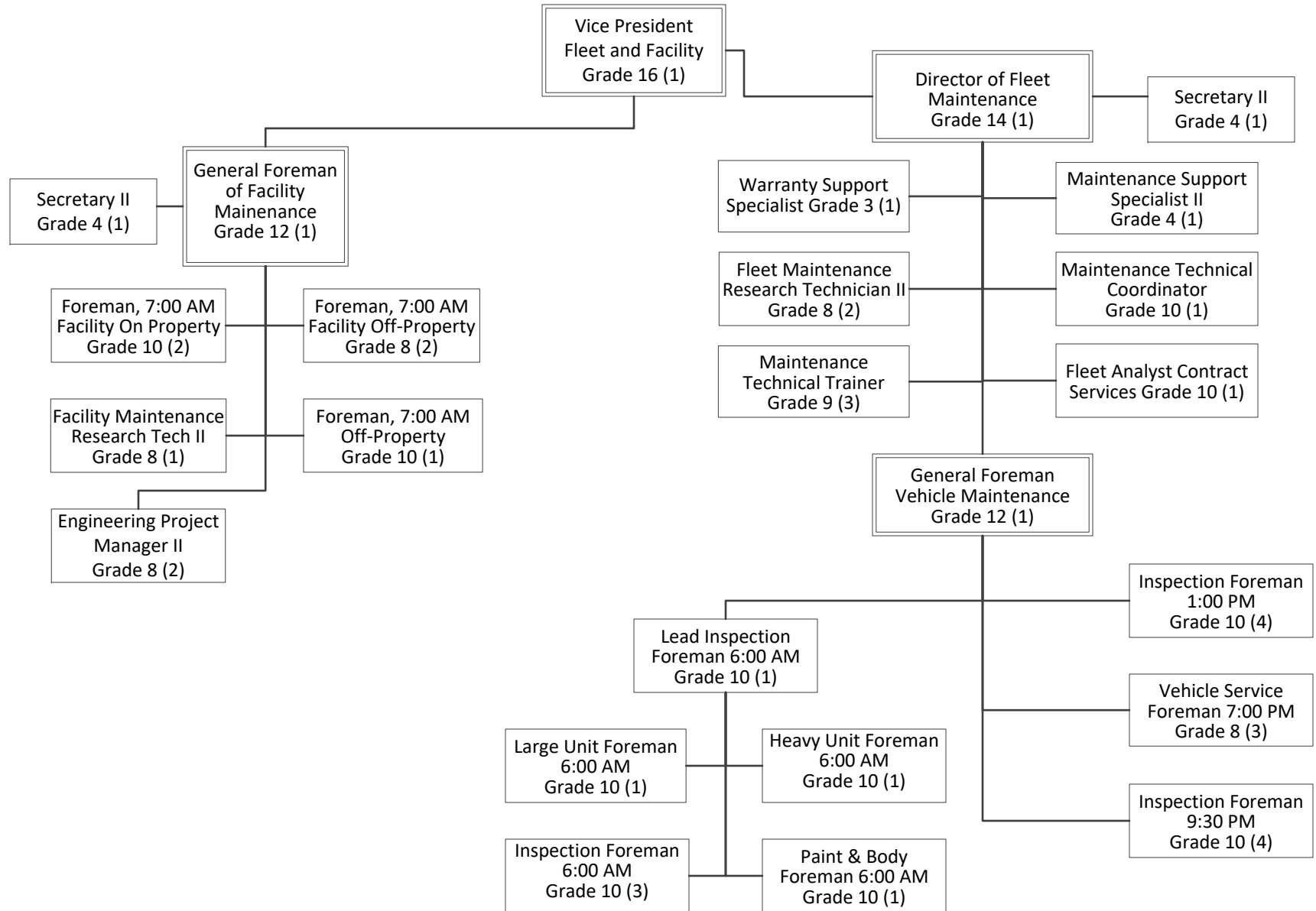
OCTOBER 1, 2017 – SEPTEMBER 30, 2018



FLEET & FACILITY DIVISION
Administration, Passenger Amenities, Facility Engineering, Inventory & Material Distribution
OCTOBER 1, 2017 – SEPTEMBER 30, 2018

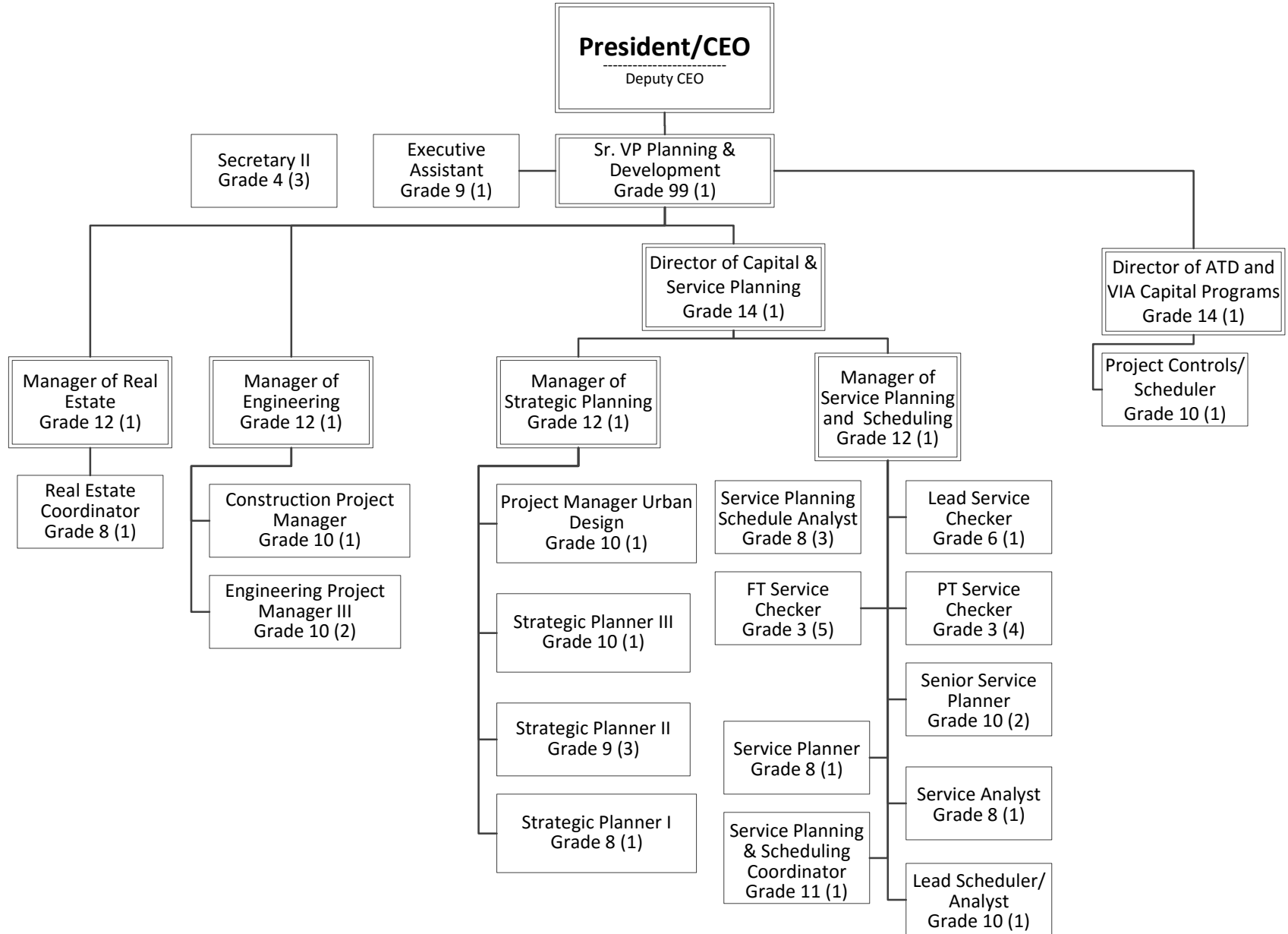


FLEET & FACILITY DIVISION
Facility Maintenance and Fleet Maintenance
OCTOBER 1, 2017 – SEPTEMBER 30, 2018



PLANNING AND DEVELOPMENT GROUP

OCTOBER 1, 2017 – SEPTEMBER 30, 2018



Operating Expense Budgets

Operating Expense Budgets

General and Administrative

President/CEO and Administration

<u>Operating Expenses</u>	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
<u>Labor</u>								
Operator and Staff Labor								
Other Salaries and Wages - Full Time	725,122	558,329	558,329	577,131	18,802	3.37	18,802	3.37
Operator and Staff Labor	\$ 725,122	\$ 558,329	\$ 558,329	\$ 577,131	\$ 18,802	3.37%	\$ 18,802	3.37 %
Labor Fringes								
Sick Leave - Other	16,391	8,310	8,310	8,698	388	4.67	388	4.67
Sick Leave - Buyback	-	-	-	875	875	-	875	-
Holiday - Other	38,420	22,231	22,231	28,067	5,836	26.25	5,836	26.25
Vacation - Other	28,934	23,047	23,047	24,082	1,035	4.49	1,035	4.49
Other Paid Absence - Other	-	1,571	1,571	1,642	71	4.51	71	4.51
Labor Fringes	\$ 83,745	\$ 55,159	\$ 55,159	\$ 63,364	\$ 8,205	14.87%	\$ 8,205	14.87 %
Labor	\$ 808,867	\$ 613,488	\$ 613,488	\$ 640,495	\$ 27,007	4.40%	\$ 27,007	4.40 %
<u>Supplies, Services, Other</u>								
Supplies and Services								
Professional and Technical Services	33,519	45,500	45,000	75,625	30,125	66.21	30,625	68.06
Other Services	27,247	28,250	27,150	27,250	(1,000)	(3.54)	100	0.37
Other Materials and Supplies	6,258	6,700	6,250	6,000	(700)	(10.45)	(250)	(4.00)
Dues and Subscriptions	107,648	146,353	131,217	150,252	3,899	2.66	19,035	14.51
Travel and Meetings	84,459	74,790	61,538	87,591	12,801	17.12	26,053	42.34
Other Miscellaneous Expenses	1,376	1,500	1,500	1,500	-	-	-	-
Supplies and Services	\$ 260,507	\$ 303,093	\$ 272,655	\$ 348,218	\$ 45,125	14.89%	\$ 75,563	27.71 %
Supplies, Services, Other	\$ 260,507	\$ 303,093	\$ 272,655	\$ 348,218	\$ 45,125	14.89%	\$ 75,563	27.71 %
Total Expenses	\$ 1,069,374	\$ 916,581	\$ 886,143	\$ 988,713	\$ 72,132	7.87%	\$ 102,570	11.57 %

Diversity & Federal Compliance

Diversity & Federal Compliance

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time

Operator and Staff Labor

Labor Fringes

Sick Leave - Other

Sick Leave - Buyback

Holiday - Other

Vacation - Other

Other Paid Absence - Other

Labor Fringes

Labor

Supplies, Services, Other

Supplies and Services

Professional and Technical Services

Other Services

Other Materials and Supplies

Travel and Meetings

Other Miscellaneous Expenses

Supplies and Services

Supplies, Services, Other

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator and Staff Labor								
Other Salaries and Wages - Full Time	113,838	130,964	130,964	301,138	170,174	129.94	170,174	129.94
Operator and Staff Labor	\$ 113,838	\$ 130,964	\$ 130,964	\$ 301,138	\$ 170,174	129.94%	\$ 170,174	129.94 %
Labor Fringes								
Sick Leave - Other	8,879	2,029	2,029	4,708	2,679	132.04	2,679	132.04
Sick Leave - Buyback	-	80	80	280	200	250.00	200	250.00
Holiday - Other	6,891	5,460	5,460	15,192	9,732	178.25	9,732	178.25
Vacation - Other	7,686	3,123	3,123	7,242	4,119	131.88	4,119	131.88
Other Paid Absence - Other	1,590	383	383	889	506	132.05	506	132.05
Labor Fringes	\$ 25,046	\$ 11,075	\$ 11,075	\$ 28,311	\$ 17,236	155.63%	\$ 17,236	155.63 %
Labor	\$ 138,884	\$ 142,039	\$ 142,039	\$ 329,450	\$ 187,411	131.94%	\$ 187,411	131.94 %
Supplies, Services, Other								
Supplies and Services								
Professional and Technical Services	-	15,000	15,000	135,325	120,325	802.17	120,325	802.17
Other Services	1,659	-	-	5,000	5,000	-	5,000	-
Other Materials and Supplies	227	192	192	2,884	2,692	1402.08	2,692	1,402.08
Travel and Meetings	825	2,800	2,800	10,620	7,820	279.29	7,820	279.29
Other Miscellaneous Expenses	-	-	-	51,100	51,100	-	51,100	-
Supplies and Services	\$ 2,711	\$ 17,992	\$ 17,992	\$ 204,929	\$ 186,937	1,039.00%	\$ 186,937	1,039.00 %
Supplies, Services, Other	\$ 2,711	\$ 17,992	\$ 17,992	\$ 204,929	\$ 186,937	1,039.00%	\$ 186,937	1,039.00 %
Total Expenses	\$ 141,595	\$ 160,031	\$ 160,031	\$ 534,379	\$ 374,348	233.92%	\$ 374,348	233.92 %

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Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time	609,580	616,304	616,304	623,223	6,919	1.12	6,919	1.12
Other Salaries and Wages - Part Time	8,445	14,976	14,976	14,976	-	-	-	-
Operator and Staff Labor	\$ 618,025	\$ 631,280	\$ 631,280	\$ 638,199	\$ 6,919	1.10%	\$ 6,919	1.10 %

Labor Fringes

Sick Leave - Other	1,336	9,733	9,733	9,935	202	2.08	202	2.08
Sick Leave - Buyback	1,725	750	750	1,725	975	130.00	975	130.00
Holiday - Other	32,276	26,194	26,194	32,058	5,864	22.39	5,864	22.39
Vacation - Other	16,580	26,969	26,969	27,506	537	1.99	537	1.99
Other Paid Absence - Other	643	1,839	1,839	1,875	36	1.98	36	1.98
Labor Fringes	\$ 52,560	\$ 65,485	\$ 65,485	\$ 73,100	\$ 7,615	11.63%	\$ 7,615	11.63 %
Labor	\$ 670,585	\$ 696,765	\$ 696,765	\$ 711,299	\$ 14,534	2.09%	\$ 14,534	2.09 %

Supplies, Services, Other

Supplies and Services

Professional and Technical Services	85,238	95,550	85,641	98,100	2,550	2.67	12,459	14.55
Other Services	3,784	1,912	2,282	2,475	563	29.45	193	8.46
Other Materials and Supplies	2,696	1,356	1,862	1,356	-	-	(506)	(27.18)
Dues and Subscriptions	5,008	5,243	5,713	6,039	796	15.18	326	5.71
Travel and Meetings	9,866	10,015	9,020	9,207	(808)	(8.07)	187	2.07
Supplies and Services	\$ 106,592	\$ 114,076	\$ 104,518	\$ 117,177	\$ 3,101	2.72%	\$ 12,659	12.11 %

Supplies, Services, Other	\$ 106,592	\$ 114,076	\$ 104,518	\$ 117,177	\$ 3,101	2.72%	\$ 12,659	12.11 %
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Total Expenses

\$ 777,177	\$ 810,841	\$ 801,283	\$ 828,476	\$ 17,635	2.17%	\$ 27,193	3.39 %
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Legal Services

Legal Services

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time

Operator and Staff Labor

Labor Fringes

Sick Leave - Other

Sick Leave - Buyback

Holiday - Other

Vacation - Other

Other Paid Absence - Other

Labor Fringes

Labor

Supplies, Services, Other

Supplies and Services

Professional and Technical Services

Other Services

Other Materials and Supplies

Dues and Subscriptions

Travel and Meetings

Other Miscellaneous Expenses

Supplies and Services

Supplies, Services, Other

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator and Staff Labor								
Other Salaries and Wages - Full Time	497,393	492,708	492,708	553,250	60,542	12.29	60,542	12.29
Operator and Staff Labor	\$ 497,393	\$ 492,708	\$ 492,708	\$ 553,250	\$ 60,542	12.29%	\$ 60,542	12.29 %
Labor Fringes								
Sick Leave - Other	8,130	7,655	7,655	8,620	965	12.60	965	12.60
Sick Leave - Buyback	1,375	1,875	1,875	1,375	(500)	(26.67)	(500)	(26.67)
Holiday - Other	25,637	20,601	20,601	27,155	6,554	31.82	6,554	31.82
Vacation - Other	4,696	21,211	21,211	24,025	2,814	13.27	2,814	13.27
Other Paid Absence - Other	-	1,446	1,446	1,638	192	13.28	192	13.28
Labor Fringes	\$ 39,838	\$ 52,788	\$ 52,788	\$ 62,813	\$ 10,025	18.99%	\$ 10,025	18.99 %
Labor	\$ 537,231	\$ 545,496	\$ 545,496	\$ 616,064	\$ 70,568	12.94%	\$ 70,568	12.94 %
Supplies, Services, Other								
Supplies and Services								
Professional and Technical Services	293,036	543,080	203,414	420,000	(123,080)	(22.66)	216,586	106.48
Other Services	8,519	3,000	2,000	5,000	2,000	66.67	3,000	150.00
Other Materials and Supplies	761	2,804	2,108	804	(2,000)	(71.33)	(1,304)	(61.86)
Dues and Subscriptions	45,326	40,134	27,922	40,134	-	-	12,212	43.74
Travel and Meetings	8,412	14,577	10,309	13,720	(857)	(5.88)	3,411	33.09
Other Miscellaneous Expenses	598	10,604	10,500	10,604	-	-	104	0.99
Supplies and Services	\$ 356,652	\$ 614,199	\$ 256,253	\$ 490,262	\$(123,937)	(20.18)%	\$ 234,009	91.32 %
Supplies, Services, Other	\$ 356,652	\$ 614,199	\$ 256,253	\$ 490,262	\$(123,937)	(20.18)%	\$ 234,009	91.32 %
Total Expenses	\$ 893,883	\$ 1,159,695	\$ 801,749	\$ 1,106,326	\$(53,369)	(4.60)%	\$ 304,577	37.99 %

Legal Services

Risk Management

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time	196,431	308,461	308,461	327,988	19,527	6.33	19,527	6.33
Other Salaries and Wages - Part Time	38,606	-	-	-	-	-	-	-
Other Salaries and Wages - (PT) O.T. Time and Half	393	-	-	-	-	-	-	-
Operator and Staff Labor	\$ 235,430	\$ 308,461	\$ 308,461	\$ 327,988	\$ 19,527	6.33%	\$ 19,527	6.33 %

Labor Fringes

Sick Leave - Other	1,307	4,872	4,872	5,229	357	7.32	357	7.32
Holiday - Other	11,334	13,110	13,110	16,872	3,762	28.69	3,762	28.69
Vacation - Other	9,384	13,498	13,498	14,476	978	7.24	978	7.24
Other Paid Absence - Other	-	920	920	987	67	7.28	67	7.28
Labor Fringes	\$ 22,025	\$ 32,400	\$ 32,400	\$ 37,563	\$ 5,163	15.93%	\$ 5,163	15.93 %
Labor	\$ 257,455	\$ 340,861	\$ 340,861	\$ 365,551	\$ 24,690	7.24%	\$ 24,690	7.24 %

Supplies, Services, Other

Supplies and Services

Professional and Technical Services	88,728	352,178	240,591	322,178	(30,000)	(8.52)	81,587	33.91
Other Services	3,258	5,400	3,844	5,400	-	-	1,556	40.48
Other Materials and Supplies	1,008	2,326	1,622	2,326	-	-	704	43.40
Premiums for Physical Damage Insurance	109,673	112,252	112,252	123,478	11,226	10.00	11,226	10.00
Premiums for Pub Liab and Prop Damage Ins	11,170	12,668	12,668	13,935	1,267	10.00	1,267	10.00
Payouts for Uninsured PL and PDS	646,650	727,974	1,446,477	1,109,102	381,128	52.35	(337,375)	(23.32)
Dues and Subscriptions	670	1,529	1,409	1,529	-	-	120	8.52
Travel and Meetings	5,865	10,941	6,150	9,847	(1,094)	(10.00)	3,697	60.11
Supplies and Services	\$ 867,022	\$ 1,225,268	\$ 1,825,013	\$ 1,587,795	\$ 362,527	29.59%	\$(237,218)	(13.00)%
Supplies, Services, Other	\$ 867,022	\$ 1,225,268	\$ 1,825,013	\$ 1,587,795	\$ 362,527	29.59%	\$(237,218)	(13.00)%

Total Expenses

\$ 1,124,477	\$ 1,566,129	\$ 2,165,874	\$ 1,953,345	\$ 387,216	24.72%	\$(212,529)	(9.81)%
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Public Engagement

Public Engagement Administration

<u>Operating Expenses</u>	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
<u>Labor</u>								
Operator and Staff Labor								
Other Salaries and Wages - Full Time	439,193	296,416	296,416	159,760	(136,656)	(46.10)	(136,656)	(46.10)
Other Salaries and Wages - (FT) O.T. Straight	69	-	-	-	-	-	-	-
Operator and Staff Labor	\$ 439,262	\$ 296,416	\$ 296,416	\$ 159,760	\$(136,656)	(46.10)%	\$(136,656)	(46.10)%
Labor Fringes								
Sick Leave - Other	4,193	4,592	4,592	2,498	(2,094)	(45.61)	(2,094)	(45.61)
Sick Leave - Buyback	1,200	1,064	1,064	-	(1,064)	(100.00)	(1,064)	(100.00)
Holiday - Other	22,613	12,358	12,358	8,060	(4,298)	(34.78)	(4,298)	(34.78)
Vacation - Other	11,106	7,069	7,069	3,842	(3,227)	(45.65)	(3,227)	(45.65)
Other Paid Absence - Other	-	868	868	472	(397)	(45.68)	(397)	(45.68)
Labor Fringes	\$ 39,112	\$ 25,951	\$ 25,951	\$ 14,871	\$(11,080)	(42.70)%	\$(11,080)	(42.70)%
Labor	\$ 478,374	\$ 322,367	\$ 322,367	\$ 174,631	\$(147,736)	(45.83)%	\$(147,736)	(45.83)%
<u>Supplies, Services, Other</u>								
Supplies and Services								
Professional and Technical Services	196,133	300,000	275,400	271,900	(28,100)	(9.37)	(3,500)	(1.27)
Other Materials and Supplies	870	3,650	1,350	3,650	-	-	2,300	170.37
Dues and Subscriptions	3,602	8,450	1,250	8,450	-	-	7,200	576.00
Travel and Meetings	26,157	32,500	22,000	13,050	(19,450)	(59.85)	(8,950)	(40.68)
Other Miscellaneous Expenses	1,115	250	365	250	-	-	(115)	(31.51)
Supplies and Services	\$ 227,877	\$ 344,850	\$ 300,365	\$ 297,300	\$(47,550)	(13.79)%	\$(3,065)	(1.02)%
Supplies, Services, Other	\$ 227,877	\$ 344,850	\$ 300,365	\$ 297,300	\$(47,550)	(13.79)%	\$(3,065)	(1.02)%
Total Expenses	\$ 706,251	\$ 667,217	\$ 622,732	\$ 471,931	\$(195,286)	(29.27)%	\$(150,801)	(24.22)%

Government & Community Relations

Government & Community Relations

<u>Operating Expenses</u>	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
<u>Labor</u>								
Operator and Staff Labor								
Other Salaries and Wages - Full Time	496,147	521,101	521,101	531,407	10,306	1.98	10,306	1.98
Other Salaries and Wages - (FT) O.T. Time and Half	-	-	-	3,500	3,500	-	3,500	-
Other Salaries and Wages - Part Time	1,746	-	-	-	-	-	-	-
Operator and Staff Labor	\$ 497,893	\$ 521,101	\$ 521,101	\$ 534,907	\$ 13,806	2.65%	\$ 13,806	2.65 %
Labor Fringes								
Sick Leave - Other	630	8,073	8,073	8,308	235	2.92	235	2.92
Sick Leave - Buyback	3,000	1,950	1,950	3,000	1,050	53.85	1,050	53.85
Holiday - Other	25,134	21,725	21,725	26,810	5,085	23.40	5,085	23.40
Vacation - Other	4,608	12,427	12,427	12,779	352	2.83	352	2.83
Other Paid Absence - Other	1,343	1,525	1,525	1,568	43	2.84	43	2.84
Labor Fringes	\$ 34,715	\$ 45,700	\$ 45,700	\$ 52,465	\$ 6,765	14.80%	\$ 6,765	14.80 %
Labor	\$ 532,608	\$ 566,801	\$ 566,801	\$ 587,373	\$ 20,572	3.63%	\$ 20,572	3.63 %
<u>Supplies, Services, Other</u>								
Supplies and Services								
Professional and Technical Services	3,867	10,300	29,000	476,000	465,700	4521.36	447,000	1,541.38
Temporary Help	3,674	9,500	1,800	-	(9,500)	(100.00)	(1,800)	(100.00)
Other Services	-	-	348	10,000	10,000	-	9,652	2,773.56
Other Materials and Supplies	36,946	30,852	21,852	28,500	(2,352)	(7.62)	6,648	30.42
Dues and Subscriptions	237	4,250	8,500	1,000	(3,250)	(76.47)	(7,500)	(88.24)
Travel and Meetings	6,344	10,500	10,500	9,000	(1,500)	(14.29)	(1,500)	(14.29)
Advertising/Promotion Media	8,389	122,000	60,000	-	(122,000)	(100.00)	(60,000)	(100.00)
Other Miscellaneous Expenses	14,261	57,850	57,850	158,750	100,900	174.42	100,900	174.42
Supplies and Services	\$ 73,718	\$ 245,252	\$ 189,850	\$ 683,250	\$ 437,998	178.59%	\$ 493,400	259.89 %
Supplies, Services, Other	\$ 73,718	\$ 245,252	\$ 189,850	\$ 683,250	\$ 437,998	178.59%	\$ 493,400	259.89 %
Total Expenses	\$ 606,326	\$ 812,053	\$ 756,651	\$ 1,270,623	\$ 458,570	56.47%	\$ 513,972	67.93 %

Customer Relations and Sales

Customer Relations

Operating Expenses

Labor

Operator and Staff Labor

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Other Salaries and Wages - Full Time	1,217,698	1,290,507	1,290,507	1,355,419	64,912	5.03	64,912	5.03
Other Salaries and Wages - (FT) O.T. Time and Half	10,964	39,003	39,003	39,003	-	-	-	-
Other Salaries and Wages - (FT) O.T. Straight	23,130	-	-	-	-	-	-	-
Other Salaries and Wages - Part Time	225,779	282,889	282,889	287,075	4,186	1.48	4,186	1.48
Other Salaries and Wages - (PT) O.T. Time and Half	57	-	-	-	-	-	-	-
Operator and Staff Labor	\$ 1,477,628	\$ 1,612,399	\$ 1,612,399	\$ 1,681,497	\$ 69,098	4.29%	\$ 69,098	4.29 %

Labor Fringes

Sick Leave - Other	25,519	20,410	20,410	21,619	1,209	5.92	1,209	5.92
Sick Leave - Buyback	9,200	7,260	7,260	7,810	550	7.58	550	7.58
Holiday - Other	67,041	54,927	54,927	69,692	14,765	26.88	14,765	26.88
Vacation - Other	63,199	58,410	58,410	61,869	3,459	5.92	3,459	5.92
Other Paid Absence - Other	1,038	3,856	3,856	4,084	228	5.92	228	5.92
Labor Fringes	\$ 165,997	\$ 144,863	\$ 144,863	\$ 165,074	\$ 20,211	13.95%	\$ 20,211	13.95 %

Labor	\$ 1,643,625	\$ 1,757,262	\$ 1,757,262	\$ 1,846,570	\$ 89,308	5.08%	\$ 89,308	5.08 %
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Supplies, Services, Other

Supplies and Services

Contract Maintenance Services	1,413	1,500	1,500	1,500	-	-	-	-
Other Services	62,488	154,840	29,840	154,840	-	-	125,000	418.90
Other Materials and Supplies	16,365	146,054	9,835	47,519	(98,535)	(67.46)	37,684	383.16
Dues and Subscriptions	-	350	350	350	-	-	-	-
Travel and Meetings	7,067	24,500	19,500	22,050	(2,450)	(10.00)	2,550	13.08
Bad Debt Expense	(228)	1,000	1,000	1,000	-	-	-	-
Other Miscellaneous Expenses	15,117	6,750	18,844	6,750	-	-	(12,094)	(64.18)
Supplies and Services	\$ 102,222	\$ 334,994	\$ 80,869	\$ 234,009	\$(100,985)	(30.15)%	\$ 153,140	189.37 %

Supplies, Services, Other	\$ 102,222	\$ 334,994	\$ 80,869	\$ 234,009	\$(100,985)	(30.15)%	\$ 153,140	189.37 %
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Total Expenses	\$ 1,745,847	\$ 2,092,256	\$ 1,838,131	\$ 2,080,579	\$(11,677)	(0.56)%	\$ 242,448	13.19 %
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Customer Relations and Sales

Customer Relations and Sales Administration

<u>Operating Expenses</u>	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
<u>Labor</u>								
Operator and Staff Labor								
Other Salaries and Wages - Full Time	225,406	307,726	307,726	382,825	75,099	24.40	75,099	24.40
Other Salaries and Wages - Part Time	33,736	6,250	6,250	6,250	-	-	-	-
Other Salaries and Wages - (PT) O.T. Time and Half	522	-	-	-	-	-	-	-
Operator and Staff Labor	\$ 259,664	\$ 313,976	\$ 313,976	\$ 389,075	\$ 75,099	23.92%	\$ 75,099	23.92 %
Labor Fringes								
Sick Leave - Other	3,838	4,767	4,767	5,985	1,218	25.56	1,218	25.56
Sick Leave - Buyback	-	1,445	1,445	995	(450)	(31.14)	(450)	(31.14)
Holiday - Other	11,931	12,829	12,829	19,314	6,485	50.55	6,485	50.55
Vacation - Other	4,688	7,338	7,338	9,206	1,868	25.46	1,868	25.46
Other Paid Absence - Other	-	901	901	1,130	229	25.40	229	25.40
Labor Fringes	\$ 20,457	\$ 27,280	\$ 27,280	\$ 36,630	\$ 9,350	34.27%	\$ 9,350	34.27 %
Labor	\$ 280,121	\$ 341,256	\$ 341,256	\$ 425,705	\$ 84,449	24.75%	\$ 84,449	24.75 %
<u>Supplies, Services, Other</u>								
Supplies and Services								
Professional and Technical Services	35,159	95,005	109,422	66,005	(29,000)	(30.52)	(43,417)	(39.68)
Other Services	49,753	24,835	24,835	24,835	-	-	-	-
Other Materials and Supplies	7,546	22,171	3,747	87,767	65,596	295.86	84,020	2,242.33
Dues and Subscriptions	33,445	569	569	569	-	-	-	-
Travel and Meetings	4,256	6,560	5,560	5,904	(656)	(10.00)	344	6.19
Other Miscellaneous Expenses	3,366	5,699	1,899	53,699	48,000	842.25	51,800	2,727.75
Supplies and Services	\$ 133,525	\$ 154,839	\$ 146,032	\$ 238,779	\$ 83,940	54.21%	\$ 92,747	63.51 %
Supplies, Services, Other	\$ 133,525	\$ 154,839	\$ 146,032	\$ 238,779	\$ 83,940	54.21%	\$ 92,747	63.51 %
Total Expenses	\$ 413,646	\$ 496,095	\$ 487,288	\$ 664,484	\$ 168,389	33.94%	\$ 177,196	36.36 %

Customer Relations and Sales

Sales & Van Pool Services

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time

Operator and Staff Labor

Labor Fringes

Sick Leave - Other
Sick Leave - Buyback
Holiday - Other
Vacation - Other
Other Paid Absence - Other

Labor Fringes

Labor

Supplies, Services, Other

Supplies and Services

Advertising Fees
Professional and Technical Services
Other Services
Other Materials and Supplies
Premiums for Pub Liab and Prop Damage Ins
Purchased Transportation
Dues and Subscriptions
Travel and Meetings
Advertising/Promotion Media
Other Miscellaneous Expenses
Data Processing Facilities

Supplies and Services

Supplies, Services, Other

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator and Staff Labor								
Other Salaries and Wages - Full Time	275,500	282,061	282,061	279,808	(2,253)	(0.80)	(2,253)	(0.80)
Operator and Staff Labor	\$ 275,500	\$ 282,061	\$ 282,061	\$ 279,808	\$(2,253)	(0.80)%	\$(2,253)	(0.80)%
Labor Fringes								
Sick Leave - Other	2,453	4,370	4,370	4,375	5	0.11	5	0.11
Sick Leave - Buyback	3,375	3,025	3,025	3,695	670	22.15	670	22.15
Holiday - Other	15,392	11,759	11,759	14,116	2,357	20.05	2,357	20.05
Vacation - Other	13,805	6,726	6,726	6,729	3	0.04	3	0.04
Other Paid Absence - Other	1,634	826	826	826	-	(0.02)	-	(0.02)
Labor Fringes	\$ 36,659	\$ 26,706	\$ 26,706	\$ 29,741	\$ 3,035	11.36%	\$ 3,035	11.36 %
Labor	\$ 312,159	\$ 308,767	\$ 308,767	\$ 309,549	\$ 782	0.25%	\$ 782	0.25 %
Supplies, Services, Other								
Supplies and Services								
Advertising Fees	-	2,500	-	2,500	-	-	2,500	-
Professional and Technical Services	2,958	19,000	-	18,000	(1,000)	(5.26)	18,000	-
Other Services	34,914	31,000	31,000	31,000	-	-	-	-
Other Materials and Supplies	178,039	218,050	200,550	218,650	600	0.28	18,100	9.03
Premiums for Pub Liab and Prop Damage Ins	247,850	232,500	232,500	243,600	11,100	4.77	11,100	4.77
Purchased Transportation	241,370	240,000	240,000	228,960	(11,040)	(4.60)	(11,040)	(4.60)
Dues and Subscriptions	90	500	500	500	-	-	-	-
Travel and Meetings	3,536	5,000	1,000	4,500	(500)	(10.00)	3,500	350.00
Advertising/Promotion Media	13,904	10,900	-	10,900	-	-	10,900	-
Other Miscellaneous Expenses	27,321	10,500	73,019	74,844	64,344	612.80	1,825	2.50
Data Processing Facilities	-	5,100	5,100	5,100	-	-	-	-
Supplies and Services	\$ 749,982	\$ 775,050	\$ 783,669	\$ 838,554	\$ 63,504	8.19%	\$ 54,885	7.00 %
Supplies, Services, Other	\$ 749,982	\$ 775,050	\$ 783,669	\$ 838,554	\$ 63,504	8.19%	\$ 54,885	7.00 %
Total Expenses	\$ 1,062,141	\$ 1,083,817	\$ 1,092,436	\$ 1,148,103	\$ 64,286	5.93%	\$ 55,667	5.10 %

Marketing & Promotions

Marketing & Promotions

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time

Operator and Staff Labor

Labor Fringes

Sick Leave - Other

Sick Leave - Buyback

Holiday - Other

Vacation - Other

Other Paid Absence - Other

Labor Fringes

Labor

Supplies, Services, Other

Supplies and Services

Advertising Fees

Professional and Technical Services

Temporary Help

Other Services

Other Materials and Supplies

Dues and Subscriptions

Travel and Meetings

Advertising/Promotion Media

Other Miscellaneous Expenses

Supplies and Services

Supplies, Services, Other

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator and Staff Labor								
Other Salaries and Wages - Full Time	422,181	549,499	549,499	604,407	54,908	9.99	54,908	9.99
Operator and Staff Labor	\$ 422,181	\$ 549,499	\$ 549,499	\$ 604,407	\$ 54,908	9.99%	\$ 54,908	9.99 %
Labor Fringes								
Sick Leave - Other	14,291	8,513	8,513	9,450	937	11.00	937	11.00
Sick Leave - Buyback	2,550	2,750	2,750	2,625	(125)	(4.55)	(125)	(4.55)
Holiday - Other	22,550	22,909	22,909	30,492	7,583	33.10	7,583	33.10
Vacation - Other	15,469	13,104	13,104	14,535	1,431	10.92	1,431	10.92
Other Paid Absence - Other	1,259	1,608	1,608	1,784	176	10.93	176	10.93
Labor Fringes	\$ 56,119	\$ 48,884	\$ 48,884	\$ 58,886	\$ 10,002	20.46%	\$ 10,002	20.46 %
Labor	\$ 478,300	\$ 598,383	\$ 598,383	\$ 663,293	\$ 64,910	10.85%	\$ 64,910	10.85 %
Supplies, Services, Other								
Supplies and Services								
Advertising Fees	199,108	414,400	384,900	384,400	(30,000)	(7.24)	(500)	(0.13)
Professional and Technical Services	53,726	195,750	195,750	175,000	(20,750)	(10.60)	(20,750)	(10.60)
Temporary Help	-	12,000	-	12,000	-	-	12,000	-
Other Services	21,186	-	15,000	-	-	-	(15,000)	(100.00)
Other Materials and Supplies	37,349	110,500	50,500	106,500	(4,000)	(3.62)	56,000	110.89
Dues and Subscriptions	136,485	77,900	77,900	97,900	20,000	25.67	20,000	25.67
Travel and Meetings	17,911	16,100	7,500	14,490	(1,610)	(10.00)	6,990	93.20
Advertising/Promotion Media	306,911	530,000	450,000	479,000	(51,000)	(9.62)	29,000	6.44
Other Miscellaneous Expenses	57,933	10,500	10,500	10,500	-	-	-	-
Supplies and Services	\$ 830,609	\$ 1,367,150	\$ 1,192,050	\$ 1,279,790	\$(87,360)	(6.39)%	\$ 87,740	7.36 %
Supplies, Services, Other	\$ 830,609	\$ 1,367,150	\$ 1,192,050	\$ 1,279,790	\$(87,360)	(6.39)%	\$ 87,740	7.36 %
Total Expenses	\$ 1,308,909	\$ 1,965,533	\$ 1,790,433	\$ 1,943,083	\$(22,450)	(1.14)%	\$ 152,650	8.53 %

Transportation

Transportation Administration

Operating Expenses

Labor

Operator and Staff Labor

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Other Salaries and Wages - Full Time	598,475	636,206	636,206	623,621	(12,585)	(1.98)	(12,585)	(1.98)
Other Salaries and Wages - (FT) O.T. Time and Half	207	-	-	-	-	-	-	-
Other Salaries and Wages - (FT) O.T. Straight	120	-	-	-	-	-	-	-
Operator and Staff Labor	\$ 598,802	\$ 636,206	\$ 636,206	\$ 623,621	\$(12,585)	(1.98)%	\$(12,585)	(1.98)%

Labor Fringes

Sick Leave - Other	1,969	10,472	10,472	10,365	(107)	(1.02)	(107)	(1.02)
Sick Leave - Buyback	3,675	1,925	1,925	3,875	1,950	101.30	1,950	101.30
Holiday - Other	34,553	28,183	28,183	33,447	5,264	18.68	5,264	18.68
Vacation - Other	17,977	55,909	55,909	55,293	(616)	(1.10)	(616)	(1.10)
Other Paid Absence - Other	1,538	1,978	1,978	1,957	(21)	(1.08)	(21)	(1.08)
Labor Fringes	\$ 59,712	\$ 98,467	\$ 98,467	\$ 104,937	\$ 6,470	6.57%	\$ 6,470	6.57 %
Labor	\$ 658,514	\$ 734,673	\$ 734,673	\$ 728,558	\$(6,115)	(0.83)%	\$(6,115)	(0.83)%

Supplies, Services, Other

Supplies and Services

Professional and Technical Services	5,600	15,000	6,000	15,000	-	-	9,000	150.00
Other Services	19,361	23,000	23,000	23,000	-	-	-	-
Other Materials and Supplies	4,748	12,002	12,002	12,002	-	-	-	-
Dues and Subscriptions	30,707	60,260	60,260	60,260	-	-	-	-
Travel and Meetings	7,921	16,200	16,200	16,200	-	-	-	-
Other Miscellaneous Expenses	81	-	1,225	-	-	-	(1,225)	(100.00)
Supplies and Services	\$ 68,418	\$ 126,462	\$ 118,687	\$ 126,462	\$ -	- %	\$ 7,775	6.55 %

Supplies, Services, Other	\$ 68,418	\$ 126,462	\$ 118,687	\$ 126,462	\$ -	- %	\$ 7,775	6.55 %
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Total Expenses

	\$ 726,932	\$ 861,135	\$ 853,360	\$ 855,020	\$(6,115)	(0.71)%	\$ 1,660	0.19 %
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Transportation

Bus Service Operations

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time

Other Salaries and Wages - (FT) O.T. Straight

Operator and Staff Labor

Labor Fringes

Sick Leave - Other

Sick Leave - Buyback

Holiday - Other

Vacation - Other

Other Paid Absence - Other

Labor Fringes

Labor

Supplies, Services, Other

Non Labor Fringes

Worker's Compensation Insurance

Other Fringe Benefits

Non Labor Fringes

Supplies and Services

Contract Maintenance Services

Other Services

Other Materials and Supplies

Purchased Transportation

Travel and Meetings

Other Miscellaneous Expenses

Supplies and Services

Supplies, Services, Other

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator and Staff Labor								
Other Salaries and Wages - Full Time	734,224	723,917	723,917	738,993	15,076	2.08	15,076	2.08
Other Salaries and Wages - (FT) O.T. Straight	13,808	12,000	12,000	12,000	-	-	-	-
Operator and Staff Labor	\$ 748,032	\$ 735,917	\$ 735,917	\$ 750,993	\$ 15,076	2.05%	\$ 15,076	2.05 %
Labor Fringes								
Sick Leave - Other	15,477	11,916	11,916	12,283	367	3.08	367	3.08
Sick Leave - Buyback	4,800	4,015	4,015	5,920	1,905	47.45	1,905	47.45
Holiday - Other	38,535	32,068	32,068	39,635	7,567	23.60	7,567	23.60
Vacation - Other	45,170	63,617	63,617	65,523	1,906	3.00	1,906	3.00
Other Paid Absence - Other	422	2,251	2,251	2,319	68	3.00	68	3.00
Labor Fringes	\$ 104,404	\$ 113,867	\$ 113,867	\$ 125,679	\$ 11,812	10.37%	\$ 11,812	10.37 %
Labor	\$ 852,436	\$ 849,784	\$ 849,784	\$ 876,672	\$ 26,888	3.16%	\$ 26,888	3.16 %
Supplies, Services, Other								
Non Labor Fringes								
Worker's Compensation Insurance	1,807,477	1,520,000	2,026,666	2,128,592	608,592	40.04	101,926	5.03
Other Fringe Benefits	9,773	5,000	5,000	5,000	-	-	-	-
Non Labor Fringes	\$ 1,817,250	\$ 1,525,000	\$ 2,031,666	\$ 2,133,592	\$ 608,592	39.91%	\$ 101,926	5.02 %
Supplies and Services								
Contract Maintenance Services	1,153	1,500	1,500	1,500	-	-	-	-
Other Services	28,996	28,000	28,000	28,000	-	-	-	-
Other Materials and Supplies	45,699	58,248	58,248	58,248	-	-	-	-
Purchased Transportation	-	-	-	417,420	417,420	-	417,420	-
Travel and Meetings	(375)	11,300	11,300	11,300	-	-	-	-
Other Miscellaneous Expenses	15,946	19,740	19,740	19,740	-	-	-	-
Supplies and Services	\$ 91,419	\$ 118,788	\$ 118,788	\$ 536,208	\$ 417,420	351.40%	\$ 417,420	351.40 %
Supplies, Services, Other	\$ 1,908,669	\$ 1,643,788	\$ 2,150,454	\$ 2,669,800	\$ 1,026,012	62.42%	\$ 519,346	24.15 %
Total Expenses	\$ 2,761,105	\$ 2,493,572	\$ 3,000,238	\$ 3,546,472	\$ 1,052,900	42.22%	\$ 546,234	18.21 %

Transportation

Bus Operators - Full Time

Operating Expenses

Labor

Operator and Staff Labor

Operator Salaries and Wages - Full Time

Operator Salaries and Wages - (FT) O.T. Premium

Operator and Staff Labor

Labor Fringes

Sick Leave - Other

Sick Leave - Buyback

Holiday - Other

Holiday

Vacation - Other

Other Paid Absence - Other

Labor Fringes

Labor

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator and Staff Labor								
Operator Salaries and Wages - Full Time	36,380,406	39,044,643	39,044,643	40,453,226	1,408,583	3.61	1,408,583	3.61
Operator Salaries and Wages - (FT) O.T. Premium	1,863,861	2,110,343	2,110,343	2,513,809	403,466	19.12	403,466	19.12
Operator and Staff Labor	\$ 38,244,267	\$ 41,154,986	\$ 41,154,986	\$ 42,967,036	\$ 1,812,050	4.40%	\$ 1,812,050	4.40 %
Labor Fringes								
Sick Leave - Other	1,456,145	1,338,802	1,338,802	1,624,893	286,091	21.37	286,091	21.37
Sick Leave - Buyback	109,825	98,100	98,100	10,640	(87,460)	(89.15)	(87,460)	(89.15)
Holiday - Other	1,852,226	-	-	-	-	-	-	-
Holiday	-	1,878,779	1,878,779	1,987,503	108,724	5.79	108,724	5.79
Vacation - Other	1,855,900	1,814,214	1,814,214	2,021,359	207,145	11.42	207,145	11.42
Other Paid Absence - Other	98,354	87,978	87,978	119,843	31,865	36.22	31,865	36.22
Labor Fringes	\$ 5,372,450	\$ 5,217,873	\$ 5,217,873	\$ 5,764,238	\$ 546,365	10.47%	\$ 546,365	10.47 %
Labor	\$ 43,616,717	\$ 46,372,859	\$ 46,372,859	\$ 48,731,274	\$ 2,358,415	5.09%	\$ 2,358,415	5.09 %
Total Expenses	\$ 43,616,717	\$ 46,372,859	\$ 46,372,859	\$ 48,731,274	\$ 2,358,415	5.09%	\$ 2,358,415	5.09 %

Transportation

Bus Operators - Part Time

Operating Expenses

Labor

Operator and Staff Labor

Operator Salaries and Wages - Part Time

3,309,436

2,874,036

2,874,036

3,913,048

1,039,012

36.15

1,039,012

36.15

Operator Salaries and Wages - (PT) O.T. Premium

29,344

-

-

-

-

-

-

-

Operator and Staff Labor

\$ 3,338,780

\$ 2,874,036

\$ 2,874,036

\$ 3,913,048

\$ 1,039,012

36.15%

\$ 1,039,012

36.15 %

Labor Fringes

Holiday - Other

114

-

-

-

-

-

-

-

Vacation - (PT) Other

26,834

30,000

30,000

30,000

-

-

-

-

Labor Fringes

\$ 26,948

\$ 30,000

\$ 30,000

\$ 30,000

\$ -

- %

\$ -

- %

Labor

\$ 3,365,728

\$ 2,904,036

\$ 2,904,036

\$ 3,943,048

\$ 1,039,012

35.78%

\$ 1,039,012

35.78 %

Total Expenses

\$ 3,365,728

\$ 2,904,036

\$ 2,904,036

\$ 3,943,048

\$ 1,039,012

35.78%

\$ 1,039,012

35.78 %

Transportation

Bus Operators - Retired

Operating Expenses

Labor

Operator and Staff Labor

Operator Salaries and Wages - Part Time

Operator Salaries and Wages - (PT) O.T. Premium

Operator and Staff Labor

Labor

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator Salaries and Wages - Part Time	430,935	498,151	498,151	535,484	37,333	7.49	37,333	7.49
Operator Salaries and Wages - (PT) O.T. Premium	45	-	-	-	-	-	-	-
Operator and Staff Labor	\$ 430,980	\$ 498,151	\$ 498,151	\$ 535,484	\$ 37,333	7.49%	\$ 37,333	7.49 %
Labor	\$ 430,980	\$ 498,151	\$ 498,151	\$ 535,484	\$ 37,333	7.49%	\$ 37,333	7.49 %
Total Expenses	\$ 430,980	\$ 498,151	\$ 498,151	\$ 535,484	\$ 37,333	7.49%	\$ 37,333	7.49 %

Transportation

Bus Service Transportation

Operating Expenses

Labor

Operator and Staff Labor

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Other Salaries and Wages - Full Time	1,881,521	1,937,253	1,937,253	1,944,858	7,605	0.39	7,605	0.39
Other Salaries and Wages - (FT) O.T. Straight	115,130	118,395	118,395	118,395	-	-	-	-
Other Salaries and Wages - Part Time	43,372	79,214	79,214	83,316	4,102	5.18	4,102	5.18
Other Salaries and Wages - (PT) O.T. Time and Half	433	-	-	-	-	-	-	-
Operator and Staff Labor	\$ 2,040,456	\$ 2,134,862	\$ 2,134,862	\$ 2,146,569	\$ 11,707	0.55%	\$ 11,707	0.55 %

Labor Fringes

Sick Leave - Other	62,617	31,888	31,888	32,326	438	1.37	438	1.37
Sick Leave - Buyback	12,100	12,985	12,985	11,360	(1,625)	(12.51)	(1,625)	(12.51)
Holiday - Other	102,215	85,816	85,816	104,309	18,493	21.55	18,493	21.55
Vacation - Other	116,559	170,243	170,243	172,441	2,198	1.29	2,198	1.29
Other Paid Absence - Other	1,898	6,024	6,024	6,102	78	1.30	78	1.30
Labor Fringes	\$ 295,389	\$ 306,956	\$ 306,956	\$ 326,538	\$ 19,582	6.38%	\$ 19,582	6.38 %
Labor	\$ 2,335,845	\$ 2,441,818	\$ 2,441,818	\$ 2,473,107	\$ 31,289	1.28%	\$ 31,289	1.28 %

Supplies, Services, Other

Supplies and Services

Other Materials and Supplies	45,242	40,860	40,860	40,860	-	-	-	-
Travel and Meetings	23,494	32,300	32,300	32,300	-	-	-	-
Other Miscellaneous Expenses	2,000	-	1,394	-	-	-	(1,394)	(100.00)
Transit Way and Transit Way Structures and Equip	920	1,200	1,200	1,200	-	-	-	-
Supplies and Services	\$ 71,656	\$ 74,360	\$ 75,754	\$ 74,360	\$ -	- %	\$(1,394)	(1.84)%
Supplies, Services, Other	\$ 71,656	\$ 74,360	\$ 75,754	\$ 74,360	\$ -	- %	\$(1,394)	(1.84)%

Total Expenses

	\$ 2,407,501	\$ 2,516,178	\$ 2,517,572	\$ 2,547,467	\$ 31,289	1.24%	\$ 29,895	1.19 %
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Transportation

Accessible Services

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time

Operator and Staff Labor

Labor Fringes

Sick Leave - Other

Sick Leave - Buyback

Holiday - Other

Vacation - Other

Other Paid Absence - Other

Labor Fringes

Labor

Supplies, Services, Other

Supplies and Services

Professional and Technical Services

Other Services

Other Materials and Supplies

Dues and Subscriptions

Travel and Meetings

Other Miscellaneous Expenses

Supplies and Services

Supplies, Services, Other

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator and Staff Labor								
Other Salaries and Wages - Full Time	320,321	372,440	372,440	378,454	6,014	1.61	6,014	1.61
Operator and Staff Labor	\$ 320,321	\$ 372,440	\$ 372,440	\$ 378,454	\$ 6,014	1.61%	\$ 6,014	1.61 %
Labor Fringes								
Sick Leave - Other	9,834	5,890	5,890	6,042	152	2.58	152	2.58
Sick Leave - Buyback	2,250	2,215	2,215	2,515	300	13.54	300	13.54
Holiday - Other	18,928	15,852	15,852	19,496	3,644	22.99	3,644	22.99
Vacation - Other	29,080	16,857	16,857	17,277	420	2.49	420	2.49
Other Paid Absence - Other	558	1,113	1,113	1,141	28	2.47	28	2.47
Labor Fringes	\$ 60,650	\$ 41,927	\$ 41,927	\$ 46,470	\$ 4,543	10.83%	\$ 4,543	10.83 %
Labor	\$ 380,971	\$ 414,367	\$ 414,367	\$ 424,923	\$ 10,556	2.55%	\$ 10,556	2.55 %
Supplies, Services, Other								
Supplies and Services								
Professional and Technical Services	63,120	75,400	75,400	122,025	46,625	61.84	46,625	61.84
Other Services	10,071	4,000	9,372	4,000	-	-	(5,372)	(57.32)
Other Materials and Supplies	6,331	18,768	18,768	18,768	-	-	-	-
Dues and Subscriptions	836	799	799	799	-	-	-	-
Travel and Meetings	3,911	7,700	5,700	7,700	-	-	2,000	35.09
Other Miscellaneous Expenses	-	-	588	-	-	-	(588)	(100.00)
Supplies and Services	\$ 84,269	\$ 106,667	\$ 110,627	\$ 153,292	\$ 46,625	43.71%	\$ 42,665	38.57 %
Supplies, Services, Other	\$ 84,269	\$ 106,667	\$ 110,627	\$ 153,292	\$ 46,625	43.71%	\$ 42,665	38.57 %
Total Expenses	\$ 465,240	\$ 521,034	\$ 524,994	\$ 578,215	\$ 57,181	10.97%	\$ 53,221	10.14 %

Transportation

Paratransit Operators - Full Time

Operating Expenses

Labor

Operator and Staff Labor

Operator Salaries and Wages - Full Time

Operator Salaries and Wages - (FT) O.T. Premium

Operator and Staff Labor

Labor Fringes

Sick Leave - Other

Sick Leave - Buyback

Holiday - Other

Holiday

Vacation - Other

Other Paid Absence - Other

Labor Fringes

Labor

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator and Staff Labor								
Operator Salaries and Wages - Full Time	5,327,495	5,658,262	5,658,262	5,537,038	(121,224)	(2.14)	(121,224)	(2.14)
Operator Salaries and Wages - (FT) O.T. Premium	294,708	332,274	332,274	326,816	(5,458)	(1.64)	(5,458)	(1.64)
Operator and Staff Labor	\$ 5,622,203	\$ 5,990,536	\$ 5,990,536	\$ 5,863,854	\$(126,682)	(2.11)%	\$(126,682)	(2.11)%
Labor Fringes								
Sick Leave - Other	199,867	236,271	236,271	242,799	6,528	2.76	6,528	2.76
Sick Leave - Buyback	13,575	14,135	14,135	15,965	1,830	12.95	1,830	12.95
Holiday - Other	261,977	-	-	-	-	-	-	-
Holiday	-	288,938	288,938	286,541	(2,397)	(0.83)	(2,397)	(0.83)
Vacation - Other	271,305	317,462	317,462	282,234	(35,228)	(11.10)	(35,228)	(11.10)
Other Paid Absence - Other	9,227	15,467	15,467	9,914	(5,553)	(35.90)	(5,553)	(35.90)
Labor Fringes	\$ 755,951	\$ 872,273	\$ 872,273	\$ 837,454	\$(34,819)	(3.99)%	\$(34,819)	(3.99)%
Labor	\$ 6,378,154	\$ 6,862,809	\$ 6,862,809	\$ 6,701,308	\$(161,502)	(2.35)%	\$(161,502)	(2.35)%
Total Expenses	\$ 6,378,154	\$ 6,862,809	\$ 6,862,809	\$ 6,701,308	\$(161,502)	(2.35)%	\$(161,502)	(2.35)%

Transportation

Paratransit Operators - Part Time

Operating Expenses

Labor

Operator and Staff Labor

Operator Salaries and Wages - Part Time

Operator and Staff Labor

Labor

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator Salaries and Wages - Part Time	8,088	-	-	-	-	-	-	-
Operator and Staff Labor	\$ 8,088	\$ -	\$ -	\$ -	\$ -	- %	\$ -	- %
Labor	\$ 8,088	\$ -	\$ -	\$ -	\$ -	- %	\$ -	- %
Total Expenses	\$ 8,088	\$ -	\$ -	\$ -	\$ -	- %	\$ -	- %

Transportation

Paratransit Operations

Operating Expenses

Labor

Operator and Staff Labor

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Other Salaries and Wages - Full Time	2,403,603	2,613,345	2,613,345	2,941,207	327,862	12.55	327,862	12.55
Other Salaries and Wages - (FT) O.T. Time and Half	89,818	71,000	71,000	71,000	-	-	-	-
Other Salaries and Wages - (FT) O.T. Straight	119,751	115,000	115,000	115,000	-	-	-	-
Other Salaries and Wages - Part Time	290,921	377,065	377,065	384,798	7,733	2.05	7,733	2.05
Other Salaries and Wages - (PT) O.T. Time and Half	26,755	20,000	20,000	20,000	-	-	-	-
Operator and Staff Labor	\$ 2,930,848	\$ 3,196,410	\$ 3,196,410	\$ 3,532,005	\$ 335,595	10.50%	\$ 335,595	10.50 %

Labor Fringes

Sick Leave - Other	53,288	41,163	41,163	46,762	5,599	13.60	5,599	13.60
Sick Leave - Buyback	20,550	19,115	19,115	20,465	1,350	7.06	1,350	7.06
Holiday - Other	130,650	110,777	110,777	150,891	40,114	36.21	40,114	36.21
Vacation - Other	162,059	107,144	107,144	121,618	14,474	13.51	14,474	13.51
Other Paid Absence - Other	7,339	7,777	7,777	8,827	1,050	13.50	1,050	13.50
Labor Fringes	\$ 373,886	\$ 285,976	\$ 285,976	\$ 348,563	\$ 62,587	21.89%	\$ 62,587	21.89 %
Labor	\$ 3,304,734	\$ 3,482,386	\$ 3,482,386	\$ 3,880,568	\$ 398,182	11.43%	\$ 398,182	11.43 %

Supplies, Services, Other

Non Labor Fringes

Worker's Compensation Insurance	198,483	226,000	301,333	177,653	(48,347)	(21.39)	(123,680)	(41.04)
Non Labor Fringes	\$ 198,483	\$ 226,000	\$ 301,333	\$ 177,653	\$(48,347)	(21.39)%	\$(123,680)	(41.04)%

Supplies and Services

Other Services	35,373	25,000	25,000	25,000	-	-	-	-
Other Materials and Supplies	17,225	33,716	33,716	33,716	-	-	-	-
Purchased Transportation	14,559,030	14,781,667	14,689,667	16,234,669	1,453,002	9.83	1,545,002	10.52
Dues and Subscriptions	349	1,800	1,800	1,800	-	-	-	-
Travel and Meetings	20,727	32,800	32,800	32,800	-	-	-	-
Other Miscellaneous Expenses	456	960	960	960	-	-	-	-
Supplies and Services	\$ 14,633,160	\$ 14,875,943	\$ 14,783,943	\$ 16,328,945	\$ 1,453,002	9.77%	\$ 1,545,002	10.45 %
Supplies, Services, Other	\$ 14,831,643	\$ 15,101,943	\$ 15,085,276	\$ 16,506,598	\$ 1,404,655	9.30%	\$ 1,421,322	9.42 %

Total Expenses

	\$ 18,136,377	\$ 18,584,329	\$ 18,567,662	\$ 20,387,166	\$ 1,802,837	9.70%	\$ 1,819,504	9.80 %
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Fiscal Management

Fiscal Management Administration

<u>Operating Expenses</u>	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
<u>Labor</u>								
Operator and Staff Labor								
Other Salaries and Wages - Full Time	370,810	300,355	300,355	310,419	10,064	3.35	10,064	3.35
Operator and Staff Labor	\$ 370,810	\$ 300,355	\$ 300,355	\$ 310,419	\$ 10,064	3.35%	\$ 10,064	3.35 %
Labor Fringes								
Sick Leave - Other	9,148	4,826	4,826	5,035	209	4.33	209	4.33
Sick Leave - Buyback	1,100	825	825	1,100	275	33.33	275	33.33
Holiday - Other	20,579	12,987	12,987	16,247	3,260	25.10	3,260	25.10
Vacation - Other	8,551	18,571	18,571	19,361	790	4.25	790	4.25
Other Paid Absence - Other	981	912	912	950	38	4.21	38	4.21
Labor Fringes	\$ 40,359	\$ 38,121	\$ 38,121	\$ 42,693	\$ 4,572	11.99%	\$ 4,572	11.99 %
Labor	\$ 411,169	\$ 338,476	\$ 338,476	\$ 353,112	\$ 14,636	4.32%	\$ 14,636	4.32 %
<u>Supplies, Services, Other</u>								
Supplies and Services								
Professional and Technical Services	120,694	303,620	207,620	263,820	(39,800)	(13.11)	56,200	27.07
Other Services	41,644	99,000	99,000	48,000	(51,000)	(51.52)	(51,000)	(51.52)
Other Materials and Supplies	11,457	10,740	10,740	7,080	(3,660)	(34.08)	(3,660)	(34.08)
Dues and Subscriptions	6,203	7,269	7,269	7,529	260	3.58	260	3.58
Travel and Meetings	749	7,280	7,280	7,902	622	8.54	622	8.54
Other Miscellaneous Expenses	725	725	1,275	725	-	-	(550)	(43.14)
Supplies and Services	\$ 181,472	\$ 428,634	\$ 333,184	\$ 335,056	\$(93,578)	(21.83)%	\$ 1,872	0.56 %
Supplies, Services, Other	\$ 181,472	\$ 428,634	\$ 333,184	\$ 335,056	\$(93,578)	(21.83)%	\$ 1,872	0.56 %
Total Expenses	\$ 592,641	\$ 767,110	\$ 671,660	\$ 688,168	\$(78,942)	(10.29)%	\$ 16,508	2.46 %

Fiscal Management

Office of Management and Budget

<u>Operating Expenses</u>	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
<u>Labor</u>								
Operator and Staff Labor								
Other Salaries and Wages - Full Time	375,017	464,792	464,792	931,399	466,607	100.39	466,607	100.39
Other Salaries and Wages - Part Time	-	-	-	6,826	6,826	-	6,826	-
Operator and Staff Labor	\$ 375,017	\$ 464,792	\$ 464,792	\$ 938,225	\$ 473,433	101.86%	\$ 473,433	101.86 %
Labor Fringes								
Sick Leave - Other	21,072	7,468	7,468	8,281	813	10.89	813	10.89
Sick Leave - Buyback	875	1,350	1,350	500	(850)	(62.96)	(850)	(62.96)
Holiday - Other	21,333	20,096	20,096	48,748	28,652	142.57	28,652	142.57
Holiday	227	-	-	-	-	-	-	-
Vacation - Other	23,048	28,738	28,738	58,091	29,353	102.14	29,353	102.14
Other Paid Absence - Other	752	1,411	1,411	2,852	1,441	102.11	1,441	102.11
Labor Fringes	\$ 67,307	\$ 59,063	\$ 59,063	\$ 118,471	\$ 59,408	100.58%	\$ 59,408	100.58 %
Labor	\$ 442,324	\$ 523,855	\$ 523,855	\$ 1,056,697	\$ 532,842	101.72%	\$ 532,842	101.72 %
<u>Supplies, Services, Other</u>								
Supplies and Services								
Temporary Help	-	-	89,250	60,624	60,624	-	(28,626)	(32.07)
Other Services	127	-	-	-	-	-	-	-
Other Materials and Supplies	489	1,400	1,400	500	(900)	(64.29)	(900)	(64.29)
Dues and Subscriptions	-	-	240	-	-	-	(240)	(100.00)
Travel and Meetings	1,885	11,470	11,470	10,340	(1,130)	(9.85)	(1,130)	(9.85)
Other Miscellaneous Expenses	2,924	635	635	20,635	20,000	3149.61	20,000	3,149.61
Other General Administration Facilities	8,113	-	-	-	-	-	-	-
Supplies and Services	\$ 13,538	\$ 13,505	\$ 102,995	\$ 92,099	\$ 78,594	581.96%	\$(10,896)	(10.58)%
Supplies, Services, Other	\$ 13,538	\$ 13,505	\$ 102,995	\$ 92,099	\$ 78,594	581.96%	\$(10,896)	(10.58)%
Total Expenses	\$ 455,862	\$ 537,360	\$ 626,850	\$ 1,148,796	\$ 611,436	113.79%	\$ 521,946	83.26 %

Fiscal Management

General Accounting

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time	330,439	478,322	478,322	478,738
Other Salaries and Wages - Part Time	15,903	45,003	45,003	45,003

Operator and Staff Labor	\$ 346,342	\$ 523,325	\$ 523,325	\$ 523,740
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Labor Fringes

Sick Leave - Other	2,153	4,233	4,233	4,486
Sick Leave - Buyback	4,575	3,600	3,600	3,195
Holiday - Other	18,428	11,392	11,392	14,474
Vacation - Other	22,134	16,290	16,290	17,248
Other Paid Absence - Other	1,579	800	800	847

Labor Fringes	\$ 48,869	\$ 36,315	\$ 36,315	\$ 40,249
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Labor	\$ 395,211	\$ 559,640	\$ 559,640	\$ 563,989
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Supplies, Services, Other

Supplies and Services

Temporary Help	48,434	-	73,440	-
Contract Maintenance Services	-	400	400	400
Other Services	-	1,700	1,700	1,700
Other Materials and Supplies	87,020	25,610	25,610	56,114
Travel and Meetings	891	800	800	720
Bad Debt Expense	148,821	4,000	4,000	12,000

Supplies and Services	\$ 285,166	\$ 32,510	\$ 105,950	\$ 70,934
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Supplies, Services, Other	\$ 285,166	\$ 32,510	\$ 105,950	\$ 70,934
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Total Expenses

	\$ 680,377	\$ 592,150	\$ 665,590	\$ 634,923
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2018 to 2017
Budget
Difference

%
Difference

2018 to 2017
Forecast
Difference

%
Difference

416
-
\$ 415

0.09
-
0.08%

416
-
\$ 415

0.09
-
0.08 %

253
(405)
3,082
958
47

5.97
(11.25)
27.05
5.88
5.84

253
(405)
3,082
958
47

5.97
(11.25)
27.05
5.88
5.84

\$ 3,934

10.83%

\$ 3,934

10.83 %

\$ 4,349

0.78%

\$ 4,349

0.78 %

-
-
-
30,504
(80)
8,000

-
-
-
119.11
(10.00)
200.00

(73,440)
-
-
30,504
(80)
8,000

(100.00)
-
-
119.11
(10.00)
200.00

\$ 38,424

118.19%

\$(35,016)

(33.05)%

\$ 38,424

118.19%

\$(35,016)

(33.05)%

\$ 42,773

7.22%

\$(30,667)

(4.61)%

Fiscal Management

Payroll

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time	233,879	263,474	263,474	276,547	13,073	4.96	13,073	4.96
Other Salaries and Wages - Part Time	2,690	16,380	16,380	16,827	447	2.73	447	2.73
Operator and Staff Labor	\$ 236,569	\$ 279,854	\$ 279,854	\$ 293,374	\$ 13,520	4.83%	\$ 13,520	4.83 %

Labor Fringes

Sick Leave - Other	7,759	4,233	4,233	4,486	253	5.97	253	5.97
Sick Leave - Buyback	425	425	425	425	-	-	-	-
Holiday - Other	13,833	11,392	11,392	14,474	3,082	27.05	3,082	27.05
Vacation - Other	29,521	16,290	16,290	17,248	958	5.88	958	5.88
Other Paid Absence - Other	415	800	800	847	47	5.84	47	5.84
Labor Fringes	\$ 51,953	\$ 33,140	\$ 33,140	\$ 37,479	\$ 4,339	13.09%	\$ 4,339	13.09 %
Labor	\$ 288,522	\$ 312,994	\$ 312,994	\$ 330,854	\$ 17,860	5.71%	\$ 17,860	5.71 %

Supplies, Services, Other

Supplies and Services

Dues and Subscriptions	299	299	299	350	51	17.06	51	17.06
Supplies and Services	\$ 299	\$ 299	\$ 299	\$ 350	\$ 51	17.06%	\$ 51	17.06 %
Supplies, Services, Other	\$ 299	\$ 299	\$ 299	\$ 350	\$ 51	17.06%	\$ 51	17.06 %

Total Expenses

\$ 288,821	\$ 313,293	\$ 313,293	\$ 331,204	\$ 17,911	5.72%	\$ 17,911	5.72 %
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Fiscal Management

Revenue Accounting

Operating Expenses

Labor

Operator and Staff Labor

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Other Salaries and Wages - Full Time	288,392	404,776	404,776	417,586	12,810	3.16	12,810	3.16
Other Salaries and Wages - (FT) O.T. Time and Half	355	-	-	-	-	-	-	-
Other Salaries and Wages - (FT) O.T. Straight	355	-	-	-	-	-	-	-
Other Salaries and Wages - Part Time	32,282	-	-	-	-	-	-	-
Other Salaries and Wages - (PT) O.T. Time and Half	342	-	-	-	-	-	-	-
Operator and Staff Labor	\$ 321,726	\$ 404,776	\$ 404,776	\$ 417,586	\$ 12,810	3.16%	\$ 12,810	3.16 %

Labor Fringes

Sick Leave - Other	19,667	6,503	6,503	6,773	270	4.15	270	4.15
Sick Leave - Buyback	1,625	705	705	1,625	920	130.50	920	130.50
Holiday - Other	17,450	17,501	17,501	21,856	4,355	24.88	4,355	24.88
Vacation - Other	27,150	25,027	25,027	26,045	1,018	4.07	1,018	4.07
Other Paid Absence - Other	314	1,229	1,229	1,279	50	4.03	50	4.03
Labor Fringes	\$ 66,206	\$ 50,965	\$ 50,965	\$ 57,577	\$ 6,612	12.97%	\$ 6,612	12.97 %

Labor	\$ 387,932	\$ 455,741	\$ 455,741	\$ 475,163	\$ 19,422	4.26%	\$ 19,422	4.26 %
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Supplies, Services, Other

Supplies and Services

Professional and Technical Services	31,527	39,682	36,682	67,359	27,677	69.75	30,677	83.63
Contract Maintenance Services	5,803	6,086	6,086	6,286	200	3.29	200	3.29
Other Services	2,413	2,500	2,500	2,500	-	-	-	-
Other Materials and Supplies	63,310	61,950	61,950	62,100	150	0.24	150	0.24
Travel and Meetings	139	250	250	225	(25)	(10.00)	(25)	(10.00)
Supplies and Services	\$ 103,192	\$ 110,468	\$ 107,468	\$ 138,470	\$ 28,002	25.35%	\$ 31,002	28.85 %

Supplies, Services, Other	\$ 103,192	\$ 110,468	\$ 107,468	\$ 138,470	\$ 28,002	25.35%	\$ 31,002	28.85 %
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Total Expenses	\$ 491,124	\$ 566,209	\$ 563,209	\$ 613,633	\$ 47,424	8.38%	\$ 50,424	8.95 %
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Human Resources

Human Resources Administration

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time

Operator and Staff Labor

Labor Fringes

Sick Leave - Other

Sick Leave - Buyback

Holiday - Other

Vacation - Other

Other Paid Absence - Other

Labor Fringes

Labor

Supplies, Services, Other

Supplies and Services

Professional and Technical Services

Other Services

Other Materials and Supplies

Dues and Subscriptions

Travel and Meetings

Other Miscellaneous Expenses

Supplies and Services

Supplies, Services, Other

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator and Staff Labor								
Other Salaries and Wages - Full Time	210,712	210,756	210,756	216,898	6,142	2.91	6,142	2.91
Operator and Staff Labor	\$ 210,712	\$ 210,756	\$ 210,756	\$ 216,898	\$ 6,142	2.91%	\$ 6,142	2.91 %
Labor Fringes								
Sick Leave - Other	1,895	3,365	3,365	3,496	131	3.89	131	3.89
Sick Leave - Buyback	225	225	225	225	-	-	-	-
Holiday - Other	11,429	9,056	9,056	11,280	2,224	24.56	2,224	24.56
Vacation - Other	6,308	11,631	11,631	12,074	443	3.81	443	3.81
Other Paid Absence - Other	-	636	636	660	24	3.76	24	3.76
Labor Fringes	\$ 19,857	\$ 24,913	\$ 24,913	\$ 27,735	\$ 2,822	11.33%	\$ 2,822	11.33 %
Labor	\$ 230,569	\$ 235,669	\$ 235,669	\$ 244,633	\$ 8,964	3.80%	\$ 8,964	3.80 %
Supplies, Services, Other								
Professional and Technical Services	-	-	-	40,000	40,000	-	40,000	-
Other Services	-	500	-	500	-	-	500	-
Other Materials and Supplies	2,338	1,588	3,755	1,588	-	-	(2,167)	(57.71)
Dues and Subscriptions	575	1,500	3,400	1,223	(277)	(18.47)	(2,177)	(64.03)
Travel and Meetings	7,163	5,000	4,849	5,400	400	8.00	551	11.36
Other Miscellaneous Expenses	23,596	6,500	5,529	6,000	(500)	(7.69)	471	8.52
Supplies and Services	\$ 33,672	\$ 15,088	\$ 17,533	\$ 54,711	\$ 39,623	262.61%	\$ 37,178	212.05 %
Supplies, Services, Other	\$ 33,672	\$ 15,088	\$ 17,533	\$ 54,711	\$ 39,623	262.61%	\$ 37,178	212.05 %
Total Expenses	\$ 264,241	\$ 250,757	\$ 253,202	\$ 299,344	\$ 48,587	19.38%	\$ 46,142	18.22 %

Human Resources

Employee Services and Benefits

Operating Expenses

Labor

Operator and Staff Labor

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Other Salaries and Wages - Full Time	255,206	423,796	423,796	416,634	(7,162)	(1.69)	(7,162)	(1.69)
Other Salaries and Wages - (FT) O.T. Time and Half	155	-	-	-	-	-	-	-
Other Salaries and Wages - Part Time	137,743	15,600	15,600	15,600	-	-	-	-
Other Salaries and Wages - (PT) O.T. Time and Half	1,491	-	-	-	-	-	-	-
Operator and Staff Labor	\$ 394,595	\$ 439,396	\$ 439,396	\$ 432,234	\$(7,162)	(1.63)%	\$(7,162)	(1.63)%

Labor Fringes

Sick Leave - Other	4,195	6,766	6,766	6,715	(51)	(0.75)	(51)	(0.75)
Sick Leave - Buyback	3,300	1,725	1,725	1,800	75	4.35	75	4.35
Holiday - Other	17,756	18,209	18,209	21,668	3,459	19.00	3,459	19.00
Vacation - Other	8,500	23,388	23,388	23,192	(196)	(0.84)	(196)	(0.84)
Other Paid Absence - Other	215	1,278	1,278	1,268	(10)	(0.81)	(10)	(0.81)
Labor Fringes	\$ 33,966	\$ 51,366	\$ 51,366	\$ 54,643	\$ 3,277	6.38%	\$ 3,277	6.38 %
Labor	\$ 428,561	\$ 490,762	\$ 490,762	\$ 486,877	\$(3,885)	(0.79)%	\$(3,885)	(0.79)%

Supplies, Services, Other

Non Labor Fringes

Worker's Compensation Insurance	(32,282)	56,000	74,667	104,600	48,600	86.79	29,933	40.09
Tuition Reimbursement	8,275	15,000	15,000	8,000	(7,000)	(46.67)	(7,000)	(46.67)
Other Fringe Benefits	260,951	492,136	492,136	432,722	(59,415)	(12.07)	(59,415)	(12.07)
Non Labor Fringes	\$ 236,944	\$ 563,136	\$ 581,803	\$ 545,322	\$(17,815)	(3.16)%	\$(36,482)	(6.27)%

Supplies and Services

Professional and Technical Services	712,963	632,002	632,002	960,330	328,328	51.95	328,328	51.95
Other Services	12,260	9,700	9,700	15,000	5,300	54.64	5,300	54.64
Other Materials and Supplies	6,007	4,964	3,475	5,060	96	1.93	1,585	45.61
Dues and Subscriptions	2,235	4,105	4,000	4,105	-	-	105	2.63
Travel and Meetings	1,249	6,608	3,300	5,947	(661)	(10.00)	2,647	80.21
Fines and Penalties	33,300	-	-	-	-	-	-	-
Data Processing Facilities	105,808	24,000	24,000	-	(24,000)	(100.00)	(24,000)	(100.00)
Supplies and Services	\$ 873,822	\$ 681,379	\$ 676,477	\$ 990,442	\$ 309,063	45.36%	\$ 313,965	46.41 %

Supplies, Services, Other	\$ 1,110,766	\$ 1,244,515	\$ 1,258,280	\$ 1,535,764	\$ 291,249	23.40%	\$ 277,484	22.05 %
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Total Expenses	\$ 1,539,327	\$ 1,735,277	\$ 1,749,042	\$ 2,022,641	\$ 287,364	16.56%	\$ 273,599	15.64 %
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Human Resources

Employment and Testing

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time	500,972	524,551	524,551	535,269	10,718	2.04	10,718	2.04
Other Salaries and Wages - Part Time	-	2,595	2,595	2,595	-	-	-	-
Operator and Staff Labor	\$ 500,972	\$ 527,146	\$ 527,146	\$ 537,864	\$ 10,718	2.03%	\$ 10,718	2.03 %

Labor Fringes

Sick Leave - Other	10,244	8,375	8,375	8,627	252	3.01	252	3.01
Sick Leave - Buyback	3,000	5,570	5,570	3,640	(1,930)	(34.65)	(1,930)	(34.65)
Holiday - Other	27,716	22,538	22,538	27,838	5,300	23.52	5,300	23.52
Vacation - Other	29,837	28,948	28,948	29,796	848	2.93	848	2.93
Other Paid Absence - Other	1,622	1,582	1,582	1,629	47	2.94	47	2.94
Labor Fringes	\$ 72,419	\$ 67,013	\$ 67,013	\$ 71,530	\$ 4,517	6.74%	\$ 4,517	6.74 %
Labor	\$ 573,391	\$ 594,159	\$ 594,159	\$ 609,394	\$ 15,235	2.56%	\$ 15,235	2.56 %

Supplies, Services, Other

Non Labor Fringes

Tuition Reimbursement	12,690	15,000	15,000	15,000	-	-	-	-
Non Labor Fringes	\$ 12,690	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	- %	\$ -	- %

Supplies and Services

Professional and Technical Services	133,943	142,841	212,492	203,089	60,248	42.18	(9,403)	(4.43)
Other Services	13,738	8,000	27,709	8,000	-	-	(19,709)	(71.13)
Other Materials and Supplies	8,289	15,334	5,864	8,539	(6,795)	(44.31)	2,675	45.62
Dues and Subscriptions	3,494	3,383	3,432	3,383	-	-	(49)	(1.43)
Travel and Meetings	17	1,050	600	945	(105)	(10.00)	345	57.50
Other Miscellaneous Expenses	209,714	158,500	105,343	106,000	(52,500)	(33.12)	657	0.62
Supplies and Services	\$ 369,195	\$ 329,108	\$ 355,440	\$ 329,956	\$ 848	0.26%	\$(25,484)	(7.17)%
Supplies, Services, Other	\$ 381,885	\$ 344,108	\$ 370,440	\$ 344,956	\$ 848	0.25%	\$(25,484)	(6.88)%

Total Expenses

	\$ 955,276	\$ 938,267	\$ 964,599	\$ 954,350	\$ 16,083	1.71%	\$(10,249)	(1.06)%
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Business Support Services

Deputy CEO & Administration

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time

Operator and Staff Labor

Labor Fringes

Sick Leave - Other

Holiday - Other

Vacation - Other

Other Paid Absence - Other

Labor Fringes

Labor

Supplies, Services, Other

Supplies and Services

Other Services

Other Materials and Supplies

Dues and Subscriptions

Travel and Meetings

Supplies and Services

Supplies, Services, Other

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator and Staff Labor	-	365,584	365,584	267,067	(98,517)	(26.95)	(98,517)	(26.95)
Operator and Staff Labor	\$ -	\$ 365,584	\$ 365,584	\$ 267,067	\$ (98,517)	(26.95)%	\$ (98,517)	(26.95)%
Labor Fringes								
Sick Leave - Other	-	5,774	5,774	4,257	(1,517)	(26.27)	(1,517)	(26.27)
Holiday - Other	-	15,538	15,538	13,738	(1,800)	(11.59)	(1,800)	(11.59)
Vacation - Other	-	15,998	15,998	11,787	(4,211)	(26.32)	(4,211)	(26.32)
Other Paid Absence - Other	-	1,091	1,091	804	(287)	(26.34)	(287)	(26.34)
Labor Fringes	\$ -	\$ 38,401	\$ 38,401	\$ 30,586	\$ (7,815)	(20.35)%	\$ (7,815)	(20.35)%
Labor	\$ -	\$ 403,985	\$ 403,985	\$ 297,653	\$ (106,332)	(26.32)%	\$ (106,332)	(26.32)%
Supplies, Services, Other								
Supplies and Services								
Other Services	-	4,000	-	4,000	-	-	4,000	-
Other Materials and Supplies	-	4,288	288	1,192	(3,096)	(72.20)	904	313.89
Dues and Subscriptions	-	333	-	333	-	-	333	-
Travel and Meetings	-	12,500	6,432	9,900	(2,600)	(20.80)	3,468	53.92
Supplies and Services	\$ -	\$ 21,121	\$ 6,720	\$ 15,425	\$ (5,696)	(26.97)%	\$ 8,705	129.54 %
Supplies, Services, Other	\$ -	\$ 21,121	\$ 6,720	\$ 15,425	\$ (5,696)	(26.97)%	\$ 8,705	129.54 %
Total Expenses	\$ -	\$ 425,106	\$ 410,705	\$ 313,078	\$ (112,028)	(26.35)%	\$ (97,627)	(23.77)%

Information Technology

Information Technology Administration

<u>Operating Expenses</u>	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
<u>Labor</u>								
Operator and Staff Labor								
Other Salaries and Wages - Full Time	192,036	254,615	254,615	338,230	83,615	32.84	83,615	32.84
Operator and Staff Labor	\$ 192,036	\$ 254,615	\$ 254,615	\$ 338,230	\$ 83,615	32.84%	\$ 83,615	32.84 %
Labor Fringes								
Sick Leave - Other	6,123	4,083	4,083	5,476	1,393	34.12	1,393	34.12
Sick Leave - Buyback	500	750	750	500	(250)	(33.33)	(250)	(33.33)
Holiday - Other	15,362	10,989	10,989	17,670	6,681	60.80	6,681	60.80
Vacation - Other	5,985	15,257	15,257	20,444	5,187	34.00	5,187	34.00
Other Paid Absence - Other	494	771	771	1,034	263	34.07	263	34.07
Labor Fringes	\$ 28,464	\$ 31,850	\$ 31,850	\$ 45,124	\$ 13,274	41.68%	\$ 13,274	41.68 %
Labor	\$ 220,500	\$ 286,465	\$ 286,465	\$ 383,354	\$ 96,889	33.82%	\$ 96,889	33.82 %
<u>Supplies, Services, Other</u>								
Supplies and Services								
Professional and Technical Services	-	-	-	24,000	24,000	-	24,000	-
Temporary Help	-	-	-	4,000	4,000	-	4,000	-
Other Services	1,436	600	600	25,200	24,600	4100.00	24,600	4,100.00
Other Materials and Supplies	996	1,260	1,260	1,380	120	9.52	120	9.52
Dues and Subscriptions	1,275	1,975	1,975	2,230	255	12.91	255	12.91
Travel and Meetings	11,812	32,400	32,400	42,120	9,720	30.00	9,720	30.00
Supplies and Services	\$ 15,519	\$ 36,235	\$ 36,235	\$ 98,930	\$ 62,695	173.02%	\$ 62,695	173.02 %
Supplies, Services, Other	\$ 15,519	\$ 36,235	\$ 36,235	\$ 98,930	\$ 62,695	173.02%	\$ 62,695	173.02 %
Total Expenses	\$ 236,019	\$ 322,700	\$ 322,700	\$ 482,284	\$ 159,584	49.45%	\$ 159,584	49.45 %

Information Technology

Transportation Technology

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time

Operator and Staff Labor

Labor Fringes

Sick Leave - Other

Sick Leave - Buyback

Holiday - Other

Vacation - Other

Other Paid Absence - Other

Labor Fringes

Labor

Supplies, Services, Other

Supplies and Services

Contract Maintenance Services

Other Services

Other Materials and Supplies

Revenue Vehicle Movement Control Facilities

Supplies and Services

Supplies, Services, Other

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator and Staff Labor								
Other Salaries and Wages - Full Time	257,034	310,892	310,892	374,022	63,130	20.31	63,130	20.31
Operator and Staff Labor	\$ 257,034	\$ 310,892	\$ 310,892	\$ 374,022	\$ 63,130	20.31%	\$ 63,130	20.31 %
Labor Fringes								
Sick Leave - Other	5,669	4,986	4,986	6,056	1,070	21.45	1,070	21.45
Sick Leave - Buyback	4,875	1,280	1,280	750	(530)	(41.41)	(530)	(41.41)
Holiday - Other	14,762	13,418	13,418	19,540	6,122	45.63	6,122	45.63
Vacation - Other	22,335	18,630	18,630	22,608	3,978	21.35	3,978	21.35
Other Paid Absence - Other	2,404	942	942	1,143	201	21.35	201	21.35
Labor Fringes	\$ 50,045	\$ 39,256	\$ 39,256	\$ 50,097	\$ 10,841	27.62%	\$ 10,841	27.62 %
Labor	\$ 307,079	\$ 350,148	\$ 350,148	\$ 424,118	\$ 73,970	21.13%	\$ 73,970	21.13 %
Supplies, Services, Other								
Contract Maintenance Services	1,340,235	1,395,706	1,395,706	2,219,881	824,175	59.05	824,175	59.05
Other Services	-	20,000	20,000	130,000	110,000	550.00	110,000	550.00
Other Materials and Supplies	12,877	14,027	14,027	12,818	(1,209)	(8.62)	(1,209)	(8.62)
Revenue Vehicle Movement Control Facilities	20,440	52,510	52,510	52,510	-	-	-	-
Supplies and Services	\$ 1,373,552	\$ 1,482,243	\$ 1,482,243	\$ 2,415,209	\$ 932,966	62.94%	\$ 932,966	62.94 %
Supplies, Services, Other	\$ 1,373,552	\$ 1,482,243	\$ 1,482,243	\$ 2,415,209	\$ 932,966	62.94%	\$ 932,966	62.94 %
Total Expenses	\$ 1,680,631	\$ 1,832,391	\$ 1,832,391	\$ 2,839,327	\$ 1,006,936	54.95%	\$ 1,006,936	54.95 %

Information Technology

Information Services

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time

Operator and Staff Labor

Labor Fringes

Sick Leave - Other

Sick Leave - Buyback

Holiday - Other

Vacation - Other

Other Paid Absence - Other

Labor Fringes

Labor

Supplies, Services, Other

Supplies and Services

Other Services

Other Materials and Supplies

Supplies and Services

Supplies, Services, Other

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator and Staff Labor								
Other Salaries and Wages - Full Time	449,579	547,362	547,362	713,041	165,679	30.27	165,679	30.27
Operator and Staff Labor	\$ 449,579	\$ 547,362	\$ 547,362	\$ 713,041	\$ 165,679	30.27%	\$ 165,679	30.27 %
Labor Fringes								
Sick Leave - Other	23,401	8,778	8,778	11,544	2,766	31.51	2,766	31.51
Sick Leave - Buyback	975	1,110	1,110	2,995	1,885	169.82	1,885	169.82
Holiday - Other	27,990	23,624	23,624	37,252	13,628	57.69	13,628	57.69
Vacation - Other	60,789	32,799	32,799	43,100	10,301	31.41	10,301	31.41
Other Paid Absence - Other	810	1,658	1,658	2,179	521	31.44	521	31.44
Labor Fringes	\$ 113,965	\$ 67,969	\$ 67,969	\$ 97,070	\$ 29,101	42.82%	\$ 29,101	42.82 %
Labor	\$ 563,544	\$ 615,331	\$ 615,331	\$ 810,112	\$ 194,781	31.65%	\$ 194,781	31.65 %
Supplies, Services, Other								
Other Services	-	-	-	30,840	30,840	-	30,840	-
Other Materials and Supplies	260	960	960	1,200	240	25.00	240	25.00
Supplies and Services	\$ 260	\$ 960	\$ 960	\$ 32,040	\$ 31,080	3,237.50%	\$ 31,080	3,237.50 %
Supplies, Services, Other	\$ 260	\$ 960	\$ 960	\$ 32,040	\$ 31,080	3,237.50%	\$ 31,080	3,237.50 %
Total Expenses	\$ 563,804	\$ 616,291	\$ 616,291	\$ 842,152	\$ 225,861	36.65%	\$ 225,861	36.65 %

Information Technology

IT Client Services

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time

Operator and Staff Labor

Labor Fringes

Sick Leave - Other

Sick Leave - Buyback

Holiday - Other

Vacation - Other

Other Paid Absence - Other

Labor Fringes

Labor

Supplies, Services, Other

Supplies and Services

Contract Maintenance Services

Other Services

Other Materials and Supplies

Other Miscellaneous Expenses

Supplies and Services

Supplies, Services, Other

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator and Staff Labor								
Other Salaries and Wages - Full Time	-	-	-	325,852	325,852	-	325,852	-
Operator and Staff Labor	\$ -	\$ -	\$ -	\$ 325,852	\$ 325,852	- %	\$ 325,852	- %
Labor Fringes								
Sick Leave - Other	-	-	-	5,276	5,276	-	5,276	-
Sick Leave - Buyback	-	-	-	750	750	-	750	-
Holiday - Other	-	-	-	17,024	17,024	-	17,024	-
Vacation - Other	-	-	-	19,696	19,696	-	19,696	-
Other Paid Absence - Other	-	-	-	996	996	-	996	-
Labor Fringes	\$ -	\$ -	\$ -	\$ 43,741	\$ 43,741	- %	\$ 43,741	- %
Labor	\$ -	\$ -	\$ -	\$ 369,594	\$ 369,594	- %	\$ 369,594	- %
Supplies, Services, Other								
Supplies and Services								
Contract Maintenance Services	-	-	-	122,612	122,612	-	122,612	-
Other Services	-	-	-	43,178	43,178	-	43,178	-
Other Materials and Supplies	-	-	-	75,120	75,120	-	75,120	-
Other Miscellaneous Expenses	-	-	-	550	550	-	550	-
Supplies and Services	\$ -	\$ -	\$ -	\$ 241,460	\$ 241,460	- %	\$ 241,460	- %
Supplies, Services, Other	\$ -	\$ -	\$ -	\$ 241,460	\$ 241,460	- %	\$ 241,460	- %
Total Expenses	\$ -	\$ -	\$ -	\$ 611,054	\$ 611,054	- %	\$ 611,054	- %

Information Technology

IT Operations

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time	623,435	768,073	768,073	437,903	(330,170)	(42.99)	(330,170)	(42.99)
Other Salaries and Wages - Part Time	6,185	-	-	-	-	-	-	-
Operator and Staff Labor	\$ 629,620	\$ 768,073	\$ 768,073	\$ 437,903	\$(330,170)	(42.99)%	\$(330,170)	(42.99)%

Labor Fringes

Sick Leave - Other	9,385	12,318	12,318	7,090	(5,228)	(42.44)	(5,228)	(42.44)
Sick Leave - Buyback	3,750	1,875	1,875	-	(1,875)	(100.00)	(1,875)	(100.00)
Holiday - Other	34,370	33,150	33,150	22,877	(10,273)	(30.99)	(10,273)	(30.99)
Vacation - Other	25,670	46,025	46,025	26,469	(19,556)	(42.49)	(19,556)	(42.49)
Other Paid Absence - Other	4,085	2,327	2,327	1,338	(989)	(42.49)	(989)	(42.49)
Labor Fringes	\$ 77,260	\$ 95,695	\$ 95,695	\$ 57,775	\$(37,920)	(39.63)%	\$(37,920)	(39.63)%
Labor	\$ 706,880	\$ 863,768	\$ 863,768	\$ 495,678	\$(368,090)	(42.61)%	\$(368,090)	(42.61)%

Supplies, Services, Other

Supplies and Services

Professional and Technical Services	30,400	-	-	-	-	-	-	-
Contract Maintenance Services	1,074,439	1,270,919	1,270,919	717,552	(553,367)	(43.54)	(553,367)	(43.54)
Other Services	82,204	439,688	439,688	436,360	(3,328)	(0.76)	(3,328)	(0.76)
Other Materials and Supplies	97,485	97,760	97,760	82,720	(15,040)	(15.38)	(15,040)	(15.38)
Other Miscellaneous Expenses	19,554	1,950	1,950	1,400	(550)	(28.21)	(550)	(28.21)
Engine Houses, Car Shops and Garages	1,869	-	-	-	-	-	-	-
Data Processing Facilities	-	-	-	54,000	54,000	-	54,000	-
Supplies and Services	\$ 1,305,951	\$ 1,810,317	\$ 1,810,317	\$ 1,292,032	\$(518,285)	(28.63)%	\$(518,285)	(28.63)%
Supplies, Services, Other	\$ 1,305,951	\$ 1,810,317	\$ 1,810,317	\$ 1,292,032	\$(518,285)	(28.63)%	\$(518,285)	(28.63)%

Total Expenses

\$ 2,012,831	\$ 2,674,085	\$ 2,674,085	\$ 1,787,710	\$(886,375)	(33.15)%	\$(886,375)	(33.15)%
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Procurement

Procurement Administration

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time

Operator and Staff Labor

Labor Fringes

Sick Leave - Other

Holiday - Other

Vacation - Other

Other Paid Absence - Other

Labor Fringes

Labor

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator and Staff Labor	-	-	-	104,453	104,453	-	104,453	-
Operator and Staff Labor	\$ -	\$ -	\$ -	\$ 104,453	\$ 104,453	- %	\$ 104,453	- %
Labor Fringes								
Sick Leave - Other	-	-	-	1,716	1,716	-	1,716	-
Holiday - Other	-	-	-	5,538	5,538	-	5,538	-
Vacation - Other	-	-	-	7,968	7,968	-	7,968	-
Other Paid Absence - Other	-	-	-	324	324	-	324	-
Labor Fringes	\$ -	\$ -	\$ -	\$ 15,547	\$ 15,547	- %	\$ 15,547	- %
Labor	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000	- %	\$ 120,000	- %
Total Expenses	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000	- %	\$ 120,000	- %

Procurement

Procurement

Operating Expenses

Labor

Operator and Staff Labor

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Other Salaries and Wages - Full Time	891,121	967,151	967,151	991,613	24,462	2.53	24,462	2.53
Other Salaries and Wages - (FT) O.T. Time and Half	31	-	-	-	-	-	-	-
Other Salaries and Wages - (FT) O.T. Straight	563	-	-	-	-	-	-	-
Other Salaries and Wages - Part Time	15,446	-	-	-	-	-	-	-
Other Salaries and Wages - (PT) O.T. Time and Half	762	-	-	-	-	-	-	-
Other Salaries and Wages - (PT) O.T. Straight	105	-	-	-	-	-	-	-
Operator and Staff Labor	\$ 908,028	\$ 967,151	\$ 967,151	\$ 991,613	\$ 24,462	2.53%	\$ 24,462	2.53 %

Labor Fringes

Sick Leave - Other	19,323	15,740	15,740	16,294	554	3.52	554	3.52
Sick Leave - Buyback	7,500	4,875	4,875	6,015	1,140	23.38	1,140	23.38
Holiday - Other	49,597	42,360	42,360	52,579	10,219	24.12	10,219	24.12
Vacation - Other	49,305	73,130	73,130	75,643	2,513	3.44	2,513	3.44
Other Paid Absence - Other	1,103	2,974	2,974	3,076	102	3.43	102	3.43
Labor Fringes	\$ 126,828	\$ 139,079	\$ 139,079	\$ 153,607	\$ 14,528	10.45%	\$ 14,528	10.45 %
Labor	\$ 1,034,856	\$ 1,106,230	\$ 1,106,230	\$ 1,145,221	\$ 38,991	3.52%	\$ 38,991	3.52 %

Supplies, Services, Other

Supplies and Services

Temporary Help	-	-	18,770	-	-	-	(18,770)	(100.00)
Contract Maintenance Services	-	400	400	325	(75)	(18.75)	(75)	(18.75)
Other Materials and Supplies	7,766	5,000	5,904	7,020	2,020	40.40	1,116	18.90
Dues and Subscriptions	22,206	24,125	24,125	28,175	4,050	16.79	4,050	16.79
Travel and Meetings	11,137	15,000	15,000	17,640	2,640	17.60	2,640	17.60
Other Miscellaneous Expenses	14,747	13,000	13,000	16,000	3,000	23.08	3,000	23.08
Supplies and Services	\$ 55,856	\$ 57,525	\$ 77,199	\$ 69,160	\$ 11,635	20.23%	\$(8,039)	(10.41)%
Supplies, Services, Other	\$ 55,856	\$ 57,525	\$ 77,199	\$ 69,160	\$ 11,635	20.23%	\$(8,039)	(10.41)%

Total Expenses

\$ 1,090,712	\$ 1,163,755	\$ 1,183,429	\$ 1,214,381	\$ 50,626	4.35%	\$ 30,952	2.62 %
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Safety, Security, and Training

Training and Development

Operating Expenses

Labor

Operator and Staff Labor

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator Salaries and Wages - Full Time	347,128	430,938	430,938	430,893	(45)	(0.01)	(45)	(0.01)
Operator Salaries and Wages - (FT) O.T. Premium	11,993	36,923	36,923	36,923	-	-	-	-
Other Salaries and Wages - Full Time	549,979	767,399	767,399	774,613	7,214	0.94	7,214	0.94
Other Salaries and Wages - (FT) O.T. Straight	19,170	23,060	23,060	22,824	(236)	(1.02)	(236)	(1.02)
Operator and Staff Labor	\$ 928,270	\$ 1,258,320	\$ 1,258,320	\$ 1,265,253	\$ 6,933	0.55%	\$ 6,933	0.55 %

Labor Fringes

Sick Leave - Other	24,539	12,252	12,252	12,485	233	1.90	233	1.90
Sick Leave - Buyback	3,325	5,275	5,275	3,325	(1,950)	(36.97)	(1,950)	(36.97)
Holiday - Other	30,017	32,973	32,973	40,286	7,313	22.18	7,313	22.18
Vacation - Other	25,740	42,350	42,350	43,119	769	1.82	769	1.82
Other Paid Absence - Other	1,509	2,315	2,315	2,357	42	1.80	42	1.80
Labor Fringes	\$ 85,130	\$ 95,165	\$ 95,165	\$ 101,572	\$ 6,407	6.73%	\$ 6,407	6.73 %
Labor	\$ 1,013,400	\$ 1,353,485	\$ 1,353,485	\$ 1,366,825	\$ 13,340	0.99%	\$ 13,340	0.99 %

Supplies, Services, Other

Supplies and Services

Other Services	37,478	38,360	38,360	38,360	-	-	-	-
Other Materials and Supplies	16,031	32,476	32,476	32,476	-	-	-	-
Dues and Subscriptions	-	270	270	270	-	-	-	-
Travel and Meetings	21,568	44,917	34,917	40,425	(4,492)	(10.00)	5,508	15.77
Other Miscellaneous Expenses	-	366	366	366	-	-	-	-
Supplies and Services	\$ 75,077	\$ 116,389	\$ 106,389	\$ 111,897	\$(4,492)	(3.86)%	\$ 5,508	5.18 %
Supplies, Services, Other	\$ 75,077	\$ 116,389	\$ 106,389	\$ 111,897	\$(4,492)	(3.86)%	\$ 5,508	5.18 %

Total Expenses

\$ 1,088,477	\$ 1,469,874	\$ 1,459,874	\$ 1,478,721	\$ 8,847	0.60%	\$ 18,847	1.29 %
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Safety, Security, and Training

Safety

Operating Expenses

Labor

Operator and Staff Labor

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator Salaries and Wages - Full Time	12,482	33,422	33,422	34,738	1,316	3.94	1,316	3.94
Operator Salaries and Wages - Part Time	1,479	4,486	4,486	4,708	222	4.95	222	4.95
Other Salaries and Wages - Full Time	699,743	829,917	829,917	808,530	(21,387)	(2.58)	(21,387)	(2.58)
Other Salaries and Wages - (FT) O.T. Time and Half	253	-	-	-	-	-	-	-
Other Salaries and Wages - (FT) O.T. Straight	19,656	29,048	29,048	29,048	-	-	-	-
Other Salaries and Wages - Part Time	828	-	-	-	-	-	-	-
Other Salaries and Wages - (PT) O.T. Time and Half	788	-	-	-	-	-	-	-
Operator and Staff Labor	\$ 735,229	\$ 896,873	\$ 896,873	\$ 877,024	\$(19,849)	(2.21)%	\$(19,849)	(2.21)%

Labor Fringes

Sick Leave - Other	17,261	13,224	13,224	12,988	(236)	(1.78)	(236)	(1.78)
Sick Leave - Buyback	6,600	4,680	4,680	5,460	780	16.67	780	16.67
Holiday - Other	39,877	35,584	35,584	41,911	6,327	17.78	6,327	17.78
Vacation - Other	42,967	54,775	54,775	53,758	(1,017)	(1.86)	(1,017)	(1.86)
Other Paid Absence - Other	5,068	2,498	2,498	2,452	(46)	(1.85)	(46)	(1.85)
Labor Fringes	\$ 111,773	\$ 110,761	\$ 110,761	\$ 116,569	\$ 5,808	5.24%	\$ 5,808	5.24 %
Labor	\$ 847,002	\$ 1,007,634	\$ 1,007,634	\$ 993,593	\$(14,041)	(1.39)%	\$(14,041)	(1.39)%

Supplies, Services, Other

Supplies and Services

Professional and Technical Services	25,995	56,627	56,627	56,627	-	-	-	-
Contract Maintenance Services	105,750	153,200	153,200	153,200	-	-	-	-
Other Services	18,280	24,000	24,000	24,000	-	-	-	-
Other Materials and Supplies	32,752	50,366	50,366	62,546	12,180	24.18	12,180	24.18
Dues and Subscriptions	3,055	3,550	3,550	3,550	-	-	-	-
Travel and Meetings	7,515	10,700	10,700	9,630	(1,070)	(10.00)	(1,070)	(10.00)
Other Miscellaneous Expenses	3,028	13,405	13,405	13,405	-	-	-	-
Supplies and Services	\$ 196,375	\$ 311,848	\$ 311,848	\$ 322,958	\$ 11,110	3.56%	\$ 11,110	3.56 %
Supplies, Services, Other	\$ 196,375	\$ 311,848	\$ 311,848	\$ 322,958	\$ 11,110	3.56%	\$ 11,110	3.56 %

Total Expenses

\$ 1,043,377	\$ 1,319,482	\$ 1,319,482	\$ 1,316,551	\$(2,931)	(0.22)%	\$(2,931)	(0.22)%
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Safety, Security, and Training

Safety, Security, and Training Administration

<u>Operating Expenses</u>	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
<u>Labor</u>								
Operator and Staff Labor								
Other Salaries and Wages - Full Time	344,255	351,191	351,191	325,907	(25,284)	(7.20)	(25,284)	(7.20)
Other Salaries and Wages - (FT) O.T. Straight	599	9,469	9,469	9,469	-	-	-	-
Other Salaries and Wages - Part Time	22,298	-	-	-	-	-	-	-
Other Salaries and Wages - (PT) O.T. Time and Half	3,207	-	-	-	-	-	-	-
Operator and Staff Labor	\$ 370,359	\$ 360,660	\$ 360,660	\$ 335,376	\$(25,284)	(7.01)%	\$(25,284)	(7.01)%
Labor Fringes								
Sick Leave - Other	7,148	5,546	5,546	5,195	(351)	(6.32)	(351)	(6.32)
Sick Leave - Buyback	1,875	750	750	1,875	1,125	150.00	1,125	150.00
Holiday - Other	19,931	14,926	14,926	16,765	1,839	12.32	1,839	12.32
Vacation - Other	13,512	15,368	15,368	14,384	(984)	(6.40)	(984)	(6.40)
Other Paid Absence - Other	1,973	1,048	1,048	981	(67)	(6.42)	(67)	(6.42)
Labor Fringes	\$ 44,439	\$ 37,638	\$ 37,638	\$ 39,200	\$ 1,562	4.15%	\$ 1,562	4.15 %
Labor	\$ 414,798	\$ 398,298	\$ 398,298	\$ 374,576	\$(23,722)	(5.96)%	\$(23,722)	(5.96)%
<u>Supplies, Services, Other</u>								
Supplies and Services								
Other Services	-	4,000	4,000	4,000	-	-	-	-
Other Materials and Supplies	18,396	22,274	22,274	27,584	5,310	23.84	5,310	23.84
Dues and Subscriptions	1,032	1,367	1,367	1,367	-	-	-	-
Travel and Meetings	3,184	19,500	19,500	17,550	(1,950)	(10.00)	(1,950)	(10.00)
Other Miscellaneous Expenses	2,247	9,200	9,200	9,200	-	-	-	-
Supplies and Services	\$ 24,859	\$ 56,341	\$ 56,341	\$ 59,701	\$ 3,360	5.96%	\$ 3,360	5.96 %
Supplies, Services, Other	\$ 24,859	\$ 56,341	\$ 56,341	\$ 59,701	\$ 3,360	5.96%	\$ 3,360	5.96 %
Total Expenses	\$ 439,657	\$ 454,639	\$ 454,639	\$ 434,277	\$(20,362)	(4.48)%	\$(20,362)	(4.48)%

Safety, Security, and Training

Transit Police Department & Emergency Services

<u>Operating Expenses</u>	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
<u>Labor</u>								
Operator and Staff Labor								
Other Salaries and Wages - Full Time	1,593,014	2,156,690	2,156,690	2,540,549	383,859	17.80	383,859	17.80
Other Salaries and Wages - (FT) O.T. Time and Half	595,829	73,584	73,584	151,740	78,156	106.21	78,156	106.21
Other Salaries and Wages - (FT) O.T. Straight	116,427	38,001	38,001	38,222	221	0.58	221	0.58
Other Salaries and Wages - Part Time	6,280	-	-	-	-	-	-	-
Operator and Staff Labor	\$ 2,311,550	\$ 2,268,275	\$ 2,268,275	\$ 2,730,512	\$ 462,237	20.38%	\$ 462,237	20.38 %
Labor Fringes								
Sick Leave - Other	20,210	34,815	34,815	41,404	6,589	18.93	6,589	18.93
Sick Leave - Buyback	3,375	2,095	2,095	3,455	1,360	64.92	1,360	64.92
Holiday - Other	68,999	93,686	93,686	133,603	39,917	42.61	39,917	42.61
Holiday	4,635	-	-	-	-	-	-	-
Vacation - Other	48,209	144,210	144,210	171,369	27,159	18.83	27,159	18.83
Other Paid Absence - Other	4,863	6,577	6,577	7,816	1,239	18.84	1,239	18.84
Labor Fringes	\$ 150,291	\$ 281,383	\$ 281,383	\$ 357,647	\$ 76,264	27.10%	\$ 76,264	27.10 %
Labor	\$ 2,461,841	\$ 2,549,658	\$ 2,549,658	\$ 3,088,158	\$ 538,500	21.12%	\$ 538,500	21.12 %
<u>Supplies, Services, Other</u>								
Supplies and Services								
Professional and Technical Services	19,140	-	-	-	-	-	-	-
Security Services	2,107,951	2,204,425	2,204,425	2,362,014	157,589	7.15	157,589	7.15
Other Services	5,250	800	800	800	-	-	-	-
Other Materials and Supplies	63,874	34,382	34,382	54,741	20,359	59.21	20,359	59.21
Dues and Subscriptions	1,599	1,295	1,295	2,495	1,200	92.66	1,200	92.66
Travel and Meetings	9,279	9,500	9,500	8,550	(950)	(10.00)	(950)	(10.00)
Other Miscellaneous Expenses	4,460	29,625	29,625	29,625	-	-	-	-
Supplies and Services	\$ 2,211,553	\$ 2,280,027	\$ 2,280,027	\$ 2,458,225	\$ 178,198	7.82%	\$ 178,198	7.82 %
Supplies, Services, Other	\$ 2,211,553	\$ 2,280,027	\$ 2,280,027	\$ 2,458,225	\$ 178,198	7.82%	\$ 178,198	7.82 %
Total Expenses	\$ 4,673,394	\$ 4,829,685	\$ 4,829,685	\$ 5,546,383	\$ 716,698	14.84%	\$ 716,698	14.84 %

Fleet and Facilities

Facility Engineering

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time

Operator and Staff Labor

Labor Fringes

Sick Leave - Other

Sick Leave - Buyback

Holiday - Other

Vacation - Other

Other Paid Absence - Other

Labor Fringes

Labor

Supplies, Services, Other

Supplies and Services

Contract Maintenance Services

Other Materials and Supplies

Dues and Subscriptions

Travel and Meetings

Supplies and Services

Supplies, Services, Other

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator and Staff Labor								
Other Salaries and Wages - Full Time	24,991	-	-	56,183	56,183	-	56,183	-
Operator and Staff Labor	\$ 24,991	\$ -	\$ -	\$ 56,183	\$ 56,183	- %	\$ 56,183	- %
Labor Fringes								
Sick Leave - Other	1,735	5,203	5,203	2,230	(2,973)	(57.13)	(2,973)	(57.13)
Sick Leave - Buyback	1,250	920	920	80	(840)	(91.30)	(840)	(91.30)
Holiday - Other	14,666	14,003	14,003	7,197	(6,806)	(48.60)	(6,806)	(48.60)
Vacation - Other	13,715	13,144	13,144	5,629	(7,515)	(57.17)	(7,515)	(57.17)
Other Paid Absence - Other	437	983	983	421	(562)	(57.17)	(562)	(57.17)
Labor Fringes	\$ 31,803	\$ 34,253	\$ 34,253	\$ 15,558	\$(18,695)	(54.58)%	\$(18,695)	(54.58)%
Labor	\$ 56,794	\$ 34,253	\$ 34,253	\$ 71,740	\$ 37,487	109.44%	\$ 37,487	109.44 %
Supplies, Services, Other								
Supplies and Services								
Contract Maintenance Services	243	-	-	-	-	-	-	-
Other Materials and Supplies	736	480	480	192	(288)	(60.00)	(288)	(60.00)
Dues and Subscriptions	80	2,424	1,225	2,464	40	1.65	1,239	101.14
Travel and Meetings	9,743	7,640	4,290	7,600	(40)	(0.52)	3,310	77.16
Supplies and Services	\$ 10,802	\$ 10,544	\$ 5,995	\$ 10,256	\$(288)	(2.73)%	\$ 4,261	71.08 %
Supplies, Services, Other	\$ 10,802	\$ 10,544	\$ 5,995	\$ 10,256	\$(288)	(2.73)%	\$ 4,261	71.08 %
Total Expenses	\$ 67,596	\$ 44,797	\$ 40,248	\$ 81,996	\$ 37,199	83.04%	\$ 41,748	103.73 %

Fleet and Facilities

Material Distribution

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time

Other Salaries and Wages - (FT) O.T. Time and Half

Other Salaries and Wages - (FT) O.T. Straight

Operator and Staff Labor

Labor Fringes

Sick Leave - Other

Sick Leave - Buyback

Holiday - Other

Vacation - Other

Other Paid Absence - Other

Labor Fringes

Labor

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Other Salaries and Wages - Full Time	508,588	539,199	539,199	556,188	16,989	3.15	16,989	3.15
Other Salaries and Wages - (FT) O.T. Time and Half	40,516	27,038	27,038	27,038	-	-	-	-
Other Salaries and Wages - (FT) O.T. Straight	304	457	457	457	-	-	-	-
Operator and Staff Labor	\$ 549,408	\$ 566,694	\$ 566,694	\$ 583,683	\$ 16,989	3.00%	\$ 16,989	3.00 %
Labor Fringes								
Sick Leave - Other	7,093	8,858	8,858	9,141	283	3.20	283	3.20
Sick Leave - Buyback	3,475	3,270	3,270	3,835	565	17.28	565	17.28
Holiday - Other	28,010	28,652	28,652	29,343	691	2.41	691	2.41
Vacation - Other	24,526	41,136	41,136	42,417	1,281	3.11	1,281	3.11
Other Paid Absence - Other	516	1,673	1,673	1,725	52	3.10	52	3.10
Labor Fringes	\$ 63,620	\$ 83,589	\$ 83,589	\$ 86,462	\$ 2,873	3.44%	\$ 2,873	3.44 %
Labor	\$ 613,028	\$ 650,283	\$ 650,283	\$ 670,145	\$ 19,862	3.05%	\$ 19,862	3.05 %
Total Expenses	\$ 613,028	\$ 650,283	\$ 650,283	\$ 670,145	\$ 19,862	3.05%	\$ 19,862	3.05 %

Fleet and Facilities

Material Distribution Administration

<u>Operating Expenses</u>	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
<u>Labor</u>								
Operator and Staff Labor								
Other Salaries and Wages - Full Time	259,645	328,277	328,277	334,614	6,337	1.93	6,337	1.93
Other Salaries and Wages - (FT) O.T. Time and Half	42,421	39,353	39,353	39,353	-	-	-	-
Other Salaries and Wages - (FT) O.T. Straight	6,094	6,002	6,002	6,002	-	-	-	-
Operator and Staff Labor	\$ 308,160	\$ 373,632	\$ 373,632	\$ 379,969	\$ 6,337	1.70%	\$ 6,337	1.70 %
Labor Fringes								
Sick Leave - Other	19,128	5,411	5,411	5,569	158	2.93	158	2.93
Sick Leave - Buyback	1,500	1,725	1,725	1,500	(225)	(13.04)	(225)	(13.04)
Holiday - Other	15,982	14,562	14,562	17,972	3,410	23.41	3,410	23.41
Vacation - Other	20,332	29,343	29,343	30,177	834	2.84	834	2.84
Other Paid Absence - Other	1,283	1,022	1,022	1,051	29	2.87	29	2.87
Labor Fringes	\$ 58,225	\$ 52,063	\$ 52,063	\$ 56,269	\$ 4,206	8.08%	\$ 4,206	8.08 %
Labor	\$ 366,385	\$ 425,695	\$ 425,695	\$ 436,238	\$ 10,543	2.48%	\$ 10,543	2.48 %
<u>Supplies, Services, Other</u>								
Non Labor Fringes								
Worker's Compensation Insurance	25,428	32,000	42,667	-	(32,000)	(100.00)	(42,667)	(100.00)
Non Labor Fringes	\$ 25,428	\$ 32,000	\$ 42,667	\$ -	\$(32,000)	(100.00)%	\$(42,667)	(100.00)%
Supplies and Services								
Other Materials and Supplies	10,956	13,246	13,246	13,303	57	0.43	57	0.43
Other General Administration Facilities	3,264	-	-	15,000	15,000	-	15,000	-
Supplies and Services	\$ 14,220	\$ 13,246	\$ 13,246	\$ 28,303	\$ 15,057	113.67%	\$ 15,057	113.67 %
Supplies, Services, Other	\$ 39,648	\$ 45,246	\$ 55,913	\$ 28,303	\$(16,943)	(37.45)%	\$(27,610)	(49.38)%
Total Expenses	\$ 406,033	\$ 470,941	\$ 481,608	\$ 464,541	\$(6,400)	(1.36)%	\$(17,067)	(3.54)%

Fleet and Facilities

Fleet and Facilities Administration

<u>Operating Expenses</u>	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
<u>Labor</u>								
Operator and Staff Labor								
Other Salaries and Wages - Full Time	511,936	557,727	557,727	514,313	(43,414)	(7.78)	(43,414)	(7.78)
Other Salaries and Wages - (FT) O.T. Time and Half	1,194	3,005	3,005	3,005	-	-	-	-
Other Salaries and Wages - Part Time	30,583	-	-	-	-	-	-	-
Other Salaries and Wages - (PT) O.T. Time and Half	1,202	-	-	-	-	-	-	-
Other Salaries and Wages - (PT) O.T. Straight	15	-	-	-	-	-	-	-
Operator and Staff Labor	\$ 544,930	\$ 560,732	\$ 560,732	\$ 517,318	\$(43,414)	(7.74)%	\$(43,414)	(7.74)%
Labor Fringes								
Sick Leave - Other	7,078	9,194	9,194	8,561	(633)	(6.89)	(633)	(6.89)
Sick Leave - Buyback	2,475	2,700	2,700	2,250	(450)	(16.67)	(450)	(16.67)
Holiday - Other	26,162	24,740	24,740	27,622	2,882	11.65	2,882	11.65
Vacation - Other	6,261	49,852	49,852	46,383	(3,469)	(6.96)	(3,469)	(6.96)
Other Paid Absence - Other	2,364	1,737	1,737	1,616	(121)	(6.97)	(121)	(6.97)
Labor Fringes	\$ 44,340	\$ 88,223	\$ 88,223	\$ 86,432	\$(1,791)	(2.03)%	\$(1,791)	(2.03)%
Labor	\$ 589,270	\$ 648,955	\$ 648,955	\$ 603,750	\$(45,205)	(6.97)%	\$(45,205)	(6.97)%
<u>Supplies, Services, Other</u>								
Supplies and Services								
Professional and Technical Services	31,574	15,000	15,000	157,956	142,956	953.04	142,956	953.04
Contract Maintenance Services	9,197	-	-	-	-	-	-	-
Other Services	36,558	43,977	43,977	45,656	1,679	3.82	1,679	3.82
Tires and Tubes	5,702	-	-	-	-	-	-	-
Other Materials and Supplies	19,154	5,969	67,616	10,781	4,812	80.62	(56,835)	(84.06)
Dues and Subscriptions	1,180	2,710	2,710	2,710	-	-	-	-
Travel and Meetings	30,020	35,582	35,582	189,192	153,610	431.71	153,610	431.71
Other Miscellaneous Expenses	41,278	64,133	64,133	40,675	(23,458)	(36.58)	(23,458)	(36.58)
Other General Administration Facilities	192	-	-	-	-	-	-	-
Supplies and Services	\$ 174,855	\$ 167,371	\$ 229,018	\$ 446,970	\$ 279,599	167.05%	\$ 217,952	95.17 %
Supplies, Services, Other	\$ 174,855	\$ 167,371	\$ 229,018	\$ 446,970	\$ 279,599	167.05%	\$ 217,952	95.17 %
Total Expenses	\$ 764,125	\$ 816,326	\$ 877,973	\$ 1,050,720	\$ 234,394	28.71%	\$ 172,747	19.68 %

Fleet and Facilities

Fleet Maintenance

<u>Operating Expenses</u>	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
<u>Labor</u>								
Operator and Staff Labor								
Other Salaries and Wages - Full Time	10,019,764	10,251,203	10,251,203	11,002,791	751,588	7.33	751,588	7.33
Other Salaries and Wages - (FT) O.T. Time and Half	1,589,645	1,117,970	1,117,970	1,117,970	-	-	-	-
Other Salaries and Wages - (FT) O.T. Straight	22,691	22,474	22,474	22,474	-	-	-	-
Operator and Staff Labor	\$ 11,632,100	\$ 11,391,647	\$ 11,391,647	\$ 12,143,235	\$ 751,588	6.60%	\$ 751,588	6.60 %
Labor Fringes								
Sick Leave - Other	411,531	322,423	322,423	347,315	24,892	7.72	24,892	7.72
Sick Leave - Buyback	50,665	53,405	53,405	51,115	(2,290)	(4.29)	(2,290)	(4.29)
Holiday - Other	587,713	566,248	566,248	590,718	24,470	4.32	24,470	4.32
Vacation - Other	693,169	787,146	787,146	843,743	56,597	7.19	56,597	7.19
Other Paid Absence - Other	20,813	53,914	53,914	57,791	3,877	7.19	3,877	7.19
Labor Fringes	\$ 1,763,891	\$ 1,783,136	\$ 1,783,136	\$ 1,890,682	\$ 107,546	6.03%	\$ 107,546	6.03 %
Labor	\$ 13,395,991	\$ 13,174,783	\$ 13,174,783	\$ 14,033,917	\$ 859,134	6.52%	\$ 859,134	6.52 %
<u>Supplies, Services, Other</u>								
Supplies and Services								
Contract Maintenance Services	169,316	190,601	190,601	133,560	(57,041)	(29.93)	(57,041)	(29.93)
Tires and Tubes	1,040	-	-	-	-	-	-	-
Other Materials and Supplies	9,326,186	9,175,658	9,175,658	6,463,120	(2,712,538)	(29.56)	(2,712,538)	(29.56)
Travel and Meetings	12,875	-	-	-	-	-	-	-
Other Miscellaneous Expenses	-	-	1,399	-	-	-	(1,399)	(100.00)
Supplies and Services	\$ 9,509,417	\$ 9,366,259	\$ 9,367,658	\$ 6,596,680	\$(2,769,579)	(29.57)%	\$(2,770,978)	(29.58)%
Supplies, Services, Other	\$ 9,509,417	\$ 9,366,259	\$ 9,367,658	\$ 6,596,680	\$(2,769,579)	(29.57)%	\$(2,770,978)	(29.58)%
Total Expenses	\$ 22,905,408	\$ 22,541,042	\$ 22,542,441	\$ 20,630,598	\$(1,910,444)	(8.48)%	\$(1,911,843)	(8.48)%

Fleet and Facilities

Fleet Maintenance Administration

Operating Expenses

Labor

Operator and Staff Labor

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Other Salaries and Wages - Full Time	1,607,164	1,576,563	1,576,563	1,727,652	151,089	9.58	151,089	9.58
Other Salaries and Wages - (FT) O.T. Time and Half	2,305	-	-	-	-	-	-	-
Other Salaries and Wages - (FT) O.T. Straight	100,550	98,310	98,310	98,310	-	-	-	-
Operator and Staff Labor	\$ 1,710,019	\$ 1,674,873	\$ 1,674,873	\$ 1,825,962	\$ 151,089	9.02%	\$ 151,089	9.02 %

Labor Fringes

Sick Leave - Other	45,866	25,987	25,987	28,756	2,769	10.65	2,769	10.65
Sick Leave - Buyback	8,550	8,155	8,155	8,630	475	5.82	475	5.82
Holiday - Other	88,676	69,935	69,935	92,789	22,854	32.68	22,854	32.68
Vacation - Other	79,603	140,919	140,919	155,809	14,890	10.57	14,890	10.57
Other Paid Absence - Other	2,806	4,909	4,909	5,428	519	10.58	519	10.58
Labor Fringes	\$ 225,501	\$ 249,905	\$ 249,905	\$ 291,412	\$ 41,507	16.61%	\$ 41,507	16.61 %
Labor	\$ 1,935,520	\$ 1,924,778	\$ 1,924,778	\$ 2,117,374	\$ 192,596	10.01%	\$ 192,596	10.01 %

Supplies, Services, Other

Non Labor Fringes

Worker's Compensation Insurance	440,020	252,000	336,000	326,103	74,103	29.41	(9,897)	(2.95)
Tool Allowance	47,424	69,720	69,720	71,380	1,660	2.38	1,660	2.38
Non Labor Fringes	\$ 487,444	\$ 321,720	\$ 405,720	\$ 397,483	\$ 75,763	23.55%	\$(8,237)	(2.03)%

Supplies and Services

Professional and Technical Services	-	24,901	-	24,901	-	-	24,901	-
Contract Maintenance Services	18,553	22,424	22,424	24,641	2,217	9.89	2,217	9.89
Fuel and Lubricants	-	2	2	-	(2)	(100.00)	(2)	(100.00)
Fuel	16,640,052	10,650,820	11,147,685	5,389,350	(5,261,470)	(49.40)	(5,758,335)	(51.65)
Lubricants	449,015	447,699	460,241	480,146	32,447	7.25	19,905	4.32
Propane	821,173	528,007	203,505	106,492	(421,515)	(79.83)	(97,013)	(47.67)
CNG	129,400	1,121,865	568,921	2,197,436	1,075,571	95.87	1,628,515	286.25
Tires and Tubes	1,360,564	1,456,368	1,456,368	1,668,687	212,319	14.58	212,319	14.58
Other Materials and Supplies	14,315	6,665	30,000	5,480	(1,185)	(17.78)	(24,520)	(81.73)
Utilities	39,917	10,000	89,748	410,003	400,003	4000.03	320,255	356.84
Fuel and Lubricant Taxes	1,389,150	1,210,844	1,210,844	648,205	(562,639)	(46.47)	(562,639)	(46.47)
Travel and Meetings	38,170	148,791	148,791	158,791	10,000	6.72	10,000	6.72
Other Miscellaneous Expenses	8,144	8,050	8,050	8,169	119	1.48	119	1.48
Engine Houses, Car Shops and Garages	21,122	9,844	9,844	9,844	-	-	-	-
Supplies and Services	\$ 20,929,575	\$ 15,646,280	\$ 15,356,423	\$ 11,132,145	\$(4,514,135)	(28.85)%	\$(4,224,278)	(27.51)%
Supplies, Services, Other	\$ 21,417,019	\$ 15,968,000	\$ 15,762,143	\$ 11,529,628	\$(4,438,372)	(27.80)%	\$(4,232,515)	(26.85)%

Fleet and Facilities

Total Expenses	<u>\$ 23,352,539</u>	<u>\$ 17,892,778</u>	<u>\$ 17,686,921</u>	<u>\$ 13,647,002</u>		<u>\$(4,245,776)</u>	(23.73)%		<u>\$(4,039,919)</u>	(22.84)%
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Fleet and Facilities

Facility Maintenance

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time	3,234,570	3,599,011	3,599,011	2,636,145	(962,866)	(26.75)	(962,866)	(26.75)
Other Salaries and Wages - (FT) O.T. Time and Half	248,593	256,358	256,358	256,358	-	-	-	-
Other Salaries and Wages - (FT) O.T. Straight	2,751	-	-	-	-	-	-	-
Operator and Staff Labor	\$ 3,485,914	\$ 3,855,369	\$ 3,855,369	\$ 2,892,503	\$(962,866)	(24.97)%	\$(962,866)	(24.97)%

Labor Fringes

Sick Leave - Other	92,809	111,930	111,930	82,185	(29,745)	(26.57)	(29,745)	(26.57)
Sick Leave - Buyback	18,465	13,805	13,805	11,645	(2,160)	(15.65)	(2,160)	(15.65)
Holiday - Other	181,792	192,148	192,148	139,562	(52,586)	(27.37)	(52,586)	(27.37)
Vacation - Other	209,264	227,811	227,811	166,807	(61,004)	(26.78)	(61,004)	(26.78)
Other Paid Absence - Other	2,664	18,673	18,673	13,673	(5,000)	(26.78)	(5,000)	(26.78)
Labor Fringes	\$ 504,994	\$ 564,367	\$ 564,367	\$ 413,871	\$(150,496)	(26.67)%	\$(150,496)	(26.67)%
Labor	\$ 3,990,908	\$ 4,419,736	\$ 4,419,736	\$ 3,306,374	\$(1,113,362)	(25.19)%	\$(1,113,362)	(25.19)%

Supplies, Services, Other

Supplies and Services

Contract Maintenance Services	563,293	613,910	613,910	953,383	339,473	55.30	339,473	55.30
Other Materials and Supplies	1,191,277	1,243,015	1,243,015	1,054,371	(188,644)	(15.18)	(188,644)	(15.18)
Other Miscellaneous Expenses	-	-	-	-	-	-	-	-
Engine Houses, Car Shops and Garages	5,536	-	-	-	-	-	-	-
Other General Administration Facilities	1,930	120,000	120,000	-	(120,000)	(100.00)	(120,000)	(100.00)
Supplies and Services	\$ 1,762,036	\$ 1,976,925	\$ 1,976,925	\$ 2,007,754	\$ 30,829	1.56%	\$ 30,829	1.56 %
Supplies, Services, Other	\$ 1,762,036	\$ 1,976,925	\$ 1,976,925	\$ 2,007,754	\$ 30,829	1.56%	\$ 30,829	1.56 %

Total Expenses

\$ 5,752,944	\$ 6,396,661	\$ 6,396,661	\$ 5,314,128	\$(1,082,533)	(16.92)%	\$(1,082,533)	(16.92)%
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Fleet and Facilities

Facility Maintenance Administration

<u>Operating Expenses</u>	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Labor								
Operator and Staff Labor								
Other Salaries and Wages - Full Time	550,157	690,142	690,142	622,807	(67,335)	(9.76)	(67,335)	(9.76)
Other Salaries and Wages - (FT) O.T. Time and Half	100	-	-	-	-	-	-	-
Other Salaries and Wages - (FT) O.T. Straight	44,991	45,399	45,399	45,399	-	-	-	-
Operator and Staff Labor	\$ 595,248	\$ 735,541	\$ 735,541	\$ 668,206	\$(67,335)	(9.15)%	\$(67,335)	(9.15)%
Labor Fringes								
Sick Leave - Other	28,100	11,372	11,372	10,366	(1,006)	(8.84)	(1,006)	(8.84)
Sick Leave - Buyback	7,500	7,740	7,740	6,615	(1,125)	(14.53)	(1,125)	(14.53)
Holiday - Other	35,987	30,615	30,615	33,450	2,835	9.26	2,835	9.26
Vacation - Other	36,412	61,688	61,688	56,168	(5,520)	(8.95)	(5,520)	(8.95)
Other Paid Absence - Other	692	2,149	2,149	1,957	(192)	(8.94)	(192)	(8.94)
Labor Fringes	\$ 108,691	\$ 113,564	\$ 113,564	\$ 108,556	\$(5,008)	(4.41)%	\$(5,008)	(4.41)%
Labor	\$ 703,939	\$ 849,105	\$ 849,105	\$ 776,762	\$(72,343)	(8.52)%	\$(72,343)	(8.52)%
Supplies, Services, Other								
Non Labor Fringes								
Worker's Compensation Insurance	207,221	164,000	218,667	101,414	(62,586)	(38.16)	(117,253)	(53.62)
Tool Allowance	7,147	11,760	11,760	10,320	(1,440)	(12.24)	(1,440)	(12.24)
Non Labor Fringes	\$ 214,368	\$ 175,760	\$ 230,427	\$ 111,734	\$(64,026)	(36.43)%	\$(118,693)	(51.51)%
Supplies and Services								
Other Services	4,249	-	3,488	-	-	-	(3,488)	(100.00)
Other Materials and Supplies	585	576	990	1,576	1,000	173.61	586	59.19
Dues and Subscriptions	-	6,000	6,000	6,000	-	-	-	-
Travel and Meetings	5,546	5,525	5,525	5,525	-	-	-	-
Supplies and Services	\$ 10,380	\$ 12,101	\$ 16,003	\$ 13,101	\$ 1,000	8.26%	\$(2,902)	(18.13)%
Supplies, Services, Other	\$ 224,748	\$ 187,861	\$ 246,430	\$ 124,835	\$(63,026)	(33.55)%	\$(121,595)	(49.34)%
Total Expenses	\$ 928,687	\$ 1,036,966	\$ 1,095,535	\$ 901,597	\$(135,369)	(13.05)%	\$(193,938)	(17.70)%

Fleet and Facilities

Passenger Amenities Administration

<u>Operating Expenses</u>	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
<u>Labor</u>								
Operator and Staff Labor								
Other Salaries and Wages - Full Time	318,936	250,581	250,581	501,026	250,445	99.95	250,445	99.95
Other Salaries and Wages - Part Time	22,942	28,718	28,718	-	(28,718)	(100.00)	(28,718)	(100.00)
Operator and Staff Labor	\$ 341,878	\$ 279,299	\$ 279,299	\$ 501,026	\$ 221,727	79.39%	\$ 221,727	79.39 %
Labor Fringes								
Sick Leave - Other	1,166	7,407	7,407	10,082	2,675	36.12	2,675	36.12
Sick Leave - Buyback	2,250	2,235	2,235	2,020	(215)	(9.62)	(215)	(9.62)
Holiday - Other	23,352	19,934	19,934	32,534	12,600	63.21	12,600	63.21
Vacation - Other	26,025	20,525	20,525	27,914	7,389	36.00	7,389	36.00
Other Paid Absence - Other	-	1,399	1,399	1,903	504	36.04	504	36.04
Labor Fringes	\$ 52,793	\$ 51,500	\$ 51,500	\$ 74,454	\$ 22,954	44.57%	\$ 22,954	44.57 %
Labor	\$ 394,671	\$ 330,799	\$ 330,799	\$ 575,481	\$ 244,682	73.97%	\$ 244,682	73.97 %
<u>Supplies, Services, Other</u>								
Non Labor Fringes								
Worker's Compensation Insurance	-	-	-	151,338	151,338	-	151,338	-
Tool Allowance	-	-	-	2,150	2,150	-	2,150	-
Non Labor Fringes	\$ -	\$ -	\$ -	\$ 153,488	\$ 153,488	- %	\$ 153,488	- %
Supplies and Services								
Contract Maintenance Services	(6,077)	-	-	-	-	-	-	-
Other Materials and Supplies	12,095	2,702	3,330	3,702	1,000	37.01	372	11.17
Dues and Subscriptions	300	1,030	1,030	1,030	-	-	-	-
Travel and Meetings	10,047	9,102	9,102	9,102	-	-	-	-
Other Miscellaneous Expenses	-	-	1,200	-	-	-	(1,200)	(100.00)
Supplies and Services	\$ 16,365	\$ 12,834	\$ 14,662	\$ 13,834	\$ 1,000	7.79%	\$(828)	(5.65)%
Supplies, Services, Other	\$ 16,365	\$ 12,834	\$ 14,662	\$ 167,322	\$ 154,488	1,203.74%	\$ 152,660	1,041.19 %
Total Expenses	\$ 411,036	\$ 343,633	\$ 345,461	\$ 742,803	\$ 399,170	116.16%	\$ 397,342	115.02 %

Fleet and Facilities

Passenger Amenities Hourly

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time

Operator and Staff Labor

Labor Fringes

Sick Leave - Other

Sick Leave - Buyback

Holiday - Other

Vacation - Other

Other Paid Absence - Other

Labor Fringes

Labor

Supplies, Services, Other

Supplies and Services

Contract Maintenance Services

Other Materials and Supplies

Supplies and Services

Supplies, Services, Other

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator and Staff Labor								
Other Salaries and Wages - Full Time	-	-	-	1,328,730	1,328,730	-	1,328,730	-
Operator and Staff Labor	\$ -	\$ -	\$ -	\$ 1,328,730	\$ 1,328,730	- %	\$ 1,328,730	- %
Labor Fringes								
Sick Leave - Other	-	-	-	41,416	41,416	-	41,416	-
Sick Leave - Buyback	-	-	-	5,470	5,470	-	5,470	-
Holiday - Other	-	-	-	70,439	70,439	-	70,439	-
Vacation - Other	-	-	-	84,083	84,083	-	84,083	-
Other Paid Absence - Other	-	-	-	6,892	6,892	-	6,892	-
Labor Fringes	\$ -	\$ -	\$ -	\$ 208,300	\$ 208,300	- %	\$ 208,300	- %
Labor	\$ -	\$ -	\$ -	\$ 1,537,030	\$ 1,537,030	- %	\$ 1,537,030	- %
Supplies, Services, Other								
Supplies and Services								
Contract Maintenance Services	-	-	-	234,000	234,000	-	234,000	-
Other Materials and Supplies	-	-	-	167,455	167,455	-	167,455	-
Supplies and Services	\$ -	\$ -	\$ -	\$ 401,455	\$ 401,455	- %	\$ 401,455	- %
Supplies, Services, Other	\$ -	\$ -	\$ -	\$ 401,455	\$ 401,455	- %	\$ 401,455	- %
Total Expenses	\$ -	\$ -	\$ -	\$ 1,938,485	\$ 1,938,485	- %	\$ 1,938,485	- %

Non-Departmental

Non-Departmental (NON)

Operating Expenses

Labor

Operator and Staff Labor

Operator Salaries and Wages - Full Time	-	(4)	(4)	-	4	(100.00)	4	(100.00)
Other Salaries and Wages - Full Time	-	(27)	(27)	-	27	(100.00)	27	(100.00)
Operator and Staff Labor	\$ -	\$(31)	\$(31)	\$ -	\$ 31	(100.00)%	\$ 31	(100.00)%

Labor Fringes

Sick Leave - Other	-	(3)	(3)	-	3	(100.00)	3	(100.00)
Vacation - Other	189,905	(47,996)	(47,996)	(340,796)	(292,800)	610.05	(292,800)	610.05
Vacation - Buyback	677,896	713,000	713,000	713,000	-	-	-	-
Other Paid Absence - Other	-	2	2	-	(2)	(100.00)	(2)	(100.00)
Labor Fringes	\$ 867,801	\$ 665,003	\$ 665,003	\$ 372,204	\$(292,799)	(44.03)%	\$(292,799)	(44.03)%
Labor	\$ 867,801	\$ 664,972	\$ 664,972	\$ 372,204	\$(292,768)	(44.03)%	\$(292,768)	(44.03)%

Supplies, Services, Other

Non Labor Fringes

FICA	7,560,544	7,939,489	7,939,489	8,402,730	463,241	5.83	463,241	5.83
Pension Plans	19,111,743	18,532,041	17,782,041	17,605,041	(927,000)	(5.00)	(177,000)	(1.00)
Hospital, Medical and Surgical Plans	16,419,743	15,120,000	15,855,412	16,329,600	1,209,600	8.00	474,188	2.99
Other Post Employment Benefits (OPEB)	2,070,728	2,790,000	2,790,000	3,916,000	1,126,000	40.36	1,126,000	40.36
Life Insurance Plans	171,487	558,000	558,000	600,000	42,000	7.53	42,000	7.53
Unemployment Insurance	66,300	54,000	54,000	40,000	(14,000)	(25.93)	(14,000)	(25.93)
Uniform and Work Clothing Allowance	585,800	785,955	785,955	852,482	66,527	8.46	66,527	8.46
Operator Appreciation	8,289	11,500	11,500	11,500	-	-	-	-
Other Fringe Benefits	49,910	35,400	35,400	35,400	-	-	-	-
Non Labor Fringes	\$ 46,044,544	\$ 45,826,385	\$ 45,811,797	\$ 47,792,753	\$ 1,966,368	4.29%	\$ 1,980,956	4.32 %

Supplies and Services

Other Services	198,163	261,460	261,460	263,860	2,400	0.92	2,400	0.92
Other Materials and Supplies	5,769	1,500	1,500	2,400	900	60.00	900	60.00
Utilities	2,753,012	2,883,863	2,949,763	2,974,094	90,231	3.13	24,331	0.82
Dues and Subscriptions	250	-	-	-	-	-	-	-
Travel and Meetings	12,814	14,881	(108,323)	14,294	(587)	(3.94)	122,617	(113.20)
Other Miscellaneous Expenses	415,889	438,960	438,960	452,960	14,000	3.19	14,000	3.19
Capital Labor Fringes	(703,638)	(864,693)	(864,693)	(578,370)	286,323	(33.11)	286,323	(33.11)
Other General Administration Facilities	-	18,000	18,000	12,000	(6,000)	(33.33)	(6,000)	(33.33)
Supplies and Services	\$ 2,682,259	\$ 2,753,971	\$ 2,696,667	\$ 3,141,238	\$ 387,267	14.06%	\$ 444,571	16.49 %

Supplies, Services, Other	\$ 48,726,803	\$ 48,580,356	\$ 48,508,464	\$ 50,933,991	\$ 2,353,635	4.84%	\$ 2,425,527	5.00 %
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Total Expenses

	\$ 49,594,604	\$ 49,245,328	\$ 49,173,436	\$ 51,306,195	\$ 2,060,867	4.18%	\$ 2,132,759⁶⁹	4.34 %
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Diversity & Federal Compliance Business Opportunities

<u>Operating Expenses</u>	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
<u>Labor</u>								
Operator and Staff Labor								
Other Salaries and Wages - Full Time	135,526	164,458	164,458	-	(164,458)	(100.00)	(164,458)	(100.00)
Operator and Staff Labor	\$ 135,526	\$ 164,458	\$ 164,458	\$ -	\$(164,458)	(100.00)%	\$(164,458)	(100.00)%
Labor Fringes								
Sick Leave - Other	2,371	2,548	2,548	-	(2,548)	(100.00)	(2,548)	(100.00)
Sick Leave - Buyback	-	600	600	-	(600)	(100.00)	(600)	(100.00)
Holiday - Other	6,850	6,856	6,856	-	(6,856)	(100.00)	(6,856)	(100.00)
Vacation - Other	7,047	3,922	3,922	-	(3,922)	(100.00)	(3,922)	(100.00)
Other Paid Absence - Other	-	481	481	-	(481)	(100.00)	(481)	(100.00)
Labor Fringes	\$ 16,268	\$ 14,407	\$ 14,407	\$ -	\$(14,407)	(100.00)%	\$(14,407)	(100.00)%
Labor	\$ 151,794	\$ 178,865	\$ 178,865	\$ -	\$(178,865)	(100.00)%	\$(178,865)	(100.00)%
<u>Supplies, Services, Other</u>								
Supplies and Services								
Advertising Fees	2,287	-	-	-	-	-	-	-
Professional and Technical Services	50,313	50,325	50,325	-	(50,325)	(100.00)	(50,325)	(100.00)
Other Services	283	5,000	5,000	-	(5,000)	(100.00)	(5,000)	(100.00)
Other Materials and Supplies	1,839	2,000	2,000	-	(2,000)	(100.00)	(2,000)	(100.00)
Dues and Subscriptions	100	200	200	-	(200)	(100.00)	(200)	(100.00)
Travel and Meetings	15,081	18,500	18,500	-	(18,500)	(100.00)	(18,500)	(100.00)
Other Miscellaneous Expenses	10,205	39,600	39,600	-	(39,600)	(100.00)	(39,600)	(100.00)
Supplies and Services	\$ 80,108	\$ 115,625	\$ 115,625	\$ -	\$(115,625)	(100.00)%	\$(115,625)	(100.00)%
Supplies, Services, Other	\$ 80,108	\$ 115,625	\$ 115,625	\$ -	\$(115,625)	(100.00)%	\$(115,625)	(100.00)%
Total Expenses	\$ 231,902	\$ 294,490	\$ 294,490	\$ -	\$(294,490)	(100.00)%	\$(294,490)	(100.00)%

Diversity & Federal Compliance

Grants & Federal Compliance

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time

Operator and Staff Labor

Labor Fringes

Sick Leave - Other

Sick Leave - Buyback

Holiday - Other

Vacation - Other

Other Paid Absence - Other

Labor Fringes

Labor

Supplies, Services, Other

Supplies and Services

Other Materials and Supplies

Supplies and Services

Supplies, Services, Other

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator and Staff Labor								
Other Salaries and Wages - Full Time	182,808	185,273	185,273	-	(185,273)	(100.00)	(185,273)	(100.00)
Operator and Staff Labor	\$ 182,808	\$ 185,273	\$ 185,273	\$ -	\$(185,273)	(100.00)%	\$(185,273)	(100.00)%
Labor Fringes								
Sick Leave - Other	1,312	2,870	2,870	-	(2,870)	(100.00)	(2,870)	(100.00)
Sick Leave - Buyback	-	1,148	1,148	-	(1,148)	(100.00)	(1,148)	(100.00)
Holiday - Other	9,749	7,724	7,724	-	(7,724)	(100.00)	(7,724)	(100.00)
Vacation - Other	5,510	4,418	4,418	-	(4,418)	(100.00)	(4,418)	(100.00)
Other Paid Absence - Other	978	542	542	-	(542)	(100.00)	(542)	(100.00)
Labor Fringes	\$ 17,549	\$ 16,702	\$ 16,702	\$ -	\$(16,702)	(100.00)%	\$(16,702)	(100.00)%
Labor	\$ 200,357	\$ 201,975	\$ 201,975	\$ -	\$(201,975)	(100.00)%	\$(201,975)	(100.00)%
<u>Supplies, Services, Other</u>								
Supplies and Services								
Other Materials and Supplies	-	192	192	-	(192)	(100.00)	(192)	(100.00)
Supplies and Services	\$ -	\$ 192	\$ 192	\$ -	\$(192)	(100.00)%	\$(192)	(100.00)%
Supplies, Services, Other	\$ -	\$ 192	\$ 192	\$ -	\$(192)	(100.00)%	\$(192)	(100.00)%
Total Expenses	\$ 200,357	\$ 202,167	\$ 202,167	\$ -	\$(202,167)	(100.00)%	\$(202,167)	(100.00)%

Planning and Development

Planning and Development Administration

<u>Operating Expenses</u>	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
<u>Labor</u>								
Operator and Staff Labor								
Other Salaries and Wages - Full Time	112,062	260,594	260,594	273,996	13,402	5.14	13,402	5.14
Operator and Staff Labor	\$ 112,062	\$ 260,594	\$ 260,594	\$ 273,996	\$ 13,402	5.14%	\$ 13,402	5.14 %
Labor Fringes								
Sick Leave - Other	3,175	5,389	5,389	5,685	296	5.49	296	5.49
Sick Leave - Buyback	375	500	500	375	(125)	(25.00)	(125)	(25.00)
Holiday - Other	16,240	14,504	14,504	18,343	3,839	26.47	3,839	26.47
Holiday	1,193	-	-	-	-	-	-	-
Vacation - Other	26,842	13,613	13,613	14,348	735	5.40	735	5.40
Other Paid Absence - Other	133	1,018	1,018	1,073	55	5.41	55	5.41
Labor Fringes	\$ 47,958	\$ 35,024	\$ 35,024	\$ 39,824	\$ 4,800	13.70%	\$ 4,800	13.70 %
Labor	\$ 160,020	\$ 295,618	\$ 295,618	\$ 313,820	\$ 18,202	6.16%	\$ 18,202	6.16 %
<u>Supplies, Services, Other</u>								
Supplies and Services								
Other Services	5,215	2,000	2,000	2,000	-	-	-	-
Other Materials and Supplies	1,102	22,576	22,576	22,576	-	-	-	-
Dues and Subscriptions	61,600	53,000	53,000	53,000	-	-	-	-
Travel and Meetings	2,608	13,200	13,200	11,880	(1,320)	(10.00)	(1,320)	(10.00)
Supplies and Services	\$ 70,525	\$ 90,776	\$ 90,776	\$ 89,456	\$(1,320)	(1.45)%	\$(1,320)	(1.45)%
Supplies, Services, Other	\$ 70,525	\$ 90,776	\$ 90,776	\$ 89,456	\$(1,320)	(1.45)%	\$(1,320)	(1.45)%
Total Expenses	\$ 230,545	\$ 386,394	\$ 386,394	\$ 403,276	\$ 16,882	4.37%	\$ 16,882	4.37 %

Planning and Development Engineering

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time	9,417	27,027	27,027	86,233	59,206	219.06	59,206	219.06
Other Salaries and Wages - Part Time	694	-	-	-	-	-	-	-
Operator and Staff Labor	\$ 10,111	\$ 27,027	\$ 27,027	\$ 86,233	\$ 59,206	219.06%	\$ 59,206	219.06 %

Labor Fringes

Sick Leave - Other	-	4,252	4,252	4,907	655	15.42	655	15.42
Holiday - Other	5,000	11,442	11,442	15,835	4,393	38.40	4,393	38.40
Vacation - Other	-	10,740	10,740	12,386	1,646	15.33	1,646	15.33
Other Paid Absence - Other	-	803	803	926	123	15.36	123	15.36
Labor Fringes	\$ 5,000	\$ 27,237	\$ 27,237	\$ 34,055	\$ 6,818	25.03%	\$ 6,818	25.03 %
Labor	\$ 15,111	\$ 54,264	\$ 54,264	\$ 120,288	\$ 66,024	121.67%	\$ 66,024	121.67 %

Supplies, Services, Other

Supplies and Services

Professional and Technical Services	50,166	25,000	25,000	25,000	-	-	-	-
Other Services	1,006	-	-	-	-	-	-	-
Other Materials and Supplies	536	3,599	3,599	3,600	1	0.03	1	0.03
Dues and Subscriptions	456	2,379	2,379	2,375	(4)	(0.17)	(4)	(0.17)
Travel and Meetings	50	19,600	19,600	17,640	(1,960)	(10.00)	(1,960)	(10.00)
Other Miscellaneous Expenses	731	4,700	4,700	4,700	-	-	-	-
Supplies and Services	\$ 52,945	\$ 55,278	\$ 55,278	\$ 53,315	\$(1,963)	(3.55)%	\$(1,963)	(3.55)%
Supplies, Services, Other	\$ 52,945	\$ 55,278	\$ 55,278	\$ 53,315	\$(1,963)	(3.55)%	\$(1,963)	(3.55)%

Total Expenses

	\$ 68,056	\$ 109,542	\$ 109,542	\$ 173,603	\$ 64,061	58.48%	\$ 64,061	58.48 %
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Planning and Development

Real Estate Development

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time

Operator and Staff Labor

Labor Fringes

Sick Leave - Other

Sick Leave - Buyback

Holiday - Other

Vacation - Other

Other Paid Absence - Other

Labor Fringes

Labor

Supplies, Services, Other

Supplies and Services

Professional and Technical Services

Other Materials and Supplies

Dues and Subscriptions

Travel and Meetings

Transit Way and Transit Way Structures and Equip

Passenger Stations

Passenger Parking Facilities

Other General Administration Facilities

Supplies and Services

Supplies, Services, Other

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator and Staff Labor								
Other Salaries and Wages - Full Time	57,710	67,007	67,007	68,184	1,177	1.76	1,177	1.76
Operator and Staff Labor	\$ 57,710	\$ 67,007	\$ 67,007	\$ 68,184	\$ 1,177	1.76%	\$ 1,177	1.76 %
Labor Fringes								
Sick Leave - Other	702	2,108	2,108	2,165	57	2.72	57	2.72
Sick Leave - Buyback	1,125	1,445	1,445	320	(1,125)	(77.85)	(1,125)	(77.85)
Holiday - Other	4,659	5,674	5,674	6,987	1,313	23.15	1,313	23.15
Vacation - Other	5,394	5,325	5,325	5,465	140	2.64	140	2.64
Other Paid Absence - Other	154	398	398	409	11	2.70	11	2.70
Labor Fringes	\$ 12,034	\$ 14,950	\$ 14,950	\$ 15,347	\$ 397	2.66%	\$ 397	2.66 %
Labor	\$ 69,744	\$ 81,957	\$ 81,957	\$ 83,531	\$ 1,574	1.92%	\$ 1,574	1.92 %
Supplies, Services, Other								
Supplies and Services								
Professional and Technical Services	72,459	110,000	110,000	110,000	-	-	-	-
Other Materials and Supplies	42	192	192	192	-	-	-	-
Dues and Subscriptions	132	1,410	1,410	1,410	-	-	-	-
Travel and Meetings	2,162	4,700	4,700	4,230	(470)	(10.00)	(470)	(10.00)
Transit Way and Transit Way Structures and Equip	2,500	10,500	10,500	10,500	-	-	-	-
Passenger Stations	12,780	39,665	39,665	39,665	-	-	-	-
Passenger Parking Facilities	6,000	7,200	7,200	6,000	(1,200)	(16.67)	(1,200)	(16.67)
Other General Administration Facilities	68,361	65,200	65,200	161,200	96,000	147.24	96,000	147.24
Supplies and Services	\$ 164,436	\$ 238,867	\$ 238,867	\$ 333,197	\$ 94,330	39.49%	\$ 94,330	39.49 %
Supplies, Services, Other	\$ 164,436	\$ 238,867	\$ 238,867	\$ 333,197	\$ 94,330	39.49%	\$ 94,330	39.49 %
Total Expenses	\$ 234,180	\$ 320,824	\$ 320,824	\$ 416,728	\$ 95,904	29.89%	\$ 95,904	29.89 %

Capital and Service Planning

Service Planning & Scheduling

Operating Expenses

Labor

Operator and Staff Labor

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Other Salaries and Wages - Full Time	697,249	814,380	814,380	836,776	22,396	2.75	22,396	2.75
Other Salaries and Wages - Part Time	77,185	57,822	57,822	59,507	1,685	2.91	1,685	2.91
Other Salaries and Wages - (PT) O.T. Time and Half	105	-	-	-	-	-	-	-
Operator and Staff Labor	\$ 774,539	\$ 872,202	\$ 872,202	\$ 896,282	\$ 24,080	2.76%	\$ 24,080	2.76 %

Labor Fringes

Sick Leave - Other	7,238	12,862	12,862	13,339	477	3.71	477	3.71
Sick Leave - Buyback	4,950	4,655	4,655	5,365	710	15.25	710	15.25
Holiday - Other	38,563	34,612	34,612	43,043	8,431	24.36	8,431	24.36
Vacation - Other	45,653	35,637	35,637	36,931	1,294	3.63	1,294	3.63
Other Paid Absence - Other	953	2,430	2,430	2,518	88	3.62	88	3.62
Labor Fringes	\$ 97,357	\$ 90,196	\$ 90,196	\$ 101,197	\$ 11,001	12.20%	\$ 11,001	12.20 %
Labor	\$ 871,896	\$ 962,398	\$ 962,398	\$ 997,479	\$ 35,081	3.65%	\$ 35,081	3.65 %

Supplies, Services, Other

Supplies and Services

Professional and Technical Services	36,000	1,105,000	798,160	428,641	(676,359)	(61.21)	(369,519)	(46.30)
Other Services	4,005	22,500	22,500	22,500	-	-	-	-
Other Materials and Supplies	2,824	5,725	5,725	5,649	(76)	(1.33)	(76)	(1.33)
Dues and Subscriptions	1,025	1,275	1,275	1,275	-	-	-	-
Travel and Meetings	13,480	19,700	19,700	13,230	(6,470)	(32.84)	(6,470)	(32.84)
Fines and Penalties	42	-	-	-	-	-	-	-
Supplies and Services	\$ 57,376	\$ 1,154,200	\$ 847,360	\$ 471,295	\$(682,905)	(59.17)%	\$(376,065)	(44.38)%

Supplies, Services, Other	\$ 57,376	\$ 1,154,200	\$ 847,360	\$ 471,295	\$(682,905)	(59.17)%	\$(376,065)	(44.38)%
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Total Expenses

	\$ 929,272	\$ 2,116,598	\$ 1,809,758	\$ 1,468,774	\$(647,824)	(30.61)%	\$(340,984)	(18.84)%
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Capital and Service Planning

Strategic Planning

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time

Operator and Staff Labor

Labor Fringes

Sick Leave - Other

Sick Leave - Buyback

Holiday - Other

Vacation - Other

Other Paid Absence - Other

Labor Fringes

Labor

Supplies, Services, Other

Supplies and Services

Advertising Fees

Professional and Technical Services

Other Materials and Supplies

Dues and Subscriptions

Travel and Meetings

Supplies and Services

Supplies, Services, Other

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator and Staff Labor								
Other Salaries and Wages - Full Time	245,015	371,621	371,621	288,918	(82,703)	(22.25)	(82,703)	(22.25)
Operator and Staff Labor	\$ 245,015	\$ 371,621	\$ 371,621	\$ 288,918	\$(82,703)	(22.25)%	\$(82,703)	(22.25)%
Labor Fringes								
Sick Leave - Other	2,127	9,028	9,028	7,746	(1,282)	(14.20)	(1,282)	(14.20)
Sick Leave - Buyback	850	775	775	850	75	9.68	75	9.68
Holiday - Other	18,847	24,296	24,296	24,994	698	2.87	698	2.87
Vacation - Other	18,036	22,804	22,804	19,550	(3,254)	(14.27)	(3,254)	(14.27)
Other Paid Absence - Other	1,179	1,706	1,706	1,462	(244)	(14.29)	(244)	(14.29)
Labor Fringes	\$ 41,039	\$ 58,609	\$ 58,609	\$ 54,602	\$(4,007)	(6.84)%	\$(4,007)	(6.84)%
Labor	\$ 286,054	\$ 430,230	\$ 430,230	\$ 343,521	\$(86,709)	(20.15)%	\$(86,709)	(20.15)%
Supplies, Services, Other								
Advertising Fees	1,145	-	-	-	-	-	-	-
Professional and Technical Services	3,817,959	2,230,000	2,422,652	4,202,000	1,972,000	88.43	1,779,348	73.45
Other Materials and Supplies	1,386	2,284	2,284	2,484	200	8.76	200	8.76
Dues and Subscriptions	1,421	8,000	8,000	16,300	8,300	103.75	8,300	103.75
Travel and Meetings	14,345	32,000	32,000	28,800	(3,200)	(10.00)	(3,200)	(10.00)
Supplies and Services	\$ 3,836,256	\$ 2,272,284	\$ 2,464,936	\$ 4,249,584	\$ 1,977,300	87.02%	\$ 1,784,648	72.40 %
Supplies, Services, Other	\$ 3,836,256	\$ 2,272,284	\$ 2,464,936	\$ 4,249,584	\$ 1,977,300	87.02%	\$ 1,784,648	72.40 %
Total Expenses	\$ 4,122,310	\$ 2,702,514	\$ 2,895,166	\$ 4,593,105	\$ 1,890,591	69.96%	\$ 1,697,939	58.65 %

Capital and Service Planning

Capital and Service Planning Administration

<u>Operating Expenses</u>	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Labor								
Operator and Staff Labor								
Other Salaries and Wages - Full Time	-	-	-	108,089	108,089	-	108,089	-
Operator and Staff Labor	\$ -	\$ -	\$ -	\$ 108,089	\$ 108,089	- %	\$ 108,089	- %
Labor Fringes								
Sick Leave - Other	-	-	-	1,716	1,716	-	1,716	-
Holiday - Other	-	-	-	5,538	5,538	-	5,538	-
Vacation - Other	-	-	-	4,332	4,332	-	4,332	-
Other Paid Absence - Other	-	-	-	324	324	-	324	-
Labor Fringes	\$ -	\$ -	\$ -	\$ 11,911	\$ 11,911	- %	\$ 11,911	- %
Labor	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000	- %	\$ 120,000	- %
Total Expenses	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000	- %	\$ 120,000	- %

ATD and VIA Capital Programs

ATD and VIA Capital Programs

Operating Expenses

Labor

Operator and Staff Labor

Other Salaries and Wages - Full Time

Operator and Staff Labor

Labor Fringes

Sick Leave - Other

Sick Leave - Buyback

Holiday - Other

Vacation - Other

Other Paid Absence - Other

Labor Fringes

Labor

Supplies, Services, Other

Supplies and Services

Other Materials and Supplies

Dues and Subscriptions

Travel and Meetings

Supplies and Services

Supplies, Services, Other

Total Expenses

	2016 Actual	2017 Budget	2017 Forecast	2018 Budget	2018 to 2017 Budget Difference	% Difference	2018 to 2017 Forecast Difference	% Difference
Operator and Staff Labor								
Other Salaries and Wages - Full Time	175,281	112,267	112,267	156,589	44,322	39.48	44,322	39.48
Operator and Staff Labor	\$ 175,281	\$ 112,267	\$ 112,267	\$ 156,589	\$ 44,322	39.48%	\$ 44,322	39.48 %
Labor Fringes								
Sick Leave - Other	1,995	3,388	3,388	2,866	(522)	(15.41)	(522)	(15.41)
Sick Leave - Buyback	-	-	-	80	80	-	80	-
Holiday - Other	11,122	9,119	9,119	9,248	129	1.42	129	1.42
Vacation - Other	4,762	9,389	9,389	7,935	(1,454)	(15.49)	(1,454)	(15.49)
Other Paid Absence - Other	-	640	640	541	(99)	(15.47)	(99)	(15.47)
Labor Fringes	\$ 17,879	\$ 22,536	\$ 22,536	\$ 20,670	\$(1,866)	(8.28)%	\$(1,866)	(8.28)%
Labor	\$ 193,160	\$ 134,803	\$ 134,803	\$ 177,259	\$ 42,456	31.50%	\$ 42,456	31.50 %
Supplies, Services, Other								
Other Materials and Supplies	58	192	192	192	-	-	-	-
Dues and Subscriptions	130	1,100	1,100	1,100	-	-	-	-
Travel and Meetings	9,083	8,992	8,992	8,592	(400)	(4.45)	(400)	(4.45)
Supplies and Services	\$ 9,271	\$ 10,284	\$ 10,284	\$ 9,884	\$(400)	(3.89)%	\$(400)	(3.89)%
Supplies, Services, Other	\$ 9,271	\$ 10,284	\$ 10,284	\$ 9,884	\$(400)	(3.89)%	\$(400)	(3.89)%
Total Expenses	\$ 202,431	\$ 145,087	\$ 145,087	\$ 187,143	\$ 42,056	28.99%	\$ 42,056	28.99 %

Five-Year Financial Plan

Five-Year Financial Plan



FIVE-YEAR FINANCIAL PLAN (FISCAL YEARS 2018-2022)

OVERVIEW AND BACKGROUND INFORMATION

Financial Plan Summary

VIA's Five-Year Financial Plan shows that VIA has a sustainable plan that includes approximately \$1.5B in sources of funds over FY18-22, and a commensurate amount in uses of funds plus net changes in reserves. The Stabilization Fund and working capital are both fully funded throughout the five-year period. Board policy level is to have 60 days of operating expenses in each of those reserves. The capital reserve shows a slight negative balance in years beyond FY18, however, the balance will be positive with either a slight increase in revenues over the projected totals, or a slight decrease in expenses. VIA would take whatever action is needed to ensure that the capital reserve is adequate.

Information in this Overview section includes: Financial Plan Summary; Five-Year Financial Planning Process; Key Assumptions and Forecast Methodology; and, Capital Spending. This section is followed by the VIA Five-Year Financial Plan and ATD Financial Plan sections, which provide summary information and commentary on VIA and ATD financial schedules that appear at the back of this document.

Five-Year Financial Planning Process

VIA's Five-Year Financial Plan is based on a evaluation of information including service levels, revenues, expenses, capital project funding, and organizational priorities. At the outset of the budgeting process, VIA's Planning Division uses historical data, trends and planned service changes for the next five years to calculate hours and miles of service by service type. Fiscal Management evaluates all sources and uses of funds, and coordinates development of a budget that balances available resources and provides desired service levels.

The Five-Year Financial Plan is driven by Board priorities. VIA's vision includes being a multimodal transportation agency with multiple BRT lines and other high-capacity transportation alternatives (such as electric streetcars and light rail). VIA's first BRT service began on the Fredericksburg Road corridor in December 2012, and Zarzamora Primo and Southwest Military Primo service will be starting soon. A key priority in the Five-Year Financial Plan is working on planning and implementing high-capacity transit options. The capital project program that was included in the Five-Year Financial Plan was largely driven by the Long-Range Comprehensive Transportation Plan (LRCTP) which was adopted by VIA's Board in FY11; this plan was recently updated through 2040, and is now referred to as VIA's "Vision 2040" plan. This process has included extensive input from the community. To help fund the initial phase of the LRCTP, VIA

issued public debt for the first time (in FY13), and has also secured funding from the Texas Department of Transportation. Federal Transit Administration (FTA) funds will also be used to help pay for the capital projects included in the Five-Year Financial Plan.

VIA does not officially adopt a Five-Year Financial Plan, but that plan is presented to the Board to help assess the financial sustainability of VIA's operations over a five-year period.

Key Assumptions and Forecast Methodology

For the Five-Year Financial Plan, key assumptions include:

- Line service levels reflect a 6.5% increase over the five-year period (about 2%/year on average, with FY18 up 4.7%)
- System-wide ridership is projected to increase a total of 7.5% over the five-year period
- Fare increases are included in FY19 and FY21
- Sales taxes, VIA's key source of revenue, are assumed to increase at 3.5%/year during FY18-FY22
- VIA's formula fund grant projections are assumed to remain essentially flat in coming years. Assumed VIA would receive discretionary Section 5339 Bus & Bus Facilities grants totaling \$10M in the five-year period.
- In FY18, included a 3% salaried wage increase effective 10/1/17 (matching the hourly increase effective two months earlier); also included a slight hourly increase on 8/1/18
- In FY18, wage increases total \$3M, and in subsequent years the increases are about \$2.0M/year
- Other key operating expenses items were forecasted based on known/projected changes. For instance, actuarial estimates were used for pension, VIAcare costs are based on expected medical cost inflation, and service cost changes are based on service hour changes.
- For fuel, used hedged prices in FY18, and prices were generally down slightly. For years beyond FY18, no fuel is hedged and prices were held flat. Adjusted for any service level changes, and included savings associated with shift from diesel to CNG-powered buses.
- Total incremental operating costs for new passenger facilities are included in the financial projections
- Any staffing needed in connection with the capital projects program is included in the budget.

In VIA's Five-Year Financial Plan, revenues are projected based on known factors including current and projected fare revenues and increases, and estimates based on historical data and trends for other revenue categories. VIA's grant revenues primarily come from the FTA's Section 5307 apportionment to the agency.

Sales taxes, which account for approximately 75% of VIA's total revenues, are forecasted for VIA by Steven R. Nivin Economic Research and Consulting. For FY18, Niven projected a growth rate of 3.4% for sales taxes, and VIA used 3.5%, consistent with the figure used by the City of San Antonio. For FY19-22, VIA also used 3.5%/year growth, again just slightly higher than Nivin's projections but consistent with the City.

Sales tax receipts are impacted by variables outside the control of VIA including the local and national economy, major corporation business relocations into or out of the VIA service area, and the rate of population growth. If service is added based on sales tax estimates that are too optimistic, when actual tax receipts fall short of projections it is very difficult to curtail service to the citizens that have begun to rely on the service.

Operating expenses will benefit significantly from VIA's replacement of their bus fleet with CNG-powered vehicles over the five-year planning period, as projected fuel and lubricants costs will drop by about \$6M from the \$12.4M total for FY17. Also, VIA has a fuel hedging program that helps reduce budgeting uncertainty for fuel. For FY18, VIA has hedged approximately 61% of their budgeted diesel volumes, 48% of propane volumes, and 46% of unleaded gasoline volumes. CNG accounts for 52% of VIA's budgeted fuel & lubricants expense in FY18. Budgeted prices for fuel in FY18 are \$0.70/gallon for CNG, \$1.65/gallon for diesel, \$0.69/gallon for propane, and \$1.55/gallon for gasoline; budgeted prices in the prior year were \$0.61/gallon for CNG, \$1.77/gallon for ULSD, \$0.74/gallon for propane, and \$1.62/gallon for gasoline. No fuel is hedged beyond FY18.

Capital Spending

VIA's capital spending in the Five-Year Financial Plan is dominated by expenditures for Revenue Vehicles, Passenger Facilities, and the Rapid Transit Project, which together account for nearly 75% of VIA's planned \$319.3M of capital spending in FY18-22. Operational Facilities account for another 13% of VIA's capital spending in that period, with all remaining spending categories accounting for about 12% of spending in total.

To help finance capital purchases in recent years, VIA's financial advisors were involved in developing a financing plan. Until FY12, when VIA issued some private placement bonds, VIA had always been a "pay-as-you-go" agency. However, debt financing has subsequently been used to help fund VIA's capital program. VIA made their first two public bond issuances in FY14: MTA Farebox Revenue Bonds (issued in November 2013) and ATD Sales Tax Revenue Bonds (issued in July 2014). In February 2017, VIA issued MTA Contractual Obligation bonds to help fund the purchase of 270 buses. Planned debt to be issued by VIA during the next five years is shown below:

Description	Issuing Entity	Bond Term (Years)	Net Proceeds (\$M)	Use of Funds
2021 Contractual Obligation Bonds	MTA	7	8.09	Revenue vehicles: vans
2022 Contractual Obligation Bonds	MTA	7	7.26	Revenue vehicles: vans
Total			<u>15.35</u>	

Although VIA will be purchasing some additional buses over the next five years, no new debt will need to be issued. The funding mix for the buses to be purchased includes TxDOT funds, grant funds, and local funds.

For a complete picture of VIA's capital spending plan, refer to the Five-Year Capital Plan section of this document.

VIA FIVE-YEAR FINANCIAL PLAN

VIA's Five-Year Financial Plan is summarized on the following schedules (included at the back of this section): Income Statement Summary; Cash and Reserves Summary; Statement of Cash Flows; Sources of Cash; Uses of Cash and Net Reserves Change; Grant Funds; Capital Spending Summary; Operating Revenue; Non-Operating Revenue; Sales Tax; Operating Expenses; Stabilization Fund and Working Capital Reserves; Other Key Reserves; Bus and Van Service Hours and Passengers; Bond Issuances and Debt Service; and, Debt Ratios and Capital Reserve Balances. Key observations from these schedules are noted below:

Schedule 1: Income Statement Summary. This schedule shows that VIA projects having a total of approximately \$131M in operating revenue over the next five years, \$1,218M in operating expenses, and \$1,106M in non-operating revenue/(expense). This results in net income (before depreciation and capital contributions) of close to \$19M.

Schedule 2: Cash and Reserves Summary. VIA's net reserves are expected to decrease by \$105.5M over the next five years. VIA does not forecast any changes in the fair market value of securities (they are held until maturity) or forecast splits of future cash, cash equivalents and investments balances. Therefore, the total change in cash, cash equivalents, and investments is the same as the change in cash. Details of the amounts comprising the cash balance change can be found on the cash flow schedule.

Schedule 3: Reserve Changes and Balances. The expected decrease of \$105.49M over the five-year planning period is driven mainly by VIA's using TxDOT grant funds and capital funds currently on hand to pay for the capital expenditures against which they are programmed. A decrease of \$76.42M is attributable to spending of funds contributed by the Texas Department of Transportation. An additional \$39.28M decrease is attributable to a reduction in the capital fund. VIA's capital fund is shown as decreasing by more than the forecasted balance on 9/30/17 of \$35.81M. If revenues do not come in slightly higher than forecast, or expenses come in lower, VIA will take appropriate action so that the capital reserve does not actually become fully depleted (thereby allowing the Stabilization Fund and Working Capital Reserves to remain at the policy level of 60 days each). The Stabilization Fund and Working Capital account each increase by \$5.11M, keeping those reserves at Board policy level.

Schedule 4: Statement of Cash Flows. This statement shows that VIA's projected cash flow over the five-year planning horizon is as follows (in \$M):

<u>Net Cash Generated/(Used)</u>	
Operating Activities	\$ (1,056.07)
Non-Capital Financing Activities	1,124.78
Capital and Related Financing Activities	(176.90)
Investing Activities	2.70
Net Change in Cash	<u>\$ (105.49)</u>

Operating activities include operating revenue (mainly farebox revenue) and operating expenses. Non-capital financing activities includes sales taxes and grant revenues used for operating expense reimbursements, both of which are reported as non-operating revenues. Capital and related financing activities includes: capital grant funds used for capital expenditures; the purchase and sale of capital assets; bond proceeds, costs of bond issuance, debt service; and, capital contributions to/from miscellaneous entities.

Schedule 4A: Sources of Cash. VIA's sources of cash total \$1.473B over the next five years. The largest source of funds is sales taxes, which account for nearly 66% of total sources of cash. Other key sources of cash include capital grant funds, farebox revenue, and bond proceeds. The "Other" line captures a variety of relatively small funding sources as listed on the cash flow statement ("other" operating revenue, such as from property rentals, advertising, an Alamodome facility fee, and investment income).

Schedule 4B: Uses of Cash and Net Reserves Change. VIA's uses of cash total \$1.578B over the next five years. Most of these funds are used for operating expenses, which account for \$1.187B (75%) of the total. Other key uses include capital projects (\$319M) and debt service (\$72M).

The net reserves change section shows that total uses of cash exceeds sources of cash (prior to pulling from existing balances), resulting in a \$105M decrease in cash balances (mainly from spending down TxDOT fund balances for capital projects).

Schedule 5: Grant Fund Awards. VIA estimates that approximately \$191M of grant funds will be awarded to VIA over the five-year planning horizon (2018-2022). Of this amount, \$33M will be used for capital projects, and \$158M will be used for operating expenses.

VIA's largest grant funding source is the FTA's Section 5307/5340 grant program, which together with the JARC funds included in that program, accounts for \$155M of projected grant funding over FY18-22. VIA plans to use all Section 5307/5340 funds awarded in FY18-22 for operating items, with none of the funds going to capital purchases. This generally allows VIA to draw grant funds down more quickly than if they were used for capital projects. The FTA allows a portion of Section 5307 capital grant funds to be used for operating expense reimbursements in the following areas: 1) up to 10% of the total grant allocation each year can be used to help defray the expense of paratransit service; 2) agencies are also allowed to cover a portion of purchased paratransit service expense with capital grant dollars; and, 3) preventative maintenance on revenue vehicles – the use of funds in this manner encourages the maintenance of the fleet acquired with federal funds and helps to lengthen the service life of vehicles.

Section 5307 grant funds are the FTA's Urbanized Area Formula Program grant funds, and those funds are apportioned to urban area transit agencies based on formulas driven mainly by overall funding available, bus revenue vehicle miles, population and population density (operating costs also factor into calculations). Section 5340 apportionments are for the FTA's Growing States and High-Density States Formula Program, and the FTA publishes the 5307 and 5340 apportionments as a combined amount.

VIA's largest grant funding source in FY18-22 for capital projects is the FTA Section 5339 Bus & Bus Facilities grant program. This funding source accounts for \$25.8M of the \$32.6M of the capital grant funds projected to be awarded over FY18-22. Included in this total is a projected \$10M of discretionary awards. The 5339 grant program includes formula funds as well as a discretionary component.

Schedule 6: Capital Spending Summary. VIA's capital spending program for 2018-2022 includes \$319M of capital spending, with the largest spending categories being the following: Rapid Transit Project, \$101.5M (31.8% of spending); Passenger Facilities, \$78.6M (24.6%); and Revenue Vehicles, \$58.0M (18.2%). Remaining categories account for about 25% of total capital spending. For a more thorough discussion of the

Capital Spending Summary, please refer to the Five-Year Capital Plan section of this book.

Schedule 7: Operating Revenue. VIA is projected to have \$130.79M of total operating revenue in the five-year plan, with \$109.56M (84%) coming from bus service. Bus revenue comes primarily from line service, with a relatively small amount coming from special events and charter service. VIAtrans (paratransit service) revenue accounts for \$11.36M of revenue, and remaining operating revenue comes from bus advertising and “other” items (“other” is primarily various items such as oil credits, revenue from old unused tickets, and property rentals).

Schedule 8: Non-Operating Revenue/(Expense). VIA’s non-operating revenue/(expense) is projected to total a net of \$1.106B in the five-year plan, growing from \$202.84M in FY17 to \$235.38M in FY22. Sales taxes account for nearly 88% of net non-operating revenue/(expense) over the five-year period, and are projected to grow at an average rate of 3.5%/year. Operating expense reimbursements are the next largest non-operating revenue/(expense) line item, accounting for \$0.150B of revenue over the five-year period.

Schedule 9: Sales Tax. VIA projects \$792.92M of MTA sales tax revenue in the five-year plan, and \$179.21M of ATD-VIA sales tax revenue. The ATD-VIA figures reflect VIA’s 50% share of the 1/4-cent ATD sales tax – the other 50% share is currently being split by the City of San Antonio and Bexar County. The MTA sales tax is 1/2-cent. Combined, the MTA and ATD-VIA taxes total 5/8-cent.

Schedule 10: Operating Expenses. VIA’s operating expenses are projected to total \$1.218B over the five-year plan period, with bus expenses accounting for \$932.05M (77%) of that total. VIAtrans service accounts for \$236.56M (19%) of expenses, with miscellaneous other items accounting for the remaining 4% of expenses. Although VIAtrans accounts for 19% of expenses, VIAtrans only accounts for about 3% of ridership over the five-year period.

Schedule 11: Stabilization Fund and Working Capital. VIA’s Board policy is to keep each of these funds at 60 days of expenses, based on budgeted expenses for the upcoming year. This schedule shows the projected balances at 60 days of expense, along with actual/forecast balances.

Schedule 12: Bus and Van Service Hours and Passengers. Projected FY22 ridership reflects a 10.9% increase over estimated FY17 ridership. In FY17, low gas prices continued to have an adverse impact on ridership. VIA projects that a total of 13.0 million hours of transportation service will be provided in FY18-22.

Schedule 13: Bond Issuances and Debt Service. Public bond issuances during FY18-22 are projected to total \$15.35M in net proceeds. Total debt service is projected to grow from \$7.32M in FY17 to \$13.39M in FY22. The item accounting for the largest increase is the FY17 Contractual Obligation Bonds. The first full year of debt service on these bonds will be in FY18. Other bond issues currently outstanding include: Contractual Obligation Bonds, Series 2012; MTA Farebox Revenue and Refunding Bonds, Series 2013; and, ATD Sales Tax Revenue and Refunding Bonds, Series 2014.

Schedule 14: Debt Service Coverage Ratio. This schedule shows an internal debt service coverage ratio by year, calculated in accordance with VIA’s Debt Policy. That policy requires a ratio of at least 1.15x. The forecasted ratio in FY18-22 is higher than the policy ratio in all years.

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ATD FIVE-YEAR FINANCIAL PLAN

The ATD's Five-Year Financial Plan is summarized on the following schedules (included at the back of this section): Income Statement Summary; Cash and Reserves Summary; Sources of Cash; Uses of Cash and Net Reserves Change; Grant Funds; Capital Spending Summary; Operating Revenue; Non-Operating Revenue/(Expense); Sales Tax; Operating Expenses; Stabilization Fund and Working Capital Reserves; Other Key Reserves; and, Bus and Van Service Hours and Passengers. Key observations from these schedules are noted below:

Schedule 1: Income Statement Summary. This schedule shows that the ATD has an estimated total of \$24.62M in operating revenue over the next five years, \$225.69M in operating expenses, and \$173.32M in non-operating revenue/(expense). This results in a net loss (before depreciation and capital contributions) of \$27.75M. Some of the expenses that the ATD is currently covering will need to eventually be switched to the MTA.

Schedule 2: Cash and Reserves Summary. The ATD's net reserves are expected to decrease by \$34.64M over the next five years. The ATD does not forecast any changes in the fair market value of securities (they are held until maturity) or forecast splits of future cash, cash equivalents and investments balances. Therefore, the total change in cash, cash equivalents, and investments is the same as the change in cash. Details of the amounts comprising the cash balance change can be found on the cash flow schedule.

Schedule 3: Cash and Reserves Balances. The expected decrease of \$34.64M over the next five years is primarily attributable to capital project spending that reduces fund balances currently on hand for those projects. The projected capital reserve balance of \$10.74M as of 9/30/17 is expected to all be spent. The forecasted capital reserve decrease exceeds the balance on hand as of 9/30/17. If revenues do not come in slightly higher than forecast, or expenses come in lower, appropriate action will be taken so that the capital reserve does not actually become fully depleted (thereby allowing the Stabilization Fund and Working Capital Reserves to remain at the policy level of 60 days each). The Stabilization Fund and Working Capital account each increase by \$1.68M, keeping those reserves at Board policy level. Some of the expenses currently being picked up by the ATD will likely need to be shifted to the MTA.

Schedule 4: Statement of Cash Flows. This statement shows that the ATD's projected cash flow over the next five-year plan horizon is as follows (in \$M):

<u>Net Cash Generated/(Used)</u>	
Operating Activities	\$ (201.07)
Non-Capital Financing Activities	178.16
Capital and Related Financing Activities	(11.85)
Investing Activities	0.12
Net Change in Cash	<u>\$ (34.64)</u>

Operating activities include operating revenue (mainly farebox revenue) and operating expenses. Non-capital financing activities includes sales taxes and interfund cash transfers. Interfund cash transfers reflect depreciation expense reimbursements paid by the ATD to the MTA. These transfers were discontinued in FY16 so that the ATD funds could instead be used for new service. Capital and related financing activities include: purchase of capital assets; bond proceeds, bond refunds, and debt service; and, funding partner contributions and related transfers to the MTA.

Schedule 4A: Sources of Cash. The ATD's sources of cash total \$381M over the next five years. The largest source of funds is sales taxes, which account for 93.5% of total sources of cash. The next largest source of cash in FY18-22 for the ATD is farebox revenue.

Schedule 4B: Uses of Cash and Net Reserves Change. The ATD's uses of cash total nearly \$416M over the next five years. Most of these funds are used for operating expenses, which account for \$226M of the total, and sales taxes passed on to the City of San Antonio and Bexar County, which account for \$178M of the total. Debt service accounts for \$12M of the total. The net reserves change section shows that reserves decrease by approximately \$35M, which primarily reflects the change in the capital reserve fund. Total uses of cash plus the net reserves change equals total sources of cash.

Schedule 5: Operating Revenue. The ATD is projected to have \$24.62M of total operating revenue in the five-year plan, with all of that coming from bus service. This bus service includes express and limited stop routes, including Bus Rapid Transit.

Schedule 6: Non-Operating Revenue/(Expense). The ATD's net non-operating revenue/(expense) is projected to total \$173.31M in the five-year plan, growing from \$31.14M in FY17 to \$37.24M in FY22. Sales taxes account for nearly all of the non-operating revenue over the five-year period, and are projected to grow at an average rate of 3.5%/year. Investment income is the only other non-operating revenue source, and is fairly immaterial.

Schedule 7: Sales Tax. The ATD's sales tax revenue is projected to total \$358.42M in the five-year plan. The ATD-VIA figures reflect VIA's 50% share of the 1/4-cent ATD sales tax – the other 50% share is currently being split by the City of San Antonio and Bexar County.

Schedule 8: Operating Expenses. The ATD's operating expenses are projected to total \$225.70M in the five-year plan, with bus expenses accounting for \$219.90M (97%) of that total. Vanpool expenses and business development/real estate expenses make up the remaining 3%.

Schedule 9: Stabilization Fund and Working Capital. The ATD's Board policy is to keep each of these funds at 60 days of expenses, based on budgeted expenses for the upcoming year. The ATD is projected to be at policy level for the Stabilization Fund and working capital in FY18 through FY22, with \$8.02M in each of those reserves at the end of FY22. As stated in the discussion of Schedule 3, the capital reserve will be managed in a way that allows the Stabilization Fund and Working Capital to remain at policy level.

Schedule 10: Bus Service Hours and Passengers. Projected FY22 ridership reflects an increase of 41.7% over FY17, reflecting an increase of 137,983 hours of ATD bus service. This increase includes new Primo service on Zarzamora and Southwest Military, along with some other increases. The projected ATD bus transportation service to be provided for FY18-22 totals over 2.4 million hours.

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VIA Metropolitan Transit
Five-Year Financial Plan (2018-2022)

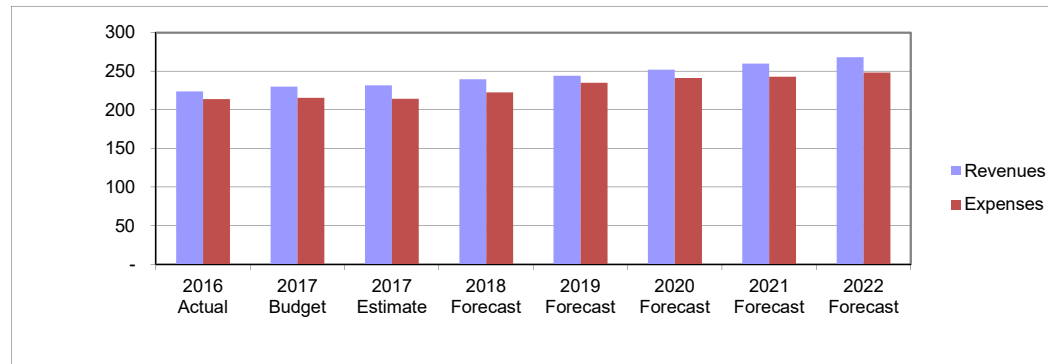
**VIA Metropolitan Transit
Five-Year Financial Plan Schedules**

INDEX

<u>Schedule</u>	<u>Description</u>
1	Income Statement Summary
2	Cash and Reserves Summary
3	Reserve Changes and Balances
4	Statement of Cash Flows
4A	Sources of Cash
4B	Uses of Cash and Net Reserves Change
5	Grant Funds
6	Capital Spending Summary
7	Operating Revenue
8	Non-Operating Revenue
9	Sales Tax Revenue
10	Operating Expenses
11	Stabilization Fund and Working Capital Reserves
12	Service Hours and Passengers
13	Bond Issuances and Debt Service
14	Debt Service Coverage Ratio

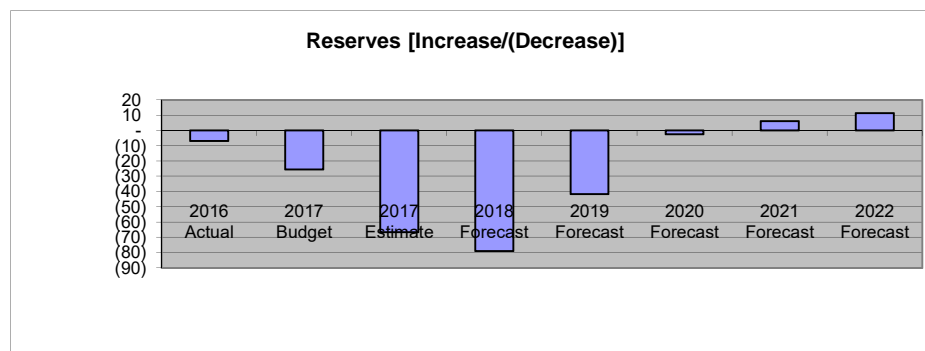
**VIA Metropolitan Transit
Income Statement Summary
(\$ Millions)**

	Actual 2016	Budget 2017	Estimated 2017	Forecast					
				2018	2019	2020	2021	2022	Total
<u>Income Statement Summary</u>									
Operating Revenue	\$ 23.97	\$ 25.22	\$ 23.48	\$ 23.99	\$ 25.32	\$ 26.38	\$ 27.22	\$ 27.88	\$ 130.79
Operating Expense	217.26	219.87	219.87	228.61	240.97	246.88	248.41	253.37	1,218.24
Non-Operating Revenue/(Expense):									
Net Revenue	200.08	204.91	208.36	215.69	218.79	225.61	232.81	240.31	1,133.21
Bond Interest & Issuance Expense	(3.24)	(4.26)	(5.52)	(5.86)	(5.66)	(5.32)	(5.17)	(4.93)	(26.94)
Total NonOp. Revenue/(Expense)	196.84	200.65	202.84	209.83	213.13	220.29	227.64	235.38	1,106.27
Net Income/(Loss) Before Depreciation and Capital Contributions	3.55	6.00	6.45	5.21	(2.52)	(0.21)	6.45	9.89	18.82
<u>Revenue and Expense Summary</u>									
Total Revenues	224.05	230.13	231.84	239.68	244.11	251.99	260.03	268.19	1,264.00
Total Expenses	220.50	224.13	225.39	234.47	246.63	252.20	253.58	258.30	1,245.18
Net Income/(Loss) Before Depreciation and Capital Contributions	3.55	6.00	6.45	5.21	(2.52)	(0.21)	6.45	9.89	18.82



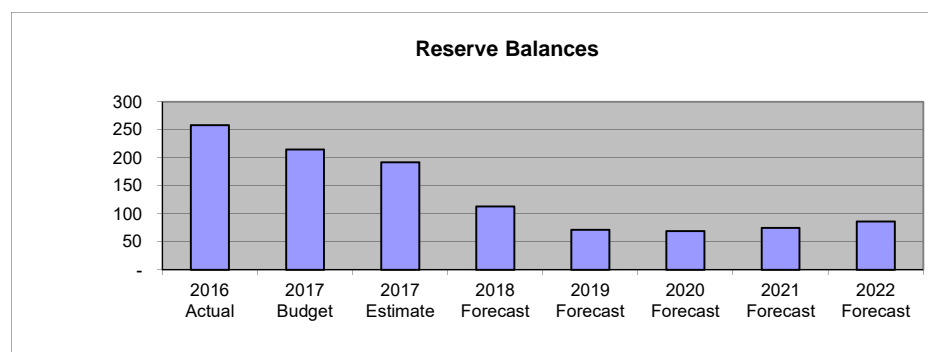
**VIA Metropolitan Transit
Cash and Reserves Summary
(\$ Millions)**

	Actual 2016	Budget 2017	Estimated 2017	Forecast					
				2018	2019	2020	2021	2022	Total
Cash [Source/(Use)]									
Operating Activities	\$ (187.59)	\$ (191.00)	\$ (193.68)	\$ (200.49)	\$ (208.21)	\$ (211.88)	\$ (215.81)	\$ (219.68)	\$ (1,056.07)
Non-Capital Financing Activities	200.05	202.93	206.44	213.60	217.31	224.14	231.21	238.52	1,124.78
Capital and Related Financing Activities	(20.18)	(113.49)	(80.49)	(92.99)	(51.09)	(15.11)	(9.74)	(7.97)	(176.90)
Investing Activities	29.60	1.02	1.25	1.03	0.37	0.32	0.41	0.57	2.70
Total Change in Cash	21.88	(100.54)	(66.48)	(78.85)	(41.62)	(2.53)	6.07	11.44	(105.49)
Total Changes in Cash, Cash Equivalents, and Investments									
Change in Cash	21.88	(100.54)	(66.48)	(78.85)	(41.62)	(2.53)	6.07	11.44	(105.49)
Incr./((Decr.) in Invest. Securities Excl. FMV Change	(28.33)	-	-	-	-	-	-	-	-
Incr./((Decr.) in FMV of Investments	0.33	-	-	-	-	-	-	-	-
Total Change (= Net Change in Reserves)	(6.12)	(100.54)	(66.48)	(78.85)	(41.62)	(2.53)	6.07	11.44	(105.49)



VIA Metropolitan Transit
Reserve Changes and Balances
(\$ Millions)

	Actual 2016	Budget 2017	Estimated 2017	Forecast					
				2018	2019	2020	2021	2022	Total
Reserve Changes [Increase/(Decrease)]									
TxDOT Grant Funds	\$ 8.05	\$ (30.06)	\$ (24.12)	\$ (49.36)	\$ (23.47)	\$ (2.76)	\$ (0.45)	\$ (0.39)	\$ (76.43)
STPMM Grant Funds	-	-	-	-	-	-	-	-	-
Bond Construction Account	(0.81)	(36.76)	(47.36)	-	-	-	0.01	-	0.01
Debt Service Fund	0.02	-	(1.01)	-	-	-	-	-	-
Capital Account	(11.58)	(34.69)	11.31	(33.57)	(20.07)	(0.29)	4.91	9.74	(39.28)
Working Capital	1.58	0.49	0.93	2.04	0.96	0.26	0.81	1.04	5.11
Stabilization Fund	1.58	0.49	0.93	2.04	0.96	0.26	0.81	1.04	5.11
Local Match Reserve	2.62	-	(7.16)	-	-	-	-	-	-
Other	(7.58)	(0.01)	-	-	-	-	(0.02)	0.01	(0.01)
Total	(6.12)	(100.54)	(66.48)	(78.85)	(41.62)	(2.53)	6.07	11.44	(105.49)
Reserve Ending Balances									
TxDOT Grant Funds	100.55	82.18	76.43	27.07	3.60	0.84	0.39	-	
STPMM Grant Funds	-	-	-	-	-	-	-	-	
Bond Construction Account	47.36	25.03	-	-	-	-	0.01	0.01	
Debt Service Fund	3.83	2.82	2.82	2.82	2.82	2.82	2.82	2.82	
Capital Account	24.50	31.02	35.81	2.24	(17.83)	(18.12)	(13.21)	(3.47)	
Working Capital	36.65	35.07	37.58	39.62	40.58	40.84	41.65	42.69	
Stabilization Fund	36.65	35.07	37.58	39.62	40.58	40.84	41.65	42.69	
Local Match Reserve	7.16	2.12	-	-	-	-	-	-	
Other (Retainage, Property Ins.)	1.61	1.66	1.61	1.61	1.61	1.61	1.59	1.60	
Total	258.31	214.97	191.83	112.98	71.36	68.83	74.90	86.34	
Reserves Change	(6.12)	(100.54)	(66.48)	(78.85)	(41.62)	(2.53)	6.07	11.44	



**VIA Metropolitan Transit
Statement of Cash Flows
(\$ Millions)**

	Actual 2016	Budget 2017	Estimated 2017	2018	2019	Forecast 2020	2021	2022	Total
<u>Cash Flows from Operating Activities</u>									
Farebox Revenue	\$ 23.20	\$ 23.46	\$ 21.59	\$ 22.09	\$ 23.50	\$ 24.56	\$ 25.38	\$ 26.04	\$ 121.57
Other Operating Revenue	1.68	1.77	1.90	1.90	1.82	1.82	1.84	1.84	9.22
Operating Expenses	(212.47)	(216.23)	(217.17)	(224.48)	(233.53)	(238.26)	(243.03)	(247.56)	(1,186.86)
Net Cash Used in Operating Activities	(187.59)	(191.00)	(193.68)	(200.49)	(208.21)	(211.88)	(215.81)	(219.68)	(1,056.07)
<u>Cash Flows from Non-Capital Financing Activities</u>									
Sales Taxes: MTA	136.63	142.16	142.28	146.99	152.13	157.46	162.97	168.68	788.23
Sales Taxes: ATD	61.93	64.26	64.40	66.44	68.78	71.18	73.66	76.26	356.32
Sales Tax Pymnts to CoSA, TxDOT, Bxr Co.	(30.96)	(32.13)	(32.20)	(33.22)	(34.39)	(35.59)	(36.83)	(38.13)	(178.16)
Capital Grant Funds Used for Operating Exp. Reimb.	30.68	27.00	30.10	31.64	29.03	29.32	29.62	29.91	149.52
Grants - JARC	1.07	1.08	1.08	1.09	1.10	1.11	1.13	1.14	5.57
Grants - MPO UPWP: Operating Expenses	-	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.05
Grants - K-9 Program Operating Expenses	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.75
Grants - 5310 & New Freedom	0.55	0.50	0.62	0.50	0.50	0.50	0.50	0.50	2.50
Other	-	(0.10)	-	-	-	-	-	-	-
Net Cash Provided by Noncapital Fin. Activities	200.05	202.93	206.44	213.60	217.31	224.14	231.21	238.52	1,124.78
<u>Cash Flows from Capital and Related Fin. Activities</u>									
Capital Grant Funds	24.29	24.99	27.51	6.53	8.37	8.40	3.21	3.21	29.72
Carryover Grant Funds from 2016	-	6.27	6.21	0.72	-	-	-	-	0.72
Other Carryover Grant Funds	-	-	3.10	2.89	-	-	-	-	2.89
Purchase of Capital Assets	(37.85)	(179.74)	(204.60)	(101.95)	(76.01)	(45.29)	(37.51)	(58.55)	(319.31)
Sale of PP&E	0.01	-	-	-	-	-	-	-	-
Bond Proceeds	-	28.65	95.35	-	-	-	8.09	7.43	15.52
Bond Refunds	-	-	-	-	-	-	-	-	-
Costs of Debt Issuance	-	(0.57)	(0.72)	-	-	-	-	(0.17)	(0.17)
Debt Service	(6.63)	(6.12)	(7.32)	(14.77)	(15.56)	(13.04)	(15.55)	(13.39)	(72.31)
City of San Antonio Funding	-	-	-	4.30	9.70	10.00	10.00	10.00	44.00
TxDOT Grant Funds	-	13.03	-	9.31	10.39	0.82	-	-	20.52
Grants - FFGA - New Starts	-	-	-	-	-	-	-	-	-
Grants - STPMM - Rail	-	-	-	-	-	-	-	-	-
Rail Funding Contributions	-	-	-	-	12.00	24.00	22.00	43.50	101.50
Other	-	-	(0.02)	(0.02)	0.02	-	0.02	-	0.02
Net Cash Used in Capital and Related Fin. Activities	(20.18)	(113.49)	(80.49)	(92.99)	(51.09)	(15.11)	(9.74)	(7.97)	(176.90)
<u>Cash Flows from Investing Activities</u>									
Sale of Investment Securities (*)	212.50	-	-	-	-	-	-	-	-
Purchase of Investment Securities (*)	(184.17)	-	-	-	-	-	-	-	-
Investment Income	1.27	1.02	1.25	1.03	0.37	0.32	0.41	0.57	2.70
Net Cash Provided by Investing Activities	29.60	1.02	1.25	1.03	0.37	0.32	0.41	0.57	2.70
Total Change in Cash	21.88	(100.54)	(66.48)	(78.85)	(41.62)	(2.53)	6.07	11.44	(105.49)
<u>Total Change in Cash, Cash Equivalents, and Investments</u>									
Change in Cash	21.88	(100.54)	(66.48)	(78.85)	(41.62)	(2.53)	6.07	11.44	(105.49)
Incr./(Decr.) in Invest. Securities Excl. FMV Change	(28.33)	-	-	-	-	-	-	-	-
Incr./(Decr.) in FMV of Investments	0.33	-	-	-	-	-	-	-	-
Total Change (= Net Change in Reserves)	(6.12)	(100.54)	(66.48)	(78.85)	(41.62)	(2.53)	6.07	11.44	(105.49)
<u>Total Sources and Uses of Funds (**)</u>									
Total Sources of Funds	250.50	302.12	363.35	262.37	283.46	294.06	302.14	331.11	1,473.14
Total Uses of Funds	(256.95)	(402.66)	(429.83)	(341.22)	(325.08)	(296.59)	(296.07)	(319.67)	(1,578.63)
Incr./(Decr.) in FMV of Investments	0.33	-	-	-	-	-	-	-	-
Total Net Change in Reserves	(6.12)	(100.54)	(66.48)	(78.85)	(41.62)	(2.53)	6.07	11.44	(105.49)

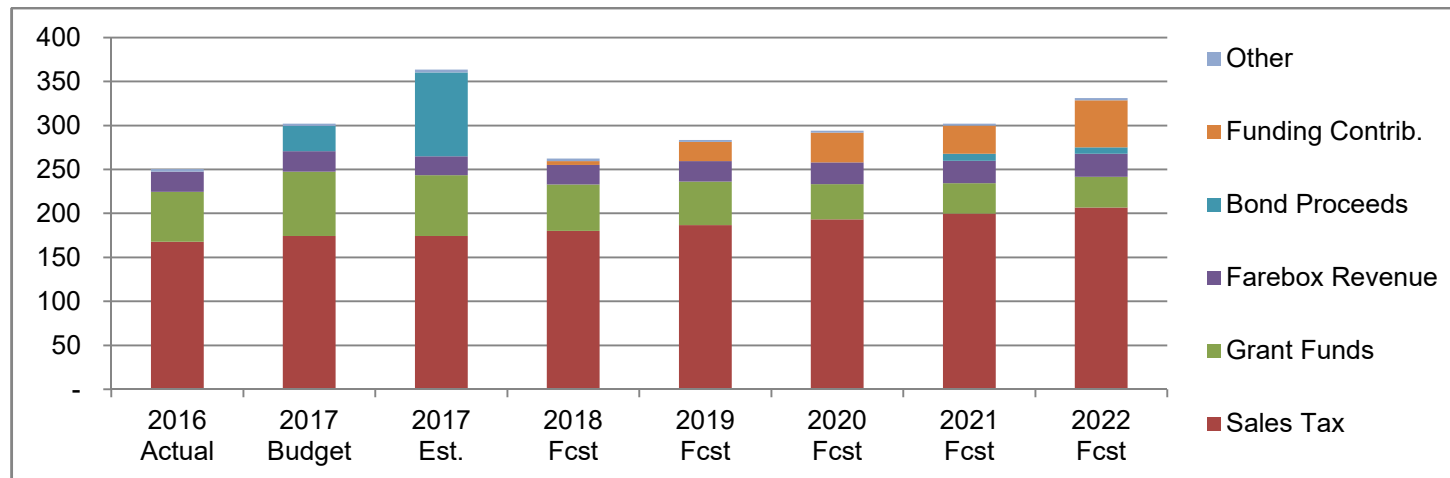
(*) For budget and estimated/forecasted figures, assumed that purchases and sales will net to zero.

(**) Total sources and uses lines exclude purchases and sales of investment securities, and reserve changes.

**VIA Metropolitan Transit
Sources of Cash
(\$ Millions)**

Sources of Cash	Actual	Budget	Estimated	Forecast					Total
	2016	2017	2017	2018	2019	2020	2021	2022	
Sales Tax	167.60	174.29	174.48	180.21	186.52	193.05	199.80	206.81	966.39
Grant Funds	56.74	73.03	68.78	52.84	49.55	40.31	34.62	34.92	212.24
Farebox Revenue	23.20	23.46	21.59	22.09	23.50	24.56	25.38	26.04	121.57
Bond Proceeds	-	28.65	95.35	-	-	-	8.09	7.43	15.52
Funding Contrib.	-	-	-	4.30	21.70	34.00	32.00	53.50	145.50
Other	2.96	2.69	3.15	2.93	2.19	2.14	2.25	2.41	11.92
Total	250.50	302.12	363.35	262.37	283.46	294.06	302.14	331.11	1,473.14

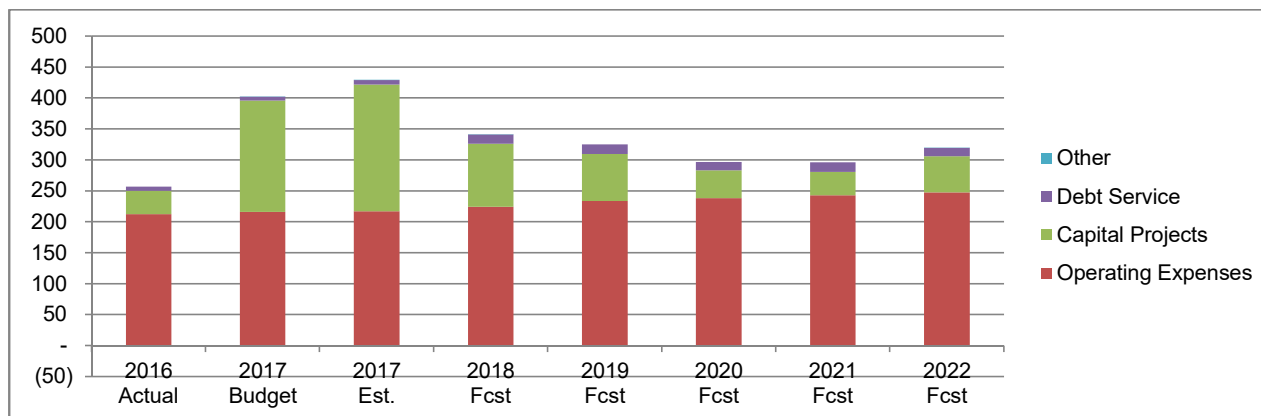
SOURCES OF CASH (\$M)



VIA Metropolitan Transit
Uses of Cash, and Net Reserves Change
(\$ Million)

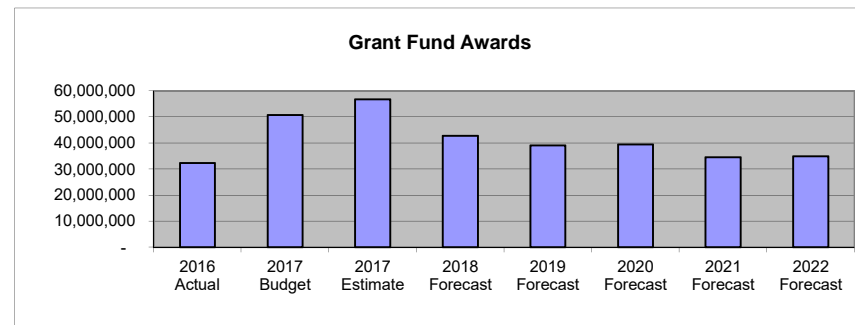
Uses of Cash	Actual	Budget	Estimated	Forecast					Total
	2016	2017	2017	2018	2019	2020	2021	2022	
Operating Expenses	212.47	216.23	217.17	224.48	233.53	238.26	243.03	247.56	1,186.86
Capital Projects	37.85	179.74	204.60	101.95	76.01	45.29	37.51	58.55	319.31
Debt Service	6.63	6.12	7.32	14.77	15.56	13.04	15.55	13.39	72.31
Other	-	0.57	0.74	0.02	(0.02)	-	(0.02)	0.17	0.15
Total	256.95	402.66	429.83	341.22	325.08	296.59	296.07	319.67	1,578.63
Net Reserves Change									
Total Sources of Funds	250.50	302.12	363.35	262.37	283.46	294.06	302.14	331.11	1,473.14
Total Uses of Funds	(256.95)	(402.66)	(429.83)	(341.22)	(325.08)	(296.59)	(296.07)	(319.67)	(1,578.63)
Incr./(Decr.) in FMV of Invest.	0.33	-	-	-	-	-	-	-	-
Total (Reserves Change)	(6.12)	(100.54)	(66.48)	(78.85)	(41.62)	(2.53)	6.07	11.44	(105.49)
Total Uses & Res. Change	250.83	302.12	363.35	262.37	283.46	294.06	302.14	331.11	1,473.14
 Total Change in Cash	 (8.59)	 (100.54)	 (66.48)	 (78.85)	 (41.62)	 (2.53)	 6.07	 11.44	 (105.49)
Total Change in Cash, Cash Equivalents, & Investments	(6.12)	(100.54)	(66.48)	(78.85)	(41.62)	(2.53)	6.07	11.44	(105.49)

USES OF CASH (\$M)



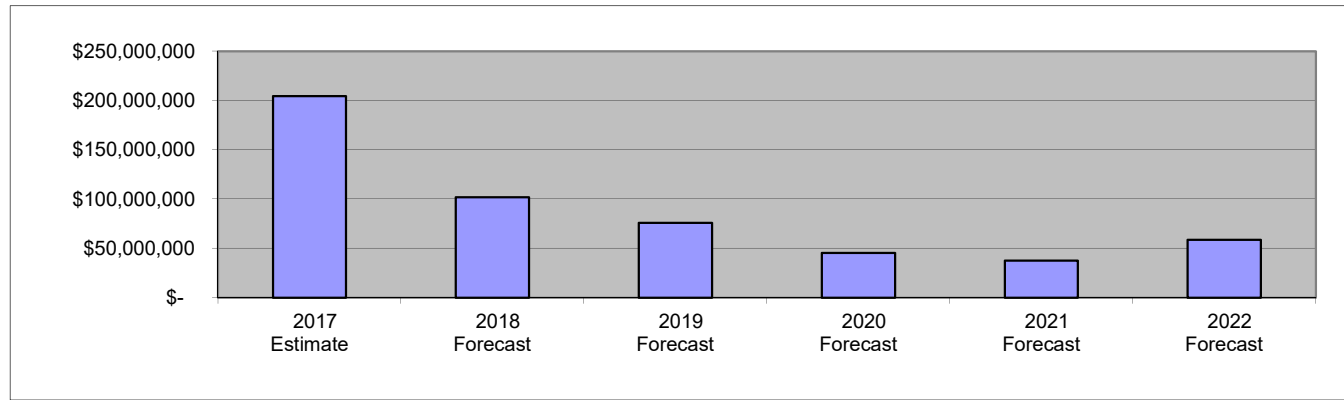
**VIA Metropolitan Transit
Grant Fund Awards
(\$)**

	Actual 2016	Budget 2017	Estimated 2017	Forecast					
				2018	2019	2020	2021	2022	Total
Capital Project Grant Fund Awards									
Section 5307/5340 Used for Capital Projects	\$ 636,338	\$ 1,037,200	\$ 1,462,087	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Small Starts	-	-	-	-	-	-	-	-	-
Section 5339A, Bus & Bus Facilities - Formula	2,964,832	2,990,000	3,063,409	3,090,000	3,120,000	3,150,000	3,180,000	3,210,000	15,750,000
Section 5339B, Bus & Bus Facilities - Discretionary	-	2,000,000	-	-	5,000,000	5,000,000	-	-	10,000,000
EPA Grant	-	-	-	1,077,300	-	-	-	-	1,077,300
TCEQ Grant Funds	-	-	-	5,000,000	-	-	-	-	5,000,000
STPMM Funds	-	16,000,000	20,350,000	250,000	250,000	250,000	25,340	-	775,340
Total Capital Grant Funds	3,601,170	22,027,200	24,875,496	9,417,300	8,370,000	8,400,000	3,205,340	3,210,000	32,602,640
Other Grant Funds (Operating)									
Section 5307/5340 Used for Operating (Excl. JARC)	27,000,000	27,000,000	30,100,000	31,635,600	29,034,200	29,324,500	29,617,700	29,913,900	149,525,900
Job Access Reverse Commute (JARC)	1,070,600	1,081,300	1,081,300	1,092,100	1,103,000	1,114,000	1,125,100	1,136,400	5,570,600
MPO UPWP (Used for Expense)	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000	50,000
K-9 Program (Used for Expense)	151,500	151,500	151,500	151,500	151,500	151,500	151,500	151,500	757,500
Section 5310 - Elderly and Disabled (& 5317)	551,270	500,000	621,703	500,000	500,000	500,000	500,000	500,000	2,500,000
Disaster Relief	-	-	-	-	-	-	-	-	-
Total Other Grant Funds	28,773,370	28,742,800	31,964,503	33,389,200	30,798,700	31,100,000	31,404,300	31,711,800	158,404,000
TOTAL	32,374,540	50,770,000	56,839,999	42,806,500	39,168,700	39,500,000	34,609,640	34,921,800	191,006,640
Section 5307 UZA Pass-Through Funds	492,661	373,112	373,112	376,800	380,568	384,374	388,218	392,100	1,922,060
Section 5310 UZA Pass-Through Funds	970,573	900,000	900,000	909,000	918,090	927,271	936,544	945,909	4,636,814



**VIA Metropolitan Transit
Capital Spending Summary
(\$)**

Description	Estimated	Forecast					
	2017	2018	2019	2020	2021	2022	Total
<u>Capital Spending Totals</u>							
Revenue Vehicles	\$ 139,469,000	\$ 35,240,000	\$ 6,691,200	\$ -	\$ 8,092,772	\$ 7,988,349	\$ 58,012,321
Service Vehicles	791,220	649,000	216,000	377,000	324,000	-	1,566,000
Passenger Amenities	28,183,646	43,201,155	25,548,683	6,837,953	1,426,908	1,618,735	78,633,434
Operational Facilities	22,196,000	6,400,000	20,630,000	8,032,673	3,332,327	2,480,000	40,875,000
Administrative Facilities	541,000	2,406,000	-	800,000	-	-	3,206,000
Maintenance Tools & Equipment	10,000	2,175,000	2,450,000	882,000	190,000	400,000	6,097,000
Replacement Components for Rev Vehicles	905,000	2,819,000	1,489,165	1,246,110	947,902	880,000	7,382,177
Rapid Transit Project	-	-	12,000,000	24,000,000	22,000,000	43,500,000	101,500,000
Computer Hardware/Software	5,284,863	8,053,600	6,481,400	2,610,000	692,000	1,185,000	19,022,000
Miscellaneous	7,224,829	1,000,000	500,000	500,000	500,000	500,000	3,000,000
Total	\$ 204,605,558	\$ 101,943,755	\$ 76,006,448	\$ 45,285,736	\$ 37,505,909	\$ 58,552,084	\$ 319,293,932

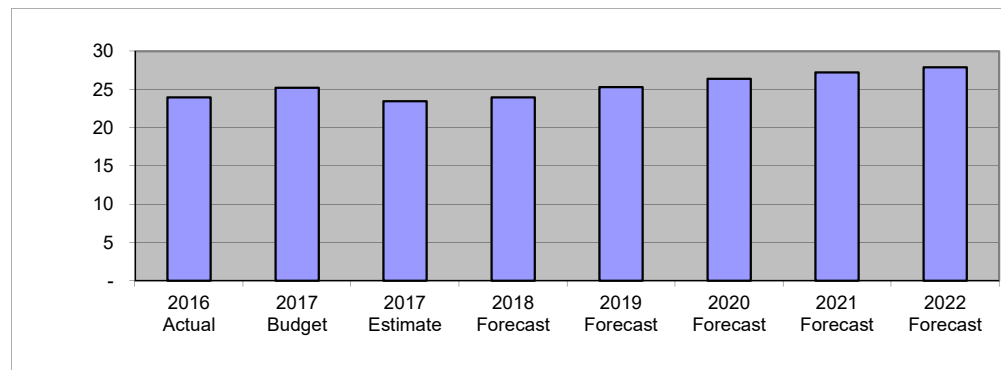


**VIA Metropolitan Transit
Operating Revenue
(\$ Millions)**

	Actual 2016	Budget 2017	Estimated 2017	Forecast					Total
				2018	2019	2020	2021	2022	
Line - MTA	\$ 16.61	\$ 16.79	\$ 15.56	\$ 15.91	\$ 16.35	\$ 16.53	\$ 16.97	\$ 17.39	\$ 83.15
Line - ATD	3.44	4.22	3.62	3.72	4.54	5.30	5.46	5.60	24.62
Special Events	0.24	0.32	0.32	0.32	0.33	0.33	0.39	0.42	1.79
Charter	-	0.04	0.04	-	-	-	-	-	-
Subtotal Bus Revenue	20.29	21.37	19.54	19.95	21.22	22.16	22.82	23.41	109.56
VIATrans	2.00	2.09	2.05	2.11	2.21	2.26	2.36	2.42	11.36
Mobility on Demand	-	-	-	0.03	0.07	0.14	0.20	0.21	0.65
Bus Advertising	0.89	0.95	0.95	0.95	1.00	1.00	1.00	1.00	4.95
Other	0.79	0.81	0.94	0.95	0.82	0.82	0.84	0.84	4.27
Total Operating Revenues	\$ 23.97	\$ 25.22	\$ 23.48	\$ 23.99	\$ 25.32	\$ 26.38	\$ 27.22	\$ 27.88	\$ 130.79

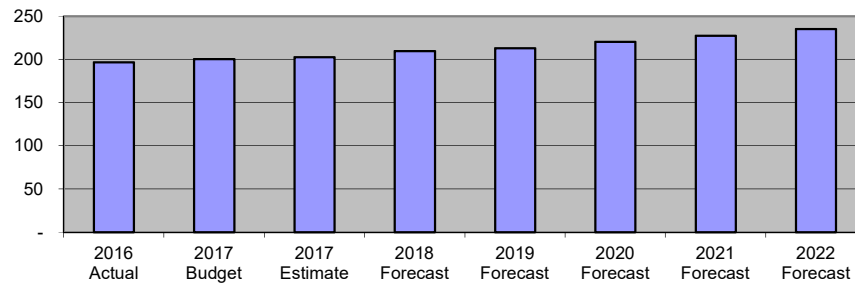
Line Passengers	38,334,650	40,377,481	37,048,465	37,926,876	39,146,568	40,715,673	40,322,030	40,890,452	199,001,599
Line Revenue Per Passenger	\$ 0.52	\$ 0.52	\$ 0.52	\$ 0.52	\$ 0.53	\$ 0.54	\$ 0.56	\$ 0.56	\$ 0.54

Note: Fare increases are included in 2019 and 2021.



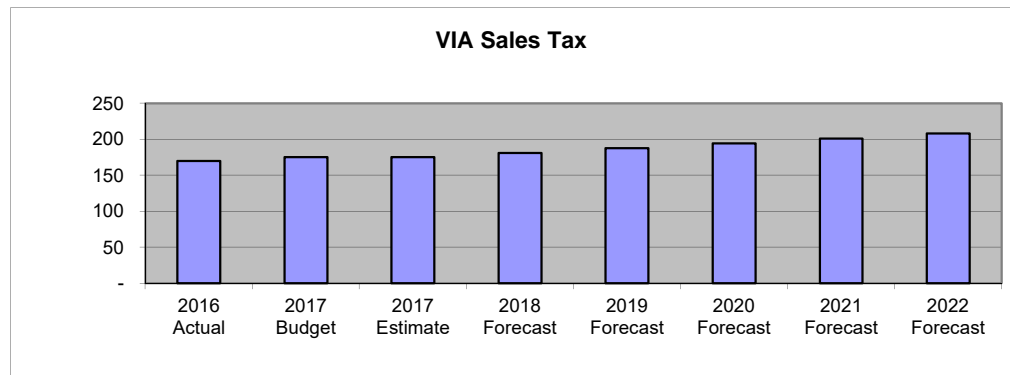
VIA Metropolitan Transit
Non-Operating Revenue/(Expense)
(\$ Millions)

	Actual	Budget	Estimated	Forecast					Total
	2016	2017	2017	2018	2019	2020	2021	2022	
Sales Tax - MTA	\$ 138.55	\$ 142.86	\$ 142.86	\$ 147.86	\$ 153.04	\$ 158.40	\$ 163.94	\$ 169.68	\$ 792.92
Sales Tax - ATD VIA	31.43	32.29	32.29	33.42	34.59	35.80	37.05	38.35	179.21
Sales Tax - ATD CoSA, Bxr Co. - In	31.43	32.29	32.29	33.42	34.59	35.80	37.05	38.35	179.21
Sales Tax - ATD CoSA, Bxr Co.- Out	(31.43)	(32.29)	(32.29)	(33.42)	(34.59)	(35.80)	(37.05)	(38.35)	(179.21)
Investment Income - MTA	1.34	0.93	1.08	0.95	0.34	0.31	0.41	0.57	2.58
Investment Income - ATD	0.17	0.09	0.17	0.07	0.03	0.01	-	-	0.11
Change in FMV of Investments	0.33	-	-	-	-	-	-	-	-
Bond Interest and Issuance Expense	(3.24)	(4.26)	(5.52)	(5.86)	(5.66)	(5.32)	(5.17)	(4.93)	(26.94)
Grants - Operating Expense Reimb.	27.15	27.00	30.10	31.64	29.03	29.32	29.62	29.91	149.52
Grants - Operating Assistance	-	-	-	-	-	-	-	-	-
Job Access Reverse Commute	1.07	1.08	1.08	1.09	1.10	1.11	1.13	1.14	5.57
Grants - MPO UPWP	-	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.05
Grants - K-9 Program	-	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.75
Grants - Section 5310	0.09	0.50	0.62	0.50	0.50	0.50	0.50	0.50	2.50
Grants - New Freedom	0.46	-	-	-	-	-	-	-	-
Section 5307/40 UZA - In	0.49	0.37	0.37	0.38	0.38	0.38	0.39	0.39	1.92
Section 5307/40 UZA - Out	(0.49)	(0.37)	(0.37)	(0.38)	(0.38)	(0.38)	(0.39)	(0.39)	(1.92)
Section 5310/New Freedom UZA - In	0.97	0.90	0.90	0.91	0.92	0.93	0.94	0.95	0.96
Section 5310/New Freedom UZA - Out	(0.91)	(0.90)	(0.90)	(0.91)	(0.92)	(0.93)	(0.94)	(0.95)	(0.96)
Gain/Loss on Sales of Assets	(0.12)	-	-	-	-	-	-	-	-
Other	(0.45)	-	-	-	-	-	-	-	-
Total Non-Op. Rev/(Exp)	\$ 196.84	\$ 200.65	\$ 202.84	\$ 209.83	\$ 213.13	\$ 220.29	\$ 227.64	\$ 235.38	\$ 1,106.27



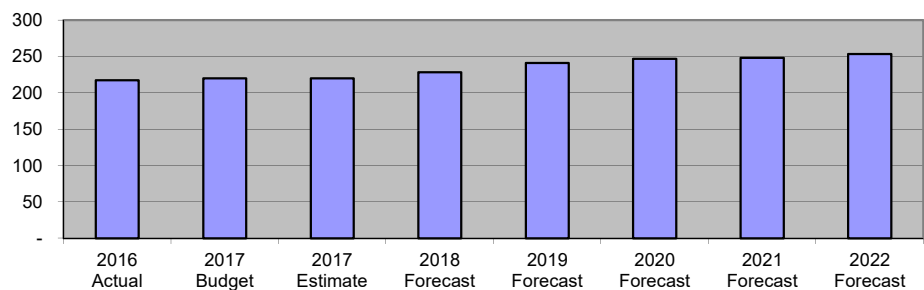
**VIA Metropolitan Transit
Sales Tax Revenue
(\$ Millions)**

	Actual 2016	Budget 2017	Estimated 2017	Forecast						
				2018	2019	2020	2021	2022	Total	
MTA Sales Tax	\$ 138.55	\$ 142.86	\$ 142.86	\$ 147.86	\$ 153.04	\$ 158.40	\$ 163.94	\$ 169.68	\$ 792.92	
% Growth	5.86%	3.11%	3.11%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	
ATD-VIA Sales Tax	\$ 31.43	\$ 32.29	\$ 32.29	\$ 33.42	\$ 34.59	\$ 35.80	\$ 37.05	\$ 38.35	\$ 179.21	
% Growth	6.40%	2.74%	2.74%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	
Total Sales Tax	\$ 169.98	\$ 175.15	\$ 175.15	\$ 181.28	\$ 187.63	\$ 194.20	\$ 200.99	\$ 208.03	\$ 972.13	
% Growth	5.96%	3.04%	3.04%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	



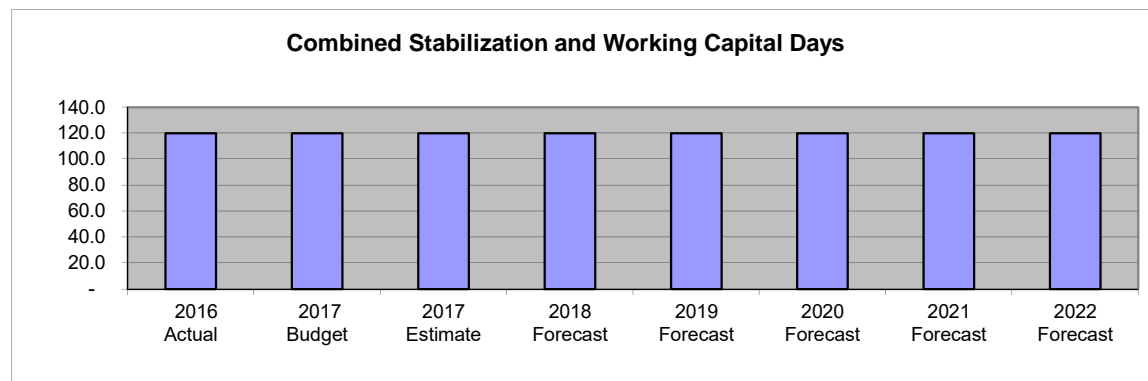
**VIA Metropolitan Transit
Operating Expenses
(\$ Millions)**

	Actual 2016	Budget 2017	Estimated 2017	Forecast					Total
				2018	2019	2020	2021	2022	
<u>Expenses by Cost Center</u>									
Line - MTA	\$ 135.13	\$ 132.24	\$ 132.24	\$ 135.21	\$ 138.46	\$ 141.99	\$ 142.87	\$ 146.04	\$ 704.57
Line - ATD	32.22	35.98	35.98	37.47	44.76	45.57	45.72	46.38	219.90
Special Events	1.18	1.43	1.43	1.30	1.36	1.41	1.44	1.49	7.00
Charter	0.10	0.11	0.11	0.10	0.11	0.12	0.12	0.13	0.58
Contract	-	-	-	-	-	-	-	-	-
Subtotal Bus Expense	168.63	169.76	169.76	174.08	184.69	189.09	190.15	194.04	932.05
VIATrans	40.92	41.84	41.84	44.83	46.41	47.81	48.28	49.23	236.56
Vanpool	0.61	0.61	0.61	0.62	0.63	0.63	0.63	0.63	3.14
Business Development/Real Estate/Other	7.10	7.66	7.66	9.08	9.24	9.35	9.35	9.47	46.49
Total Operating Expenses	217.26	219.87	219.87	228.61	240.97	246.88	248.41	253.37	1,218.24



**VIA Metropolitan Transit
Stabilization Fund and Working Capital Reserves
(\$ Millions)**

	Actual 2016	Budget 2017	Estimated 2017	Forecast				
				2018	2019	2020	2021	2022
<u>Actual/Forecast Balances</u>								
Stabilization Fund	\$ 36.65	\$ 36.57	\$ 37.58	\$ 39.61	\$ 40.58	\$ 40.84	\$ 41.65	\$ 42.69
Working Capital	36.65	36.57	37.58	39.61	40.58	40.84	41.65	42.69
Total	73.30	73.14	75.16	79.22	81.16	81.68	83.30	85.38
Change from Prior Year	3.16	(0.16)	1.86	4.06	1.94	0.52	1.62	2.08
<u>Days Cash Based on Upcoming Year Expenses</u>								
Stabilization	60.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0
Working Capital	60.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0
Total	120.0	120.0	120.0	120.0	120.0	120.0	120.0	120.0
<u>Balance at 60 Days Expense</u>								
Stabilization	\$ 36.65	\$ 36.57	\$ 37.58	\$ 39.61	\$ 40.58	\$ 40.84	\$ 41.65	\$ 42.69
Working Capital	36.65	36.57	37.58	39.61	40.58	40.84	41.65	42.69
Total	73.30	73.14	75.16	79.22	81.16	81.68	83.30	85.38
Act./Fcst Balance Variance vs. 60 Days Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



**VIA Metropolitan Transit
Service Hours and Passengers**

	Actual 2016	Budget 2017	Estimated 2017	Forecast					Total
				2018	2019	2020	2021	2022	
Hours									
Bus									
Line - MTA	1,399,014	1,391,730	1,387,446	1,448,318	1,391,647	1,385,572	1,365,777	1,364,324	6,955,638
Line - ATD	319,023	368,110	368,462	390,416	512,977	512,644	507,052	506,445	2,429,534
Disaster Relief	-	-	-	-	-	-	-	-	-
Special Events	8,602	11,918	11,918	10,671	10,885	11,102	11,324	11,551	55,533
Charter	1,322	1,590	1,590	1,488	1,517	1,548	1,579	1,610	7,742
Subtotal	1,727,961	1,773,348	1,769,416	1,850,893	1,917,026	1,910,866	1,885,732	1,883,930	9,448,447
Van									-
Directly Provided	281,861	288,593	289,345	284,441	287,285	290,158	293,060	295,990	1,450,934
Purchased	357,721	352,719	351,263	366,336	369,999	373,699	377,436	381,211	1,868,681
Will Call Taxi	4,727	4,817	5,301	5,797	6,323	6,323	6,323	6,323	31,089
Taxi Subsidy	14,232	15,832	15,309	13,377	13,377	13,377	13,377	13,377	66,885
Subtotal	658,541	661,961	661,218	669,951	676,984	683,557	690,196	696,901	3,417,589
Mobility on Demand	-	-	-	4,638	12,914	23,979	33,195	33,195	107,921
Total	2,386,502	2,435,309	2,430,634	2,525,482	2,606,924	2,618,402	2,609,123	2,614,026	12,973,957
Passengers									
Bus									
Line - MTA	30,721,504	31,324,883	28,779,200	29,411,126	29,122,997	29,091,470	28,781,019	29,173,340	145,579,952
Line - ATD	7,613,146	9,052,598	8,269,265	8,515,750	10,023,571	11,624,203	11,541,011	11,717,112	53,421,647
Disaster Relief	-	-	-	-	-	-	-	-	-
Special Events	126,419	171,355	171,355	163,444	166,713	170,047	173,448	176,916	850,568
Charter	-	4,162	4,162	-	-	-	-	-	-
Subtotal	38,461,069	40,552,998	37,223,982	38,090,320	39,313,281	40,885,720	40,495,478	41,067,368	199,852,167
Van									-
Directly Provided	505,815	521,715	537,490	534,886	540,235	545,637	551,094	556,605	2,728,457
Purchased	573,099	593,161	571,632	607,510	613,585	619,721	625,918	632,177	3,098,911
Will Call Taxi	14,573	13,439	16,132	17,640	17,640	17,640	17,640	17,640	88,200
Taxi Subsidy	80,617	78,211	88,588	77,050	77,050	77,050	77,050	77,050	385,250
Subtotal	1,174,104	1,206,526	1,213,842	1,237,086	1,248,510	1,260,048	1,271,702	1,283,472	6,300,818
Mobility on Demand	-	-	-	41,373	113,205	213,904	291,356	296,115	955,953
Total	39,635,173	41,759,524	38,437,824	39,368,779	40,674,996	42,359,672	42,058,536	42,646,955	207,108,938

VIA Metropolitan Transit
Bond Issuances and Debt Service
(\$ Millions)

PUBLIC BOND ISSUANCES

Description	Issuing Entity	Bond Term (Years)	Net Proceeds (\$M)	Use of Funds
2013 Farebox Revenue Bonds	MTA	25	32.90	SmartMove and misc. other items
2014 Sales Tax Bonds	ATD	25	31.69	SmartMove and misc. other items
2017 Contractual Obligation Bonds	MTA	12	94.63	Revenue vehicles: buses
2021 Contractual Obligation Bonds	MTA	7	8.09	Revenue vehicles: vans
2022 Contractual Obligation Bonds	MTA	7	7.26	Revenue vehicles: vans
Total			<u>174.57</u>	

DEBT SERVICE

Description	2017	2018	2019	2020	2021	2022
2012 Contractual Obligation Bonds	0.49	0.49	0.49	-	-	-
2013 Farebox Revenue Bonds	2.81	2.81	2.81	2.82	2.81	2.81
2014 ATD Sales Tax Bonds	2.37	2.37	2.37	2.37	2.37	2.37
2017 Contractual Obligation Bonds - Buses	1.64	9.10	9.89	7.86	10.36	6.87
2021 Contractual Obligation Bonds - Vans						1.33
Rounding to Tie to Schedule 14	0.01			(0.01)	0.01	0.01
Total	<u>7.32</u>	<u>14.77</u>	<u>15.56</u>	<u>13.04</u>	<u>15.55</u>	<u>13.39</u>

Note: On new bonds, assumed first payment is made in year following debt issuance.

VIA Metropolitan Transit
Debt Ratios and Capital Reserve Balances
(\$ Millions)

Description	2017	2018	2019	2020	2021	2022
<u>Debt Service Coverage Ratio (Per VIA Policy)</u>						
MTA Farebox Revenue - Bus	15.92	16.26	16.75	17.00	17.56	18.02
MTA Farebox Revenue - VIAtrans	2.05	2.11	2.21	2.26	2.36	2.42
ATD Farebox Revenue	3.62	3.72	4.54	5.30	5.46	5.60
MTA Operating Expenses	(179.97)	(185.92)	(187.62)	(191.52)	(196.13)	(199.98)
ATD Operating Expenses	(37.21)	(38.56)	(45.90)	(46.75)	(46.90)	(47.59)
MTA Sales Tax	142.28	146.99	152.13	157.46	162.97	168.68
ATD Sales Tax	32.20	33.22	34.39	35.59	36.83	38.13
Section 5307/5340 - Operating	30.10	31.64	29.03	29.32	29.62	29.91
UPWP Expense Grant \$	0.01	0.01	0.01	0.01	0.01	0.01
JARC	1.08	1.09	1.10	1.11	1.13	1.14
Section 5310 / New Freedom	0.62	0.50	0.50	0.50	0.50	0.50
Bus Advertising	0.95	0.95	1.00	1.00	1.00	1.00
CoSA Contributions	-	4.30	9.70	10.00	10.00	10.00
Miscellaneous Operating Revenue	0.95	0.95	0.82	0.82	0.84	0.84
VIA Investment Income	1.25	1.03	0.37	0.32	0.41	0.57
Total Net Revenues	13.85	18.29	19.03	22.42	25.66	29.25
Debt Service - MTA	4.95	12.40	13.19	10.67	13.18	11.02
Debt Service - ATD	2.37	2.37	2.37	2.37	2.37	2.37
Total Debt Service	7.32	14.77	15.56	13.04	15.55	13.39
Debt Service Coverage Ratio (Net Rev./Debt Srvc)	1.89	1.24	1.22	1.72	1.65	2.18
<u>Debt Service as % of Operating Expenses</u>						
Debt Service	7.32	14.77	15.56	13.04	15.55	13.39
Operating Expenses (Cash)	217.18	224.49	233.51	238.26	243.01	247.55
Debt Service as % of Operating Expenses	3.4%	6.6%	6.7%	5.5%	6.4%	5.4%
<u>Capital Reserve</u>						
VIA						
Beginning Balance	24.50	35.81	2.24	(17.83)	(18.12)	(13.21)
Change	11.31	(33.57)	(20.07)	(0.29)	4.91	9.74
Ending Balance	35.81	2.24	(17.83)	(18.12)	(13.21)	(3.47)

Note: Any amounts shown as negative capital reserve balances would actually come out of the stabilization fund or working capital fund if necessary
(figures shown are only based on projections).



Advanced Transportation District Five-Year Financial Plan (2018-2022)

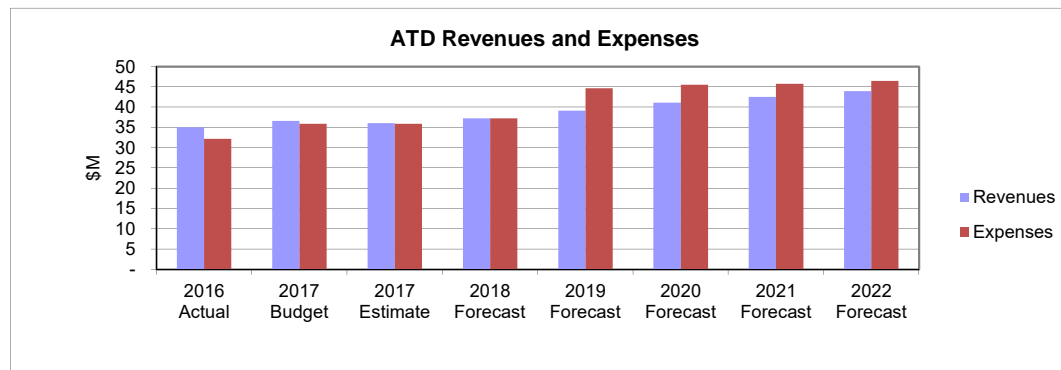
**Advanced Transportation District
Five-Year Financial Plan Schedules**

INDEX

<u>Schedule</u>	<u>Description</u>
1	Income Statement Summary
2	Cash and Reserves Summary
3	Reserve Changes and Balances
4	Statement of Cash Flows
4A	Sources of Cash
4B	Uses of Cash
5	Operating Revenue
6	Non-Operating Revenue
7	Sales Tax Revenue
8	Operating Expenses
9	Stabilization Fund and Working Capital Reserves
10	Service Hours and Passengers

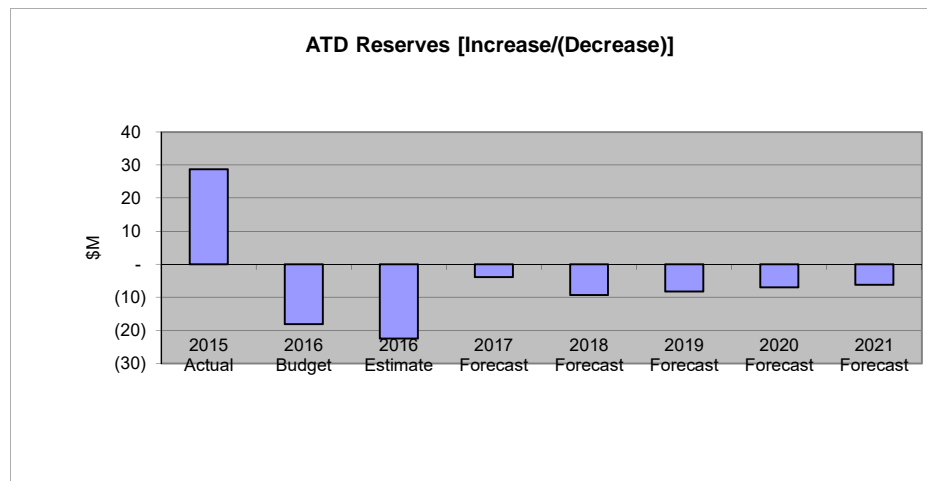
**Advanced Transportation District
Income Statement Summary
(\$ Millions)**

	Actual 2016	Budget 2017	Estimated 2017	Forecast					Total
	2016	2017	2017	2018	2019	2020	2021	2022	
<u>Income Statement Summary</u>									
Operating Revenue	\$ 3.44	\$ 4.22	\$ 3.62	\$ 3.72	\$ 4.54	\$ 5.30	\$ 5.46	\$ 5.60	\$ 24.62
Operating Expense	33.58	37.20	37.20	38.56	45.91	46.74	46.90	47.58	225.69
Non-Operating Revenue/(Expense):									
Net Revenue	31.60	32.38	32.46	33.51	34.62	35.81	37.05	38.35	179.34
Bond Interest & Issuance Expense	(1.40)	(1.32)	(1.32)	(1.29)	(1.25)	(1.21)	(1.16)	(1.11)	(6.02)
Total NonOp. Revenue/(Expense)	30.20	31.06	31.14	32.22	33.37	34.60	35.89	37.24	173.32
Net Income/(Loss) Before Depreciation and Capital Contributions	0.06	(1.92)	(2.44)	(2.62)	(8.00)	(6.84)	(5.55)	(4.74)	(27.75)
<u>Revenue and Expense Summary</u>									
Total Revenues	35.04	36.60	36.08	37.23	39.16	41.11	42.51	43.95	203.96
Total Expenses	34.98	38.52	38.52	39.85	47.16	47.95	48.06	48.69	231.71
Net Income/(Loss) Before Depreciation and Capital Contributions	0.06	(1.92)	(2.44)	(2.62)	(8.00)	(6.84)	(5.55)	(4.74)	(27.75)



**Advanced Transportation District
Cash and Reserves Summary
(\$ Millions)**

	Actual 2016	Budget 2017	Estimated 2017	Forecast					
				2018	2019	2020	2021	2022	Total
Cash [Source/(Use)]									
Operating Activities	\$ (29.41)	\$ (32.98)	\$ (33.58)	\$ (34.84)	\$ (41.37)	\$ (41.44)	\$ (41.44)	\$ (41.98)	\$ (201.07)
Non-Capital Financing Activities	30.71	32.13	32.20	33.22	34.39	35.59	36.83	38.13	178.16
Capital and Related Financing Activities	(3.32)	(23.14)	(21.23)	(2.37)	(2.37)	(2.37)	(2.37)	(2.37)	(11.85)
Investing Activities	7.98	0.09	0.17	0.08	0.03	0.01	-	-	0.12
Total Change in Cash	5.96	(23.90)	(22.44)	(3.91)	(9.32)	(8.21)	(6.98)	(6.22)	(34.64)
Total Changes in Cash, Cash Equivalents, and Investments									
Change in Cash	5.96	(23.90)	(22.44)	(3.91)	(9.32)	(8.21)	(6.98)	(6.22)	(34.64)
Incr./ (Decr.) in Invest. Securities Excl. FMV Change	(7.82)	-	-	-	-	-	-	-	-
Incr./ (Decr.) in FMV of Investments	-	-	-	-	-	-	-	-	-
Total Change (= Net Change in Reserves)	(1.86)	(23.90)	(22.44)	(3.91)	(9.32)	(8.21)	(6.98)	(6.22)	(34.64)

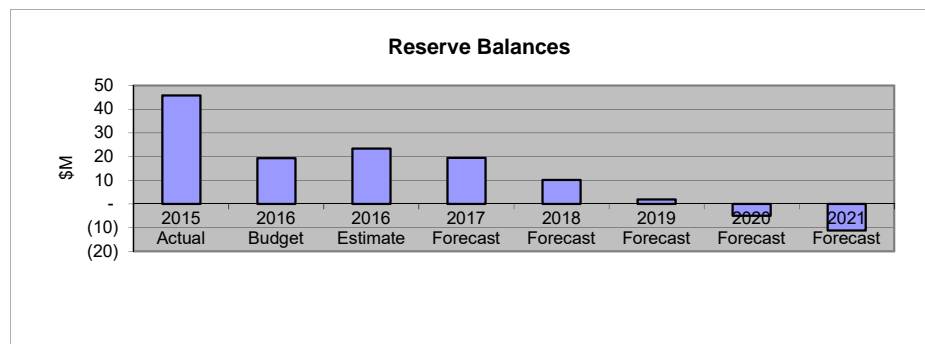


**Advanced Transportation District
Reserve Changes and Balances
(\$ Millions)**

	Actual 2016	Budget 2017	Estimated 2017	Forecast					
				2018	2019	2020	2021	2022	Total
<u>Reserves [Increase/(Decrease)]</u>									
Fleet Replacement Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BRT Reserve	-	-	-	-	-	-	-	-	-
Bexar County / TxDOT Fund	-	-	-	-	-	-	-	-	-
Bond Construction Account	(0.86)	(20.77)	(24.81)	-	-	-	-	-	-
Debt Service Fund	-	-	(0.40)	-	-	-	-	-	-
Capital Account	(2.50)	(3.55)	2.49	(6.33)	(9.57)	(8.28)	(7.19)	(6.63)	(38.00)
Working Capital	0.75	0.21	0.14	1.21	0.13	0.03	0.11	0.20	1.68
Stabilization Fund	0.75	0.21	0.14	1.21	0.13	0.03	0.11	0.20	1.68
Local Match Reserve	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	(0.01)	0.01	(0.01)	0.01	-
Total	(1.86)	(23.90)	(22.44)	(3.91)	(9.32)	(8.21)	(6.98)	(6.22)	(34.64)

Reserve Ending Balances

Fleet Replacement Reserve	-	-	-	-	-	-	-	-	-
BRT Reserve	-	-	-	-	-	-	-	-	-
Bexar County / TxDOT Fund	-	-	-	-	-	-	-	-	-
Bond Construction Account	24.81	0.01	-	-	-	-	-	-	-
Debt Service Fund	0.40	-	-	-	-	-	-	-	-
Capital Account	8.25	6.70	10.74	4.41	(5.16)	(13.44)	(20.63)	(27.26)	-
Working Capital	6.20	6.33	6.34	7.55	7.68	7.71	7.82	8.02	-
Stabilization Fund	6.20	6.33	6.34	7.55	7.68	7.71	7.82	8.02	-
Local Match Reserve	-	-	-	-	-	-	-	-	-
Other	(0.01)	(0.01)	(0.01)	(0.01)	(0.02)	(0.01)	(0.02)	(0.01)	-
Total	45.85	19.36	23.41	19.50	10.18	1.97	(5.01)	(11.23)	



Advanced Transportation District
Statement of Cash Flows
(\$ Millions)

	Actual 2016	Budget 2017	Fcst 2017	Forecast					
				2018	2019	2020	2021	2022	Total
<u>Cash Flows from Operating Activities</u>									
Farebox Revenue	\$ 3.41	\$ 4.22	\$ 3.62	\$ 3.72	\$ 4.54	\$ 5.30	\$ 5.46	\$ 5.60	\$ 24.62
Other Operating Revenue	-	-	-	-	-	-	-	-	-
Operating Expenses	(32.82)	(37.20)	(37.20)	(38.56)	(45.91)	(46.74)	(46.90)	(47.58)	(225.69)
Net Cash Used in Operating Activities	(29.41)	(32.98)	(33.58)	(34.84)	(41.37)	(41.44)	(41.44)	(41.98)	(201.07)
<u>Cash Flows from Non-Capital Financing Activities</u>									
Sales Taxes	61.93	64.26	64.40	66.44	68.78	71.18	73.66	76.26	356.32
Sales Tax Pymnts to CoSA, TxDOT, Bxr Co.	(30.96)	(32.13)	(32.20)	(33.22)	(34.39)	(35.59)	(36.83)	(38.13)	(178.16)
Capital Grant Funds Used for Operating Exp. Reimb.	-	-	-	-	-	-	-	-	-
Grants - JARC	-	-	-	-	-	-	-	-	-
Grants - MPO UPWP: Operating Expenses	-	-	-	-	-	-	-	-	-
Grants - New Freedom	-	-	-	-	-	-	-	-	-
Carryover Grant Funds Used for Op. Assistance	-	-	-	-	-	-	-	-	-
Interfund Cash Transfers	(0.26)	-	-	-	-	-	-	-	-
Net Cash Provided by Noncapital Fin. Activities	30.71	32.13	32.20	33.22	34.39	35.59	36.83	38.13	178.16
<u>Cash Flows from Capital and Related Fin. Activities</u>									
Capital Grant Funds	-	-	-	-	-	-	-	-	-
Carryover Grant Funds	-	-	-	-	-	-	-	-	-
Purchase of Capital Assets	-	(20.77)	(18.86)	-	-	-	-	-	-
Sale of Capital Assets	-	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-	-
Costs of Debt Issuance	-	-	-	-	-	-	-	-	-
Debt Service	(3.32)	(2.37)	(2.37)	(2.37)	(2.37)	(2.37)	(2.37)	(2.37)	(11.85)
Other	-	-	-	-	-	-	-	-	-
Net Cash Used in Capital and Related Fin. Activities	(3.32)	(23.14)	(21.23)	(2.37)	(2.37)	(2.37)	(2.37)	(2.37)	(11.85)
<u>Cash Flows from Investing Activities</u>									
Sale of Investment Securities (*)	61.76	-	-	-	-	-	-	-	-
Purchase of Investment Securities (*)	(53.94)	-	-	-	-	-	-	-	-
Investment Income	0.16	0.09	0.17	0.08	0.03	0.01	-	-	0.12
Net Cash Provided by Investing Activities	7.98	0.09	0.17	0.08	0.03	0.01	-	-	0.12
Total Change in Cash	5.96	(23.90)	(22.44)	(3.91)	(9.32)	(8.21)	(6.98)	(6.22)	(34.64)
<u>Total Change in Cash, Cash Equivalents, and Investments</u>									
Change in Cash	5.96	(23.90)	(22.44)	(3.91)	(9.32)	(8.21)	(6.98)	(6.22)	(34.64)
Incr./(Decr.) in Invest. Securities Excl. FMV Change	(7.82)	-	-	-	-	-	-	-	-
Incr./(Decr.) in FMV of Investments	-	-	-	-	-	-	-	-	-
Total Change (= Net Change in Reserves)	(1.86)	(23.90)	(22.44)	(3.91)	(9.32)	(8.21)	(6.98)	(6.22)	(34.64)
<u>Total Sources and Uses of Funds (**)</u>									
Total Sources of Funds	65.50	68.57	68.19	70.24	73.35	76.49	79.12	81.86	381.06
Total Uses of Funds	(67.36)	(92.47)	(90.63)	(74.15)	(82.67)	(84.70)	(86.10)	(88.08)	(415.70)
Incr./(Decr.) in FMV of Investments / Other	-	-	-	-	-	-	-	-	-
Total Net Change in Reserves	(1.86)	(23.90)	(22.44)	(3.91)	(9.32)	(8.21)	(6.98)	(6.22)	(34.64)

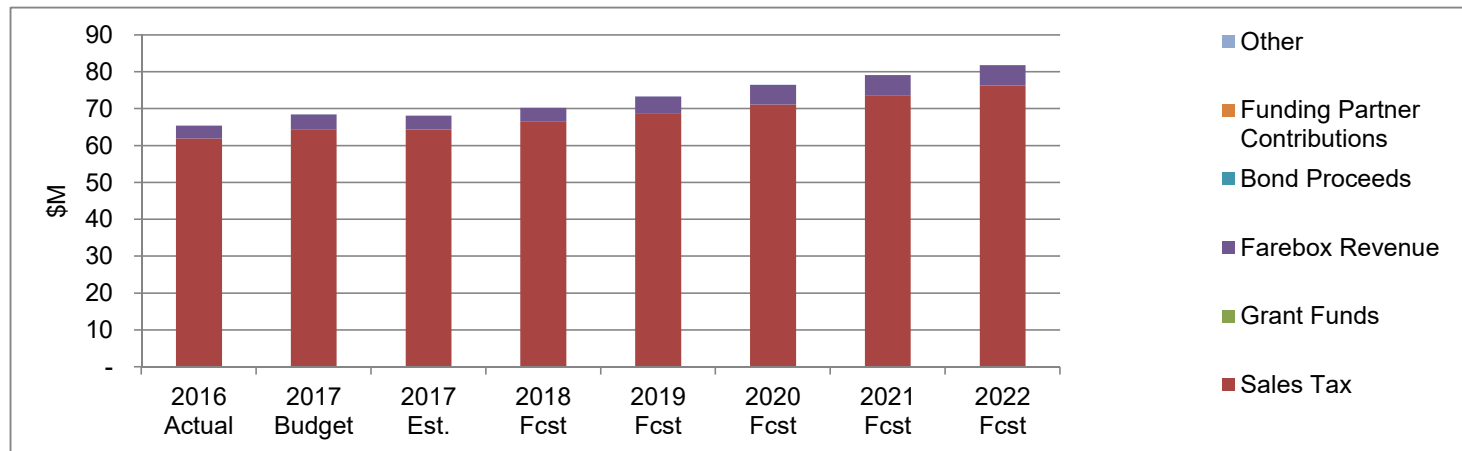
(*) For budget and estimated/forecasted figures, assumed that purchases and sales will net to zero.

(**) Total sources and uses lines exclude purchases and sales of investment securities, and reserve changes.

**Advanced Transportation District
Sources of Cash
(\$ Millions)**

Sources of Cash	Actual	Budget	Fcst	Forecast					Total
	2016	2017	2017	2018	2019	2020	2021	2022	
Sales Tax	61.93	64.26	64.40	66.44	68.78	71.18	73.66	76.26	356.32
Grant Funds	-	-	-	-	-	-	-	-	-
Farebox Revenue	3.41	4.22	3.62	3.72	4.54	5.30	5.46	5.60	24.62
Bond Proceeds	-	-	-	-	-	-	-	-	-
Funding Partner Contributions	-	-	-	-	-	-	-	-	-
Other	0.16	0.09	0.17	0.08	0.03	0.01	-	-	0.12
Total	65.50	68.57	68.19	70.24	73.35	76.49	79.12	81.86	381.06

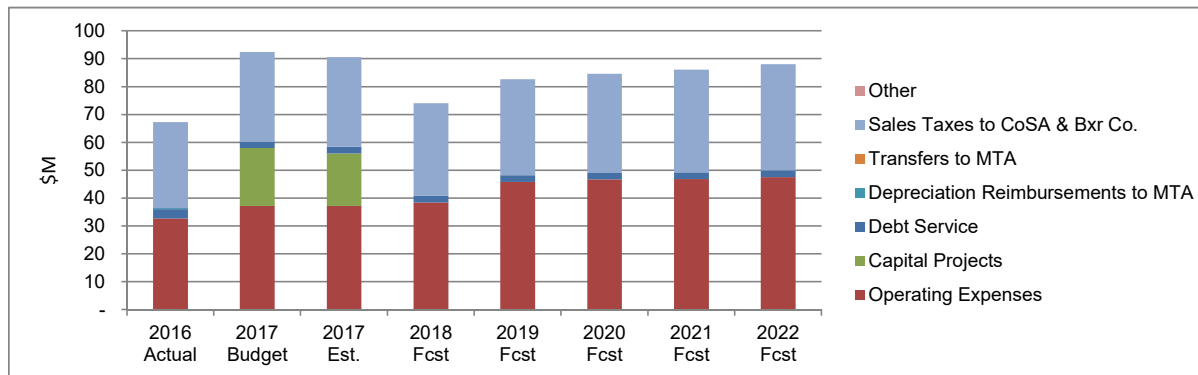
SOURCES OF CASH (\$M)



**Advanced Transportation District
Uses of Cash, and Net Reserves Change
(\$ Million)**

Uses of Cash	Actual	Budget	Fcst	Forecast					Total
	2016	2017	2017	2018	2019	2020	2021	2022	
Operating Expenses	32.82	37.20	37.20	38.56	45.91	46.74	46.90	47.58	225.69
Capital Projects	-	20.77	18.86	-	-	-	-	-	-
Debt Service	3.32	2.37	2.37	2.37	2.37	2.37	2.37	2.37	11.85
Depreciation Reimbursements to MTA	0.26	-	-	-	-	-	-	-	-
Transfers to MTA	-	-	-	-	-	-	-	-	-
Sales Taxes to CoSA & Bxr Co.	30.96	32.13	32.20	33.22	34.39	35.59	36.83	38.13	178.16
Other	-	-	-	-	-	-	-	-	-
Total	67.36	92.47	90.63	74.15	82.67	84.70	86.10	88.08	415.70
<u>Net Reserves Change</u>									
Total Sources of Funds	65.50	68.57	68.19	70.24	73.35	76.49	79.12	81.86	381.06
Total Uses of Funds	(67.36)	(92.47)	(90.63)	(74.15)	(82.67)	(84.70)	(86.10)	(88.08)	(415.70)
Incr./(Decr.) in FMV of Invest.	-	-	-	-	-	-	-	-	-
Total (Reserves Change)	(1.86)	(23.90)	(22.44)	(3.91)	(9.32)	(8.21)	(6.98)	(6.22)	(34.64)
Total Uses & Reserves Change	65.50	68.57	68.19	70.24	73.35	76.49	79.12	81.86	381.06
 Total Change in Cash	 3.44	 (23.90)	 (22.44)	 (3.91)	 (9.32)	 (8.21)	 (6.98)	 (6.22)	 (34.64)
Total Change in Cash, Cash Equivalents, & Investments	(1.86)	(23.90)	(22.44)	(3.91)	(9.32)	(8.21)	(6.98)	(6.22)	(34.64)

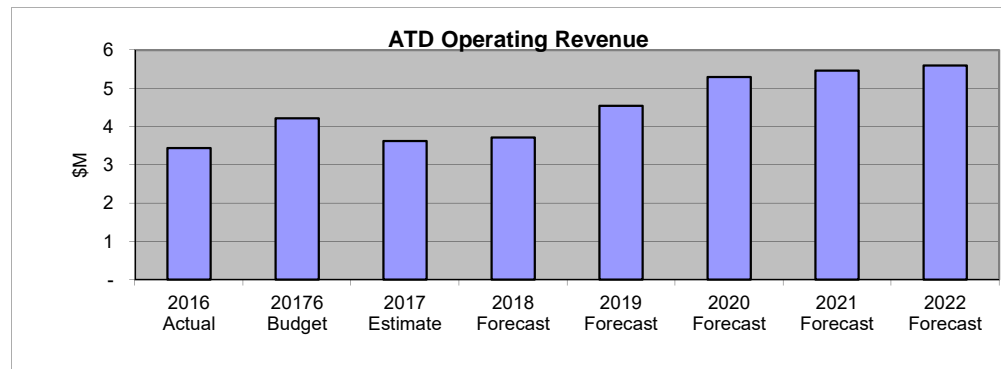
USES OF CASH (\$M)



**Advanced Transportation District
Operating Revenue
(\$ Millions)**

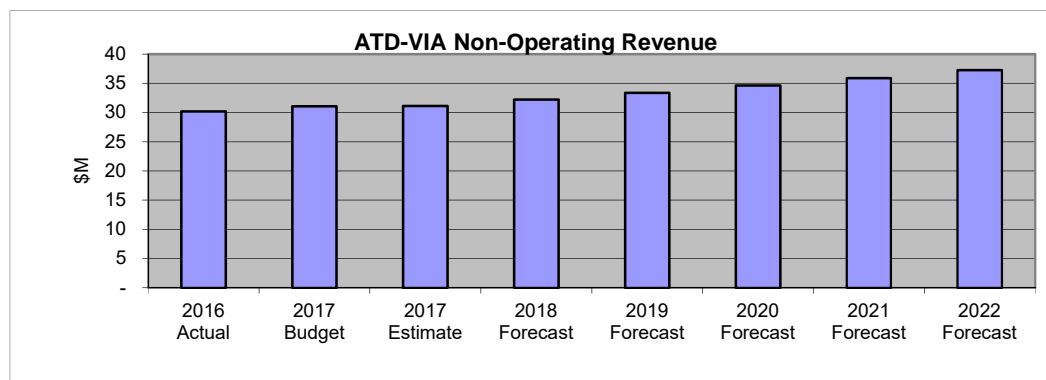
	Actual 2016	Budget 2017	Estimated 2017	Forecast					Total
				2018	2019	2020	2021	2022	
Line - ATD	\$ 3.44	\$ 4.22	\$ 3.62	\$ 3.72	\$ 4.54	\$ 5.30	\$ 5.46	\$ 5.60	\$ 24.62
Subtotal Bus Revenue	3.44	4.22	3.62	3.72	4.54	5.30	5.46	5.60	24.62
Total Operating Revenues	\$ 3.44	\$ 4.22	\$ 3.62	\$ 3.72	\$ 4.54	\$ 5.30	\$ 5.46	\$ 5.60	\$ 24.62
Line Passengers	7,613,146	9,052,598	8,269,265	8,515,750	10,023,571	11,624,203	11,541,011	11,717,112	53,421,647
Line Revenue Per Passenger	\$ 0.45	\$ 0.47	\$ 0.44	\$ 0.44	\$ 0.45	\$ 0.46	\$ 0.47	\$ 0.48	\$ 0.46

Note: Fare increases are included in 2019 and 2021.



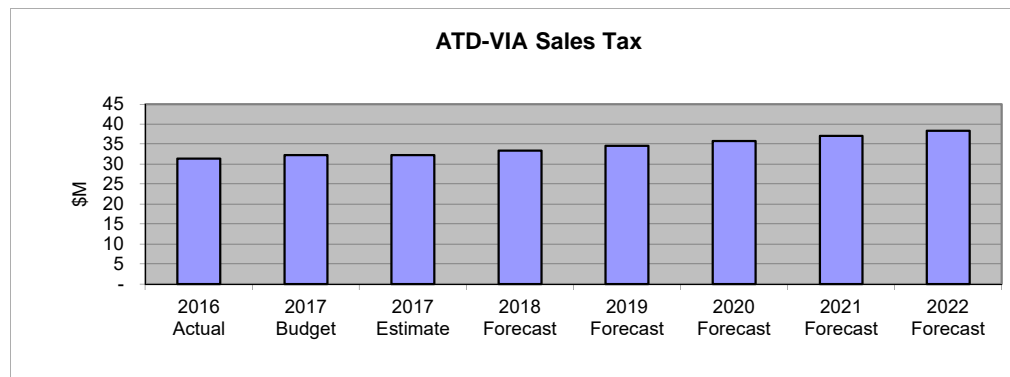
**Advanced Transportation District
Non-Operating Revenue/(Expense)
(\$ Millions)**

	Actual 2016	Budget 2017	Estimated 2017	Forecast					Total
				2018	2019	2020	2021	2022	
Sales Tax - ATD	\$ 62.86	\$ 64.58	\$ 64.58	\$ 66.84	\$ 69.18	\$ 71.60	\$ 74.10	\$ 76.70	\$ 358.42
Sales Tax to CoSA and Bexar Co.	(31.43)	(32.29)	(32.29)	(33.42)	(34.59)	(35.80)	(37.05)	(38.35)	(179.21)
Investment Income	0.16	0.09	0.17	0.08	0.03	0.01	-	-	0.12
Bond Interest and Issuance Expense	(1.39)	(1.32)	(1.32)	(1.29)	(1.25)	(1.21)	(1.16)	(1.11)	(6.02)
Other	-	-	-	-	-	-	-	-	-
Total Non-Op. Rev/(Exp)	\$ 30.20	\$ 31.06	\$ 31.14	\$ 32.21	\$ 33.37	\$ 34.60	\$ 35.89	\$ 37.24	\$ 173.31



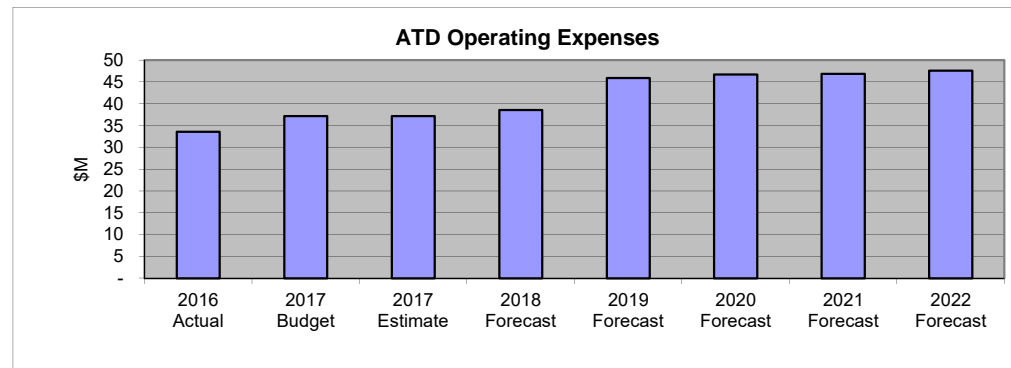
**Advanced Transportation District
Sales Tax Revenue
(\$ Millions)**

	Actual 2016	Budget 2017	Estimated 2017	Forecast					
				2018	2019	2020	2021	2022	Total
Sales Tax - ATD	\$ 62.86	\$ 64.58	\$ 64.58	\$ 66.84	\$ 69.18	\$ 71.60	\$ 74.10	\$ 76.70	\$ 358.42
Sales Tax to CoSA & Bexar County	(31.43)	(32.29)	(32.29)	(33.42)	(34.59)	(35.80)	(37.05)	(38.35)	(179.21)
Sales Tax - ATD-VIA	\$ 31.43	\$ 32.29	\$ 32.29	\$ 33.42	\$ 34.59	\$ 35.80	\$ 37.05	\$ 38.35	\$ 179.21
% Growth	3.62%	2.74%	2.74%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%



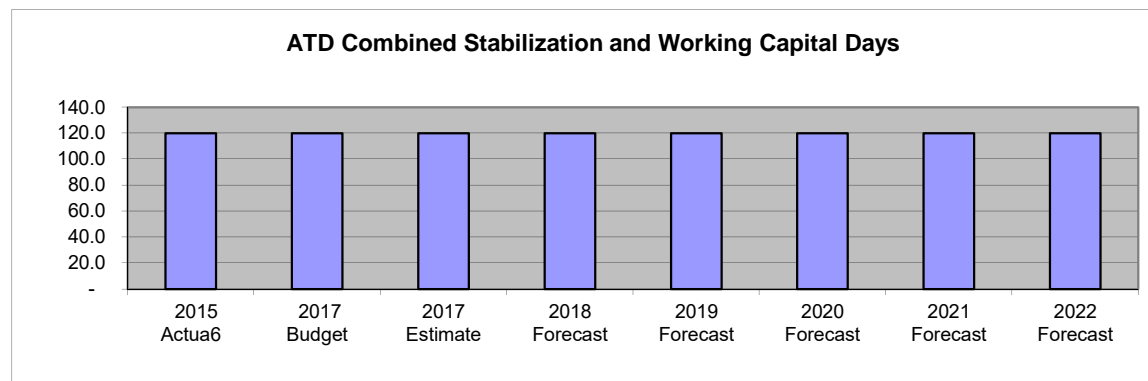
**Advanced Transportation District
Operating Expenses
(\$ Millions)**

	Actual 2016	Budget 2017	Estimated 2017	Forecast					
				2018	2019	2020	2021	2022	Total
<u>Expenses by Cost Center</u>									
Line - ATD	32.22	35.98	35.98	37.47	44.76	45.57	45.72	46.38	219.90
Subtotal Bus Expense	32.22	35.98	35.98	37.47	44.76	45.57	45.72	46.38	219.90
Vanpool	0.61	0.61	0.61	0.62	0.63	0.63	0.63	0.63	3.14
Business Development/Real Estate/Other	0.75	0.61	0.61	0.47	0.52	0.54	0.55	0.58	2.66
Total Operating Expenses	33.58	37.20	37.20	38.56	45.91	46.74	46.90	47.59	\$ 225.70



**Advanced Transportation District
Stabilization Fund and Working Capital
(\$ Millions)**

	Actual 2016	Budget 2017	Estimated 2017	Forecast				
				2018	2019	2020	2021	2022
<u>Actual/Forecast Balances</u>								
Stabilization Fund	\$ 6.20	\$ 6.33	\$ 6.34	\$ 7.55	\$ 7.68	\$ 7.71	\$ 7.82	\$ 8.02
Working Capital	6.20	6.33	6.34	7.55	7.68	7.71	7.82	8.02
Total	12.40	12.66	12.68	15.10	15.36	15.42	15.64	16.04
Change from Prior Year	0.76	0.26	0.28	2.42	0.26	0.06	0.22	0.40
<u>Days Cash Based on Upcoming Year Expenses</u>								
Stabilization	60.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0
Working Capital	60.0	60.0	60.0	60.0	60.0	60.0	60.0	60.0
Total	120.0	120.0	120.0	120.0	120.0	120.0	120.0	120.0
<u>Balance at 60 Days Expense</u>								
Stabilization	\$ 6.20	\$ 6.33	\$ 6.34	\$ 7.55	\$ 7.68	\$ 7.71	\$ 7.82	\$ 8.02
Working Capital	6.20	6.33	6.34	7.55	7.68	7.71	7.82	8.02
Total	12.40	12.66	12.68	15.10	15.36	15.42	15.64	16.04
Act./Fcst Balance Variance vs. 60 Days Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



**Advanced Transportation District
Service Hours and Passengers**

	Actual 2016	Budget 2017	Estimated 2017	Forecast					
				2018	2019	2020	2021	2022	Total
<u>Hours</u>									
Line - ATD	319,023	368,110	368,462	390,416	512,977	512,644	507,052	506,445	2,429,534
Total	319,023	368,110	368,462	390,416	512,977	512,644	507,052	506,445	2,429,534
<u>Passengers</u>									
Line - ATD	7,613,146	9,052,598	8,269,265	8,515,750	10,023,571	11,624,203	11,541,011	11,717,112	53,421,647
Total	7,613,146	9,052,598	8,269,265	8,515,750	10,023,571	11,624,203	11,541,011	11,717,112	53,421,647

Five-Year Capital Plan

Five-Year Capital Plan



FIVE-YEAR CAPITAL PLAN (FISCAL YEARS 2018-2022)

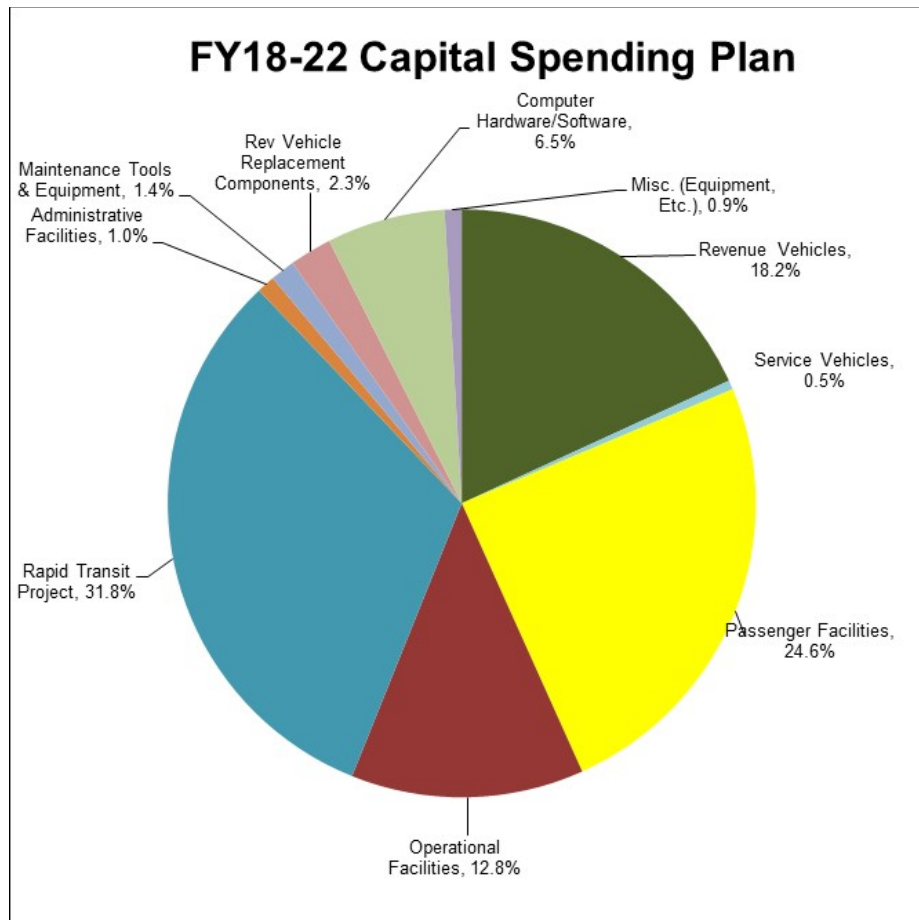
OVERVIEW AND BACKGROUND INFORMATION

Capital Plan Summary

VIA has a capital spending plan of \$319M for FY18-22 that includes a variety of important transportation projects that will benefit the community. Programmed spending by year is the following (in \$M):

<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>Total</u>
101.9	76.0	45.3	37.5	58.6	319.3

Passenger facilities account for 24.6% of planned capital spending for FY18-22, as VIA has a variety of transit and transfer centers, park & rides, bus shelters and other passenger amenities planned for this time frame. Revenue vehicles account for 18.2% of planned spending, as VIA plans to purchase 70 buses and 122 paratransit vans in FY18-22 (54 40' buses, 8 60' buses, and 8 electric buses). Descriptions and details of these projects were provided in the "Progress on Key Projects Underway" section at the beginning of this book.



There is a rapid transit project that accounts for 31.8% of spending. This project is consistent with one of the goals of VIA's Vision 2040 Plan – to pursue a rapid transit option for San Antonio that could be bus rapid transit or light rail.

Operational facilities account for more than half of the remaining spending. The largest project in this category is a new operations and maintenance facility, which accounts for 65% of the category spending.

Information included in this Overview section includes: Capital Plan Summary; Capital Planning Process; Capital Project Funding; Key Capital Projects; Grant Funding and the FAST Act; and, Impact of Capital Expenditures on Operating Budget.

Separate sections are then included for the FY18 Capital Spending Plan, and the Five-Year Capital Spending Plan. In addition, included at the back of this document are the following documents: Capital Spending Plan, showing detailed listing of projects; Capital Spending Plan Comparison by Project Category; Capital Spending Plan Comparison by Project; Transportation Improvement Program, including spending and funding figures by year; and Program of Projects, which includes summary information on each project.

Capital Planning Process

VIA's development of the Five-Year Capital Plan (for 2018-2022) was driven by the VIA's Vision 2040 Plan. Vision 2040 reflects a 2016 update to the Long-Range Comprehensive Transportation Plan (LRCTP) that was adopted by VIA's Board in July 2011. The Five-Year Capital Plan addresses priorities in the first five years of the Vision 2040 plan.

Vision 2040 is a plan that has VIA becoming a multimodal agency – it outlines a network of high-capacity corridors and potential transportation alternatives, including light rail, bus rapid transit and increased frequency of bus service. This plan is a living document and will be updated every five years, complementary to the Metropolitan Planning Organization's Long-Range Plan updates.

Developing an updated capital plan for VIA was accomplished through a process that began in April 2017 with a request for Division vice-presidents to submit a list of their capital spending needs. Projects were then reviewed by executive/senior management to develop the final list. Projects were evaluated based on project merit and priority, and any ongoing operating costs associated with the projects were also taken into consideration and included in operating expense projections as appropriate. Fiscal Management compiled the capital projects list, reviewed projects to make sure that submitted projects met VIA's capitalization policy, and updated the agency's financing plan.

VIA staff has kept the Board of Trustees updated on the progress on key capital projects such as bus purchases and various passenger facilities. The updated Five-Year Capital Plan was presented to the Board for review in August and September 2017, and was adopted in September 2017. The listing of projects included in the capital plan is used to update the Transportation Improvement Program (TIP). The TIP is a program of projects that is approved by the local Metropolitan Planning Organization. After approval by the MPO, the TIP is then submitted for inclusion in the State Transportation Improvement Program (STIP). When VIA files the annual federal grant application, the projects must be included in the STIP in order to receive federal funding. This process ensures that coordination with other governmental entities occurs and provides a mechanism for community review and input into the overall capital plan for the local area.

Capital Project Funding

VIA usually funds the capital projects with a combination of federal and local funds. In VIA's 2018-2022 Capital Plan, funding sources include grants, Texas Department of Transportation contributions, bond funds, and VIA capital. The federal grant funds that VIA uses for capital projects include FTA Section 5307 "Urbanized Area Formula Program" grant funds, FTA Section 5339 apportionments, and various competitively awarded discretionary funds. For these grants, the FTA generally pays 80 percent of the total project cost and VIA matches the grant funds by paying 20 percent of the total project cost. The local match funds for any projected grant awards are included in VIA's budget, along with the federal grant funds. As soon as grants are awarded, the local funds are moved into a local share match reserve, where they remain until spent.

Key Capital Projects

In the Five-Year Capital Plan, VIA has a robust slate of projects that includes the purchase of 70 buses, many passenger facility projects, a new operations and maintenance facility, a new Enterprise Resource Planning system, and many other projects.

The objective of VIA's passenger facility capital projects is to build a better transit system to benefit the community. VIA's spending plan for this infrastructure includes the following key projects:

- New park & ride facilities – Stone Oak, I-10, SH-151 and Northeast
- New transit center – Brooks
- Projects to upgrade existing facilities/amenities or provide new service – Naco Pass, Randolph Park and Ride, Robert Thompson Transit Center, South/West Corridor (Zarzamora Primo and Military Primo), North Star, Crossroads, Ellis Alley, and Bus Shelters/Passenger Amenities Program

A description of passenger facilities projects is included in the "Progress on Key Projects Underway" section at the beginning of this book.

Grant Funding and the FAST Act

Each year, VIA uses funds from the Section 5307 grant program of the Federal Transit Administration (FTA) to help fund capital expenditures. These are funds that are referred to as the FTA's "Urbanized Area Formula Program grant funds", and are driven by apportionment formulas that take into account factors such as population, population density, revenue vehicle miles, passenger miles, and operating costs. Additionally, VIA receives grant fund apportionments under the Section 5339 program for Buses and Bus Facilities. Discretionary grant awards have also played an important role in funding various projects, and with recent implementation of the FAST Act (see below), the Section 5339 program now includes a discretionary component.

VIA has also obtained Surface Transportation Program Metropolitan Mobility (STPMM) grant funds in recent years; these funds were Federal Highway Association (FHWA) funds that were flexed to the Federal Transit Administration (FTA). These funds include \$12M for the Stone Oak Park & Ride, \$8M for a CNG fueling station, and \$1.6M for bus stop improvements.

The Fixing America's Surface Transportation Act (or FAST Act) was signed into law in December 2015. It is the first law enacted in over ten years that provides long-term funding certainty for surface transportation. The FAST Act includes a number of positive provisions, including restating the popular bus discretionary grant program and strengthening Buy America requirements that promote domestic manufacturing through vehicle and track purchases.

Impact of Capital Expenditures on Operating Budget

Capital projects can have an impact on VIA's operating costs as they are completed, and these incremental operating costs need to be identified and quantified so that they can be properly budgeted. For instance, new and upgraded transit facilities included in Passenger Facilities require staffing for ticket windows, maintenance, and security. The projected incremental operating costs for these facilities total approximately \$1.2M annually when they are all operational. Costs for the Stone Oak Park-n-Ride, which becomes operational in January 2018, are included in the FY18 budget.

VIA will finish implementing a new fare collection system in FY18. Incremental operating expenses have been included in the FY18 budget for that project. Incremental operating costs include: fare media (smart cards); maintenance of the ticket vending machines, point-of-sales devices and ticket office machines; and, electronic payment processing. In recent years, VIA added positions in Fiscal Management, Revenue Accounting, and Fleet & Facilities (which includes maintenance) in connection with the new fare collection system project (new fareboxes for all buses were installed in November 2013 during the first phase of the project).

Expected benefits of the system include the following:

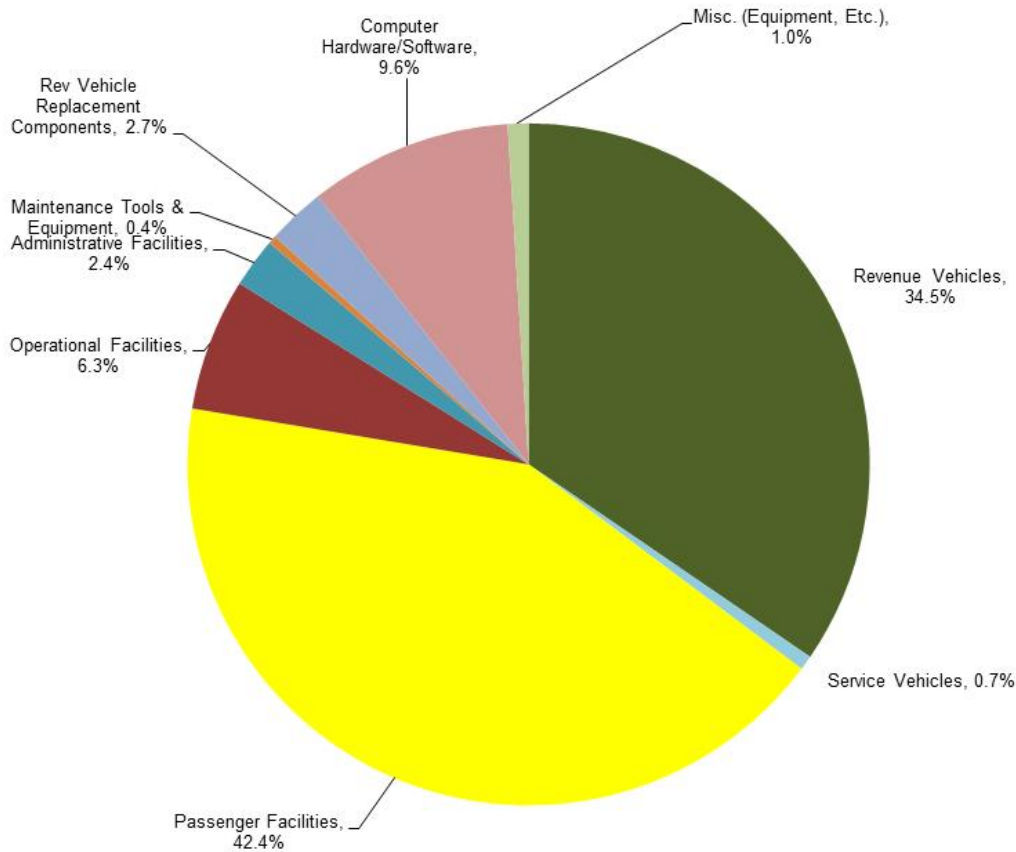
- VIA ridership will benefit from the convenience associated with using the new Smart Fare Media and mobile ticketing
- Boarding times will be reduced, due to decreased collection on buses, resulting in improved service
- Improved passenger ridership data will be available
- System will use modern equipment/technologies

VIA will continue to evaluate the capital plan each year to ensure that appropriate incremental operating expenses are included in expense projections.

FY18 CAPITAL SPENDING PLAN

Capital spending for FY18 is projected to be \$101.9M. A detailed Capital Spending Plan is included at the back of this document. Projects accounting for the largest percentage of capital spending in FY18 are the following, as shown in the graph below: Passenger Facilities (42.4%); Revenue Vehicles (34.5%); Computer Hardware/Software (9.6%); Operational Facilities (6.3%); Revenue Vehicle Replacement Components (2.7%); and Administrative Facilities (2.4%). Other spending makes up the remainder (2.1%).

FY18 Capital Spending Plan



	\$M	%
Revenue Vehicles	35.2	34.5%
Service Vehicles	0.7	0.7%
Passenger Facilities	43.2	42.4%
Operational Facilities	6.4	6.3%
Administrative Facilities	2.4	2.4%
Maintenance Tools & Equipment	0.4	0.4%
Rev Vehicle Replacement Components	2.8	2.7%
Computer Hardware/Software	9.8	9.6%
Misc. (Equipment, Etc.)	1.0	1.0%
Total	101.9	100.0%

A detailed listing of the specific projects that comprise each of the above line items appears in the Capital Spending Plan at the back of this document. FY18 capital spending accounts for 31.9% of the Five-Year Capital Plan total.

Projected Passenger Facility spending in FY18 includes: SW High-Capacity Transit (Zarzamora Primo and Military Primo), \$14.1M; Brooks Transit Center, \$6.8M; SH 151 Park & Ride, \$3.9M; Northeast Park & Ride, \$3.9M; Naco Pass, \$3.6M; Robert Thompson Transit Center, \$3.5M; Stone Oak Park & Ride, \$2.2M, and Bus Stop Improvements, \$2.5M. Spending on remaining passenger facility projects is less than \$1M each in FY18. These passenger facility projects will result in important transit improvements throughout the community as described in the first section of this document.

Revenue vehicle spending programmed in FY18 includes 54 new 40' buses and 8 electric buses. The programmed funding sources for these purchases include grant funds, TxDOT funds, and VIA capital. No new debt will be issued for these vehicle purchases.

The Bus Stop Shelters/Passenger Amenities spending included in Passenger Facilities reflects the improvements to existing bus stops. VIA's Next Generation Shelter Program aims to replace aging shelters, increase the number of bus stops with shelters, provide a more uniform look to the shelter design system-wide, and improve passenger access to and comfort at bus stops. As of September 30, 2017, approximately 902 bus stops have been improved, and commitments are in place to exceed the original goal of 1,000 new shelters by about 200 additional shelters.



New NextGen Shelter

Spending on operational facilities is budgeted at \$6.4M in FY18. The largest items in that total are \$1.8M for new paratransit facility (total project cost will be slightly more than \$26M) and \$1.2M to replace underground storage tanks (for diesel/gasoline/oil/waste). The paratransit facility project will help free up space in VIA's existing bus yard. There are a variety of other operational facility projects as well, all with under \$1M of spending each in FY18.

The Computer Hardware/Software category totals \$9.8M of the FY18 capital budget. The largest items included in computer hardware and software spending in FY18 are \$4.5M for a new ERP system, \$1.6M for the P25 radio system upgrade/replacement, and \$1.4M for a fiber network buildout. Remaining spending includes a variety of items needed to provide the information technology infrastructure needed for VIA's operations.

The Revenue Vehicles Replacement Component category accounts for \$2.8M of FY18 capital spending. The largest projects in that total include reconditioning engines/batteries, electric bus batteries, information (“infotainment”) system for Primo buses, and bus security video monitors.

The Administrative Facilities category accounts for \$2.4M of the FY18 capital spending. The largest items in that total are \$1.8M for security enhancement to facilities (perimeter fence), VIA brand change administration, and a fitness center buildout.

Remaining spending programmed for FY18 includes: Service Vehicles (\$0.7M); Maintenance Tools & Equipment (\$0.4M); and Miscellaneous (\$1.0M).

FIVE-YEAR CAPITAL SPENDING PLAN

Capital spending for the five-year period 2018-2022 is projected to be \$319.3M. Capital spending in this period is dominated by expenditures for Revenue Vehicles, Passenger Facilities, and the Rapid Transit Project, together accounting for 74.6% of planned spending, respectively. Operational Facilities is the next largest category, at 12.8% of planned spending. Remaining categories of spending each account for less than 7% of the total.

Five-Year Capital Plan total spending consists of the following:

	\$M	%
Revenue Vehicles	58.0	18.2%
Service Vehicles	1.6	0.5%
Passenger Facilities	78.6	24.6%
Operational Facilities	40.9	12.8%
Rapid Transit Project	101.5	31.8%
Administrative Facilities	3.2	1.0%
Maintenance Tools & Equipment	4.3	1.4%
Rev Vehicle Replacement Components	7.4	2.3%
Computer Hardware/Software	20.8	6.5%
Misc. (Equipment, Etc.)	3.0	0.9%
Total	<u>319.3</u>	<u>100.0%</u>

Spending Plan Detail. Revenue Vehicles spending accounts for \$58.0M, or 18.2%, of VIA's planned capital spending for FY18-22. The plan includes the purchase of 70 buses during the five-year period (54 electric buses, 8 60' Primo buses, and 8 electric buses). VIA will also be purchasing 122 paratransit vehicles. The replacement of diesel-fueled buses with CNG-powered buses will provide significant fuel cost savings based on the current and projected prices for those fuels.

Passenger Facilities spending in FY18-22 totals \$78.6M or 24.6% of total spending. Projects with the largest spending in this period include: South/West High-Capacity Transit – Zarzamora Primo and Military Primo (\$16.3M), Randolph Park & Ride (\$9.5M); Brooks Transit Center (\$8.5M); Robert Thompson Transit Center (\$8.5M); Northeast Park & Ride (\$7.4M); SH151 Park & Ride (\$7.3M); Bus Stop Improvements (\$6.4M); Naco Pass (\$4.7M); IH10 Park & Ride (\$3.2M); and Stone Oak Park & Ride (\$2.2M).

Operational Facilities spending accounts for \$40.9M (12.8%) of total capital spending. The largest FY18-22 spending totals for operational facilities projects are: paratransit facility (\$26.5M), tire shop pit repairs (\$2.0M); paint facility upgrade (\$1.6M); improvements to expanded bus yard (\$1.4M); replace diesel/gasoline/fresh oil/waste underground storage tanks (\$1.2M); facility upgrade/renovation (0.9M); and replace heavy unit yard sump/separator system (\$0.8M). All remaining projects have \$0.5M or less each in spending. The paratransit facility project will help free up space at VIA's current bus yard which is currently filled to capacity and cannot accommodate future growth.

The Computer Hardware and Software category accounts for \$20.8M (6.5%) of total capital spending. There are four projects accounting for over \$1M each: ERP system (\$8.3M); P25 radio system upgrade/replacement (\$4.4M); fiber network buildout (\$1.6M); and network storage/servers/data center (\$1.2M).

The Rapid Transit Project category accounts for \$101.5M (31.8%) of total capital spending. VIA's Vision 2040 plan includes high-capacity transit, and including this initial spending associated with the project is consistent with Vision 2040. The project could be light rail or some other high-capacity project. Funding has not yet been identified, but was included in the Five-Year Financial Plan at an amount commensurate with the spending.

The remaining capital spending line items account for less than 2.4% each of capital spending. The categories are Revenue Vehicles and Replacement Components (\$7.4M), Maintenance Tools and Equipment (\$4.3M), Administrative Facilities (\$3.2M), Service Vehicles (\$1.6M), and Miscellaneous (\$3.0M). The Miscellaneous spending in this year's Five-Year Capital Plan is all for joint development.

Spending Plan Changes. The change in spending plans can be highlighted by comparing last year's Five-Year Capital Plan (2017-2021), approved in September 2016, to the common period in the September 2017 Five-Year Capital Plan (2018-2022), adjusted to include 2017 forecasted spending and exclude 2022 spending:

	Spending Plan Sept. 2017	Spending Plan Sept. 2016	Total Difference	Comments
TOTAL FY17-21				
Revenue Vehicles	\$ 189,492,972	\$ 255,122,140	\$ (65,629,168)	Bus purchase plan change
Service Vehicles	2,357,220	2,182,220	175,000	Supervisory Vehicles in 2018
Passenger Facilities	105,198,345	113,066,308	(7,867,963)	Projections reductions to SW High Capacity (\$19M) coupled with various increases
Planning Program Management	-	4,768,565	(4,768,565)	Projections reduced since tasks built into the projects themselves
Operational Facilities	60,591,000	39,819,886	20,771,114	CNG slip (\$5M) into 2017 coupled with Paratransit Facility increase (\$15M)
Rapid Transit Project	58,000,000	-	58,000,000	New project
Administrative Facilities	3,747,000	2,455,230	1,291,770	Security Fence increase & Admn backup power generation project added
Maintenance Tools & Equipment	3,937,000	8,129,669	(4,192,669)	Modular Cabinets & Tools for Maintenance decrease
Replace Components for Rev. Vehicles	7,407,177	7,839,677	(432,500)	Decrease in replacement of batteries & engines due to new fleet
Computer Hardware/Software	24,891,863	17,940,500	6,951,363	P25 Radios Upgrade predominant driver at \$4.9M
Misc. (Facilities, Equipment, Other)	9,724,829	852,565	8,872,265	Scobey Building purchase (\$5M) coupled with Joint Development increases
FY17-21 Total	\$ 465,347,406	\$ 452,176,759	\$ 13,170,647	

The above summary shows five-year totals; a Capital Project Comparison by Project Category and a Capital Spending Plan Comparison by Project are included at the back of this document, and both documents provide yearly totals. Note that as shown in the above summary, there is a \$13.2M increase in capital spending. This result was driven by the Rapid Transit Project, Paratransit Facility, P25 radios upgrade, Scobey building purchase, and various other net increases, partially offset by the reduction from the bus plan purchase change and other net decreases.

Transportation Improvement Program. The Transportation Improvement Program (TIP) summary at the end of this document summarizes the capital spending plan and also includes grant funds used for operations. Related capital project funding sources are also shown at the bottom of the document.

The TIP is a plan that must be approved by the Metropolitan Planning Organization (MPO), and then incorporated into the State Transportation Improvement Program (STIP). The MPO uses a four-year TIP period, although VIA submits five-year projections to the MPO, to match VIA's five-year financial planning horizon. VIA's capital spending plan forms the basis of the TIP.

Under the "Other Programs" heading of the Transportation Improvement Program schedule, three of the line items shown are considered "capitalized expenses" – Preventative Maintenance, Capital Cost of Contracting, and Paratransit Expenses. The FTA allows transit agencies to use capital funds for certain operating costs and refers to this practice as capitalization of expenses. The expenses are not capitalized, but the federal legislation uses this title to distinguish these costs from the cost of capital acquisitions. The program of capitalization of expenses replaces earlier federal legislation which actually granted amounts for operating expense recovery.

Preventative Maintenance, which is VIA's largest line item under the currently allowed capitalization of expense programs, is for facility and vehicle maintenance. These expenses can be partially funded with capital funds. A good maintenance program extends the useful life of assets, which expands the time between replacement grants and in the end saves tax money.

The Capital Cost of Contracting is another category of cost allowed under capitalization of expenses. These costs are related to the expense of contracting portions of transit service with the private sector.

These costs include the cost of revenue vehicles used by the private provider to run the service, and are paid for by the transit agency as part of the hourly rate charged by the contractor.

The FTA also allows transit agencies to draw up to 10% of the total grant amount to help defray the unfunded mandate created by the ADA through the ADA Complementary Paratransit Service category.

Capitalization of expense categories discussed above use expenses paid by the agency as the local match and do not require additional set asides in the cash reserve accounts. In developing the five-year plan, the determination of how to allocate use of federal funds – for operating expenses or capital purchases – is driven by the organization’s spending projections in these areas and the availability of other funds.

The other two line items in the “Other Programs” section of the TIP are Job Access Reverse Commute (JARC) and Section 5310 (Elderly and Disabled) grant funds. This spending is included since it is partially funded by the FTA.

JARC funds are available to transit agencies to add service in areas and at times when economically challenged individuals need transportation. These are often late-night hours when hospitality or medical industry workers need transportation.

Section 5310 funds are allocated to urbanized areas to provide services to the elderly and disabled. Under MAP-21, this program absorbed the former “New Freedom” program, which provided funds for urbanized areas to provide additional services to the disabled community above the level of service required by the federally-mandated requirements of the Americans with Disabilities Act of 1990. VIA now serves as the Section 5310 grant funds designated recipient for the San Antonio area. Therefore, VIA conducts calls for projects and handles other administrative responsibilities for those funds. VIA can use Section 5310 funds to pay for those administrative costs. VIA has also included some Section 5310 funds in their five-year plan to help pay for VIA’s taxi programs.

Details of funding sources for the capital plan are shown at the bottom of the TIP summary. Funding for FY18-22 is coming from TxDOT grant funds (\$97.0M), other grant funds (\$33.3M), Rapid Transit funding yet to be identified (\$101.5M), bonds (\$15.4M), and VIA cash/reserves, \$72.1M. The bonds are programmed to be issued for the purchase of paratransit vans in FY21 and FY22.

TxDOT grant funds are the largest grant funding line item, at \$97.0M. Other grant funds include: FTA Section 5339, Bus and Bus Facilities formula and discretionary grants; Surface Transportation Program Metropolitan Mobility (STPMM) funds (FHWA funds flexed to the FTA); Environmental Protection Agency (EPA) funds; and Texas Commission on Environmental Quality (TCEQ) funds. In the upcoming five years, VIA plans to use all 5307/40 funds for operating expense reimbursements – none of those funds will be used for capital projects. Section 5307/5340 funds are referred to as federal “Formula Funds”, and are driven by apportionment formulas that take into account factors such as population, population density, revenue vehicle miles, and passenger miles / operating cost.

There is a Program of Projects schedule for FY18 included at the back of this document that is used to support the TIP submission. This schedule provides information on each project, including project category, project number, title, MPO project number, sponsor, dollar amount, description, and funding.

VIA Metropolitan Transit
Capital Spending Plan
2017-2022 Projects (\$)

		Proposed Spending Plan - September 2017						
Category	Proj No	2017	2018	2019	2020	2021	2022	Total 2018-2022
Revenue Vehicles								
Paratransit Vehicles - 15	171100	1,650,000	-	-	-	-	-	-
BRT (60') Buses - 8	181100	-	-	6,691,200	-	-	-	6,691,200
Fullsize (40') Buses - 270 buys in 2017	161100	137,819,000	-	-	-	-	-	-
Fullsize (40') Buses -	181101	-	-	-	-	-	-	-
Fullsize (40') Buses - 54	191100	-	28,440,000	-	-	-	-	28,440,000
Fullsize (40') Buses - 51	201100	-	-	-	-	-	-	-
Electric Buses - 8	181102	-	6,800,000	-	-	-	-	6,800,000
Paratransit Vehicles - 62	211101	-	-	-	-	8,092,772	-	8,092,772
Paratransit Vehicles - 60	221100	-	-	-	-	-	7,988,349	7,988,349
Other Revenue Vehicles	161101	-	-	-	-	-	-	-
Total Revenue Vehicles		139,469,000	35,240,000	6,691,200	-	8,092,772	7,988,349	58,012,321
Service Vehicles								
Cars	161200	-	21,000	21,000	21,000	63,000	-	126,000
Trucks	161201	791,220	503,000	195,000	356,000	211,000	-	1,265,000
Supervisory Vehicles	161202	-	75,000	-	-	-	-	75,000
Other Misc Serv Vehicles	181200	-	50,000	-	-	50,000	-	100,000
Total Service Vehicles		791,220	649,000	216,000	377,000	324,000	-	1,566,000
Passenger Facilities								
Centro Plaza	161300	725,000	-	-	-	-	-	-
Robert Thompson Transit Center	161301	250,000	3,500,000	4,000,000	1,000,000	-	-	8,500,000
Brooks Transit Center	161302	925,000	6,750,000	1,775,000	-	-	-	8,525,000
Stone Oak Park & Ride	161303	17,865,000	2,170,000	-	-	-	-	2,170,000
IH10 Park & Ride	161304	145,000	705,000	2,531,500	-	-	-	3,236,500
SH 151 Park & Ride	161305	70,000	3,935,000	2,910,000	500,000	-	-	7,345,000
Northeast Park & Ride	161306	-	3,919,000	2,665,000	820,000	-	-	7,404,000
5 Points	161307	400,000	-	-	-	-	-	-
Naco Pass	161308	325,000	3,600,000	1,075,000	-	-	-	4,675,000
SW High-Capacity Transit Phase 1	161309	4,721,646	14,075,000	2,220,000	-	-	-	16,295,000
Bus Stop Improvements Additional	161310	400,000	1,191,555	335,410	277,685	341,300	224,220	2,370,170
Bus Stop Impr. Funded w/ TxDOT Funds	161311	200,000	1,065,600	891,773	460,268	460,268	394,515	3,272,424
Bus Stop Impr. Suburban Cities	161312	350,000	250,000	250,000	250,000	25,340	-	775,340
MyLink (TAP) TxDOT Funds	161313	-	-	-	-	-	-	-
MyLink (STP-MM) (TxDOT)	201300	-	-	-	500,000	400,000	800,000	1,700,000
MyLink (TAP) (CoSA)	201301	-	-	-	500,000	-	-	500,000
Randolph Park & Ride	161400	465,000	925,000	6,245,000	2,280,000	-	-	9,450,000
Ellis Alley	161401	4,000	-	-	-	-	-	-
Passenger Station E&D	161402	-	-	-	-	-	-	-
Passenger Facility Upgrade/Renovation	161403	100,000	150,000	150,000	150,000	200,000	200,000	850,000
VIA Brand Change Psngr Facility	161404	150,000	600,000	-	-	-	-	600,000
Randolph Refurbish	161405	-	-	-	-	-	-	-
Ingram Refurbish	161406	1,070,000	-	-	-	-	-	-
Kel-Lac Refurbish	161407	-	-	-	-	-	-	-
Crossroads Refurbish	161408	-	-	-	-	-	-	-
Transit Center Refurbish	161409	-	-	-	-	-	-	-
University Refurbish	161410	-	-	-	-	-	-	-
Madla Refurbish	161411	-	-	-	-	-	-	-
Northstar Refurbish	161412	10,000	-	-	-	-	-	-
RTTC Refurbish	161413	-	-	-	-	-	-	-
Hood Street: Expand Waiting Area	171400	-	-	-	-	-	-	-
Medical Center Refurbish	171401	1,000	-	-	-	-	-	-
Other Misc Passenger Facility	211400	7,000	-	-	-	-	-	-
COA Related Improvements	181300	-	-	-	-	-	-	-
Frank Madla Canopy Replacement	181301	-	65,000	-	-	-	-	65,000
Northstar Refurbish	201302	-	-	-	100,000	-	-	100,000
Crossroads Refurbish	181302	-	150,000	-	-	-	-	150,000
5 Points Intersection Reconstruction	191300	-	-	500,000	-	-	-	500,000
AMTRAK Bldg. Renovations	181303	-	50,000	-	-	-	-	50,000
Ellis Alley Enclave Renovation	181304	-	100,000	-	-	-	-	100,000
Total Passenger Facilities		28,183,646	43,201,155	25,548,683	6,837,953	1,426,908	1,618,735	78,633,434
Planning Program Management								
Program Management	161500	-	-	-	-	-	-	-
Other Program Mgmnt	161501	-	-	-	-	-	-	-

Note:
Red text indicates new projects since 2016 submission to Board.

VIA Metropolitan Transit
Capital Spending Plan
2017-2022 Projects (\$)

		Proposed Spending Plan - September 2017						
Category	Proj No	2017	2018	2019	2020	2021	2022	Total 2018-2022
Total Planning Program Management		-	-	-	-	-	-	-
Operational Facilities								
Facility Upgrade/Renovation	161600	200,000	150,000	150,000	150,000	200,000	200,000	850,000
Operation Facility Feasibility Study	171614	-	-	-	-	-	-	-
Upgrade of Radio Repeater Tower	161601	-	-	-	-	-	-	-
Upgrade Of Fire System and Alarm Panels	161602	200,000	-	-	-	-	-	-
Switch/Breaker/Transf/Gear Eval. & Update	171600	-	350,000	-	-	-	-	350,000
F&F Administration Filing System	171601	-	-	-	-	-	-	-
Upgrade Maint. Bldg Windows/Restrooms	161603	480,000	-	-	-	-	-	-
Repairs - Vehicle Repair Pits	161604	-	375,000	-	-	-	-	375,000
Existing Paint Facility Upgrade	171602	-	-	1,600,000	-	-	-	1,600,000
Paint Maint Bldg. Ceiling	161605	-	500,000	-	-	-	-	500,000
Paint Shop Mechanical Yard Ventilation	161606	-	25,000	-	-	-	-	25,000
Garage Floor Repair & Coating	171603	-	-	500,000	-	-	-	500,000
Purchase Artic Bus Repair Facility	171604	-	-	500,000	-	-	-	500,000
Maintenance Building Lighting Upgrades	161607	-	-	-	-	-	-	-
VMF-ERU Condensate Capture and Storage	171605	-	-	100,000	-	-	-	100,000
Van Service Island	171606	-	-	-	-	-	-	-
Replace Automated Fuel Control System	161608	850,000	-	-	-	-	-	-
Install Natural Gas Compressor Facility Service	161609	11,000,000	-	-	-	-	-	-
Station Propane Dispenser Upgrades	171607	-	-	-	-	-	-	-
CNG Station Backup Power Generation	171608	60,000	-	-	-	-	-	-
Bus Yard Concrete Repairs	161610	25,000	100,000	100,000	100,000	-	200,000	500,000
Bus Yard Lighting Upgrade	161611	510,000	-	-	-	-	-	-
Madla Training Center Upgrades	171609	-	-	-	180,000	-	-	180,000
Madla Training Center Add Restrooms (SGR)	161612	-	-	100,000	-	-	-	100,000
VMC Parking Lot Resurface	161613	-	250,000	-	-	-	-	250,000
Security Guard Shacks	161619	-	-	-	-	-	-	-
VMC Office Remodel	161614	50,000	-	150,000	-	-	-	150,000
VMC Finish Out Second Floor	181600	-	-	-	-	-	-	-
VMC Backup Power Generation	171610	-	-	-	-	-	-	-
Canopy Rehab	171611	55,000	-	-	-	-	-	-
Paratransit Facility	161615	8,270,000	1,750,000	14,595,000	7,122,673	3,052,327	-	26,520,000
Office Furniture	161616	50,000	70,000	200,000	50,000	50,000	50,000	420,000
Electrical Sub Meter Installation	161617	46,000	-	-	-	-	-	-
Propane Infrastructure Upgrades	171612	-	350,000	-	-	-	-	350,000
Improvements to Expanded Bus Yard	171613	350,000	700,000	700,000	-	-	-	1,400,000
Replace Diesel/Gasoline/Fresh Oil/Waste USTs	161618	50,000	1,200,000	-	-	-	-	1,200,000
Rework HU Yard Sump/Separator System Other	181601	-	-	800,000	-	-	-	800,000
& Tire Shop Pit Repair	161620	-	-	-	-	-	2,000,000	2,000,000
Replace VMC Roof	191600	-	-	475,000	-	-	-	475,000
VMC Exterior Painting	181602	-	50,000	-	-	-	-	50,000
Maint Bldg Loading Dock Door Repl	181603	-	40,000	-	-	-	-	40,000
DAF Unit Replacement	191601	-	-	300,000	-	-	-	300,000
VMC Carpet Replacement	181604	-	300,000	-	-	-	-	300,000
Maint Bldg HU Sump Fill In	191602	-	-	35,000	-	-	-	35,000
Insp Steamroom Renovations	191603	-	-	150,000	-	-	-	150,000
New Paint Shop Upgrades	181605	-	125,000	-	-	-	-	125,000
Parts Warehouse (Laurel St.) Electrical	181606	-	35,000	-	-	-	-	35,000
Heavy Unit Sky Light Replacement	191604	-	-	25,000	-	-	-	25,000
Garage Heater Replacement	201600	-	-	-	400,000	-	-	400,000
Storeroom Cabinets & Material Handling Trucks	181607	-	30,000	150,000	30,000	30,000	30,000	270,000
Total Operational Facilities		22,196,000	6,400,000	20,630,000	8,032,673	3,332,327	2,480,000	40,875,000
Rapid Transit Project								
High Capacity Transit Project	171300	-	-	12,000,000	24,000,000	22,000,000	43,500,000	101,500,000
Total Rapid Transit Project		-	-	12,000,000	24,000,000	22,000,000	43,500,000	101,500,000
Administrative Facilities								
Security Enhancements to Facilities /(Perimeter Fence)	161700	-	1,800,000	-	-	-	-	1,800,000
Replacement of IT HVAC (Liebert)	171700	171,000	-	-	-	-	-	-
VIA Brand Change Admn	161701	-	300,000	-	-	-	-	300,000
Fitness Center Buildout	161702	-	150,000	-	-	-	-	150,000
Administration Bldg Backup Power Generation	181700	-	-	-	800,000	-	-	800,000
Administration Bldg Patio Resurface	161703	-	65,000	-	-	-	-	65,000
Annex Bldg Restroom Renovations	171701	-	66,000	-	-	-	-	66,000

Note:
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VIA Metropolitan Transit
Capital Spending Plan
2017-2022 Projects (\$)

		Proposed Spending Plan - September 2017						Total
Category	Proj No	2017	2018	2019	2020	2021	2022	2018-2022
Admin. Crawl Space Retainer Walls	171702	-	-	-	-	-	-	-
Administrative Building Lobby & Restrooms	161704	370,000	-	-	-	-	-	-
Other Misc Adm Facility	211700	-	-	-	-	-	-	-
Modifications to Admin Door Entry at Patio	181701	-	25,000	-	-	-	-	25,000
Total Administrative Facilities		541,000	2,406,000	-	800,000	-	-	3,206,000
Maintenance Tools & Equipment								
Purchase New Equipment to Service Buses	161800	10,000	100,000	100,000	100,000	100,000	100,000	500,000
Purchase Warehouse Storage Cabinets	161801	-	-	-	-	-	-	-
Yard Tractor Replacement	171800	-	125,000	-	-	-	-	125,000
Mobile Bus Lifts	161802	-	50,000	50,000	50,000	50,000	50,000	250,000
Particulate Filter Cleaner	171801	-	75,000	-	-	-	-	75,000
Filter Crusher	181800	-	40,000	-	-	-	-	40,000
Asset Management System	171802	-	-	-	-	-	-	-
Sand Spreader	171803	-	-	-	-	-	-	-
Electric Parts Cart	171804	-	-	-	-	-	-	-
Floor Scrubbers	161803	-	-	-	-	40,000	-	40,000
Replace Parts Washers, Pressure/Steam Cleaners	171805	-	-	-	-	-	250,000	250,000
Inground Brake Testor	171806	-	-	300,000	-	-	-	300,000
Dynamic Tire Balancer	181801	-	15,000	-	-	-	-	15,000
In Ground Chassis Dyno	171807	-	-	-	500,000	-	-	500,000
Tools & Equip. for New Paratransit Shop	171808	-	-	2,000,000	-	-	-	2,000,000
AC Recovery Machines	171809	-	-	-	32,000	-	-	32,000
Transmission Dyno	171810	-	-	-	200,000	-	-	200,000
3rd Bus Washer	181802	-	-	-	-	-	-	-
Other/Modular Cabinets/Tools Trng	161804	-	-	-	-	-	-	-
Total Maintenance Tools & Equip.		10,000	405,000	2,450,000	882,000	190,000	400,000	4,327,000
Replace Components for Rev. Vehicles								
Recondition Engines and Transmissions	161900	400,000	660,000	429,165	286,110	267,902	200,000	1,843,177
Engines (Cummins Assemblies)	161904	-	-	-	-	-	-	-
Hybrid Bus Batteries	171900	-	600,000	600,000	800,000	600,000	600,000	3,200,000
Electric Bus Batteries	181900	-	-	300,000	-	-	-	300,000
Diesel Particulate Filters	161901	405,000	160,000	160,000	160,000	80,000	80,000	640,000
Supplemental Fuel Tanks (Vans)	161902	100,000	200,000	-	-	-	-	200,000
Bicycle Racks	161903	-	-	-	-	-	-	-
Other Misc Components for Rev Vehicles	211900	-	-	-	-	-	-	-
Retrofit Buses with Security Video Monitors	181901	-	204,000	-	-	-	-	204,000
Infotainment System for Primos/VIVA	181902	-	795,000	-	-	-	-	795,000
Pedestrian Warning System	181903	-	200,000	-	-	-	-	200,000
Total Replace Components for Rev. Veh.		905,000	2,819,000	1,489,165	1,246,110	947,902	880,000	7,382,177
Computer Hardware/Software								
Replace Network Servers	162100	-	-	-	-	-	-	-
10GB End Switch Network Upgrade	172100	706,500	50,000	-	-	-	-	50,000
Internet Firewalls	162101	-	45,000	-	-	-	-	45,000
Park -n-Ride Network Upgrades	172101	82,569	-	40,000	40,000	40,000	40,000	160,000
New Computers for Police Cars	192100	-	-	65,000	-	-	-	65,000
Computing Devices	162102	251,390	200,000	200,000	85,000	220,000	225,000	930,000
ArcGIS for Engineering	162103	31,600	-	-	35,000	-	-	35,000
Disaster Recovery Plan	162104	100,000	600,000	-	-	-	-	600,000
Network Storage/Servers/Data Ctr	162105	562,370	200,000	200,000	255,000	255,000	250,000	1,160,000
Replace Printers	162106	57,951	25,000	-	25,000	25,000	-	75,000
Disks and Tape Drives for Backup	162107	62,368	-	144,000	-	-	-	144,000
iPad/Tablet/Laptops	162108	1,516	-	-	-	-	-	-
P25 Radio System Upgrade/Replacement	162109	682,181	1,575,000	1,400,000	1,400,000	-	-	4,375,000
AVL Hardware	162110	202,234	-	-	-	-	-	-
Telephone System Upgrade/Replacement	162111	142,308	95,000	-	400,000	-	300,000	795,000
UH Tower Extension	162112	20,000	-	-	-	-	-	-
ADP Hardware/Software	162113	-	-	-	-	-	-	-
Budgeting Software	162114	133,610	-	-	-	-	-	-
Maintenance and Time Clocks Update	162115	120,000	-	-	-	-	-	-
MS Office and Share Point Upgrades	192102	-	250,000	130,000	130,000	-	-	510,000
Standard Register Software/Hardware	182102	-	20,000	-	-	-	-	20,000
ERP System - BRP, Technical Specs	162116	85,000	100,000	100,000	-	-	-	200,000
ERP System	172102	-	4,509,600	3,838,400	-	-	-	8,348,000
Maintenance Diagnostic Laptops Upgrade	162117	65,433	-	-	-	65,000	-	65,000

Note:
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VIA Metropolitan Transit
Capital Spending Plan
2017-2022 Projects (\$)

		Proposed Spending Plan - September 2017						
Category	Proj No	2017	2018	2019	2020	2021	2022	Total 2018-2022
Security (Cameras, Doors, Network, Storage)	162118	475,184	105,000	65,000	65,000	65,000	65,000	365,000
Spam & Virus Filter Upgrade	162119	-	30,000	-	-	-	-	30,000
Radio Test Equipment	162120	48,000	-	-	-	-	-	-
VMC AV Replacement	162121	13,442	20,000	5,000	5,000	5,000	-	35,000
Fleet Simulator	162122	17,000	-	-	-	-	-	-
M7300 Mobile Radio Replacement	172103	61,000	-	-	-	-	-	-
Electronic Audit Work Paper System	162123	12,239	-	-	-	-	-	-
Ellipse Payroll/Tax Extension	162124	150,000	-	-	-	-	-	-
EDI	162125	-	-	-	-	-	-	-
Grant Software	162126	29,486	-	-	-	-	-	-
VDI Licenses & HW (Citrix)	172104	-	350,000	-	-	-	-	350,000
MAC for Graphic Designer/Illustrator	162127	-	-	9,000	-	-	-	9,000
Trapeze Pass-Web	162128	112,537	-	-	-	-	-	-
Trapeze Pass-IVR Upgrade	162129	32,038	-	-	-	-	-	-
Cloud Migration & Build Out Svcs	172105	175,000	90,000	90,000	-	-	-	180,000
Microsoft SQL Server Upgrades	162130	120,000	-	-	-	-	-	-
Wireless Network	162131	150,907	5,000	5,000	5,000	5,000	90,000	110,000
Fiber Build Out (Grand, GCS, VMC)	172106	170,000	1,400,000	150,000	-	-	-	1,550,000
Software Development Tools	172107	12,000	-	-	-	12,000	-	12,000
Workflow, eForm Software	172108	-	-	-	-	-	-	-
Ergonomic Furniture	172109	85,000	25,000	-	-	-	-	25,000
Operating System Licenses	172110	175,000	-	-	-	-	175,000	175,000
Other Computer HW/SW (EZ Wallet & TransGuide Radio)	172111	110,000	-	-	-	-	-	-
Digital Signage/Kiosks	182100	-	40,000	40,000	40,000	-	40,000	160,000
IT Security/Network Security	182101	-	89,000	-	125,000	-	-	214,000
B2G Upgrade	172112	29,000	-	-	-	-	-	-
Total Computer Hardware/Software		5,284,863	9,823,600	6,481,400	2,610,000	692,000	1,185,000	20,792,000
Misc. (Facilities, Equipment, Other)								
Fare Collection System	163100	2,020,229	-	-	-	-	-	-
PE/Environmental	163101	-	-	-	-	-	-	-
Taser Equipment Upgrade	173100	-	-	-	-	-	-	-
Automated External Defibrillators	173101	-	-	-	-	-	-	-
Project Admin. - Electric Bus Reporting	163102	-	-	-	-	-	-	-
Joint Development	193103	1,600	500,000	500,000	500,000	500,000	500,000	2,500,000
Land Purch 811 Jackson	163200	-	-	-	-	-	-	-
Other Land (712 W Laurel)	173102	-	-	-	-	-	-	-
Other Buildings (Scobey)	173103	5,203,000	-	-	-	-	-	-
Program Administration (I Travel)	164105	-	-	-	-	-	-	-
Joint Development (Centro Plaza - Core & Shell Bldg.)	183100	-	500,000	-	-	-	-	500,000
Total Miscellaneous		7,224,829	1,000,000	500,000	500,000	500,000	500,000	3,000,000
GRAND TOTAL		204,605,558	101,943,755	76,006,448	45,285,736	37,505,909	58,552,084	319,293,932

Note:
Red text indicates new projects since 2016 submission to Board.

**VIA Metropolitan Transit
Transportation Improvement Program
2018-2022 Projects (\$)**

CAPITAL PROJECTS SPENDING:

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>Total</u>
Revenue Vehicles	\$ 35,240,000	\$ 6,691,200	\$ -	\$ 8,092,772	\$ 7,988,349	\$ 58,012,321
Service Vehicles	649,000	216,000	377,000	324,000	-	1,566,000
Passenger Facilities	43,201,155	25,548,683	6,837,953	1,426,908	1,618,735	78,633,434
Operational Facilities	6,400,000	20,630,000	8,032,673	3,332,327	2,480,000	40,875,000
Rapid Transit Project	-	12,000,000	24,000,000	22,000,000	43,500,000	101,500,000
Administrative Facilities	2,406,000	-	800,000	-	-	3,206,000
Maintenance Tools & Equipment	405,000	2,450,000	882,000	190,000	400,000	4,327,000
Replace Components for Revenue Vehicles	2,819,000	1,489,165	1,246,110	947,902	880,000	7,382,177
Computer Hardware/Software	9,823,600	6,481,400	2,610,000	692,000	1,185,000	20,792,000
Miscellaneous	1,000,000	500,000	500,000	500,000	500,000	3,000,000
TIP Capital Projects	101,943,755	76,006,448	45,285,736	37,505,909	58,552,084	319,293,932

Other Programs (a):

Job Access Reverse Commute (JARC)	2,184,200	2,206,000	2,228,000	2,250,200	2,272,800	11,141,200
Section 5310 (Elderly and Disabled)	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Preventative Maintenance	24,635,600	22,034,200	22,324,500	22,617,700	22,913,900	114,525,900
Capital Cost of Contracting	4,600,000	4,600,000	4,600,000	4,600,000	4,600,000	23,000,000
Paratransit Expenses	2,400,000	2,400,000	2,400,000	2,400,000	2,400,000	12,000,000
Total TIP Projects	136,763,555	108,246,648	77,838,236	70,373,809	91,738,784	484,961,032

CAPITAL PROJECTS FUNDING SOURCES:

Sources:

MTA Contractual Obligation Bonds	-	-	-	8,092,772	7,258,349	15,351,121
TxDOT Grant Funds	58,666,851	33,862,827	3,576,941	460,268	394,515	96,961,402
Section 5307/5340 Grant	-	-	-	-	-	-
Section 5339b Grant	-	5,000,000	5,000,000	-	-	10,000,000
Section 5339 Grant	3,090,000	3,120,000	3,150,000	3,180,000	3,210,000	15,750,000
STPMM Funds (b)	250,000	250,000	250,000	25,340	-	775,340
EPA Grant	1,077,300	-	-	-	-	1,077,300
TCEQ Grant	5,000,000	-	-	-	-	5,000,000
Rapid Transit Funding	-	12,000,000	24,000,000	22,000,000	43,500,000	101,500,000
VIA Cash/Capital (c)	33,142,333	21,773,621	9,308,795	3,747,529	4,189,220	72,161,498
Carryover Grant Funds for Pre-'17 Projects	717,271	-	-	-	-	717,271
Total Capital Projects Funding	101,943,755	76,006,448	45,285,736	37,505,909	58,552,084	319,293,932

Subtotals by Source:

Grant Funds	10,134,571	8,370,000	8,400,000	3,205,340	3,210,000	33,319,911
TxDOT Grant Funds	58,666,851	33,862,827	3,576,941	460,268	394,515	96,961,402
Bonds	-	-	-	8,092,772	7,258,349	15,351,121
Rapid Transit Funding	-	12,000,000	24,000,000	22,000,000	43,500,000	101,500,000
VIA Cash/Capital (c)	33,142,333	21,773,621	9,308,795	3,747,529	4,189,220	72,161,498
Total	101,943,755	76,006,448	45,285,736	37,505,909	58,552,084	319,293,932

Detail of Section 5307/5340 Total:

Section 5307/5340 Grant	32,727,700	30,137,200	30,438,500	30,742,800	31,050,300	155,096,500
Less JARC Included in 5307/5340	(1,092,100)	(1,103,000)	(1,114,000)	(1,125,100)	(1,136,400)	(5,570,600)
Operating Expense Reimbursements	(31,635,600)	(29,034,200)	(29,324,500)	(29,617,700)	(29,913,900)	(149,525,900)
Total 5307/5340 for Capital Projects	-	-	-	-	-	-

(a) Funding for these operating items is as follows: JARC and Section 5310, 50% federal / 50% local, other items listed, 80% federal / 20% local.

(b) Surface Transportation Program Metropolitan Mobility funds.

(c) This line captures all remaining costs that need to be funded by VIA.

VIA Metropolitan Transit
Capital Spending Plan Comparison: FY17-21
By Project Category (\$)

	Spending Plan <u>Sept. 2017</u>	Spending Plan <u>Sept. 2016</u>	Total <u>Difference</u>	<u>Comments</u>
TOTAL FY17-21				
Revenue Vehicles	\$ 189,492,972	\$ 255,122,140	\$ (65,629,168)	Bus purchase plan change
Service Vehicles	2,357,220	2,182,220	175,000	Supervisory Vehicles in 2018
Passenger Facilities	105,198,345	113,066,308	(7,867,963)	Projections reductions to SW High Capacity (\$19M) coupled with various increases
Planning Program Management	-	4,768,565	(4,768,565)	Projections reduced since tasks built into the projects themselves
Operational Facilities	60,591,000	39,819,886	20,771,114	CNG slip (\$5M) into 2017 coupled with Paratransit Facility increase (\$15M)
Rapid Transit Project	58,000,000	-	58,000,000	New project
Administrative Facilities	3,747,000	2,455,230	1,291,770	Security Fence Increase & Admn backup power generation project added
Maintenance Tools & Equipment	3,937,000	8,129,669	(4,192,669)	Modular Cabinets & Tools for Maintenance decrease
Replace Components for Rev. Vehicles	7,407,177	7,839,677	(432,500)	Decrease in replacement of batteries & engines due to new fleet
Computer Hardware/Software	24,891,863	17,940,500	6,951,363	P25 Radios Upgrade predominant driver at \$4.9M
Misc. (Facilities, Equipment, Other)	9,724,829	852,565	8,872,265	Scobey Building purchase (\$5M) coupled with Joint Development increases
FY17-21 Total	\$ 465,347,406	\$ 452,176,759	\$ 13,170,647	

Fiscal Year 2017

Revenue Vehicles	\$ 139,469,000	\$ 70,009,500	\$ 69,459,500	Bus delivery schedule acceleration
Service Vehicles	791,220	791,220	-	Flat to previous submission
Passenger Facilities	28,183,646	65,501,258	(37,317,612)	Deferrals into later years
Planning Program Management	-	768,565	(768,565)	Projections reduced since tasks built into the projects themselves
Operational Facilities	22,196,000	17,497,966	4,698,034	Paratransit Facility deferral of project to 2017 from 2016
Rapid Transit Project	-	-	-	New project
Administrative Facilities	541,000	1,955,230	(1,414,230)	Perimeter Fence deferred until 2018
Maintenance Tools & Equipment	10,000	6,159,321	(6,149,321)	Decrease due to new fleet
Replace Components for Rev. Vehicles	905,000	2,096,500	(1,191,500)	Decrease in replacement of batteries & engines due to new fleet
Computer Hardware/Software	5,284,863	14,105,500	(8,820,637)	ERP System deferred to 2018
Misc. (Facilities, Equipment, Other)	7,224,829	852,565	6,372,265	Scobey Purchase \$5.2M & Fare Collection System close-out
FY17 Total	\$ 204,605,558	\$ 179,737,624	\$ 24,867,934	

Fiscal Year 2018

Revenue Vehicles	\$ 35,240,000	\$ 95,408,502	\$ (60,168,502)	Bus purchase plan change
Service Vehicles	649,000	474,000	175,000	Service Vehicles quantity
Passenger Facilities	43,201,155	42,534,165	666,990	Brooks (\$6.8M incr) & other facilities deferred or reduced
Planning Program Management	-	1,000,000	(1,000,000)	Projections reduced since tasks built into the projects themselves
Operational Facilities	6,400,000	3,729,180	2,670,820	Timing of Bus Yard Expansion & Fuel Tanks
Rapid Transit Project	-	-	-	New project
Administrative Facilities	2,406,000	-	2,406,000	Security Fence reduction in cost
Maintenance Tools & Equipment	405,000	942,587	(537,587)	3rd Bus Washer project scrubbed
Replace Components for Rev. Vehicles	2,819,000	1,510,000	1,309,000	Infotainment System for Primos primary driver
Computer Hardware/Software	9,823,600	775,000	9,048,600	P25 Radios; ERP deferral to 2018; and Fiber Build-Out
Misc. (Facilities, Equipment, Other)	1,000,000	-	1,000,000	Revision to PE/Environmental
FY18 Total	\$ 101,943,755	\$ 146,373,434	\$ (44,429,679)	

Fiscal Year 2019

Revenue Vehicles	\$ 6,691,200	\$ 54,407,480	\$ (47,716,280)	Bus purchase plan change
Service Vehicles	216,000	216,000	-	Flat to previous submission
Passenger Facilities	25,548,683	3,030,885	22,517,798	Deferrals from 2017
Planning Program Management	-	1,000,000	(1,000,000)	Projections reduced since tasks built into the projects themselves
Operational Facilities	20,630,000	14,785,000	5,845,000	Numerous deferrals and additions
Rapid Transit Project	12,000,000	-	12,000,000	New project
Administrative Facilities	-	-	-	
Maintenance Tools & Equipment	2,450,000	312,587	2,137,413	Paratransit Facility Tools stock
Replace Components for Rev. Vehicles	1,489,165	1,189,165	300,000	Electric Bus Batteries
Computer Hardware/Software	6,481,400	1,313,000	5,168,400	ERP System deferral coupled with P25 Radio upgrade
Misc. (Facilities, Equipment, Other)	500,000	-	500,000	Revision to PE/Environmental
FY19 Total	\$ 76,006,448	\$ 76,254,117	\$ (247,669)	

VIA Metropolitan Transit
Capital Spending Plan Comparison: FY17-21
By Project Category (\$)

	Spending		Spending		Total	
	Plan		Plan		Difference	Comments
	Sept. 2017		Sept. 2016			
Fiscal Year 2020						
Revenue Vehicles	\$	-	\$	-	\$	-
Service Vehicles		377,000		377,000		-
Passenger Facilities		6,837,953		850,000		5,987,953
Planning Program Management		-		1,000,000		(1,000,000)
Operational Facilities		8,032,673		1,757,740		6,274,933
Rapid Transit Project		24,000,000		-		24,000,000
Administrative Facilities		800,000		-		800,000
Maintenance Tools & Equipment		882,000		352,587		529,413
Replace Components for Rev. Vehicles		1,246,110		1,246,110		-
Computer Hardware/Software		2,610,000		830,000		1,780,000
Misc. (Facilities, Equipment, Other)		500,000		-		500,000
FY20 Total	\$	45,285,736	\$	6,413,437	\$	38,872,299
Fiscal Year 2021						
Revenue Vehicles	\$	8,092,772	\$	35,296,658	\$	(27,203,886)
Service Vehicles		324,000		324,000		-
Passenger Facilities		1,426,908		1,150,000		276,908
Planning Program Management		-		1,000,000		(1,000,000)
Operational Facilities		3,332,327		2,050,000		1,282,327
Rapid Transit Project		22,000,000		-		22,000,000
Administrative Facilities		-		500,000		(500,000)
Maintenance Tools & Equipment		190,000		362,587		(172,587)
Replace Components for Rev. Vehicles		947,902		1,797,902		(850,000)
Computer Hardware/Software		692,000		917,000		(225,000)
Misc. (Facilities, Equipment, Other)		500,000		-		500,000
FY21 Total	\$	37,505,909	\$	43,398,147	\$	(5,892,238)

		Proposed Spending Plan - September 2017							Approved Spending Plan - September 2016							Spending Plan Changes						
Category	Proj No	2017	2018	2019	2020	2021	2022	Total 2018-2022	2017	2018	2019	2020	2021	2022	Total 2017-2021	2017	2018	2019	2020	2021	2022 (All New \$)	2017-2021
Revenue Vehicles																						
Paratransit Vehicles - 15	171100	1,650,000	-	-	-	-	-	-	1,100,000	-	-	-	-	-	1,100,000	550,000	-	-	-	-	-	550,000
BRT (60') Buses - 8	181100	-	-	6,691,200	-	-	-	6,691,200	-	9,500,000	9,690,000	-	-	-	19,190,000	-	(9,500,000)	(2,998,800)	-	-	-	(12,498,800)
Fullsize (40') Buses - 270 buys in 2017	161100	137,819,000	-	-	-	-	-	-	68,909,500	-	-	-	-	-	68,909,500	68,909,500	-	-	-	-	-	68,909,500
Fullsize (40') Buses -	181101	-	-	-	-	-	-	-	-	77,508,502	-	-	-	-	77,508,502	-	(77,508,502)	-	-	-	-	(77,508,502)
Fullsize (40') Buses - 54	191100	-	28,440,000	-	-	-	-	28,440,000	-	-	44,717,480	-	-	-	44,717,480	-	28,440,000	(44,717,480)	-	-	-	(16,277,480)
Fullsize (40') Buses - 51	201100	-	-	-	-	-	-	-	-	-	-	-	27,914,442	-	27,914,442	-	-	-	(27,914,442)	-	-	(27,914,442)
Electric Buses - 8	181102	-	6,800,000	-	-	-	-	6,800,000	-	8,400,000	-	-	-	-	8,400,000	-	(1,600,000)	-	-	-	-	(1,600,000)
Paratransit Vehicles - 62	211101	-	-	-	-	8,092,772	-	8,092,772	-	-	-	-	7,382,216	-	7,382,216	-	-	-	-	710,556	-	710,556
Paratransit Vehicles - 60	221100	-	-	-	-	-	7,988,349	7,988,349	-	-	-	-	-	-	-	-	-	-	-	-	7,988,349	-
Other Revenue Vehicles	161101	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue Vehicles		139,469,000	35,240,000	6,691,200	-	8,092,772	7,988,349	58,012,321	70,009,500	95,408,502	54,407,480	-	35,296,658	-	255,122,140	69,459,500	(60,168,502)	(47,716,280)	-	(27,203,886)	7,988,349	(65,629,168)
Service Vehicles																						
Cars	161200	-	21,000	21,000	21,000	63,000	-	126,000	-	21,000	21,000	21,000	63,000	-	126,000	-	-	-	-	-	-	-
Trucks	161201	791,220	503,000	195,000	356,000	211,000	-	1,265,000	791,220	403,000	195,000	356,000	211,000	-	1,956,220	-	100,000	-	-	-	-	100,000
Supervisory Vehicles	161202	-	75,000	-	-	-	-	75,000	-	-	-	-	-	-	-	-	75,000	-	-	-	-	75,000
Other Misc Serv Vehicles	181200	-	50,000	-	-	50,000	-	100,000	-	50,000	-	-	50,000	-	100,000	-	-	-	-	-	-	-
Total Service Vehicles		791,220	649,000	216,000	377,000	324,000	-	1,566,000	791,220	474,000	216,000	377,000	324,000	-	2,182,220	-	175,000	-	-	-	-	175,000
Passenger Facilities																						
Centro Plaza	161300	725,000	-	-	-	-	-	-	-	-	-	-	-	-	-	725,000	-	-	-	-	-	725,000
Robert Thompson Transit Center	161301	250,000	3,500,000	4,000,000	1,000,000	-	-	8,500,000	4,250,000	5,000,000	999,370	-	-	-	10,249,370	(4,000,000)	(1,500,000)	3,000,630	1,000,000	-	-	(1,499,370)
Brooks Transit Center	161302	925,000	6,750,000	1,775,000	-	-	-	8,525,000	12,100,000	-	-	-	-	-	12,100,000	(11,175,000)	6,750,000	1,775,000	-	-	-	(2,650,000)
Stone Oak Park & Ride	161303	17,865,000	2,170,000	-	-	-	-	2,170,000	17,365,439	-	-	-	-	-	17,365,439	499,561	2,170,000	-	-	-	-	2,669,561
IH10 Park & Ride	161304	145,000	705,000	2,531,500	-	-	-	3,236,500	1,005,000	819,884	675,116	-	-	-	2,500,000	(860,000)	(114,884)	1,856,384	-	-	-	881,500
SH 151 Park & Ride	161305	70,000	3,935,000	2,910,000	500,000	-	-	7,345,000	3,325,000	1,072,870	-	-	-	-	4,397,870	(3,255,000)	2,862,130	2,910,000	500,000	-	-	3,017,130
Northeast Park & Ride	161306	-	3,919,000	2,665,000	820,000	-	-	7,404,000	1,042,469	6,965,000	1,006,399	-	-	-	9,013,868	(1,042,469)	(3,046,000)	1,658,601	820,000	-	-	(1,609,868)
5 Points	161307	400,000	-	-	-	-	-	-	-	-	-	-	-	-	-	400,000	-	-	-	-	-	400,000
Naco Pass	161308	325,000	3,600,000	1,075,000	-	-	-	4,675,000	1,775,000	445,000	-	-	-	-	2,220,000	(1,450,000)	3,155,000	1,075,000	-	-	-	2,780,000
SW High-Capacity Transit Phase 1	161309	4,721,646	14,075,000	2,220,000	-	-	-	16,295,000	14,775,000	25,375,000	-	-	-	-	40,150,000	(10,053,354)	(11,300,000)	2,220,000	-	-	-	(19,133,354)
Bus Stop Improvements Additional	161310	400,000	1,191,555	335,410	277,685	341,300	224,220	2,370,170	174,107	1,785,181	200,000	200,000	-	-	2,359,288	225,893	(593,626)	135,410	77,685	341,300	224,220	186,662
Bus Stop Impr. Funded w/ TxDOT Funds	161311	200,000	1,065,600	891,773	460,268	460,268	394,515	3,272,424	1,941,074	921,230	-	-	-	-	2,862,304	(1,741,074)	144,370	891,773	460,268	460,268	394,515	215,605
Bus Stop Impr. Suburban Cities	161312	350,000	250,000	250,000	250,000	25,340	-	775,340	-	-	-	-	-	-	-	350,000	250,000	250,000	25,340	-	-	1,125,340
MyLink (TAP) TxDOT Funds	161313	-	-	-	-	-	-	-	-	-	-	500,000	400,000	-	900,000	-	-	-	(500,000)	(400,000)	-	(900,000)
MyLink (STP-MM) (TxDOT)	201300	-	-	-	500,000	400,000	800,000	1,700,000	-	-	-	-	-	-	-	-	-	-	500,000	400,000	800,000	900,000
MyLink (TAP) (CoSA)	201301	-	-	-	500,000	-	-	500,000	-	-	-	-	-	-	-	-	-	-	500,000	-	-	500,000
Randolph Park & Ride	161400	465,000	925,000	6,245,000	2,280,000	-	-	9,450,000	4,526,500	-	-	-	-	-	4,526,500	(4,061,500)	925,000	6,245,000	2,280,000	-	-	5,388,500
Ellis Alley	161401	4,000	-	-	-	-	-	-	-	-	-	-	-	-	-	4,000	-	-	-	-	-	4,000
Passenger Station E&D	161402	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Passenger Facility Upgrade/Renovation	161403	100,000	150,000	150,000	150,000	200,000	200,000	850,000	728,000	150,000	150,000	150,000	-	-	1,178,000	(628,000)	-	-	-	200,000	200,000	(428,000)
VIA Brand Change Psngr Facility	161404	150,000	600,000	-	-	-	-	600,000	500,000	-	-	-	-	-	500,000	(350,000)	600,000	-	-	-	-	250,000
Randolph Refurbish	161405	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ingram Refurbish	161406	1,070,000	-	-	-	-	-	-	1,070,000	-	-	-	-	-	1,070,000	-	-	-	-	-	-	-
Kel-Lac Refurbish	161407	-	-	-	-	-	-	-	469,044	-	-	-	-	-	469,044	(469,044)	-	-	-	-	-	(469,044)
Crossroads Refurbish	161408	-	-	-	-	-	-	-	58,000	-	-	-	-	-	58,000	(58,000)	-	-	-	-	-	(58,000)
Transit Center Refurbish	161409	-	-	-	-	-	-	-	20,000	-	-	-	-	-	20,000	(20,000)	-	-	-	-	-	(20,000)
University Refurbish	161410	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Madia Refurbish	161411	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Northstar Refurbish	161412	10,000	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	10,000
RTTC Refurbish	161413	-	-	-	-	-	-	-	281,625	-	-	-	-	-	281,625	(281,625)	-	-	-	-	-	(281,625)
Hood Street: Expand Waiting Area	171400	-	-	-	-	-	-	-	50,000	-	-	-	-	-	50,000	(50,000)	-	-	-	-	-	(50,000)
Medical Center Refurbish	171401	1,000	-	-	-	-	-	-	45,000	-	-	-	-	-	45,000	(44,000)	-	-	-	-	-	(44,000)
Other Misc Passenger Facility	211400	7,000	-	-	-	-	-	-	-	-	-	-	750,000	-	750,000	7,000	-	-	-	(750,000)	-	(743,000)
COA Related Improvements	181300	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Frank Madia Canopy Replacement	181301	-	65,000	-	-	-	-	65,000	-	-	-	-	-	-	-	-	-	65,000	-	-	-	65,000
Northstar Refurbish	201302	-	-	-	100,000	-	-	100,000	-	-	-	-	-	-	-	-	-	-	100,000	-	-	100,000
Crossroads Refurbish	181302	-	150,000	-	-	-	-	150,000	-	-	-	-	-	-	-	-	150,000	-	-	-	-	150,000
5 Points Intersection Reconstruction	191300	-	-	500,000	-	-	-	500,000	-	-	-	-	-	-	-	-	-	500,000	-	-	-	500,000
AMTRAK Bldg. Renovations	181303	-	50,000	-	-	-	-	50,000	-	-	-	-	-	-	-	-	50,000	-	-	-	-	50,000
Ellis Alley Enclave Renovation	181304	-	100,000	-	-	-	-	100,000	-	-	-	-	-	-	-	-	100,000	-	-	-	-	100,000
Total Passenger Facilities		28,183,646	43,201,155	25,548,683	6,837,953	1,426,908	1,618,735	78,633,434	65,501,258	42,534,165	3,030,885	850,000	1,150,000	-	113,066,308	(37,317,612)	666,990	22,517,798	5,987,953	276,908	1,618,735	(7,867,963)

Note:
Red text indicates new projects since 2016 submission to Board.

2017-2022 Projects (\$)		Proposed Spending Plan - September 2017							Approved Spending Plan - September 2016							Spending Plan Changes						
Category	Proj No	2017	2018	2019	2020	2021	2022	Total 2018-2022	2017	2018	2019	2020	2021	2022	Total 2017-2021	2017	2018	2019	2020	2021	2022 (All New \$)	2017-2021
Planning Program Management																						
Program Management	161500	-	-	-	-	-	-	-	768,565	1,000,000	1,000,000	1,000,000	1,000,000	-	4,768,565	(768,565)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	-	(4,768,565)
Other Program Mgmt	161501	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Planning Program Management		-	-	-	-	-	-	-	768,565	1,000,000	1,000,000	1,000,000	1,000,000	-	4,768,565	(768,565)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	-	(4,768,565)
Operational Facilities																						
Facility Upgrade/Renovation	161600	200,000	150,000	150,000	150,000	200,000	200,000	850,000	216,187	150,000	150,000	150,000	-	-	666,187	(16,187)	-	-	-	200,000	200,000	183,813
Operation Facility Feasibility Study	171614	-	-	-	-	-	-	-	50,000	50,000	50,000	50,000	50,000	-	250,000	(50,000)	(50,000)	(50,000)	(50,000)	-	(250,000)	
Upgrade of Radio Repeater Tower	161601	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Upgrade Of Fire System and Alarm Panels	161602	200,000	-	-	-	-	-	-	200,000	-	-	-	-	-	200,000	-	-	-	-	-	-	
Switch/Breaker/Transf/Gear Eval. & Update	171600	-	350,000	-	-	-	-	350,000	350,000	-	-	-	-	-	350,000	(350,000)	350,000	-	-	-	-	
F&F Administration Filing System	171601	-	-	-	-	-	-	-	75,000	-	-	-	-	-	75,000	(75,000)	-	-	-	-	(75,000)	
Upgrade Maint. Bldg Windows/Restrooms	161603	480,000	-	-	-	-	-	-	215,387	-	-	-	-	-	215,387	264,613	-	-	-	-	264,613	
Repairs - Vehicle Repair Pits	161604	-	375,000	-	-	-	-	375,000	260,809	-	-	-	-	-	260,809	(260,809)	375,000	-	-	-	114,191	
Existing Paint Facility Upgrade	171602	-	-	1,600,000	-	-	-	1,600,000	1,600,000	-	-	-	-	-	1,600,000	(1,600,000)	-	1,600,000	-	-	-	
Paint Maint Bldg. Ceiling	161605	-	500,000	-	-	-	-	500,000	-	-	-	-	-	-	-	-	500,000	-	-	-	500,000	
Paint Shop Mechanical Yard Ventilation	161606	-	25,000	-	-	-	-	25,000	25,000	-	-	-	-	-	25,000	(25,000)	25,000	-	-	-	-	
Garage Floor Repair & Coating	171603	-	-	500,000	-	-	-	500,000	451,866	-	-	-	-	-	451,866	(451,866)	-	500,000	-	-	48,134	
Purchase Artic Bus Repair Facility	171604	-	-	500,000	-	-	-	500,000	-	-	-	-	-	-	-	-	-	500,000	-	-	500,000	
Maintenance Building Lighting Upgrades	161607	-	-	-	-	-	-	-	62,930	-	-	-	-	-	62,930	(62,930)	-	-	-	-	(62,930)	
VMF-ERU Condensate Capture and Storage	171605	-	-	100,000	-	-	-	100,000	100,000	-	-	-	-	-	100,000	(100,000)	-	100,000	-	-	-	
Van Service Island	171606	-	-	-	-	-	-	-	600,000	-	-	-	-	-	600,000	(600,000)	-	-	-	-	(600,000)	
Replace Automated Fuel Control System	161608	850,000	-	-	-	-	-	-	850,000	-	-	-	-	-	850,000	-	-	-	-	-	-	
Install Natural Gas Compressor Facility	161609	11,000,000	-	-	-	-	-	-	5,997,740	-	-	-	-	-	5,997,740	5,002,260	-	-	-	-	5,002,260	
Service Station Propane Dispenser Upgrades.	171607	-	-	-	-	-	-	-	160,000	-	-	-	-	-	160,000	(160,000)	-	-	-	-	(160,000)	
CNG Station Backup Power Generation	171608	60,000	-	-	-	-	-	-	152,283	-	-	-	-	-	152,283	(92,283)	-	-	-	-	(92,283)	
Bus Yard Concrete Repairs	161610	25,000	100,000	100,000	100,000	-	200,000	500,000	143,061	100,000	100,000	100,000	-	-	443,061	(118,061)	-	-	-	200,000	(118,061)	
Bus Yard Lighting Upgrade	161611	510,000	-	-	-	-	-	-	187,500	-	-	-	-	-	187,500	322,500	-	-	-	-	322,500	
Madla Training Center Upgrades	171609	-	-	-	180,000	-	-	180,000	181,561	-	-	-	-	-	181,561	(181,561)	-	-	180,000	-	(1,561)	
Madla Training Center Add Restrooms (SGR)	161612	-	-	100,000	-	-	-	100,000	100,000	-	-	-	-	-	100,000	(100,000)	-	100,000	-	-	-	
VMC Parking Lot Resurface	161613	-	250,000	-	-	-	-	250,000	70,000	-	-	-	-	-	70,000	(70,000)	250,000	-	-	-	180,000	
Security Guard Shacks	161619	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
VMC Office Remodel	161614	50,000	-	150,000	-	-	-	150,000	148,080	351,920	-	-	-	-	500,000	(98,080)	(351,920)	150,000	-	-	(300,000)	
VMC Finish Out Second Floor	181600	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
VMC Backup Power Generation	171610	-	-	-	-	-	-	-	865,589	-	-	-	-	-	865,589	(865,589)	-	-	-	-	(865,589)	
Canopy Rehab	171611	55,000	-	-	-	-	-	-	54,975	-	-	-	-	-	54,975	25	-	-	-	-	25	
Paratransit Facility	161615	8,270,000	1,750,000	14,595,000	7,122,673	3,052,327	-	26,520,000	1,480,000	2,227,260	14,435,000	1,407,740	-	-	19,550,000	6,790,000	(477,260)	160,000	5,714,933	3,052,327	-	15,240,000
Office Furniture	161616	50,000	70,000	200,000	50,000	50,000	50,000	420,000	50,000	50,000	50,000	50,000	-	-	200,000	-	20,000	150,000	-	50,000	50,000	220,000
Electrical Sub Meter Installation	161617	46,000	-	-	-	-	-	-	-	-	-	-	-	-	-	46,000	-	-	-	-	46,000	
Propane Infrastructure Upgrades	171612	-	350,000	-	-	-	-	350,000	350,000	-	-	-	-	-	350,000	(350,000)	350,000	-	-	-	-	
Improvements to Expanded Bus Yard	171613	350,000	700,000	700,000	-	-	-	1,400,000	1,500,000	-	-	-	-	-	1,500,000	(1,150,000)	700,000	700,000	-	-	250,000	
Replace Diesel/Gasoline/Fresh Oil/Waste USTs	161618	50,000	1,200,000	-	-	-	-	1,200,000	1,000,000	-	-	-	-	-	1,000,000	(950,000)	1,200,000	-	-	-	250,000	
Rework HU Yard Sump/Separator System	181601	-	-	800,000	-	-	-	800,000	-	800,000	-	-	-	-	800,000	-	(800,000)	800,000	-	-	-	
Other & Tire Shop Pit Repair	161620	-	-	-	-	-	2,000,000	2,000,000	-	-	2,000,000	-	-	-	2,000,000	-	-	-	(2,000,000)	2,000,000	(2,000,000)	
Replace VMC Roof	191600	-	-	475,000	-	-	-	475,000	-	-	-	-	-	-	-	-	-	475,000	-	-	475,000	
VMC Exterior Painting	181602	-	50,000	-	-	-	-	50,000	-	-	-	-	-	-	-	-	50,000	-	-	-	50,000	
Maint Bldg Loading Dock Door Repl	181603	-	40,000	-	-	-	-	40,000	-	-	-	-	-	-	-	-	40,000	-	-	-	40,000	
DAF Unit Replacement	191601	-	-	300,000	-	-	-	300,000	-	-	-	-	-	-	-	-	-	300,000	-	-	300,000	
VMC Carpet Replacement	181604	-	300,000	-	-	-	-	300,000	-	-	-	-	-	-	-	-	300,000	-	-	-	300,000	
Maint Bldg HU Sump Fill In	191602	-	-	35,000	-	-	-	35,000	-	-	-	-	-	-	-	-	-	35,000	-	-	35,000	
Insp Steamroom Renovations	191603	-	-	150,000	-	-	-	150,000	-	-	-	-	-	-	-	-	-	150,000	-	-	150,000	
New Paint Shop Upgrades	181605	-	125,000	-	-	-	-	125,000	-	-	-	-	-	-	-	-	125,000	-	-	-	125,000	
Parts Warehouse (Laurel St.) Electrical	181606	-	35,000	-	-	-	-	35,000	-	-	-	-	-	-	-	-	35,000	-	-	-	35,000	
Heavy Unit Sky Light Replacement	191604	-	-	25,000	-	-	-	25,000	-	-	-	-	-	-	-	-	-	25,000	-	-	25,000	
Garage Heater Replacement	201600	-	-	-	400,000	-	-	400,000	-	-	-	-	-	-	-	-	-	-	400,000	-	400,000	
Storeroom Cabinets & Material Handling Trucks	181607	-	30,000	150,000	30,000	30,000	30,000	270,000	-	-	-	-	-	-	-	-	30,000	150,000	30,000	30,000	240,000	
Total Operational Facilities		22,196,000	6,400,000	20,630,000	8,032,673	3,332,327	2,480,000	40,875,000	17,497,966	3,729,180	14,785,000	1,757,740	2,050,000	-	39,819,886	4,698,034	2,670,820	5,845,000	6,274,933	1,282,327	2,480,000	20,771,114
Rapid Transit Project																						
High Capacity Transit Project	171300	-	-	12,000,000	24,000,000	22,000,000	43,500,000	101,500,000	-	-	-	-	-	-	-	-	-	12,000,000	24,000,000	22,000,000	43,500,000	58,000,000
Total Rapid Transit Project		-	-	12,000,000	24,000,000	22,000,000	43,500,000	101,500,000	-	-	-	-	-	-	-	-	-	12,000,000	24,000,000	22,000,000	43,500,000	58,000,000
Administrative Facilities																						

Note:
Red text indicates new projects since 2016 submission to Board.

2017-2022 Projects (\$)		Proposed Spending Plan - September 2017							Approved Spending Plan - September 2016							Spending Plan Changes						
Category	Proj No	2017	2018	2019	2020	2021	2022	Total 2018-2022	2017	2018	2019	2020	2021	2022	Total 2017-2021	2017	2018	2019	2020	2021	2022 (All New \$)	2017-2021
Security Enhancements to Facilities /(Perimeter Fence)	161700	-	1,800,000	-	-	-	-	1,800,000	1,179,514	-	-	-	-	-	1,179,514	(1,179,514)	1,800,000	-	-	-	-	620,486
Replacement of IT HVAC (Liebert)	171700	171,000	-	-	-	-	-	-	120,000	-	-	-	-	-	120,000	51,000	-	-	-	-	-	51,000
VIA Brand Change Admn	161701	-	300,000	-	-	-	-	300,000	200,000	-	-	-	-	-	200,000	(200,000)	300,000	-	-	-	-	100,000
Fitness Center Buildout	161702	-	150,000	-	-	-	-	150,000	292,216	-	-	-	-	-	292,216	(292,216)	150,000	-	-	-	-	(142,216)
Administration Bldg Backup Power Generation	181700	-	-	-	800,000	-	-	800,000	-	-	-	-	-	-	-	-	-	-	800,000	-	-	800,000
Administration Bldg Patio Resurface	161703	-	65,000	-	-	-	-	65,000	37,500	-	-	-	-	-	37,500	(37,500)	65,000	-	-	-	-	27,500
Annex Bldg Restroom Renovations	171701	-	66,000	-	-	-	-	66,000	66,000	-	-	-	-	-	66,000	(66,000)	66,000	-	-	-	-	-
Admin. Crawl Space Retainer Walls	171702	-	-	-	-	-	-	-	60,000	-	-	-	-	-	60,000	(60,000)	-	-	-	-	-	(60,000)
Administrative Building Lobby & Restrooms	161704	370,000	-	-	-	-	-	-	-	-	-	-	-	-	-	370,000	-	-	-	-	-	370,000
Other Misc Adm Facility	211700	-	-	-	-	-	-	-	-	-	-	-	500,000	-	500,000	-	-	-	-	(500,000)	-	(500,000)
Modifications to Admin Door Entry at Patio	181701	-	25,000	-	-	-	-	25,000	-	-	-	-	-	-	-	-	25,000	-	-	-	-	25,000
Total Administrative Facilities		541,000	2,406,000	-	800,000	-	-	3,206,000	1,955,230	-	-	-	500,000	-	2,455,230	(1,414,230)	2,406,000	-	800,000	(500,000)	-	1,291,770
Maintenance Tools & Equipment																						
Purchase New Equipment to Service Buses	161800	10,000	100,000	100,000	100,000	100,000	100,000	500,000	100,000	100,000	100,000	100,000	-	-	400,000	(90,000)	-	-	-	100,000	100,000	10,000
Purchase Warehouse Storage Cabinets	161801	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Yard Tractor Replacement	171800	-	125,000	-	-	-	-	125,000	125,000	-	-	-	-	-	125,000	(125,000)	125,000	-	-	-	-	-
Mobile Bus Lifts	161802	-	50,000	50,000	50,000	50,000	50,000	250,000	50,000	50,000	50,000	50,000	-	-	200,000	(50,000)	-	-	-	50,000	50,000	-
Particulate Filter Cleaner	171801	-	75,000	-	-	-	-	75,000	75,000	75,000	-	-	-	-	150,000	(75,000)	-	-	-	-	-	(75,000)
Filter Crusher	181800	-	40,000	-	-	-	-	40,000	-	40,000	-	-	-	-	40,000	-	-	-	-	-	-	-
Asset Management System	171802	-	-	-	-	-	-	-	1,770,000	-	-	-	-	-	1,770,000	(1,770,000)	-	-	-	-	-	(1,770,000)
Sand Spreader	171803	-	-	-	-	-	-	-	10,000	-	-	-	-	-	10,000	(10,000)	-	-	-	-	-	(10,000)
Electric Parts Cart	171804	-	-	-	-	-	-	-	4,732	-	-	-	-	-	4,732	(4,732)	-	-	-	-	-	(4,732)
Floor Scrubbers	161803	-	-	-	-	40,000	-	40,000	40,000	-	-	40,000	-	-	80,000	(40,000)	-	-	(40,000)	40,000	-	(40,000)
Replace Parts Washers, Pressure/Steam Cleaners	171805	-	-	-	-	-	250,000	250,000	250,000	-	-	-	-	-	250,000	(250,000)	-	-	-	-	250,000	(250,000)
Inground Brake Testor	171806	-	-	300,000	-	-	-	300,000	300,000	-	-	-	-	-	300,000	(300,000)	-	300,000	-	-	-	-
Dynamic Tire Balancer	181801	-	15,000	-	-	-	-	15,000	-	15,000	-	-	-	-	15,000	-	-	-	-	-	-	-
In Ground Chassis Dyno	171807	-	-	-	500,000	-	-	500,000	500,000	-	-	-	-	-	500,000	(500,000)	-	-	500,000	-	-	-
Tools & Equip. for New Paratransit Shop	171808	-	-	2,000,000	-	-	-	2,000,000	2,000,000	-	-	-	-	-	2,000,000	(2,000,000)	-	2,000,000	-	-	-	-
AC Recovery Machines	171809	-	-	-	32,000	-	-	32,000	32,000	-	-	-	-	-	32,000	(32,000)	-	-	32,000	-	-	-
Transmission Dyno	171810	-	-	-	200,000	-	-	200,000	200,000	-	-	-	-	-	200,000	(200,000)	-	-	200,000	-	-	-
3rd Bus Washer	181802	-	-	-	-	-	-	-	-	500,000	-	-	-	-	500,000	-	(500,000)	-	-	-	-	(500,000)
Other/Modular Cabinets/Tools Trng	161804	-	-	-	-	-	-	-	702,589	162,587	162,587	162,587	362,587	-	1,552,937	(702,589)	(162,587)	(162,587)	(162,587)	(362,587)	-	(1,552,937)
Total Maintenance Tools & Equip.		10,000	405,000	2,450,000	882,000	190,000	400,000	4,327,000	6,159,321	942,587	312,587	352,587	362,587	-	8,129,669	(6,149,321)	(537,587)	2,137,413	529,413	(172,587)	400,000	(4,192,669)
Replace Components for Rev. Vehicles																						
Recondition Engines and Transmissions	161900	400,000	660,000	429,165	286,110	267,902	200,000	1,843,177	497,000	660,000	429,165	286,110	267,902	-	2,140,177	(97,000)	-	-	-	-	200,000	(97,000)
Engines (Cummins Assemblies)	161904	-	-	-	-	-	-	-	328,000	-	-	-	-	-	328,000	(328,000)	-	-	-	-	-	(328,000)
Hybrid Bus Batteries	171900	-	600,000	600,000	800,000	600,000	600,000	3,200,000	300,000	600,000	600,000	800,000	600,000	-	2,900,000	(300,000)	-	-	-	-	600,000	(300,000)
Electric Bus Batteries	181900	-	-	300,000	-	-	-	300,000	-	90,000	-	-	-	-	90,000	-	(90,000)	300,000	-	-	-	210,000
Diesel Particulate Filters	161901	405,000	160,000	160,000	160,000	80,000	80,000	640,000	405,000	160,000	160,000	160,000	80,000	-	965,000	-	-	-	-	-	80,000	-
Supplemental Fuel Tanks (Vans)	161902	100,000	200,000	-	-	-	-	200,000	191,500	-	-	-	-	-	191,500	(91,500)	200,000	-	-	-	-	108,500
Bicycle Racks	161903	-	-	-	-	-	-	-	375,000	-	-	-	-	-	375,000	(375,000)	-	-	-	-	-	(375,000)
Other Misc Components for Rev Vehicles	211900	-	-	-	-	-	-	-	-	-	-	-	850,000	-	850,000	-	-	-	-	(850,000)	-	(850,000)
Retrofit Buses with Security Video Monitors	181901	-	204,000	-	-	-	-	204,000	-	-	-	-	-	-	-	-	204,000	-	-	-	-	204,000
Infotainment System for Primos/VIVA	181902	-	795,000	-	-	-	-	795,000	-	-	-	-	-	-	-	-	795,000	-	-	-	-	795,000
Pedestrian Warning System	181903	-	200,000	-	-	-	-	200,000	-	-	-	-	-	-	-	-	200,000	-	-	-	-	200,000
Total Replace Components for Rev. Veh.		905,000	2,819,000	1,489,165	1,246,110	947,902	880,000	7,382,177	2,096,500	1,510,000	1,189,165	1,246,110	1,797,902	-	7,839,677	(1,191,500)	1,309,000	300,000	-	(850,000)	880,000	(432,500)
Computer Hardware/Software																						
Replace Network Servers	162100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
10GB End Switch Network Upgrade	172100	706,500	50,000	-	-	-	-	50,000	706,500	50,000	-	-	-	-	756,500	-	-	-	-	-	-	-
Internet Firewalls	162101	-	45,000	-	-	-	-	45,000	-	-	16,000	-	-	-	16,000	-	45,000	(16,000)	-	-	-	29,000
Park -n-Ride Network Upgrades	172101	82,569	-	40,000	40,000	40,000	40,000	160,000	90,000	30,000	30,000	30,000	30,000	-	210,000	(7,431)	(30,000)	10,000	10,000	10,000	40,000	(7,431)
New Computers for Police Cars	192100	-	-	65,000	-	-	-	65,000	-	-	65,000	-	-	-	65,000	-	-	-	-	-	-	-
Computing Devices	162102	251,390	200,000	200,000	85,000	220,000	225,000	930,000	175,000	100,000	100,000	175,000	100,000	-	650,000	76,390	100,000	100,000	(90,000)	120,000	225,000	306,390
ArcGIS for Engineering	162103	31,600	-	-	35,000	-	-	35,000	-	-	-	35,000	-	-	35,000	31,600	-	-	-	-	-	31,600
Disaster Recovery Plan	162104	100,000	600,000	-	-	-	-	600,000	1,734,000	-	-	-	-	-	1,734,000	(1,634,000)	600,000	-	-	-	-	(1,034,000)
Network Storage/Servers/Data Ctr	162105	562,370	200,000	200,000	255,000	255,000	250,000	1,160,000	255,000	90												

2017-2022 Projects (\$)		Proposed Spending Plan - September 2017							Approved Spending Plan - September 2016							Spending Plan Changes						
Category	Proj No	2017	2018	2019	2020	2021	2022	Total 2018-2022	2017	2018	2019	2020	2021	2022	Total 2017-2021	2017	2018	2019	2020	2021	2022 (All New \$)	2017-2021
AVL Hardware	162110	202,234	-	-	-	-	-	-	-	-	-	-	-	-	-	202,234	-	-	-	-	-	202,234
Telephone System Upgrade/Replacement	162111	142,308	95,000	-	400,000	-	300,000	795,000	-	-	-	-	-	-	-	142,308	95,000	-	400,000	-	300,000	637,308
UH Tower Extension	162112	20,000	-	-	-	-	-	-	-	-	-	-	-	-	-	20,000	-	-	-	-	-	20,000
ADP Hardware/Software	162113	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Budgeting Software	162114	133,610	-	-	-	-	-	-	-	-	-	-	-	-	-	133,610	-	-	-	-	-	133,610
Maintenance and Time Clocks Update	162115	120,000	-	-	-	-	-	-	-	-	-	-	-	-	-	120,000	-	-	-	-	-	120,000
MS Office and Share Point Upgrades	192102	-	250,000	130,000	130,000	-	-	510,000	-	-	360,000	-	-	-	360,000	-	250,000	(230,000)	130,000	-	-	150,000
Standard Register Software/Hardware	182102	-	20,000	-	-	-	-	20,000	-	-	-	-	-	-	-	-	20,000	-	-	-	-	20,000
ERP System - BRP, Technical Specs	162116	85,000	100,000	100,000	-	-	-	200,000	107,000	-	-	-	-	-	107,000	(22,000)	100,000	100,000	-	-	-	178,000
ERP System	172102	-	4,509,600	3,838,400	-	-	-	8,348,000	9,000,000	-	-	-	-	-	9,000,000	(9,000,000)	4,509,600	3,838,400	-	-	-	(652,000)
Maintenance Diagnostic Laptops Upgrade	162117	65,433	-	-	-	65,000	-	65,000	-	-	67,000	-	-	-	67,000	65,433	-	(67,000)	-	65,000	-	63,433
Security (Cameras, Doors, Network, Storage)	162118	475,184	105,000	65,000	65,000	65,000	65,000	365,000	490,000	105,000	85,000	85,000	85,000	-	850,000	(14,816)	-	(20,000)	(20,000)	(20,000)	65,000	(74,816)
Spam & Virus Filter Upgrade	162119	-	30,000	-	-	-	-	30,000	-	-	6,000	-	-	-	6,000	-	30,000	(6,000)	-	-	-	24,000
Radio Test Equipment	162120	48,000	-	-	-	-	-	-	-	-	-	-	-	-	-	48,000	-	-	-	-	-	48,000
VMC AV Replacement	162121	13,442	20,000	5,000	5,000	5,000	-	35,000	-	-	-	-	-	-	-	13,442	20,000	5,000	5,000	5,000	-	48,442
Fleet Simulator	162122	17,000	-	-	-	-	-	-	-	-	-	-	-	-	-	17,000	-	-	-	-	-	17,000
M7300 Mobile Radio Replacement	172103	61,000	-	-	-	-	-	-	61,000	-	-	-	-	-	61,000	-	-	-	-	-	-	-
Electronic Audit Work Paper System	162123	12,239	-	-	-	-	-	-	-	-	-	-	-	-	-	12,239	-	-	-	-	-	12,239
Ellipse Payroll/Tax Extension	162124	150,000	-	-	-	-	-	-	-	-	-	-	-	-	-	150,000	-	-	-	-	-	150,000
EDI	162125	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grant Software	162126	29,486	-	-	-	-	-	-	-	-	-	-	-	-	-	29,486	-	-	-	-	-	29,486
VDI Licenses & HW (Citrix)	172104	-	350,000	-	-	-	-	350,000	350,000	-	-	-	350,000	-	700,000	(350,000)	350,000	-	-	(350,000)	-	(350,000)
MAC for Graphic Designer/Illustrator	162127	-	-	9,000	-	-	-	9,000	-	-	-	-	-	-	-	-	-	9,000	-	-	-	9,000
Trapeze Pass-Web	162128	112,537	-	-	-	-	-	-	-	-	-	-	-	-	-	112,537	-	-	-	-	-	112,537
Trapeze Pass-IVR Upgrade	162129	32,038	-	-	-	-	-	-	-	-	-	-	-	-	-	32,038	-	-	-	-	-	32,038
Cloud Migration & Build Out Svcs	172105	175,000	90,000	90,000	-	-	-	180,000	175,000	-	-	-	-	-	175,000	-	90,000	90,000	-	-	-	180,000
Microsoft SQL Server Upgrades	162130	120,000	-	-	-	-	-	-	60,000	-	-	-	60,000	-	120,000	60,000	-	-	-	(60,000)	-	-
Wireless Network	162131	150,907	5,000	5,000	5,000	5,000	90,000	110,000	100,000	200,000	-	50,000	-	-	350,000	50,907	(195,000)	5,000	(45,000)	5,000	90,000	(179,093)
Fiber Build Out (Grand, GCS, VMC)	172106	170,000	1,400,000	150,000	-	-	-	1,550,000	170,000	175,000	150,000	-	-	-	495,000	-	1,225,000	-	-	-	-	1,225,000
Software Development Tools	172107	12,000	-	-	-	12,000	-	12,000	12,000	-	-	-	12,000	-	24,000	-	-	-	-	-	-	-
Workflow, eForm Software	172108	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ergonomic Furniture	172109	85,000	25,000	-	-	-	-	25,000	85,000	-	-	-	-	-	85,000	-	25,000	-	-	-	-	25,000
Operating System Licenses	172110	175,000	-	-	-	-	175,000	175,000	175,000	-	-	175,000	-	-	350,000	-	-	-	(175,000)	-	175,000	(175,000)
Other Computer HW/SW (EZ Wallet & TransGuide	172111	110,000	-	-	-	-	-	-	-	-	-	-	-	-	-	110,000	-	-	(175,000)	-	-	110,000
Digital Signage/Kiosks	182100	-	40,000	40,000	40,000	-	40,000	160,000	-	-	-	-	-	-	-	-	40,000	40,000	40,000	-	40,000	120,000
IT Security/Network Security	182101	-	89,000	-	125,000	-	-	214,000	-	-	-	-	-	-	-	-	89,000	-	125,000	-	-	214,000
B2G Upgrade	172112	29,000	-	-	-	-	-	-	-	-	-	-	-	-	-	29,000	-	-	-	-	-	29,000
Total Computer Hardware/Software		5,284,863	9,823,600	6,481,400	2,610,000	692,000	1,185,000	20,792,000	14,105,500	775,000	1,313,000	830,000	917,000	-	17,940,500	(8,820,637)	9,048,600	5,168,400	1,780,000	(225,000)	1,185,000	6,951,363
Misc. (Facilities, Equipment, Other)																						
Fare Collection System	163100	2,020,229	-	-	-	-	-	-	817,981	-	-	-	-	-	817,981	1,202,248	-	-	-	-	-	1,202,248
PE/Environmental	163101	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Taser Equipment Upgrade	173100	-	-	-	-	-	-	-	28,600	-	-	-	-	-	28,600	(28,600)	-	-	-	-	-	(28,600)
Automated External Defibrillators	173101	-	-	-	-	-	-	-	5,984	-	-	-	-	-	5,984	(5,984)	-	-	-	-	-	(5,984)
Project Admin. - Electric Bus Reporting	163102	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Joint Development	193103	1,600	500,000	500,000	500,000	500,000	500,000	2,500,000	-	-	-	-	-	-	-	1,600	500,000	500,000	500,000	500,000	500,000	2,001,600
Land Purch 811 Jackson	163200	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Land (712 W Laurel)	173102	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Buildings (Scobey)	173103	5,203,000	-	-	-	-	-	-	-	-	-	-	-	-	-	5,203,000	-	-	-	-	-	5,203,000
Program Administration (I Travel)	164105	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Joint Development (Centro Plaza - Core & Shell Bldg.)	183100	-	500,000	-	-	-	-	500,000	-	-	-	-	-	-	-	-	500,000	-	-	-	-	500,000
Total Miscellaneous		7,224,829	1,000,000	500,000	500,000	500,000	500,000	3,000,000	852,565	-	-	-	-	-	852,565	6,372,265	1,000,000	500,000	500,000	500,000	500,000	8,872,265
GRAND TOTAL		204,605,558	101,943,755	76,006,448	45,285,736	37,505,909	58,552,084	319,293,932	179,737,624	146,373,434	76,254,117	6,413,437	43,398,147	-	452,176,759	24,867,934	(44,429,679)	(247,669)	38,872,299	(5,892,238)	58,552,084	13,170,647

Note:
Red text indicates new projects since 2016 submission to Board.

VIA 2018 Program of Projects

Title	MPO Project #	Sponsor	Description	Requested Funding (\$)
Revenue Vehicles				
Full-size 40' Buses - 54	10027	Carl Woodby	Replacement of vehicles which have met or exceeded their useful life.	28,440,000
Electric Buses - 8	10027	Carl Woodby	Replacement of vehicles which have met or exceeded their useful life.	6,800,000
Total				35,240,000
Service Vehicles				
Cars	10028	Carl Woodby	Replacement of vehicles which have met or exceeded their useful life.	21,000
Trucks	10028	Carl Woodby	Replacement of vehicles which have met or exceeded their useful life.	503,000
Supervisory Vehicles	10028	Carl Woodby	Replacement of vehicles which have met or exceeded their useful life.	75,000
Other Misc. Service Vehicles	10028	Carl Woodby	Replacement of vehicles which have met or exceeded their useful life.	50,000
Total				649,000
Passenger Facilities				
Robert Thompson Transit Center	10036	Scott Bishop	Project consists of passenger facility improvements designed to improve customer experience and enhance the attractiveness of public transportation.	3,500,000
Brooks Transit Center	10036	Scott Bishop	Project consists of passenger facility improvements designed to improve customer experience and enhance the attractiveness of public transportation.	6,750,000
Stone Oak Park & Ride	10036	Scott Bishop	Project consists of passenger facility improvements designed to improve customer experience and enhance the attractiveness of public transportation.	2,170,000
IH10 Park & Ride	10036	Scott Bishop	Project consists of passenger facility improvements designed to improve customer experience and enhance the attractiveness of public transportation.	705,000
SH 151 Park & Ride	10036	Scott Bishop	Project consists of passenger facility improvements designed to improve customer experience and enhance the attractiveness of public transportation.	3,935,000
Northeast Park & Ride	10036	Scott Bishop	Project consists of passenger facility improvements designed to improve customer experience and enhance the attractiveness of public transportation.	3,919,000
Naco Pass	10036	Scott Bishop	Project consists of passenger facility improvements designed to improve customer experience and enhance the attractiveness of public transportation.	3,600,000
SW High-Capacity Transit Phase 1	10036	Scott Bishop	Project consists of passenger facility improvements designed to improve customer experience and enhance the attractiveness of public transportation.	14,075,000
Bus Stop Improvements Additional	10036	Abigail Rodriguez	Project consists of passenger facility improvements designed to improve customer experience and enhance the attractiveness of public transportation.	1,191,555
Bus Stop Impr. Funded w/ TxDOT Funds	10036	Abigail Rodriguez	Project consists of passenger facility improvements designed to improve customer experience and enhance the attractiveness of public transportation.	1,065,600
Bus Stop Impr. Suburban Cities	10036	Abigail Rodriguez	Project consists of passenger facility improvements designed to improve customer experience and enhance the attractiveness of public transportation.	250,000
Randolph Park & Ride	10036	Scott Bishop	Project consists of passenger facility improvements designed to improve customer experience and enhance the attractiveness of public transportation.	925,000
Passenger Facility Upgrade/Renovation	10036	Darren Shimek	Project consists of passenger facility improvements designed to improve customer experience and enhance the attractiveness of public transportation.	150,000
VIA Brand Change Psngr Facility	10036	Tom Carrasco	Project consists of passenger facility improvements designed to improve customer experience and enhance the attractiveness of public transportation.	600,000
Frank Madla Canopy Replacement	10036	Darren Shimek	Project consists of passenger facility improvements designed to improve customer experience and enhance the attractiveness of public transportation.	65,000
Crossroads Refurbish	10036	Darren Shimek	Project consists of passenger facility improvements designed to improve customer experience and enhance the attractiveness of public transportation.	150,000

VIA 2018 Program of Projects

Title	MPO Project #	Sponsor	Description	Requested Funding (\$)
AMTRAK Bldg. Renovations	10036	Darren Shimek	Project consists of passenger facility improvements designed to improve customer experience and enhance the attractiveness of public transportation.	50,000
Ellis Alley Enclave Renovation	10036	Darren Shimek	Project consists of passenger facility improvements designed to improve customer experience and enhance the attractiveness of public transportation.	100,000
Total				43,201,155
Operational Facilities				
Facility Upgrade/Renovation	10035	Darren Shimek	Project consists of various upgrades to VIA's operational facilities.	150,000
Switch/Breaker/Transf/Gear Eval. & Update	10035	Darren Shimek	Project consists of various upgrades to VIA's operational facilities.	350,000
Repairs - Vehicle Repair Pits	10035	Tom Carrasco	Project consists of various upgrades to VIA's operational facilities.	375,000
Paint Maint Bldg. Ceiling	10035	Darren Shimek	Project consists of various upgrades to VIA's operational facilities.	500,000
Paint Shop Mechanical Yard Ventilation	10035	Darren Shimek	Project consists of various upgrades to VIA's operational facilities.	25,000
Bus Yard Concrete Repairs	10035	Tom Carrasco	Project consists of various upgrades to VIA's operational facilities.	100,000
VMC Parking Lot Resurface	10035	Tom Carrasco	Project consists of various upgrades to VIA's operational facilities.	250,000
Paratransit Facility	10035	Scott Bishop	Project consists of various upgrades to VIA's operational facilities.	1,750,000
Office Furniture	10035	Darren Shimek	Project consists of various upgrades to VIA's operational facilities.	70,000
Propane Infrastructure Upgrades	10035	Gary Glasscock	Project consists of various upgrades to VIA's operational facilities.	350,000
Improvements to Expanded Bus Yard	10035	Tom Carrasco	Project consists of various upgrades to VIA's operational facilities.	700,000
Replace Diesel/Gasoline/Fresh Oil/Waste USTs	10035	Darren Shimek	Project consists of various upgrades to VIA's operational facilities.	1,200,000
VMC Exterior Painting	10035	Tom Carrasco	Project consists of various upgrades to VIA's operational facilities.	50,000
Maint Bldg Loading Dock Door Repl	10035	Darren Shimek	Project consists of various upgrades to VIA's operational facilities.	40,000
VMC Carpet Replacement	10035	Darren Shimek	Project consists of various upgrades to VIA's operational facilities.	300,000
New Paint Shop Upgrades	10035	Darren Shimek	Project consists of various upgrades to VIA's operational facilities.	125,000
Parts Warehouse (Laurel St.) Electrical	10035	Darren Shimek	Project consists of various upgrades to VIA's operational facilities.	35,000
Storeroom Cabinets & Material Handling Trucks	10035	Henry Berrellesa	Project consists of various upgrades to VIA's operational facilities.	30,000
Total				6,400,000
Administrative Facilities				
Security Enhancements to Facilities (Perimeter Fence)	10038	Tom Carrasco	Project consists of various upgrades to VIA's administrative facilities.	1,800,000
VIA Brand Change Admn	10038	Tom Carrasco	Project consists of various upgrades to VIA's administrative facilities.	300,000
Fitness Center Buildout	10038	Darren Shimek	Project consists of various upgrades to VIA's administrative facilities.	150,000
Administration Bldg Patio Resurface	10038	Darren Shimek	Project consists of various upgrades to VIA's administrative facilities.	65,000
Annex Bldg Restroom Renovations	10038	Darren Shimek	Project consists of various upgrades to VIA's administrative facilities.	66,000
Modifications to Admin Door Entry at Patio	10038		Project consists of various upgrades to VIA's administrative facilities.	25,000
Total				2,406,000
Maintenance Tools & Equipment				
Purchase New Equipment to Service Buses	10039	Gary Glasscock	Replacement of old non-serviceable equipment and purchase of new equipment necessary to perform repair and maintenance on VIA buses and other vehicles.	100,000
Yard Tractor Replacement	10039	Darren Shimek	Replacement of old non-serviceable equipment and purchase of new equipment necessary to perform repair and maintenance on VIA buses and other vehicles.	125,000

VIA 2018 Program of Projects

Title	MPO Project #	Sponsor	Description	Requested Funding (\$)
Mobile Bus Lifts	10039	Gary Glasscock	Replacement of old non-serviceable equipment and purchase of new equipment necessary to perform repair and maintenance on VIA buses and other vehicles.	50,000
Particulate Filter Cleaner	10039	Gary Glasscock	Replacement of old non-serviceable equipment and purchase of new equipment necessary to perform repair and maintenance on VIA buses and other vehicles.	75,000
Filter Crusher	10039	Gary Glasscock	Replacement of old non-serviceable equipment and purchase of new equipment necessary to perform repair and maintenance on VIA buses and other vehicles.	40,000
Dynamic Tire Balancer	10039	Gary Glasscock	Replacement of old non-serviceable equipment and purchase of new equipment necessary to perform repair and maintenance on VIA buses and other vehicles.	15,000
Total				405,000
Replace Components for Rev. Vehicles				
Recondition Engines and Transmissions	10043	Carl Woodby	Replacement of old non-serviceable components and purchase of new/reconditioned components.	660,000
Hybrid Bus Batteries	10043	Carl Woodby	Replacement of old non-serviceable components and purchase of new/reconditioned components.	600,000
Diesel Particulate Filters	10043	Carl Woodby	Replacement of old non-serviceable components and purchase of new/reconditioned components.	160,000
Supplemental Fuel Tanks (Vans)	10043	Carl Woodby	Replacement of old non-serviceable components and purchase of new/reconditioned components.	200,000
Retrofit Buses with Security Video Monitors	10043	Carl Woodby	Replacement of old non-serviceable components and purchase of new/reconditioned components.	204,000
Infotainment System for Primos/VIVA	10043	Carl Woodby	Replacement of old non-serviceable components and purchase of new/reconditioned components.	795,000
Pedestrian Warning System	10043	Carl Woodby	Replacement of old non-serviceable components and purchase of new/reconditioned components.	200,000
Total				2,819,000
Computer Hardware/Software				
10GB End Switch Network Upgrade	10048	Steve Young	This project will fund the necessary hardware and software to maintain VIA's Information Technology infrastructure and to replace and upgrade various components as they become obsolete.	50,000
Internet Firewalls	10048	Steve Young	This project will fund the necessary hardware and software to maintain VIA's Information Technology infrastructure and to replace and upgrade various components as they become obsolete.	45,000
Computing Devices	10048	Steve Young	This project will fund the necessary hardware and software to maintain VIA's Information Technology infrastructure and to replace and upgrade various components as they become obsolete.	200,000
Disaster Recovery Plan	10048	Steve Young	This project will fund the necessary hardware and software to maintain VIA's Information Technology infrastructure and to replace and upgrade various components as they become obsolete.	600,000
Network Storage/Servers/Data Ctr	10048	Steve Young	This project will fund the necessary hardware and software to maintain VIA's Information Technology infrastructure and to replace and upgrade various components as they become obsolete.	200,000
Replace Printers	10048	Steve Young	This project will fund the necessary hardware and software to maintain VIA's Information Technology infrastructure and to replace and upgrade various components as they become obsolete.	25,000
P25 Radio System Upgrade/Replacement	10048	Steve Young	This project will fund the necessary hardware and software to maintain VIA's Information Technology infrastructure and to replace and upgrade various components as they become obsolete.	1,575,000
Telephone System Upgrade/Replacement	10048	Steve Young	This project will fund the necessary hardware and software to maintain VIA's Information Technology infrastructure and to replace and upgrade various components as they become obsolete.	95,000

VIA 2018 Program of Projects

Title	MPO Project #	Sponsor	Description	Requested Funding (\$)
MS Office and Share Point Upgrades	10048	Steve Young	This project will fund the necessary hardware and software to maintain VIA's Information Technology infrastructure and to replace and upgrade various components as they become obsolete.	250,000
Standard Register Software/Hardware	10048	Steve Young	This project will fund the necessary hardware and software to maintain VIA's Information Technology infrastructure and to replace and upgrade various components as they become obsolete.	20,000
ERP System - BRP, Technical Specs	10048	Steve Young	This project will fund the necessary hardware and software to maintain VIA's Information Technology infrastructure and to replace and upgrade various components as they become obsolete.	100,000
ERP System	10048	Steve Young	This project will fund the necessary hardware and software to maintain VIA's Information Technology infrastructure and to replace and upgrade various components as they become obsolete.	4,509,600
Security (Cameras, Doors, Network, Storage)	10048	Steve Young	This project will fund the necessary hardware and software to maintain VIA's Information Technology infrastructure and to replace and upgrade various components as they become obsolete.	105,000
Spam & Virus Filter Upgrade	10048	Steve Young	This project will fund the necessary hardware and software to maintain VIA's Information Technology infrastructure and to replace and upgrade various components as they become obsolete.	30,000
VMC AV Replacement	10048	Steve Young	This project will fund the necessary hardware and software to maintain VIA's Information Technology infrastructure and to replace and upgrade various components as they become obsolete.	20,000
VDI Licenses & HW (Citrix)	10048	Steve Young	This project will fund the necessary hardware and software to maintain VIA's Information Technology infrastructure and to replace and upgrade various components as they become obsolete.	350,000
Cloud Migration & Build Out Svcs	10048	Steve Young	This project will fund the necessary hardware and software to maintain VIA's Information Technology infrastructure and to replace and upgrade various components as they become obsolete.	90,000
Wireless Network	10048	Steve Young	This project will fund the necessary hardware and software to maintain VIA's Information Technology infrastructure and to replace and upgrade various components as they become obsolete.	5,000
Fiber Build Out (Grand, GCS, VMC)	10048	Steve Young	This project will fund the necessary hardware and software to maintain VIA's Information Technology infrastructure and to replace and upgrade various components as they become obsolete.	1,400,000
Ergonomic Furniture	10048	Steve Young	This project will fund the necessary hardware and software to maintain VIA's Information Technology infrastructure and to replace and upgrade various components as they become obsolete.	25,000
Digital Signage/Kiosks	10048		This project will fund the necessary hardware and software to maintain VIA's Information Technology infrastructure and to replace and upgrade various components as they become obsolete.	40,000
IT Security/Network Security	10048		This project will fund the necessary hardware and software to maintain VIA's Information Technology infrastructure and to replace and upgrade various components as they become obsolete.	89,000
Total				9,823,600
Misc. (Facilities, Equipment, Other)				
Joint Development	10051	Scott Bishop	This project is to pursue joint development opportunities with other entities.	500,000
Joint Development (Centro Plaza - Core & Shell Building)	10051	Scott Bishop	This project is to pursue joint development opportunities with other entities.	500,000
Total				1,000,000
GRAND TOTAL				101,943,755

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Appendices

Appendices



September 12, 2017

TO: VIA Board of Trustees

FROM: Steve Lange, Vice President Fiscal Management/CFO

THROUGH: Jeffrey C. Arndt, President and CEO

RE: Proposed FY18 Operating Budget

PURPOSE:

To present the Fiscal Year 2018 Operating Budget for possible adoption by the Board.

BACKGROUND:

The FY18 budget process began in May 2017 with the preliminary formulation of the capital plan. In June, a preliminary hours and miles service plan was developed, and in June through July 2017, the FY18 operating budget was developed. The FY18 Budget was developed looking at a five-year planning horizon. Plan elements evaluated in building the budget include: the Board's strategic priorities; service levels; capital requirements; available grant funding and other funding sources, including debt; operating expenses; cash reserve requirements; and customer service improvements.

VIA's proposed FY18 Operating Budget is \$228,605,307. A preliminary proposed FY18 Operating Budget was reviewed with the Board at a Board Workshop on August 15, 2017, and in briefings with Board members. Specific questions raised by trustees are outlined and addressed in a separate document attached. The budget information was also included on the Regular Board Meeting agenda on August 22, 2017. Subsequent to that time, there was an \$830,658 increase to the proposed budget, with two key items accounting for the increase: 1) a paratransit expense increase of \$733,268, as the contract rate increase assumption was changed; and, 2) the salary for a new Director of Capital and Planning was added – the position was in the headcount figures and organization chart presented to the Board but the dollars had not yet been added. The remaining changes netted out to a slight reduction, attributable mainly to a decision to replace some contracted peace officer overtime expense with in-house police officer positions.

A public hearing to present the proposed FY18 Operating Budget is scheduled for September 12, 2017. VIA provided notice of the availability of the budget and public hearing with legal notices in the *San Antonio Express-News* and *La Prensa* on August 27, 2017. A press release was sent to all media outlets in the Greater San Antonio Region announcing the budget availability for public review. A review copy of the budget was available in the Marketing and Promotions Department at The Grand, as well as being accessible online at VIAinfo.net. In addition, notices publicizing the public hearing and budget comment period were provided online and on social media platforms, including Facebook and Twitter.

Feedback from the public hearing will be provided to the Board at the Regular Board Meeting in September.

ANALYSIS:

The proposed FY18 Operating Budget is \$228,605,307, up 4.0% from the FY17 forecast. The budget was formulated based on the goals of improving VIA services and amenities while engaging

the community to embrace public transportation as a desirable travel option, thereby increasing ridership and building for the future. The proposed FY18 Operating Budget includes investments in additional line service (up 4.7%), and resources needed to address agency initiatives. The Operating Budget increase from the prior year is primarily due to additional service that is being added, and the Operating Budget includes an assumption that the City of San Antonio will provide \$4.3M in funding for new service (City Council will need to approve this funding). VIA will benefit from a significant projected decrease in fuel costs resulting from the purchase of CNG buses that are replacing diesel-powered buses.

RECOMMENDATION:

Approve the proposed FY18 Operating Budget.

FINANCE/BUDGET IMPACT:

The proposed FY18 Operating Budget is \$228,605,307.

BUSINESS DIVERSITY:

Not applicable.

ACTION REQUESTED:

Forward to the Board of Trustees with a recommendation to approve the proposed FY18 Operating Budget.

Attachments: Resolution
FY18 Proposed Operating Budget PowerPoint
Responses to Budget Questions

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September 12, 2017

TO: ATD Board of Trustees

FROM: Steve Lange, Vice President Fiscal Management/CFO

THROUGH: Jeffrey C. Arndt, President and CEO

RE: Proposed FY18 Operating Budget

PURPOSE:

To present the Fiscal Year 2018 Operating Budget for possible adoption by the Board.

BACKGROUND:

The FY18 budget process began in May 2017 with the preliminary formulation of the capital plan. In June, a preliminary hours and miles service plan was developed, and in June through July 2017, the FY18 operating budget was developed. The FY18 Budget was developed looking at a five-year planning horizon. Plan elements evaluated in building the budget include: the Board's strategic priorities; service levels; capital requirements; available grant funding and other funding sources, including debt; operating expenses; cash reserve requirements; and customer service improvements.

VIA's proposed FY18 Operating Budget is \$228,605,307. A preliminary proposed FY18 Operating Budget was reviewed with the Board at a Board Workshop on August 15, 2017, and in briefings with Board members. Specific questions raised by trustees are outlined and addressed in a separate document attached. The budget information was also included on the Regular Board Meeting agenda on August 22, 2017. Subsequent to that time, there was an \$830,658 increase to the proposed budget, with two key items accounting for the increase: 1) a paratransit expense increase of \$733,268, as the contract rate increase assumption was changed; and, 2) the salary for a new Director of Capital and Planning was added – the position was in the headcount figures and organization chart presented to the Board but the dollars had not yet been added. The remaining changes netted out to a slight reduction, attributable mainly to a decision to replace some contracted peace officer overtime expense with in-house police officer positions.

A public hearing to present the proposed FY18 Operating Budget is scheduled for September 12, 2017. VIA provided notice of the availability of the budget and public hearing with legal notices in the *San Antonio Express-News* and *La Prensa* on August 27, 2017. A press release was sent to all media outlets in the Greater San Antonio Region announcing the budget availability for public review. A review copy of the budget was available in the Marketing and Promotions Department at The Grand, as well as being accessible online at VIAinfo.net. In addition, notices publicizing the public hearing and budget comment period were provided online and on social media platforms, including Facebook and Twitter.

Feedback from the public hearing will be provided to the Board at the Regular Board Meeting in September.

ANALYSIS:

The proposed FY18 Operating Budget is \$228,605,307, up 4.0% from the FY17 forecast. The ATD's FY18 Operating Budget is \$38,563,840, up 3.7% from the FY17 forecast. The budget was

formulated based on the goals of improving VIA services and amenities while engaging the community to embrace public transportation as a desirable travel option, thereby increasing ridership and building for the future. The proposed FY18 Operating Budget includes investments in additional line service (up 4.7%), and resources needed to address agency initiatives. The Operating Budget increase from the prior year is primarily due to additional service that is being added, and the Operating Budget includes an assumption that the City of San Antonio will provide \$4.3M in funding for new service (City Council will need to approve this funding). VIA will benefit from a significant projected decrease in fuel costs resulting from the purchase of CNG buses that are replacing diesel-powered buses.

RECOMMENDATION:

Approve the proposed FY18 Operating Budget.

FINANCE/BUDGET IMPACT:

The proposed FY18 Operating Budget is \$228,605,307 (MTA: \$190,041,467; ATD: \$38,563,840).

BUSINESS DIVERSITY:

Not applicable.

ACTION REQUESTED:

Forward to the Board of Trustees with a recommendation to approve the proposed FY18 Operating Budget.

Attachments: Resolution
FY18 Proposed Operating Budget PowerPoint
Responses to Budget Questions



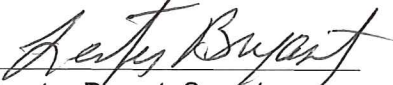
RESOLUTION: 9-26-17-03

SUBJECT: FISCAL MANAGEMENT – Adoption of the Fiscal Year 2017-2018 MTA and
ATD Operating Budgets

RESOLVED, that the October 1, 2017 – September 30, 2018 Budget as presented below be
adopted by the VIA Metropolitan Transit Board of Trustees.

Operating Expenses by Cost Center (Excluding Depreciation)	MTA Budget	ATD Budget	Combined Budget
Line	\$ 135,210,784	\$ 37,471,334	\$ 172,682,118
Special Events	1,296,705		1,296,705
Promotional Service	98,980		98,980
Charter			-
VIATrans	44,826,493		44,826,493
Vanpool		619,021	619,021
Transit Technology		473,485	473,485
Real Estate Development	2,784		2,784
Business Development and Planning	8,605,721		8,605,721
Total Operating Expenses	<u>\$ 190,041,467</u>	<u>\$ 38,563,840</u>	<u>\$ 228,605,307</u>

I, the undersigned officer of VIA Metropolitan Transit, do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted at the meeting of the VIA Metropolitan Transit Board of Trustees on September 26, 2017.


Lester Bryant, Secretary



RESOLUTION: 9-26-17-02

SUBJECT: FISCAL MANAGEMENT – Adoption of the Fiscal Year 2017-2018 MTA and
ATD Operating Budgets

RESOLVED, that the October 1, 2017 – September 30, 2018 Budget as presented below be adopted by the Advanced Transportation District Board of Trustees.

Operating Expenses by Cost Center (Excluding Depreciation)	MTA Budget	ATD Budget	Combined Budget
Line	\$ 135,210,784	\$ 37,471,334	\$ 172,682,118
Special Events	1,296,705		1,296,705
Promotional Service	98,980		98,980
Charter			-
VIATrans	44,826,493		44,826,493
Vanpool		619,021	619,021
Transit Technology		473,485	473,485
Real Estate Development	2,784		2,784
Business Development and Planning	8,605,721		8,605,721
Total Operating Expenses	<u>\$ 190,041,467</u>	<u>\$ 38,563,840</u>	<u>\$ 228,605,307</u>

I, the undersigned officer of Advanced Transportation District, do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted at the meeting of the Advanced Transportation District Board of Trustees on September 26, 2017.


Lester Bryant, Secretary

GLOSSARY OF TERMS

100% VIA Capital Funds	VIA funds used to purchase fixed assets without federal assistance.
Accessible	As defined by FTA, a site, building, facility, or portion thereof that complies with defined standards and that can be approached, entered, and used by persons with disabilities.
Accrual Basis of Accounting	The process of relating the financial effects of transactions to the period in which they occur. In this case, revenue is recognized when earned and expenses are recognized when incurred.
Administration Related Salaried Employees	Salaried employees that perform functions identified as administrative in the NTD chart of accounts.
Advanced Transportation District (ATD)	A taxing entity created by State of Texas legislation which allows a transit authority to impose a sales tax to fund advanced transportation and mobility enhancement.
Americans with Disabilities Act (ADA)	The Americans with Disabilities Act of 1990. This federal act requires many changes to ensure that people with disabilities have access to jobs, public accommodations, telecommunications, and public services, including public transit. Examples of these changes include mandating that all new buses and rail lines be wheel chair accessible, and that alternative transportation be provided to customers unable to access the transit system.
Amtrak	Facility built and owned by VIA and leased to Amtrak for operations.
Authorized Positions	Employee positions that have been authorized in the budget and will be filled during the year.
Automated Vehicle Locator (AVL) System	A data processing system that monitors actual running times of the bus fleet for adherence to schedules and provides computer-aided dispatch for the vehicle fleet.
Balanced Budget	A budget in which revenues equal or exceed expenses.
Budget Document	A formal plan of action for a specified time period that is expressed in monetary terms.
Budget Resolution	The official enactment by the Board establishing the legal authority for VIA to spend resources.

Budget Schedule	A list of key events that VIA follows in the preparation and adoption of the budget.
Capital Budget	A formal plan of action for a specified time period for purchases of fixed assets that is expressed in monetary terms.
Capital Grant	Monies received from a grantor (for VIA, primarily the Federal Transit Administration (FTA)) used to acquire fixed assets.
Charter Service	Service provided to private providers that do not have a fleet large enough to provide service to conventions or other meetings.
Circulator Routes	Circulator routes are those designed to complement the local bus network by featuring specialized services to smaller markets. Circulators are most often used where larger buses may be impractical due to street patterns, building access, densities, or operating cost. Most circulator services are designed to connect to one or more transit centers where customers can transfer to local and regional transit services.
Consumer Price Index (CPI)	A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e. economic inflation).
Contract Service	Service provided for schools that cannot provide transportation for all children who require these services.
Cost Center	A unit of a business that incurs expenses and may or may not generate revenue. Line, Contract and VIATrans are examples of cost centers.
Demand-Response	A type of transit service where an individual passenger can request transportation from a specific location to another specific location at a certain time.
Department	A unit of a division that indicates overall management responsibility for an operation of a group of related operations within a functional area.
Depreciation	The allocation of the acquisition cost of a fixed asset to each period benefited by the asset based on a limited useful life of the fixed asset.
Distinguished Budget Presentation Awards Program	A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Division	A unit of VIA that indicates overall management responsibility for an operation of a group of related operations within a functional area.
Enterprise Fund	Fund established to account for operations financed and conducted in a manner similar to the operations of private business enterprises.
Expense	Charges incurred during a period through activities that constitute VIA's ongoing operations.
Express Service	Express routes are typically designed as "point-to-point" services, serving a very limited number of stops and offering faster trip times for customers. Express routes are often designed to serve employees working traditional Monday-Friday, 8-5 shifts, and as such may only operate during the peak periods (a.m. and p.m.) on weekdays. With more dispersed activity centers and job locations, opportunities now exist for express routes to connect people to jobs in both directions of travel.
Fixing America's Surface Transportation Act (FAST Act)	On December 4, 2015, President Obama signed into law 114-94, the Fixing America's Surface Transportation Act (FAST Act). The FAST Act funds surface transportation programs-including, but not limited to, Federal-aid highways- at over \$305 billion for fiscal years (FY) 2016 through 2020.
Federal Transit Administration (FTA)	The FTA is the federal agency which helps cities and communities provide mobility to their citizens. Through its grant programs, FTA provides financial and planning assistance to help plan, build, and operate rail, bus and paratransit systems.
Fiscal Year	The fiscal year for VIA is October 1 through September 30.
Five-Year Financial Plan	A statement of financial position and results of operations for the next five years. It is based on assumptions reflecting conditions that are expected to exist and the course of action that is expected.
Fixed Asset (Capital Assets)	A long-lived asset acquired for use in the operation of the business and not intended for resale to customers. Examples of fixed assets include office equipment, vehicles, computer equipment, phone equipment and land. This includes all expenditures reasonable and necessary in acquiring or building the asset.
Fixed Route Service	Buses that operate according to fixed schedules and routes.

Fringe Benefits	Contributions made by VIA to meet commitments or obligations for employee fringe benefits. Some examples include VIA's share of Social Security, pension, medical and life insurance.
Full-Time Equivalent Position (FTE)	A part-time position converted to a decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time position working 20 hours per week would be the equivalent of .5 of a full-time position.
Fuel Hedging Program	VIA's program to manage fuel costs by entering into financial contracts to reduce exposure to fuel price risk.
Generally Accepted Accounting Principles (GAAP)	The term used to describe broadly the body of principles that governs the accounting for financial transactions underlying the preparation of a set of financial statements.
Goal	A statement of broad direction, purpose or intent.
Governmental Accounting Standards Board (GASB)	An independent, professional body to establish standards of accounting and financial reporting applicable to state and local governmental entities.
Grants	A contribution by a government or other organization to support a function. A grant may be classified as operational or capital depending on the purpose for which the funds are used.
Headway	The time span between service vehicles on specified routes. Sometimes called frequency.
Income	Compensation for services, interest, rents, royalties, etc.
Indirect Cost	A cost necessary for the functioning of the organization as a whole but which cannot be directly assigned to one service.
Intangible Asset	Economic resources characterized by a lack of physical existence.
Interactive Voice Response (IVR) System	A system that allows access to data (i.e., schedule information) through the use of the touch-tone pad on a telephone.
Internal Controls	Methods and measures implemented to safeguard assets, provide for accuracy of accounting data, and encourage compliance with policies.
Investments	Securities purchased for the generation of income in the form of interest.

JARC	Job Access Reverse Commute is a grant provided by the FTA to provide transportation services between employment sites and low-income residential areas.
Line Service	Service that is scheduled and runs on a fixed route.
Materials and Supplies	Expendable materials and operating supplies necessary to conduct operations.
National Transit Database (NTD)	An annual report to the FTA of financial and statistical information. The report is used by the FTA in calculating the annual grant apportionment.
Net Assets	Total Assets minus Total Liabilities.
NTD Chart of Accounts	The National Transit Database system of accounts used by all transit agencies which facilitates comparison of all transit agencies reporting to the FTA.
Non-Revenue Vehicle	Vehicles that do not carry fare paying passengers that are used to support transit operations.
Off-Peak	Non rush hour time periods.
Operating Budget	A Budget for current expenses as distinct from financial transactions or permanent improvements.
Operating Expense	Primary recurring costs incurred in order to generate operating revenue. Examples of operating expenses include fuel, maintenance supplies, administrative labor, professional fees and office supplies.
Operating Revenues	Revenues generated from the provision of service and from other activities directly related to the provision of service.
Operations Related Salaried Employees	Salaried employees that perform functions related to the provision of transit operations. Functions are identified in the NTD chart of accounts.
Paratransit Service	Non-fixed route service utilizing vans to provide pre-arranged trips to and from specific locations within the service area to certified participants in the program. Most often refers to wheelchair-accessible, demand-response van service.
Park and Rides	Facilities that provide ample parking spaces, transit information centers and amenities for transit users. Usually used for commute to work, school or shopping trips.
Pass	Type of discounted media for fare payment which offers

	unlimited rides for a specified period of time. Examples include 30-day pass and visitor's pass.
Passenger Miles	The cumulative sum of the distances traveled by passengers.
Peak	Rush hour time periods, typically defined as 6:00 a.m. through 9:00 p.m., Monday through Friday.
Performance Measures	Data collected to determine how effective or efficient a program is in achieving its objectives.
Platform Time	The period of time in which a transit vehicle is in operation. Platform time contains time that buses are in revenue service and time required to support revenue service, for example time from a garage to the beginning of a route.
Purchased Paratransit Service	The cost of providing door-to-door service to certified participants in the paratransit program by a private provider of transit service under contract to the transit agency.
Records Management Program	A program to support the intention of the State of Texas to establish, promote, and support an active continuing program for the efficient and economical management of local government records.
Recovery Ratio	One of the key performance indicators, which measures the amount of operating expense that was recovered from operating revenues. The ratio is calculated as system generated revenues divided by operating expenses.
Reserve	An account used to indicate that a portion of previous earnings is restricted for a specific purpose.
Retained Earnings	The accumulation of prior year earnings.
Revenue	Receipts from the sale of a product or provision of service.
Revenue Bond	A certificate of debt issued by an organization in order to raise revenue. It guarantees payment of the original investment plus interest by specified date. Debt service payment is secured by a specific revenue source.
Revenue Equipment	Includes vehicles that carry fare-paying passengers and equipment used for the collection of fares.
Ride	A trip taken by passengers on the bus or rail system.
Ridership	Each passenger counted each time that person boards a vehicle.

Service Levels	The amount of hours and miles provided in order to serve the patrons.
Special event Service	Service to regularly scheduled but relatively infrequent events (sporting events, annual festivals) that is open to the public, with routes and schedules set by VIA.
Starlight Service	Demand response service between the hours of 1 a.m. and 4 a.m. The target market for this service is medical and hospitality industry employees.
Sunset Depot	Facility owned by VIA and leased by the Sunset Station Group, LLC to promote economic development in the Alamodome area.
Transguide	An Intelligent Transportation System that provides information to motorists about traffic conditions, such as accidents, congestion and construction.
Transit Centers	Facilities that offer limited parking, transit information centers and passenger amenities, These facilities are transfer hubs for numerous routes which provide shelter for transit passengers waiting to make connections between routes.
Transportation Improvement Program (TIP)	Process used by VIA and other transit systems to obtain federal funding for capital projects.
Uniform System of Accounts and Records	The uniform accounting structure required by the FTA allowing comparability between all transit systems in the United States.
Unlinked Passenger trip	Each boarding of a transit vehicle by a passenger is defined as an unlinked passenger trip. A single journey by one passenger, consisting of one or more unlinked boardings is considered a linked trip.
Vanpool	A transit service that links patrons making commuter trips to the same location using 12 – 15 passengers vans. The patrons pay a fee for the use of the van.
Vehicle Revenue Hours	The hours that vehicles travel while in revenue service. Vehicle revenue hours include layover/recovery time but exclude travel to and from storage facilities, training operators prior to revenue service, road test and deadhead travel, as well as school bus and charter services.
Vehicle Revenue Miles	The miles that vehicles travel while in revenue service. Vehicle revenue miles exclude travel to and from storage facilities, training operators prior to revenue service, road

tests and deadhead travel, as well as school bus and charter services.

Warranty & Credits

Reimbursement for repairs covered by manufacturers' warranty agreements.

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