

9.1.8 CONTRACTOR UTILIZATION PLAN - DISADVANTAGED BUSINESS ENTERPRISE (DBE)



VIA METROPOLITAN TRANSIT
Contractor Utilization Plan

**CONFIDENTIAL INFORMATION
REQUIRED SUBMITTAL**

Instructions: Prime Contractors/Consultants must complete this form by listing: 1) Name of the prime and **all proposed subcontractors**; 2) Contact Information; 3) Description of work to be performed/product to be provided; 4) Status as a DBE or non-certified firm; 5) Age of the firm; 6) Dollar value of commitment; and 7) Percentage (%) of work to be performed. Subcontractors that are listed on this form as DBEs must be certified with a participating Texas Unified Certification Program (TUCP) certifying agency at the time of the bid/proposal submission. The DBE certification must be complete and current at time of bid/proposal submittal. Each subcontractor that is listed on this form as a DBE must complete Form 9.1.9 Intent to Perform as a DBE Subcontractor agreeing to the information listed here. A **certified DBE prime contractor/consultant** is required to perform a minimum of 30% of the contract to demonstrate a **Commercially Useful Function**.

1) Name of PRIME CONTRACTOR	2) Contact Person, Address, and Phone # of firm(s)	3) Description of Work: services provided. Where applicable, specify "supply" or "install" or both	4) DBE or Non-certified	5) Age of Firm	6) Dollar value of commitment	7) % of Work to be Performed
<i>Example:</i> ABC Prime Contractor	John Doe 123 Blvd San Antonio, TX 78213	Installation of shelters	Non	25 years	\$90,000	90%
1) Name of SUBCONTRACTORS	(Please indicate below)					
<i>Example:</i> XYZ Subcontractor	Jim Davis 4567 Main St. San Antonio, TX 78210	Concrete padding	DBE	5 years	\$10,000	10%
Work to be completed by Prime Contractor and all subcontractors must TOTAL 100% →						

This Contractor Utilization Plan (CUP) must be completed as instructed above and include the prime contractor and all subcontractors proposed on this project, including dollars and % of work committed. **If column 7 does not total 100%, the bid submittal will be considered non-responsive.** The undersigned will enter into a formal agreement with the proposed DBE firms for work listed in the CUP upon execution of a contract with VIA. The Contractor agrees to the terms of this CUP by signing below and submitting the Intent to Perform as completed by the DBE subcontractors.

Signature of Authorized Representative of Prime

Date Signed

1) Name of SUBCONTRACTORS	2) Contact Person, Address, and Phone # of firm(s)	3) Description of Work, services provided. Where applicable, specify "supply" or "install" or both	4) DBE or Non-certified	5) Age of Firm	6) Dollar value of commitment	7) % of work to be performed
SUBCONTRACTORS (continued)	(Please indicate below)					
Work to be completed by Prime Contractor and all subcontractors must TOTAL 100% →						

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