

VIA TRANSIT POLICE DEPARTMENT

Standard Operating Procedures



Section 615 Alarm Response Procedures

Office with Primary Responsibility:	СОР	Effective Date: Prior Revision Date:	April 27, 2019 NEW
Office(s) with Secondary Responsibilities:		Number of Pages:	2
Forms Referenced in Procedure:	None	Related Procedures:	Dispatch SOP 22.00

.01

.02

INTRODUCTION					
t	Officers with the Transit Police Department may be called to audible and silent alarms during their tours of duty. Alarm responses may be requested by internal employees on route or at transit facilities as well as contractors or citizens within their jurisdictional boundaries.				
ALARM PROCEDURES					
A.	Cla	ssifications: The types of alarms Transit Police Officers may be called to respond to include but are not limited to:			
	1.	Burglar			
	2.	Panic			
	3.	Medical			
	4.	Fire			
	5.	Robbery			
	6.				
B.	Off	icer Response to Alarms:			
	1.				
	2.				
	2.				
C.	Bui	rglar Alarm Responsibilities			
	1.				
	2.				
	3.				



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4.		
D.	Pan	ic Alarm Responsibilities
	1.	
	2.	
E.	Me	dical Alarm Responsibilities
	1.	
	2.	Officers should carefully approach the location and determine if a medical emergency exists. If a medical emergency exists, officers should assist the complainant to the level of their training and ability while ensuring EMS has been requested and can easily locate the victim.
F.	Fire	e Alarm Responsibilities
	1.	Should the officer arrive prior to the Fire Department, officers will park in a position that will not hamper fire department access to the location or any fire hydrant.
	2.	When arriving prior to the Fire Department the officer will advise the dispatcher if any evidence of fire is showing (flames, smoke, and evacuated facility, etc.)
	3.	If no evidence of fire is present and the Fire Department has not yet arrived, the officer shall attempt to locate the fire alarm location and authorized employee who can access the fire alarm reporting system.
	4.	Officers arriving after the Fire Department will consult with the Fire Department officer in charge to assist in crowd control and traffic management.
F.		
	1.	
	2.	
	3.	
	4.	