



▽ VIA has implemented enhanced security procedures for the protection of its patrons, representatives and employees, visitors and the public.

Notice and Agenda of the VIA Metropolitan Transit Board of Trustees Regular Meeting
Tuesday, July 25, 2023 at 5:00 p.m.
Eskridge Community Room – 1021 San Pedro, San Antonio, Texas 78212

**STATEMENT TO PUBLIC REGARDING IN PERSON BOARD MEETINGS AND
PUBLIC COMMENT PERIOD FOR JULY 2023 BOARD MEETINGS**

VIA Metropolitan Transit hereby announces that the July 25, 2023, meetings of the VIA Metropolitan Transit and Advanced Transportation District Board of Trustees will be conducted **in person only**.

Public Comments:

Members of the public who wish to address the Board of Trustees during the Citizens to Be Heard portion of a meeting may do so. Each speaker is allowed a maximum of three minutes to address the Board and are requested to first state their name and any organization(s) they represent. All comments must concern public business or policy over which the Board has supervision and control and shall be addressed to the Board as a body and not to any employee, staff member or audience member. A speaker may address the Board by using **one** of the following methods:

To Speak in Person

Speakers who wish to address the Board in person must register to speak. In person registration will be held at the VIA Metro Center Board Room, 1021 San Pedro beginning at 4:30 p.m. and ending at the start of the meeting.

To Submit Comments By Voicemail

Alternatively, you may submit comments to the Board by leaving a voicemail. You may do so by calling **(210) 362-2009** and leaving a recorded message as prompted by the system.

Voicemails must be received no later than 9:00 a.m. on July 24, 2023. Recorded comments will be played aloud to the Board and audience during the Citizens to Be Heard portion of the meeting.

To Submit Written Comments By Email

Alternatively, you may submit written comments to the Board by email.

Comments should be emailed to **board.comments@viainfo.net**.

Emailed comments must be received no later than 9:00 a.m. on July 24, 2023.

Emailed comments will be read aloud to the Board and audience during the Citizens to Be Heard portion of the meeting.

Any registrant who does not timely request to address the Board will not be allowed to do so. Other guidelines that govern the Citizens to Be Heard process can be found on the VIA website.

A recording of this meeting will be made available to the public.

1. **Call to Order**
2. **Moment of Reflection, Pledge of Allegiance, Announcements**
3. **President/CEO Report**
4. **Citizens to be Heard**

NOTE: Citizens to be Heard in-person sign up will begin 30 minutes prior to the meeting and end at the start of the meeting. Each speaker is allowed a maximum of three minutes to address the Board during the Citizens To Be Heard period. All comments must concern public business or policy over which the Board has supervision and control, and shall be addressed to the Board as a body and not to any employee, staff member or audience member. Speakers are requested to first state their names and any organization(s) they represent.

AGENDA ITEMS FOR REVIEW, CONSIDERATION AND POSSIBLE ACTION:

5. **Consent Agenda**

Items for Approval:

- A. Approval of June 27, 2023 Meeting Minutes
- B. Anti-Freeze Coolant and Exchange Equipment – *To request approval to award a contract for the purchase and delivery of coolant and exchange equipment*
- C. Rental and Cleaning of Shop Towels and Janitorial Supplies – *To request approval to award a contract to provide rental and cleaning services for shop towels, and janitorial supplies*
- D. Actuarial Consulting Services for Healthcare and Café Plan – *To request approval to award a contract for actuarial consulting services for VIA's healthcare and cafeteria plans*
- E. Investment Consulting Services for a Defined Benefit Plan and Other Post Employment Benefits (OPEB) Plan, Modification No. 2 – *To request approval to issue a modification to the Investment Consulting Services for the Defined Benefit Plan and Other Post Employment Benefits (OPEB) Plan contract*
- F. Mobility-On-Demand Services, Modification No. 2- *To request approval to issue a modification to the Mobility-on-Demand Rideshare Services contract*
- G. AutoDesk Construction Cloud Subscription – *To request approval to award a contract for the purchase of Autodesk Construction Cloud subscription licensing*
- H. Dahab Group Presentation – *For information, discussion and possible action, related to Investment Manager Search for VIA's Pension Retirement Plan & OPEB Plan:*
 1. VIA Pension Retirement Plan – Passive Global Manager Search
 2. VIA Other Post-Employment Benefits (OPEB) Plan – Passive Manager Search

- I. *Audit Committee Charter/Internal Audit Charter – Review, discussion, and possible action relating to Audit Committee and Audit Department responsibilities and expectations*
- J. *Nominations of New Accessible Transit Advisory Committee (ATAC) Liaisons – For information, discussion, and possible action regarding the nominations for ATAC liaison vacancies*
- K. *Annual Debt Policy Review – For information, discussion, and possible action regarding the required annual review of the VIA Metropolitan Transit Authority (VIA) and Advanced Transportation District (ATD) Debt Policy*
- L. *MTA Restricted/Unrestricted Funds Policy – To provide the annual review of VIA’s MTA Restricted/Unrestricted Funds Policy*
- M. **Chief Audit Officer Performance Evaluation – Review, discussion, and possible action relating to annual evaluation of the Chief Audit Officer*

Informational Reports Presented at Board Work Session:

- N. *Monthly / Quarterly Financial Reports – To review the quarterly report and the financial results for the month of May 2023*
 - O. *Board Activity Requests - For information and discussion regarding the board activity requests*
 - P. *Operator and Mechanic Staffing Update – For information and discussion regarding operator and mechanic recruitment and hiring efforts*
6. **Proposed VIA Link Service Changes** - *For information, discussion, and possible action regarding the proposed VIA Link service changes for implementation on October 23, 2023*
7. ***Legal Briefing**
8. **Adjourn**

NOTE: Whenever open meeting policies provide for a closed session in matters concerning legal advice, real estate, contracts, personnel, or security, the Board may find a closed session to be necessary. For the convenience of the citizens interested in an item preceded by an asterisk (*), notice is given that a closed session is contemplated.

ACCESSIBILITY STATEMENT

The VIA Metro Center (VMC) is wheelchair accessible at the main entrance on San Pedro and is equipped with automatic doors. To request accessible documents or sign language interpretation please call 210-362-2140 at least 48 hours prior to the meeting.

▽ SECURITY

Individuals attending this meeting will be subject to being scanned with a security wand and/or metal detector walk through. You and your property (briefcase, purse, etc.) are subject to being searched.