

▽ VIA has implemented enhanced security procedures for the protection of its patrons, representatives and employees, visitors and the public.



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Notice and Agenda of the VIA Metropolitan Transit Board of Trustees Regular Meeting  
Tuesday, August 22, 2023 at 5:00 p.m.  
Eskridge Community Room – 1021 San Pedro, San Antonio, Texas 78212

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**STATEMENT TO PUBLIC REGARDING IN PERSON BOARD MEETINGS AND  
PUBLIC COMMENT PERIOD FOR AUGUST 2023 BOARD MEETINGS**

VIA Metropolitan Transit hereby announces that the August 22, 2023, meetings of the VIA Metropolitan Transit and Advanced Transportation District Board of Trustees will be conducted **in person only**.

**Public Comments:**

Members of the public who wish to address the Board of Trustees during the Citizens to Be Heard portion of a meeting may do so. Each speaker is allowed a maximum of three minutes to address the Board and are requested to first state their name and any organization(s) they represent. All comments must concern public business or policy over which the Board has supervision and control and shall be addressed to the Board as a body and not to any employee, staff member or audience member. A speaker may address the Board by using **one** of the following methods:

**To Speak in Person**

Speakers who wish to address the Board in person must register to speak. In person registration will be held at the VIA Metro Center Board Room, 1021 San Pedro beginning at 4:30 p.m. and ending at the start of the meeting.

**To Submit Comments By Voicemail**

Alternatively, you may submit comments to the Board by leaving a voicemail. You may do so by calling **(210) 362-2009** and leaving a recorded message as prompted by the system.

Voicemails must be received no later than 9:00 a.m. on August 21, 2023. Recorded comments will be played aloud to the Board and audience during the Citizens to Be Heard portion of the meeting.

**To Submit Written Comments By Email**

Alternatively, you may submit written comments to the Board by email.

Comments should be emailed to **board.comments@viainfo.net**.

Emailed comments must be received no later than 9:00 a.m. on August 21, 2023.

Emailed comments will be read aloud to the Board and audience during the Citizens to Be Heard portion of the meeting.

Any registrant who does not timely request to address the Board will not be allowed to do so. Other guidelines that govern the Citizens to Be Heard process can be found on the VIA website.

A recording of this meeting will be made available to the public.

1. **Call to Order**
2. **Moment of Reflection, Pledge of Allegiance, Announcements**
3. **President/CEO Report**
4. **Citizens to be Heard**

NOTE: Citizens to be Heard in-person sign up will begin 30 minutes prior to the meeting and end at the start of the meeting. Each speaker is allowed a maximum of three minutes to address the Board during the Citizens To Be Heard period. All comments must concern public business or policy over which the Board has supervision and control, and shall be addressed to the Board as a body and not to any employee, staff member or audience member. Speakers are requested to first state their names and any organization(s) they represent.

**AGENDA ITEMS FOR REVIEW, CONSIDERATION AND POSSIBLE ACTION:**

5. **Consent Agenda**

Items for Approval:

- A. Approval of Minutes
  1. July 25, 2023 Meeting
  2. April 11, 2023 Meeting
  3. October 17, 2022 Meeting
- B. Consumer Survey and Focus Groups – *To request approval to award a contract to provide customer surveys and focus groups*
- C. Machine-to-Machine and Cellular Services, Modification No. 1 – *To request approval to issue a contract modification for machine-to-machine and cellular services*
- D. Employee Uniforms, Modification No. 5 - *To request approval to issue a contract modification for employee uniforms*
- E. BizLibrary Learning Management System – *To request approval to award a contract to renew VIA's learning management system subscription*
- F. On-Site Copy Center, Modification No. 1 - *To request approval to issue a contract modification for on-site copy center services*
- G. Public Improvement District Interlocal Agreement Renewal – *For information, discussion and possible action regarding renewal of an interlocal agreement with the City of San Antonio regarding the Public Improvement District*

Informational Reports Presented at Board Work Session:

- H. Monthly / Quarterly Financial Reports – *To review the quarterly report and the financial results for the month of June 2023*
- I. Board Activity Requests - *For information and discussion regarding the board activity requests*
- J. Transit Network Evaluation and Design – *For information and discussion regarding the recently initiated VIA Transit Network Evaluation and Design*

6. **Advanced Rapid Transit (ART) Program Updates** – *For information and discussion regarding the ART Program*
  
7. **\*Legal Briefing**
  - A. VIA Metropolitan Transit vs. Advertising Vehicles Inc. d/b/a Adsposure
  
  - B. Discussion regarding Texas Public Information Act and related procedures
  
8. **Adjourn**

**NOTE:** Whenever open meeting policies provide for a closed session in matters concerning legal advice, real estate, contracts, personnel, or security, the Board may find a closed session to be necessary. For the convenience of the citizens interested in an item preceded by an asterisk (\*), notice is given that a closed session is contemplated.

#### **ACCESSIBILITY STATEMENT**

The VIA Metro Center (VMC) is wheelchair accessible at the main entrance on San Pedro and is equipped with automatic doors. To request accessible documents or sign language interpretation please call 210-362-2140 at least 48 hours prior to the meeting.

#### **▽ SECURITY**

Individuals attending this meeting will be subject to being scanned with a security wand and/or metal detector walk through. You and your property (briefcase, purse, etc.) are subject to being searched.