



▽ VIA has implemented enhanced security procedures for the protection of its patrons, representatives and employees, visitors and the public.

**Notice and Agenda of the Joint Board Work Session/Videoconference Call Meeting of the
VIA Metropolitan Transit Board of Trustees and Advanced Transportation District Board of Trustees
Tuesday, December 12, 2023 at 3:00 P.M.
Eskridge Community Room – 1021 San Pedro, San Antonio, Texas 78212**

Statement to Public Regarding Videoconference Call Meeting

This Work Session of the VIA Metropolitan Transit and Advanced Transportation District Board of Trustees (Board) will be conducted as a meeting/videoconference call at 3:00 p.m. on December 12, 2023. The Board Chair or other presiding Board member will be physically present at the meeting location. In keeping with proper social distancing measures designed to slow the spread of COVID-19 and avoid meetings that bring many people into congregate settings, other members of the Board may attend this meeting via videoconference call. Members of the public may attend the open portions of the meeting in person or may access the meeting remotely as indicated below.

Accessing the Meeting Remotely:

This meeting will be accessible via Zoom. Members of the public who do not wish to attend the meeting in person may access this meeting via the free-of charge video conference link or by calling one of the toll-free numbers provided.

Meeting Link: <https://us06web.zoom.us/j/89982810159>

Or One tap mobile, US: +13462487799,,89982810159# or +12532158782,,89982810159#

Telephone (US): Dial (for higher quality, dial a number based on your current location):

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Webinar ID: 899 8281 0159

International numbers available: <https://us06web.zoom.us/j/89982810159>

A recording of this meeting will be made available to the public.

Citizens to Be Heard During Board Meeting

Public Comments:

Members of the public who wish to address the Board of Trustees during the Citizens to Be Heard portion of a meeting may do so. Each speaker is allowed a maximum of three minutes to address the Board and are requested to first state their name and any organization(s) they represent. All comments must concern only items that appear on the meeting agenda and shall be addressed to the Board as a body and not to any employee, staff member or audience member. A speaker may address the Board during the meeting by using **one** of the following methods:

To Speak in Person

Speakers who wish to address the Board in person must register to speak. In person registration will be held at the VIA Metro Center Board Room, 1021 San Pedro beginning at 2:30 p.m. and ending at 3:00 p.m.

To Speak Online or By Phone.

Speakers who wish to address the Board live on-line or live by phone must register to speak.

CLICK [HERE](#) to register online; or

Call **210-380-0942** to register by phone. When registering by phone, registrants may leave a message stating their name, contact information and the subject(s) on which they wish to address the Board.

Registration to speak to the Board remotely opens Monday, December 11, 2023, at 9:00 a.m. and ends at 1:00 p.m. on Tuesday, December 12, 2023.

The Joint Board Work Session will begin at 3:00 p.m. on December 12, 2023. Each registrant will be invited to speak in the order of registration.

Please note that registrants who wish to address the Board remotely **will not** receive an individual confirmation notice nor a special link to access the meeting. Registrants are to use the information provided in this notice to access the meeting. (See Accessing the Meeting Remotely.)

Each person must be available to speak when called or will lose the opportunity to address the Board.

Any registrant who does not timely request to address the Board will not be allowed to do so. Other guidelines that govern the Citizens to Be Heard process can be found on the VIA website.

Other Ways to Provide Comments to the Board**To Provide Comments By Voicemail**

You may submit comments to the Board by leaving a voicemail. You may do so by calling **(210) 362-2009** and leaving a recorded message as prompted by the system.

Recorded comments will not be played during the meeting. They will be provided to Board members.

To Submit Written Comments By Email

Alternatively, you may submit written comments to the Board via email.

Comments should be emailed to **board.comments@viainfo.net**.

Emailed comments will not be read during the meeting. They will be provided to Board members.

1. **Call to Order**
2. **Announcements**
3. **Citizens to be Heard**

NOTE: Citizens to be Heard in-person sign up will begin at 2:30 p.m. and end at 3:00 p.m. Each speaker is allowed a maximum of three minutes to address the Board during the Citizens To Be Heard period. All comments must concern only items that appear on the meeting agenda and shall be addressed to the Board as a body and not to any employee, staff member or audience member. Speakers are requested to first state their names and any organization(s) they represent.

AGENDA ITEMS FOR REVIEW, DISCUSSION, CONSIDERATION AND POSSIBLE ACTION:

4. **Approval of October 17, 2023 Minutes**
5. **Dahab Group Reports – For information and discussion related to performance reports for VIA’s Retirement Plans:**
 - A. Pension – 2023 3rd Quarter Performance Analysis
 - B. Other Post-Employment Benefits (OPEB) – 2023 3rd Quarter Performance
 - C. 401 (a) Defined Contribution Plan – 2023 3rd Quarter Performance Analysis`
 - D. 457 (b) Deferred Compensation Plan – 2023 3rd Quarter Performance Analysis
6. **Consent Agenda**
 - A. Body-Worn Camera Service License Lease Agreement – *To request approval to award a contract for a body-worn camera service license and lease agreement*
 - B. VIA Website Audit, Design, and Development – *To request approval to award a contract for VIA’s website audit, design, and development*
 - C. Advertising and Marketing Services – *To request approval to award a contract for advertising and marketing services*
 - D. Functional Assessment Services – *To request approval to award a contract for functional assessment services*
 - E. Machine-to-Machine and Cellular Services – *To request approval to award a contract to provide machine-to-machine and cellular services*
 - F. Purchase of Seven (7) Transit Emergency/Public Safety Response Vehicles – *To request approval to purchase up to seven Emergency Response Vehicles (ERVs) during the FY 2024*
7. **Advance Rapid Transit North-South Corridor Project Construction Manager at Risk (CMAR) – For information, discussion, and possible action regarding approval to award a contract for Advance Rapid Transit North-South Corridor Project CMAR**

8. **Financial Updates**
 - A. Monthly / Quarterly Financial Reports
9. **Fare Programs for Area Students** – *For information and discussion regarding fare programs available to area students*
10. **Texas Police Chief’s Association Recognition** – *for information and discussion regarding assessment of VIA’s Transit Police Department for the Texas Law Enforcement Recognition Program*
11. **Board Activity Requests** - *For information and discussion regarding the board activity requests*
12. ***Legal Briefing**
13. **Development of the December 19, 2023 Regular VIA Board Meeting Agenda**
14. **Development of the December 19, 2023 Regular ATD Board Meeting Agenda**
15. **Adjourn**

NOTE: Whenever open meeting policies provide for a closed session in matters concerning legal advice, real estate, contracts, personnel, or security, the Board may find a closed session to be necessary. For the convenience of the citizens interested in an item preceded by an asterisk (*), notice is given that a closed session is contemplated.

ACCESSIBILITY STATEMENT

The VIA Metro Center (VMC) is wheelchair accessible at the main entrance on San Pedro and is equipped with automatic doors. To request accessible documents or sign language interpretation please call 210-362-2140 at least 48 hours prior to the meeting.

▽ SECURITY

Individuals attending this meeting will be subject to being scanned with a security wand and/or metal detector walk through. You and your property (briefcase, purse, etc.) are subject to being searched.