

▽ VIA has implemented enhanced security procedures for the protection of its patrons, representatives and employees, visitors and the public.



Notice and Agenda of the VIA Metropolitan Transit Board of Trustees Regular Meeting
Tuesday, December 19, 2023, at 5:00 p.m.
Eskridge Community Room – 1021 San Pedro, San Antonio, Texas 78212

**STATEMENT TO PUBLIC REGARDING IN PERSON BOARD MEETINGS AND
PUBLIC COMMENT PERIOD FOR DECEMBER 2023 BOARD MEETINGS**

VIA Metropolitan Transit hereby announces that the December 19, 2023, meetings of the VIA Metropolitan Transit and Advanced Transportation District Board of Trustees will be conducted **in person only**.

Public Comments:

Members of the public who wish to address the Board of Trustees during the Citizens to Be Heard portion of a meeting may do so. Each speaker is allowed a maximum of three minutes to address the Board and are requested to first state their name and any organization(s) they represent. **All comments must concern public business or policy over which the Board has supervision and control and shall be addressed to the Board as a body and not to any employee, staff member or audience member.** A speaker may address the Board by using **one** of the following methods:

To Speak in Person

Speakers who wish to address the Board in person must register to speak. In person registration will be held at the VIA Metro Center Board Room, 1021 San Pedro beginning at 4:30 p.m. and ending at 5:00 p.m.

Other guidelines that govern the Citizens to Be Heard process can be found on the VIA website.

Other Ways to Provide Comments to the Board:

To Provide Comments By Voicemail

You may submit comments to the Board by leaving a voicemail. You may do so by calling **(210) 362-2009** and leaving a recorded message as prompted by the system.

Recorded comments will not be played during the meeting. They will be provided to Board members.

To Submit Written Comments By Email

Alternatively, you may submit written comments to the Board via email. Comments should be emailed to **board.comments@viainfo.net**.

Emailed comments will not be read during the meeting. They will be provided to Board members.

A recording of this meeting will be available on the VIA website.

1. **Call to Order**
2. **Moment of Reflection, Pledge of Allegiance**
3. **President/CEO Report**
4. **Texas Police Chief's Association Recognition** – *for information and discussion regarding assessment of VIA's Transit Police Department for the Texas Law Enforcement Recognition Program*
5. **Citizens to be Heard**

NOTE: Citizens to be Heard in-person sign up will begin at 4:30 p.m. and end at 5:00 p.m. Each speaker is allowed a maximum of three minutes to address the Board during the Citizens To Be Heard period. All comments must concern public business or policy over which the Board has supervision and control and shall be addressed to the Board as a body and not to any employee, staff member or audience member. Speakers are requested to first state their names and any organization(s) they represent.

AGENDA ITEMS FOR REVIEW, CONSIDERATION AND POSSIBLE ACTION:

6. **Consent Agenda**

Items for Approval:

- A. Approval of Minutes
 1. October 24, 2023 Meeting
 2. October 12, 2023 Meeting
 3. April 6, 2023 Meeting
 4. January 24, 2023 Meeting
- B. Body-Worn Camera Service License Lease Agreement – *To request approval to award a contract for a body-worn camera service license and lease agreement*
- C. VIA Website Audit, Design, and Development – *To request approval to award a contract for VIA's website audit, design, and development*
- D. Advertising and Marketing Services – *To request approval to award a contract for advertising and marketing services*
- E. Functional Assessment Services – *To request approval to award a contract for functional assessment services*
- F. Machine-to-Machine and Cellular Services – *To request approval to award a contract to provide machine-to-machine and cellular services*
- G. Purchase of Seven (7) Transit Emergency/Public Safety Response Vehicles – *To request approval to purchase up to seven Emergency Response Vehicles (ERVs) during the FY 2024*

Informational Reports Presented at Board Work Session:

- H. Monthly / Quarterly Financial Reports – *To review the quarterly report and the financial results for the month of October 2023*
- I. Board Activity Requests - *For information and discussion regarding the board activity requests*

- J. Dahab Group Reports – *For information and discussion related to performance reports for VIA’s Retirement Plans:*
 - 1. Pension – 2023 3rd Quarter Performance Analysis
 - 2. Other Post-Employment Benefits (OPEB) – 2023 3rd Quarter Performance
 - 3. 401 (a) Defined Contribution Plan – 2023 3rd Quarter Performance Analysis`
 - 4. 457 (b) Deferred Compensation Plan – 2023 3rd Quarter Performance Analysis
 - K. Fare Programs for Area Students – *For information and discussion regarding fare programs available to area students*
7. ***Board of Trustees**
- A. Election of Board Vice Chair – *To elect a Board Vice Chair for a term beginning January 1, 2024 and ending December 31, 2024*
 - 1. Review / Acceptance of Nominees and Nominations from the Floor (if any)
 - 2. Nominee Comments
 - 3. Election of Board Vice Chair for a Term Ending December 31, 2024
 - B. Election of Board Secretary – *To elect a Board Secretary for a term beginning January 1, 2024 and ending December 31, 2024*
 - 1. Review / Acceptance of Nominees and Nominations from the Floor (if any)
 - 2. Nominee Comments
 - 3. Election of Board Secretary for a Term Ending December 31, 2024
 - C. Election of Assistant Board Secretary – *To elect a Board Secretary for a term beginning January 1, 2024 and ending December 31, 2024*
 - 1. Review / Acceptance of Nominees and Nominations from the Floor (if any)
 - 2. Nominee Comments
 - 3. Election of Assistant Board Secretary for a Term Ending December 31, 2024
8. ***Legal Briefing**
9. **Adjourn**

NOTE: Whenever open meeting policies provide for a closed session in matters concerning legal advice, real estate, contracts, personnel, or security, the Board may find a closed session to be necessary. For the convenience of the citizens interested in an item preceded by an asterisk (*), notice is given that a closed session is contemplated.

ACCESSIBILITY STATEMENT

The VIA Metro Center (VMC) is wheelchair accessible at the main entrance on San Pedro and is equipped with automatic doors. To request accessible documents or sign language interpretation please call 210-362-2140 at least 48 hours prior to the meeting.

▽ SECURITY

Individuals attending this meeting will be subject to being scanned with a security wand and/or metal detector walk through. You and your property (briefcase, purse, etc.) are subject to being searched.