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Notice and Agenda of the VIA Metropolitan Transit Board of Trustees Regular Meeting  
Tuesday, February 27, 2024, at 5:00 p.m.  
Eskridge Community Room – 1021 San Pedro, San Antonio, Texas 78212

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**STATEMENT TO PUBLIC REGARDING IN PERSON BOARD MEETINGS AND  
PUBLIC COMMENT PERIOD FOR FEBRUARY 2024 BOARD MEETINGS**

VIA Metropolitan Transit hereby announces that the February 27, 2024, meetings of the VIA Metropolitan Transit and Advanced Transportation District Board of Trustees will be conducted **in person only**.

**Public Comments:**

Members of the public who wish to address the Board of Trustees during the Citizens to Be Heard portion of a meeting may do so. Each speaker is allowed a maximum of three minutes to address the Board and are requested to first state their name and any organization(s) they represent. **All comments must concern public business or policy over which the Board has supervision and control and shall be addressed to the Board as a body and not to any employee, staff member or audience member.** A speaker may address the Board by using **one** of the following methods:

**To Speak in Person**

Speakers who wish to address the Board in person must register to speak. In person registration will be held at the VIA Metro Center Board Room, 1021 San Pedro beginning at 4:30 p.m. and ending at 5:00 p.m.

Other guidelines that govern the Citizens to Be Heard process can be found on the VIA website.

**Other Ways to Provide Comments to the Board:**

**To Provide Comments By Voicemail**

You may submit comments to the Board by leaving a voicemail. You may do so by calling **(210) 362-2009** and leaving a recorded message as prompted by the system.

Recorded comments will not be played during the meeting. They will be provided to Board members.

**To Submit Written Comments By Email**

Alternatively, you may submit written comments to the Board via email. Comments should be emailed to **board.comments@viainfo.net**.

Emailed comments will not be read during the meeting. They will be provided to Board members.

A recording of this meeting will be available on the VIA website.

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1. **Call to Order**
2. **Moment of Reflection, Pledge of Allegiance**
3. **President/CEO Report**
4. **Citizens to be Heard**

NOTE: Citizens to be Heard in-person sign up will begin at 4:30 p.m. and end at 5:00 p.m. Each speaker is allowed a maximum of three minutes to address the Board during the Citizens To Be Heard period. All comments must concern public business or policy over which the Board has supervision and control and shall be addressed to the Board as a body and not to any employee, staff member or audience member. Speakers are requested to first state their names and any organization(s) they represent.

**AGENDA ITEMS FOR REVIEW, CONSIDERATION AND POSSIBLE ACTION:**

5. **Consent Agenda**  
Items for Approval:
  - A. Approval of January 23, 2024, Meeting Minutes
  - B. Unified Development Code Revision Recommendations and Station Area Planning Typologies for Transit Oriented Development – *To request approval to award a contract for Unified Development Code revision recommendations and station planning typologies for Transit Oriented Development*
  - C. Purchase of Gasoline – *To request approval to award a contract for the purchase of gasoline*
  - D. Purchase of Vehicle Batteries – *To request approval to award a contract for the purchase of Vehicle Batteries*
  - E. Paint and Body Shop Products for Buses, Vans, and Vehicles – *To request approval to award a contract for paint and body shop products for Buses, Vans, and Vehicles*
  - F. Bus Air Compressor Parts – *To request approval to award a contract for Bus Air compressor Parts*
  - G. Purchase of Sixteen (16) Non-Revenue Heavy-Duty Pickup Trucks – *To request approval to award a contract for the Purchase of Sixteen (16) Non-Revenue Heavy-Duty Pickup Trucks*
  - H. Sump Cleaning Services – *To request approval to award a contract for Sump Cleaning Services*
  - I. 2021 - 2023 Title VI Program – *for information, discussion and possible action regarding VIA's 2021 -2023 Title VI Program as required by the Federal Transit Administration*
  - J. Organization Assessment, Compensation Study and Job Classification Evaluation - *To request approval to award a contract for Organization Assessment, Compensation Study and Job Classification Evaluation*

- K. Enterprise Asset Management System Development and Integration Services, MOD #3 – *For information, discussion and possible action regarding a modification for enterprise asset management development and integration services*
- L. Consulting Services for Implementation of Infor Enterprise Resource Planning (ERP) Software, MOD #2 - *For information, discussion and possible action regarding a modification for consulting services to complete the Implementation of Infor ERP software*
- M. \*Procurement Practices and Disparity Study Findings/Recommendations – *For information, discussion, and possible action regarding the Procurement Practices and Disparity Study findings and recommendations*
- N. \*Bus, Van, and Shelter Advertising – *To request approval to award a contract for bus, van, and shelter advertising and provide a status on pending litigation*
  - 1. Approval to award a contract for bus, van, and shelter advertising
  - 2. Status on pending litigation

Informational Reports Presented at Board Work Session:

- O. Monthly / Quarterly Financial Reports – *To review the quarterly report and the financial results for the month of December 2023*
  - P. Board Activity Requests - *For information and discussion regarding the board activity requests*
  - Q. Operator and Mechanic Staffing Update – *For information and discussion regarding operator and mechanic recruitment and hiring efforts*
6. **VIA Council to Keep San Antonio Moving (CKSAM) Appointments** - *For information, discussion, and possible action regarding the appointment of a slate of staff-recommended appointees to the Council to Keep SA Moving*
7. **\*Legal Briefing**
8. **Adjourn**

**NOTE:** Whenever open meeting policies provide for a closed session in matters concerning legal advice, real estate, contracts, personnel, or security, the Board may find a closed session to be necessary. For the convenience of the citizens interested in an item preceded by an asterisk (\*), notice is given that a closed session is contemplated.

**ACCESSIBILITY STATEMENT**

The VIA Metro Center (VMC) is wheelchair accessible at the main entrance on San Pedro and is equipped with automatic doors. To request accessible documents or sign language interpretation please call 210-362-2140 at least 48 hours prior to the meeting.

**▽ SECURITY**

Individuals attending this meeting will be subject to being scanned with a security wand and/or metal detector walk through. You and your property (briefcase, purse, etc.) are subject to being searched.