



Notice and Agenda of the VIA Metropolitan Transit Board of Trustees Regular Meeting
Tuesday, March 26, 2024, at 5:00 p.m.
Eskridge Community Room – 1021 San Pedro, San Antonio, Texas 78212

**STATEMENT TO PUBLIC REGARDING IN PERSON BOARD MEETINGS AND
PUBLIC COMMENT PERIOD FOR MARCH 2024 BOARD MEETINGS**

VIA Metropolitan Transit hereby announces that the March 26, 2024, meetings of the VIA Metropolitan Transit and Advanced Transportation District Board of Trustees will be conducted **in person only**.

Public Comments:

Members of the public who wish to address the Board of Trustees during the Citizens to Be Heard portion of a meeting may do so. Each speaker is allowed a maximum of three minutes to address the Board and are requested to first state their name and any organization(s) they represent. **All comments must concern public business or policy over which the Board has supervision and control and shall be addressed to the Board as a body and not to any employee, staff member or audience member.** A speaker may address the Board by using **one** of the following methods:

To Speak in Person

Speakers who wish to address the Board in person must register to speak. In person registration will be held at the VIA Metro Center Board Room, 1021 San Pedro beginning at 4:30 p.m. and ending at 5:00 p.m.

Other guidelines that govern the Citizens to Be Heard process can be found on the VIA website.

Other Ways to Provide Comments to the Board:

To Provide Comments By Voicemail

You may submit comments to the Board by leaving a voicemail. You may do so by calling **(210) 362-2009** and leaving a recorded message as prompted by the system.

Recorded comments will not be played during the meeting. They will be provided to Board members.

To Submit Written Comments By Email

Alternatively, you may submit written comments to the Board via email. Comments should be emailed to **board.comments@viainfo.net**.

Emailed comments will not be read during the meeting. They will be provided to Board members.

A recording of this meeting will be available on the VIA website.

1. **Call to Order**
2. **Moment of Reflection, Pledge of Allegiance**
3. **President/CEO Report**
4. **Citizens to be Heard**

NOTE: Citizens to be Heard in-person sign up will begin at 4:30 p.m. and end at 5:00 p.m. Each speaker is allowed a maximum of three minutes to address the Board during the Citizens To Be Heard period. All comments must concern public business or policy over which the Board has supervision and control and shall be addressed to the Board as a body and not to any employee, staff member or audience member. Speakers are requested to first state their names and any organization(s) they represent.

AGENDA ITEMS FOR REVIEW, CONSIDERATION AND POSSIBLE ACTION:

5. **Consent Agenda**
Items for Approval:
 - A. Approval of February 26, 2024, Meeting Minutes
 - B. Professional Medical Services, Modification No.3 – *To request approval to issue a contract modification for professional medical services*
 - C. Employee Uniforms, Exercise of Option/Modification No.8 - *To request approval to exercise the second one-year option and issue a modification to fund the option period*
 - D. Vanpool Provider – *To request approval to award a contract for vanpool provider services*
 - E. Real-Time Passenger Information & Next Generation Transit Analytics Software Renewal – *To request approval to award a contract for real-time passenger information and next-generation transit analytics software renewal*
 - F. Engineering Project Management Software – *To request approval to award a contract for the implementation and customization of Microsoft Project online engineering project management software*
 - G. Advanced Rapid Transit Right of Way Acquisition Services – *To request approval to award a contract for advanced rapid transit right of way acquisition services*
 - H. Randolph Transit Center – *To request approval to award a contract for the construction of the Randolph Transit Center*
 - I. Brake Components for Transit Buses – *To request approval to award a contract for the purchase of brake components for transit buses*
 - J. Bus Radiator and Cooling System Parts – *To request approval to award a contract for the purchase of bus radiator and cooling system parts*

- K. FY2023 VIA Annual Independent Audit Report – *Review, discussion, and possible action relating to the following:*
- VIA/ATD Basic Financial Statements and Single Audit
 - VIA Retirement Plan
 - VIA Other Post-Employment Benefits (OPEB)
- L. VIA and City of San Antonio Interlocal Agreements (ILA)
1. Zarzamora Pedestrian Project – *For information, discussion, and possible action regarding entering into an ILA with and contribute funding for the City of San Antonio’s Zarzamora Pedestrian Project*
 2. Bus Frequency Increase Program Overmatch for Congestion Mitigation and Air Quality (CMAQ) Improvement Grant - *For information, discussion, and possible action regarding an Interlocal Agreement with the City of San Antonio for the Bus Frequency Increase Program Overmatch for Congestion Mitigation and Air Quality (CMAQ) Improvement Grant on Routes 7 and 552*
- M. April 2024 Board Meeting Schedule – *For information, discussion, and possible action regarding proposed changes to the VIA and ATD April Board meeting start time*

Informational Reports Presented at Board Work Session:

- N. Financial Updates - Monthly / Quarterly Financial Reports
- O. Board Activity Requests - *For information and discussion regarding the board activity requests*
- P. Dahab Group Reports – *For information and discussion related to performance reports for VIA’s Retirement Plans:*
1. Pension – 2023 4th Quarter Performance Analysis
 2. Other Post-Employment Benefits (OPEB) – 2023 4th Quarter Performance
 3. 401 (a) Defined Contribution Plan – 2023 4th Quarter Performance Analysis
 4. 457 (b) Deferred Compensation Plan – 2023 4th Quarter Performance Analysis
- Q. *Legal Issues Related to Employee/Employment Matters

6. **Electric Cab of North America (eCab) Downtown Partnership** – *For information and discussion regarding the eCab downtown partnership*

7. ***Legal Briefing**

8. **Adjourn**

NOTE: Whenever open meeting policies provide for a closed session in matters concerning legal advice, real estate, contracts, personnel, or security, the Board may find a closed session to be necessary. For the convenience of the citizens interested in an item preceded by an asterisk (*), notice is given that a closed session is contemplated.

ACCESSIBILITY STATEMENT

The VIA Metro Center (VMC) is wheelchair accessible at the main entrance on San Pedro and is equipped with automatic doors. To request accessible documents or sign language interpretation please call 210-362-2140 at least 48 hours prior to the meeting.

▽ SECURITY

Individuals attending this meeting will be subject to being scanned with a security wand and/or metal detector walk through. You and your property (briefcase, purse, etc.) are subject to being searched.