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Notice and Agenda of the VIA Metropolitan Transit Board of Trustees Regular Meeting  
Tuesday, April 23, 2024, at 3:00 p.m.  
Eskridge Community Room – 1021 San Pedro, San Antonio, Texas 78212

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**STATEMENT TO PUBLIC REGARDING IN PERSON BOARD MEETINGS AND  
PUBLIC COMMENT PERIOD FOR APRIL 2024 BOARD MEETINGS**

VIA Metropolitan Transit hereby announces that the April 23, 2024, meetings of the VIA Metropolitan Transit and Advanced Transportation District Board of Trustees will be conducted **in person only**.

**Public Comments:**

Members of the public who wish to address the Board of Trustees during the Citizens to Be Heard portion of a meeting may do so. Each speaker is allowed a maximum of three minutes to address the Board and are requested to first state their name and any organization(s) they represent. **All comments must concern public business or policy over which the Board has supervision and control and shall be addressed to the Board as a body and not to any employee, staff member or audience member.** A speaker may address the Board by using **one** of the following methods:

**To Speak in Person**

Speakers who wish to address the Board in person must register to speak. In person registration will be held at the VIA Metro Center Board Room, 1021 San Pedro beginning at 2:30 p.m. and ending at 3:00 p.m.

Other guidelines that govern the Citizens to Be Heard process can be found on the VIA website.

**Other Ways to Provide Comments to the Board:**

**To Provide Comments By Voicemail**

You may submit comments to the Board by leaving a voicemail. You may do so by calling **(210) 362-2009** and leaving a recorded message as prompted by the system.

Recorded comments will not be played during the meeting. They will be provided to Board members.

**To Submit Written Comments By Email**

Alternatively, you may submit written comments to the Board via email. Comments should be emailed to **board.comments@viainfo.net**.

Emailed comments will not be read during the meeting. They will be provided to Board members.

A recording of this meeting will be available on the VIA website.

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1. **Call to Order**
2. **Moment of Reflection, Pledge of Allegiance**
3. **President/CEO Report**
4. **Citizens to be Heard**

NOTE: Citizens to be Heard in-person sign up will begin at 2:30 p.m. and end at 3:00 p.m. Each speaker is allowed a maximum of three minutes to address the Board during the Citizens To Be Heard period. All comments must concern public business or policy over which the Board has supervision and control and shall be addressed to the Board as a body and not to any employee, staff member or audience member. Speakers are requested to first state their names and any organization(s) they represent.

**AGENDA ITEMS FOR REVIEW, CONSIDERATION AND POSSIBLE ACTION:**

5. **Consent Agenda**

Items for Approval:

- A. Approval of Minutes
  1. March 26, 2024, meeting minutes
  2. February 27, 2024, meeting minutes (Revised)
- B. Rapid7 Insight and Appspider Subscriptions – *To request approval to award a contract for the purchase of Rapid7 Insight and AppSpider Subscriptions*
- C. Electronic Vehicle Inspection Reporting System – *To request approval to award a contract for the purchase and installation of an electronic vehicle inspection reporting system*
- D. Purchase of One Class 6 Water Truck and One Class 6 Chipper Truck – *To request approval to award contracts for the purchase of a Class 6 water truck and a Class 6 chipper truck*
- E. Purchase Four Non-Revenue Trucks – *To request approval to award a contract for the purchase of four non-revenue pickup trucks*
- F. Nalco Wastewater Treatment and Maintenance Services - *To request approval to award a contract for Nalco wastewater treatment and maintenance services*
- G. Fifteen 26-Foot Paratransit Buses - *To request approval to award a contract for the purchase and delivery of fifteen 26-foot paratransit buses*
- H. Preventative Maintenance Bus Parts - *To request approval to award a contract for the purchase and delivery of preventative maintenance bus parts*
- I. Life and Disability Insurance, Modification No. 1 – *To request approval to retroactively issue a modification to the life and disability insurance contract*
- J. Gabriel, Roeder, Smith and Company Briefing on VIA Metropolitan Transit Defined Benefit Plan Actuarial Valuation Report for the Year beginning October 1, 2023 – *For information, discussion and possible action regarding the October 1, 2023, Actuarial Valuation*

- K. FY24 Congressional Directed Spending/Community Projects Funding — *For information, and action regarding funding awarded through the Congressional Community Projects Funding for planning to support VIA's second Operations and Maintenance Facility*
- L. FY25 Congressional Directed Spending/Community Projects Funding - *For information, discussion, and possible action regarding funding awarded through the Congressional Community Projects Funding to support the Customer Contact Center (call centers)*
- M. US Department of Transportation/Federal Transit Administration: FY2024 Bus and Bus Facilities and Low No Emissions Vehicle Program – Capital Grant – *For information, discussion, and possible action/ratification regarding seeking funds through the Bus and Bus Facilities Grant Program and the Low-No Grant Program to support the renovation and updates to VIA's maintenance facility. Grant applications due April 25, 2024*

Informational Reports Presented at Board Work Session:

- N. Financial Updates - Monthly / Quarterly Financial Reports
  - O. Board Activity Requests - *For information and discussion regarding the board activity requests*
  - P. Operator and Mechanic Staffing Update – *For information and discussion regarding operator and mechanic recruitment and hiring efforts*
6. **Eastside Transit Center Informational Update** – *For information and discussion regarding the design of the Eastside Transit Center project (formerly Eastside Mobility Hub)*
7. **\*Legal Briefing**
- A. Legal Issues Related to Employee/Employment Matters
8. **Adjourn**

**NOTE:** Whenever open meeting policies provide for a closed session in matters concerning legal advice, real estate, contracts, personnel, or security, the Board may find a closed session to be necessary. For the convenience of the citizens interested in an item preceded by an asterisk (\*), notice is given that a closed session is contemplated.

**ACCESSIBILITY STATEMENT**

The VIA Metro Center (VMC) is wheelchair accessible at the main entrance on San Pedro and is equipped with automatic doors. To request accessible documents or sign language interpretation please call 210-362-2140 at least 48 hours prior to the meeting.

**▽ SECURITY**

Individuals attending this meeting will be subject to being scanned with a security wand and/or metal detector walk through. You and your property (briefcase, purse, etc.) are subject to being searched.