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**NOTICE AND AGENDA OF AUDIT COMMITTEE MEETING / SPECIAL BOARD MEETING/  
VIDEOCONFERENCE CALL MEETING  
VIA Metropolitan Transit Board of Trustees  
July 10, 2024 at 4:00 P.M.  
VIA Metro Center - Eskridge Community Room, 1021 San Pedro, San Antonio, TX**

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**Statement to Public Regarding Videoconference Call Meeting**

This meeting will be conducted as a meeting/videoconference call at 4:00 p.m. on July 10, 2024. The presiding member will be physically present at the meeting location. In keeping with proper social distancing measures designed to slow the spread of COVID-19 and avoid meetings that bring many people into congregate settings, other members of the committee or board may attend this meeting via videoconference call. Members of the public may attend the open portions of the meeting in person or may access the meeting remotely as indicated below.

**Accessing the Meeting Remotely:**

This meeting will be accessible via Zoom. Members of the public who do not wish to attend the meeting in person may access this meeting via the free-of charge video conference link or by calling one of the toll-free numbers provided.

**Meeting Link:** <https://us06web.zoom.us/j/84662182174>

**Or One tap mobile, US:**

+13462487799,,84662182174# US (Houston)  
+12532158782,,84662182174# US (Tacoma)

**Telephone (US):** Dial (for higher quality, dial a number based on your current location):

- 1-346-248-7799; or
- 1-669-900-6833; or
- 1-253-215-8782; or
- 1-312-626-6799; or
- 1-929-205-6099; or
- 1-301-715-8592

**Webinar ID:** 846 6218 2174

**International numbers available:** <https://us06web.zoom.us/j/84662182174>

**Public Comments:**

Members of the public who wish to speak during the Citizens to Be Heard portion of a meeting may do so. Each speaker is allowed a maximum of three minutes and are requested to first state their name and any organization(s) they represent. **All comments must concern only items that appear on the meeting agenda and shall be addressed to the Committee/Board as a body and not to any employee, staff member or audience member.** Speakers are requested to first state their names and any organization(s) they represent. A person may speak by using **one** of the following methods:

### **To Speak in Person**

Persons who wish to speak in person must register to do so. In person registration will be held at the VIA Metro Center Board Room, 1021 San Pedro beginning at 3:30 p.m. and ending at 4:00 p.m.

### **To Speak Online or By Phone.**

Persons who wish to speak live online or live by phone must register to do so.

**CLICK [HERE](#)** to register online; or

Call **210-380-0942** to register by phone. When registering by phone, registrants may leave a message stating their name, contact information and the subject(s) on which they wish to speak.

Registration to speak remotely opens Tuesday, July 9, 2024 at 9:00 a.m. and ends at 1:00 p.m. on Wednesday, July 10, 2024.

The meeting will begin at 4:00 p.m. on July 10, 2024. Each registrant will be invited to speak in the order of registration.

Please note that registrants who wish to speak remotely **will not** receive an individual confirmation notice nor a special link to access the meeting. Registrants are to use the information provided in this notice to access the meeting. (See Accessing the Meeting Remotely.)

Each person must be available to speak when called or will lose the opportunity to speak.

Any registrant who does not timely request to address the Board will not be allowed to do so. Other guidelines that govern the Citizens to Be Heard process can be found on the VIA website.

### **Other Ways to Provide Comments to the Board**

#### **To Provide Comments By Voicemail**

You may submit comments to the Board by leaving a voicemail. You may do so by calling **(210) 362-2009** and leaving a recorded message as prompted by the system.

Recorded comments will not be played during the meeting. They will be provided to Board members.

#### **To Submit Written Comments By Email**

Alternatively, you may submit written comments to the Board via email.

Comments should be emailed to **board.comments@viainfo.net**.

Emailed comments will not be read during the meeting. They will be provided to Board members.

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1. **Call to Order**
2. **Announcements**

**AGENDA ITEMS FOR REVIEW, CONSIDERATION, AND POSSIBLE ACTION:**

3. **Citizens to be Heard**

NOTE: Citizens to be Heard in-person sign up will begin at 3:30 p.m. and end at 4:00 p.m. Each speaker is allowed a maximum of three minutes to address the Committee/Board during the Citizens To Be Heard period. All comments must concern only items that appear on the meeting agenda and shall be addressed to the Committee/Board as a body and not to any employee, staff member or audience member. Speakers are requested to first state their names and any organization(s) they represent.

4. **Approval of Minutes of Audit Committee Meeting of March 5, 2024**
5. **Performance Evaluation of External Auditor – Review, discussion, and possible action relating to review of performance of the external auditor**
6. **Regulatory Oversight Reviews – Review, discussion, and possible action relating to Regulatory Oversight Reviews**
7. **Audit Committee Charter/Internal Audit Charter – Review, discussion, and possible action relating to Audit Committee and Audit Department responsibilities and expectations**
8. **Audit Plan and Other Audit Department Activities – Review, discussion, and possible action relating to the Audit Plan and other Audit Department activities**
9. **Status of Outstanding Audit Recommendations – Review, discussion, and possible action relating to the Status of Outstanding Audit Recommendations**
10. **\*Chief Audit Officer Performance Evaluation – Review, discussion, and possible action relating to annual evaluation of the Chief Audit officer**
11. **\*Legal Briefing**
12. **Time and Date for the Next Audit Committee Meeting – Discussion regarding future meeting dates**
13. **Adjourn**

NOTE: Whenever open meeting policies provide for a closed session in matters concerning legal advice, real estate, contracts, personnel, or security, the Board may find a closed session to be necessary. For the convenience of the citizens interested in an item preceded by an asterisk (\*), notice is given that a closed session is contemplated.

**ACCESSIBILITY STATEMENT**

The VIA Metro Center (VMC) is wheelchair accessible at the main entrance on San Pedro and is equipped with automatic doors. Assistive listening devices can be provided with advance notice. A sign language interpreter may be requested by calling 362-2370 (TDD 362-2019) at least 48 hours prior to the meeting.

**□ SECURITY**

Individuals attending this meeting will be subject to being scanned with a security wand and/or metal detector walk through. You and your property (briefcase, purse, etc.) are subject to being searched.